

**PLANNING COMMISSION REGULAR MEETING MINUTES**

Remote Participation

Wednesday, October 21, 2020

**CALL TO ORDER:** 7:00 pm by Vice Chair John Cronin

**MEMBERS PRESENT:** Janice Huxford, Vicki Oslund, Linda Hoult, John Cronin, Todd Welch and Mike Duerr

**MEMBERS ABSENT:** Chair Jennifer Davis

**STAFF PRESENT:** Community Development Director Russ Wright, Senior Planner Dave Levitan, Senior Planner Place, Assistant Planner Needham and Clerk Jennie Fenrich

**OTHERS PRESENT:** Councilmembers Gary Petershagen

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Vice-Chair Cronin called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Roll Call:** All present except Jennifer Davis- Commissioner Welch made a motion to excuse Chair Davis absence and Commissioner Hoult seconded. (6-0-0-0)

**Guest business:** None

**Approval of Minutes:** Motion by Commissioner Welch, seconded by Commissioner Hoult, to approve the minutes for 9-16-2020, with two typo corrections (6-0-0-1).

**Discussion Items:**

Senior Planner Dave Levitan and Assistant Planner Needham gave a briefing on the Permissible Use Chart that is used to determine what allowable uses are acceptable in different zones within the City. As more Commercial opportunity are presenting themselves, there is a need to a simpler way to use the chart. Staff is exploring ways to make it clearer for applicants. Commissioner Huxford asked for clarification that this is just streamlining the chart and is not changing any designations. Commissioner Cronin feels this benefit to builders and citizens to have this streamlined.

Senior Planner Place gave a briefing on two proposed amendments to the City of Lake Stevens' SEPA regulations. The two proposed amendments to the City's SEPA regulations are 1, Increase the flexible thresholds for categorical exemptions and 2, Possibly add an exemption for the infill development as allowed by recent state legislation.

**Commissioner Reports:**

Commissioner Huxford reported she attended the City Council meeting representing the Waterfront Residential Task Force. She also reported she received a notification from the County regarding a new culvert for fish on HWY 9 and S. Lake Stevens Rd and let commissioners know if they were interested in more information to look on the County Website. Commissioner Hoult hopes everyone is staying healthy. Commissioner Cronin

acknowledged Council person Petershagen was in attendance.

**Director's Report:** Community Development Wright reported the City Council is working through 2021 budget. Council authorized a 3<sup>rd</sup> round of CARES act grants for small businesses. He also reported there are two annexations underway, Machias Industrial and the SE Annexation which is being coordinated through an Interlocal Agreement. Director Wright also gave an update on the Costco Site Appeal.

**MOTION:** Moved by Commissioner Hoult, seconded by Commissioner Welch to adjourn the meeting at 8:00 p.m. The motion carried (6-0-0-0).

  
Jennie Fenrich, Planning Commission Clerk