

**CITY OF LAKE STEVENS  
CITY COUNCIL REGULAR MEETING MINUTES**

Tuesday, November 10, 2020  
By Remote Participation via Zoom

CALL TO ORDER: 7:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Marcus Tageant and Steve Ewing

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief John Dyer, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, Senior Accountant Josh Roundy, Associate Planner Sabrina Gassaway and City Attorney Greg Rubstello

---

**Call to Order:**

The Mayor called the meeting to order at 7:00 p.m.

**Pledge of Allegiance:**

Mayor Gailey led the Pledge of Allegiance.

**Approval of Agenda:**

Mayor Gailey noted that action items K, L & O will be taken care of during the public hearing. Also, action item N will be stricken from the agenda tonight and rescheduled to a future meeting. City Clerk Chelin noted that the FBI LEEDA award will be rescheduled to another meeting.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Dickinson, to approve the agenda as amended. The motion passed 7-0-0-0.

**Roll Call:**

All Councilmembers were present.

**Citizen Comments:**

Liz and Donnie, 2206 Hartford Drive. They spoke about the Weir contract on the agenda. They stated their concerns of flooding around their house.

Sue Fernald, Lake Stevens. Ms. Fernald stated that she wanted to thank the McGees for removing all of the political signs in a timely manner.

Tom Benn, 2310 Hartford Drive. Mr. Benn explained that Hartford Drive has flooded many times. He urged the Council to do something about it.

Melissa Knaak, Lake Stevens. Ms. Knaak discussed her concerns with taxes.

Donna Benn, Lake Stevens. Ms. Benn stated that she is Tom's wife. She is worried about the damage to her house due to the flooding.

**Guest Business:**

Lake Level Outlet Study Results – Erik Davido, Davido Consulting Group

**Council Business:**

Due to time restraints and a full agenda, Council business will be shortened.

Councilmember Frederick urged everyone to comply with the guidance for COVID. In the last 6 or 7 days, it has been the highest number of cases. He reiterated how important it is to comply with the guidance in order to stop COVID.

Councilmember Dickinson gave an update on the Senior Center. She urged the Council to consider giving the Senior Center the \$20,000.

**Mayor's Business:**

Mayor Gailey stated that there was a community divide on the doxing resolution.

**Consent Agenda:**

**MOTION:** Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda included the following:

Vouchers

City Council Workshop Meeting Minutes of October 20, 2020

City Council Regular Meeting Minutes of October 27, 2020

Deviation to Phasing Schedule for The Timbers Subdivision

Interagency Agreement with the Washington Traffic Safety Commission

Interlocal Agreement with Snohomish Drug Task Force

**Public Hearing:**

Ordinance No. 1099 - Property Tax Levy for 2021 and Setting the Property Tax Levy

Ordinance No. 1100 - Declaring a Substantial Need

Senior Accountant Roundy explained that the County Assessor requires cities to submit an ordinance to them by November 30th each year authorizing the Snohomish County Assessor to collect property taxes on behalf of the city. The ordinance must state the percentage of increase requested by the City. As of this date the County has only preliminary dollar figures available for new construction and state-owned utilities so the total dollar amount levied may change.

The 2021 preliminary assessed value shows an approximate increase of 7.8% within the City of Lake Stevens. The change in the rate of inflation (IPD rate) is 100.602 percent for tax year 2021. For taxing districts with a population of 10,000 or more, the levy limit factor or allowable increase, is the lesser of inflation (IPD rate) or 101% over the previous levy amount. This City's estimated levy rate for 2021 is \$0.99 when using the levy factor of 100.602%.

Ordinance 1099 authorizes the collection of the property taxes on properties within the city limits up to a certified amount of \$5,400,000. Based on current estimates, we anticipate the actual levy will be approximately \$5,272,000. The ordinance includes an estimated 4% increase over

the 2020 levy amount, which includes the 0.602% increase which equates to \$30,379.26 as well as increases from annexations, new construction, and refunds.

In order to increase the 2021 levy rate to 101%, which sets our highest lawful levy for 2022, a second ordinance is required declaring substantial need. The City has prepared the additional Ordinance 1100 to raise the allowable levy factor to 101% Due to the high amount of refunds for tax year 2021, there will be little or no banked capacity.

Staff recommendation tonight is to approve Ordinance No. 1099 authorizing collection of property tax levy for 2021 and setting the property tax levy and approve Ordinance No. 1100 declaring a substantial need, which authorizes the property tax limit factor of 101%, allowing the City to bank the excess levy capacity for future use.

Mayor Gailey opened the public hearing for Ordinance 1099 at 8:47 p.m.

There were no comments from the public.

Mayor Gailey closed the public hearing.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Petershagen, to approve Ordinance No. 1099 - Property Tax Levy for 2021 and Setting the Property Tax Levy. The motion passed 7-0-0-0.

Mayor Gailey opened the public hearing for Ordinance 1100 at 8:49 p.m.

There were no comments from the public.

Mayor Gailey closed the public hearing.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Jorstad to approve Ordinance No. 1100 - Declaring a Substantial Need. The motion passed 7-0-0-0.

Ordinance No. 1101 - 2021 Budget

Senior Accountant Roundy explained that the City Council has been reviewing current and forecasted revenues and expenditures including property tax, City staffing plans, and related costs which are incorporated into the proposed 2021 budget ordinance.

The final budget ordinance will reflect the action approved by Council regarding this decision. The 2021 Proposed Budget document can be downloaded at [www.lakestevenswa.gov](http://www.lakestevenswa.gov).

Staff recommendation tonight is to approve first reading of Ordinance No. 1101 – 2021 Budget.

Mayor Gailey opened the public hearing at 8:55 p.m.

Earl Gray, Lake Stevens. Mr. Gray urged the Council to consider owning property and not financing.

Mayor Gailey closed the public hearing.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Frederick, to approve the first reading of Ordinance No. 1101 – 2021 Budget. The motion passed 7-0-0-0.

Ordinance No.1103 - Multifamily Housing Tax Exemption Program Regulations

Ordinance No. 1104 - Change the Council Start Time

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Frederick, to move the public hearing for Ordinance No. 1103 to the November 24, 2020 meeting and move Ordinance No. 1104 to the November 17, 2020 meeting due to time restraints. The motion passed 7-0-0-0.

MOTION. Councilmember Petershagen made a motion, seconded by Councilmember Daughtry, to extend the meeting past 9:00 p.m. The motion passed 7-0-0-0.

**Recess to Executive Session:**

The meeting recessed to executive session at 9:05 p.m. to discuss Collective Bargaining, Property Acquisition per RCW 42.30.110 (1)(c) and Potential Litigation per RCW 42.30.110(1)(i) for approximately 15 minutes.

At 9:20 p.m., the executive session was extended to 9:25 p.m.

At 9:25 p.m., the executive session was extended to 9:30 p.m.

At 9:30 p.m., the executive session was extended to 9:35 p.m.

At 9:35 p.m., the executive session was extended to 9:52 p.m.

At 9:52 p.m., the executive session was extended to 10:02 p.m.

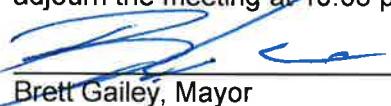
At 10:02 p.m., the executive session was extended to 10:08 p.m.

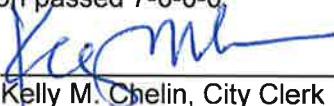
**Reconvene to Regular Session.**

The meeting reconvened to regular session at 10:08 p.m.

**Adjourn:**

MOTION. Councilmember Frederick made a motion, seconded by Councilmember Dickinson, to adjourn the meeting at 10:08 p.m. The motion passed 7-0-0-0.

  
Brett Gailey, Mayor

  
Kelly M. Chelin, City Clerk