



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

CITY COUNCIL REGULAR MEETING AGENDA REMOTE ACCESS ONLY – VIA ZOOM

Tuesday, January 12, 2021 – 6:00 p.m.

Join Zoom Meeting:

<https://us02web.zoom.us/j/82994764915>

or call in at (253) 215-8782, Meeting ID 829 9476 4915

CALL TO ORDER		Mayor
PLEDGE OF ALLEGIANCE		Mayor
ROLL CALL		City Clerk
APPROVAL OF AGENDA		Council President
CITIZEN COMMENTS		Mayor
COUNCIL BUSINESS	Election of Officers: President and Vice President	Council President
MAYOR'S BUSINESS		Mayor
CITY DEPARTMENT REPORT		
A	Update Washington Parks and Recreation Statewide Survey	Gene Russ
CONSENT AGENDA		
B	Vouchers (2020)	Barb
C	Vouchers (2021)	Barb
D	City Council Regular Meeting Minutes of December 15, 2020	Kelly
E	City Council Special Meeting Minutes of January 5, 2021	Kelly
F	Agreement for Acceptance of Distribution of Vessel Registration Fees Between Snohomish County & City of Lake Stevens	Chief
G	2021 Long-Range Planning Work Program	Russ
H	Cancel January 19, 2021 Council Workshop	Mayor
I	Board and Commission Appointments and Reappointments	Mayor

Lake Stevens City Council Regular Meeting Agenda

January 12, 2021

ACTION ITEMS: J Professional Services Agreement for Lake Stevens Festival Street with Land Development Consultants Eric/Aaron

DISCUSSION ITEMS: K Building & Construction and Fire Code Amendments Ryan

ADJOURN

THE PUBLIC IS INVITED TO ATTEND

Special Needs

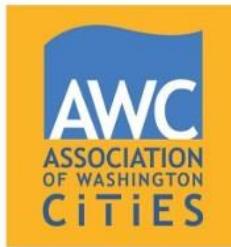
The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are recorded, except Executive Sessions.

Washington Parks and Recreation Statewide Survey

August – October 2020

Executive Summary & Highlights

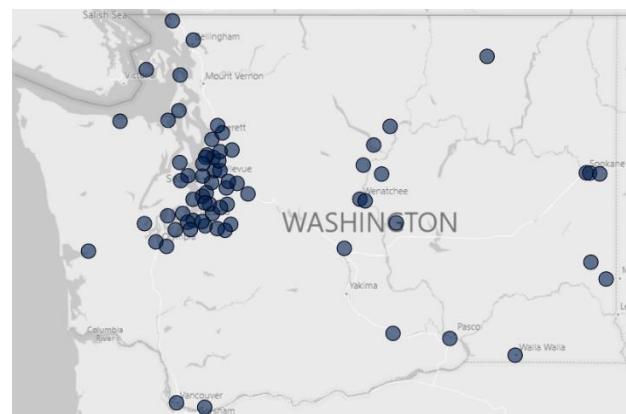


**NEW STUDY FINDINGS REVEAL
THAT LOCAL PARK & RECREATION
AGENCIES PROVIDE AN ESTIMATED
300,000 ACRES OF PARK LANDS
AND SUPPORT NEARLY 100
MILLION USERS ANNUALLY!**

The goal of the survey is to show the degree of change between increasing demand and declining resources that all park and recreation agencies have experienced. The survey was sent to 109 cities, 39 counties and 79 special purpose park districts (227 total), with a 33% response rate.

The full report can be found on at
<https://storymaps.arcgis.com/stories/f2407189c0ac4266b0579f0352e677ef>

During the Fall of 2020, the Washington Recreation & Parks Association, Washington State Association of Counties, Association of Washington Cities, and Metro Parks Tacoma collaborated on a statewide survey to gather data on service demand and operational challenges facing local parks agencies, both preceding and as a result of COVID-19 through August 2020. The survey was the most comprehensive one of its kind to compile data on issues and challenges facing local parks and recreation agencies throughout the State of Washington.



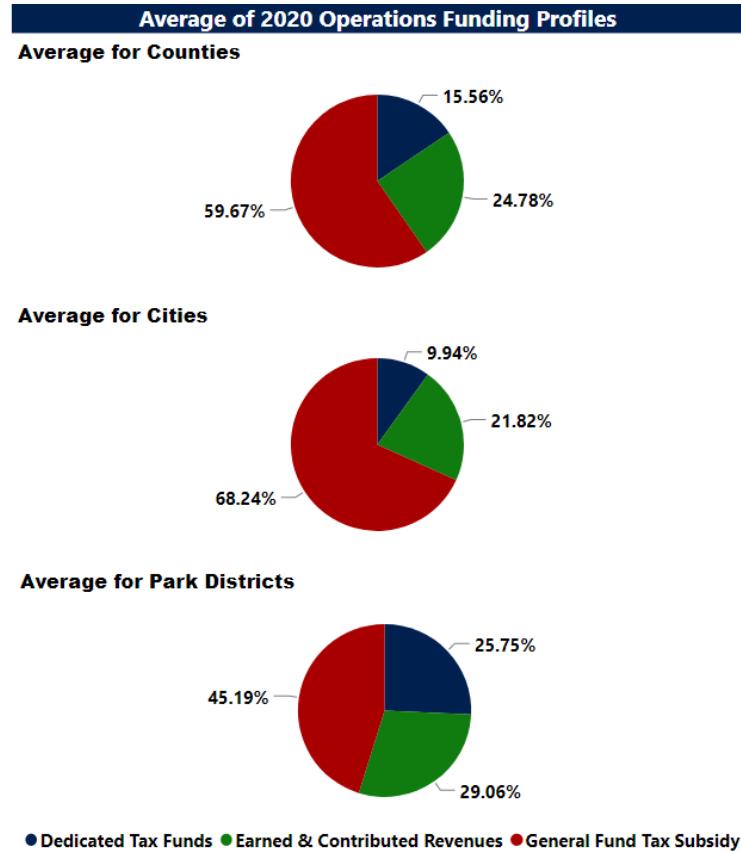
The 74 responding agencies manage over **120,500 acres of parks land**, with **37,599,970 users**

reported across all systems in 2019. Based on this sample, the statewide impact, is estimated to be at over

300,000 acres of park lands, supporting nearly **100,000,000 users**.

The operations funding profile of all agencies is a combination of general fund, dedicated tax funds, and earned/contributed income. Responses ranged widely, from agencies relying on 100% earned revenue to in between. This mixture of funding results in varying degrees of operating stability, and destabilization when an economic crisis occurs.

Agencies with high levels of 100% dedicated tax funds to some combination earned revenue and sales tax were particularly vulnerable and had immediate funding losses as a result of COVID-19.



How Stable is your 2020-2021 Outlook?

As of January 1st & Prior to COVID-19

67% say Very strong and stable and Moderately strong and stable

As of August 1st

51% say Significantly unstable, requiring reductions and Moderately underfunded and unstable

Prior to COVID, 67% of parks agencies reported moderately or very strong and stable funding projections, with another 26% reporting level resources, or the ability to meet their annual operating requirements; 7% were under funded or facing operating deficits.

As of August 1, that reversed with only 19% percent reporting moderately or very strong and stable funding, 30% level, and 51% reporting moderate or significant funding instability resulting in reductions in services due to funding gaps.

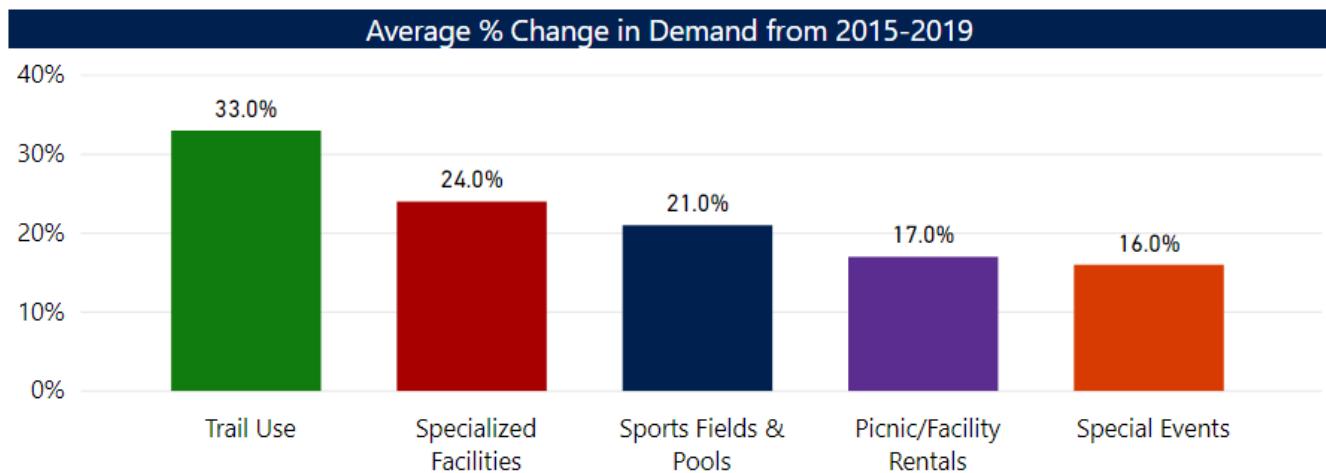
The average budget reduction was 23.2%, with an average loss of 60.9% in earned revenue in 2020.

Compared to Agency's 2020 Budget Average % of Overall Budget Reduction

For Counties	For Cities	For Park Districts
-19.38%	-25.7%	-18.1%

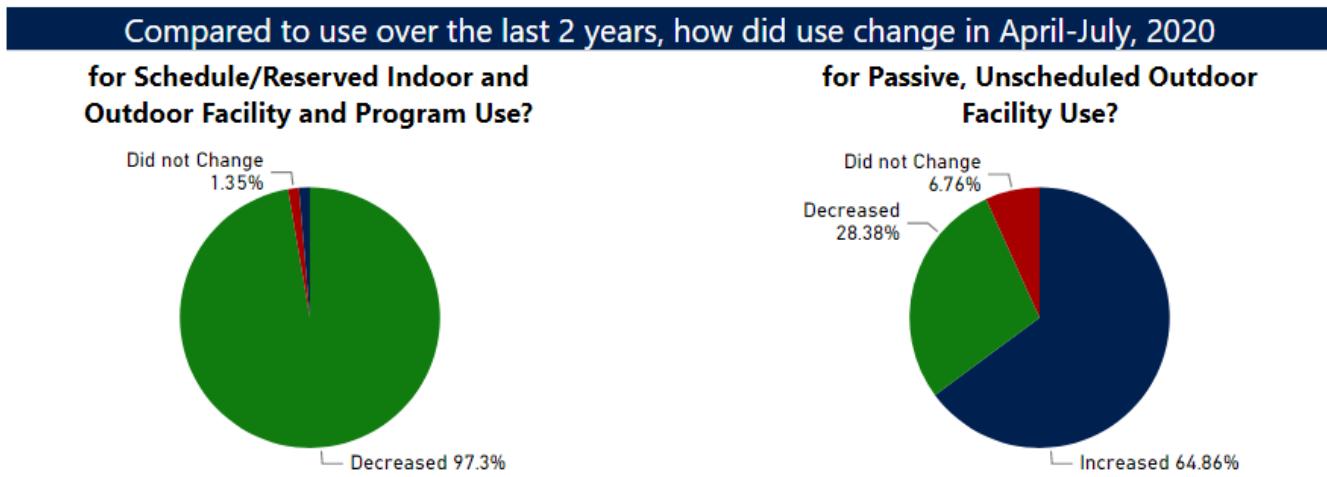
Compared to Agency's 2020 Budget Average % of Earned Revenue Lost Reduction

For Counties	For Cities	For Park Districts
-34.4%	-69.4%	-50.7%



Over the last 5 years, local park and recreation providers have absorbed steady increases in demands on park systems. High trail uses and use of specialized facilities such as dog parks, skate parks and golf courses, as well as demand on pools and sports fields demonstrates the need growing populations have for outdoor recreation. In most cases, resources have grown only an average of 4.5% year over year to absorb this impact. This is the reason WRPA is seeking 1) more local funding options for maintenance and operations funding for park agencies, 2) an update to the statewide trails system, 3) high levels of investment in capital expansion and renovation grant programs through RCO.

In addition, COVID-19 has significantly drained operating resources while triggering a heavy increase in demand on the public spaces that offered Washington residents a safe, healthy respite during the pandemic. The mental and physical health benefits of being outdoors, walking, playing and exploring are well established, and can be found at: <https://www.nrpa.org/publications-research/park-pulse/park-pulse-survey-find-health-benefits-at-your-local-park/>.



While scheduled/reservable spaces were restricted, agencies saw a significant increase in passive, unscheduled use of parks and trails, 65% of agencies reported an increase of use, while some agencies reported up to 170% more usage, April-July 2020.

WHY PARKS AND RECREATION AGENCIES SHOULD BE AT THE FOREFRONT OF RECOVERY EFFORTS

9 out of 10 (89%)	Saw reduced ability to manage, maintain, operate and secure passive parks to safety standards and control access
9 out of 10 (89%)	Canceled special events and tourism campaigns that support local employment and drive the local economy
8 out of 10 (85%)	Had to address significant public use and behaviors that put the community at risk (such as tearing down caution tape, unauthorized use of fields)
8 out of 10 (81%)	Were unable to operate critical community programs, pools, attractions and facilities, including services for vulnerable populations
Three-fourths (74%)	Were unable to hire/maintain seasonal employees and couldn't offer programs or services that were allowable under the Safe Start guidelines due to economic loss and staff reductions.
Half (51%)	Experienced a disruption to planning and other professional requirements (outreach, grant submittals) due to loss of human and financial resources.
Half (51%)	Reallocated human and financial resources to COVID-19 response services, pausing ability to plan and deliver parks and recreation services.
Half (51%)	Experienced disruption to their capital program including renovation, safety improvements and new development of needed facilities.

BLANKET VOUCHER APPROVAL
2020

Payroll Direct Deposits	12/10/2020, 12/24/2020	\$498,954.80
Payroll Checks	51980-51981, 52079-52080	\$7,352.74
Electronic Funds Transfers	ACH	\$501,873.79
Claims	51982-52078, 52081-52129, 52132-52233	\$2,389,103.33
Void Checks		
Total Vouchers Approved:		\$3,397,284.66

This 12th day of January 2021

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer

Mayor



January 12th, 2021

2020 Invoices

City Expenditures by Type on this voucher packet

Personnel Costs	\$	506,308	15%
Payroll Federal Taxes	\$	172,124	5%
Retirement Benefits - Employer	\$	127,992	4%
Medical Benefits - Employer	\$	153,126	5%
Other Employer paid Benefits	\$	7,618	0%
Employee paid benefits - By Payroll	\$	32,155	1%
Supplies	\$	101,681	3%
Professional Services	\$	439,894	13%
Capital *	\$	1,856,387	55%
Total	\$	3,397,285	100%

Large Purchases

- * US2 Trestle HOV/Jump Ln Project - \$509,791
- * Police Station/Evidence Facility Project- \$344,291
- * Hartford Decant Facility Project - \$221,513
- * 20th Street SE Phase II - Segment 1 Project - \$185,490



Vendor: 2nd Course LLC
Check Number: 52085

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 LJS BISTRO	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - LJ's Bistro	\$2,000.00 \$2,000.00

Vendor: A Worksafe Service Inc
Check Number: 51990

Invoice No	Check Date	Account Number	Account Name	Description	Amount
298453	12/16/2020	410 016 531 10 41 01	SW-Professional Services	Pre-Employment Drug Screening	\$55.00 \$55.00

Vendor: AAA of Everett
Check Number: 52132

Invoice No	Check Date	Account Number	Account Name	Description	Amount
EV160213	12/30/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Fire Extinguishers for New PD Station	\$618.03 \$618.03

Vendor: Ace Hardware
Check Number: 51991

Invoice No	Check Date	Account Number	Account Name	Description	Amount
68123	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Mechanics Tool Sets	\$187.98
68159	12/16/2020	001 010 576 80 31 00	PK-Operating Costs	Fasteners/Rigid Straps	\$46.15
68174	12/16/2020	001 010 576 80 31 00	PK-Operating Costs	Fasteners	\$15.61
68187	12/16/2020	001 010 576 80 31 00	PK-Operating Costs	Straps	\$23.52
68225	12/16/2020	001 010 576 80 31 00	PK-Operating Costs	Fasteners/Rigid Straps	\$22.25
68236	12/16/2020	101 016 544 90 31 02	ST-Operating Cost	Caulk/Screw Sheeter	\$43.56
68261	12/16/2020	001 010 576 80 31 00	PK-Operating Costs	Cable Ties	\$38.89
68265	12/16/2020	001 010 576 80 31 00	PK-Operating Costs	Bulbs	\$5.66
68301	12/16/2020	101 016 544 90 31 02	ST-Operating Cost	Pulley/Wire Rope Clips	\$60.23
68312	12/16/2020	001 013 518 20 31 00	GG-Operating Costs	Christmas Lights for the Mill	\$44.28
68323	12/16/2020	001 010 576 80 31 00	PK-Operating Costs	Power Scrubber Mop/Deck Brush for Park Restrooms	\$45.75
68324	12/16/2020	001 008 521 50 30 01	LE-Facilities Minor Equipment	Nickel Silver Door Stop Mounts to Floor	\$7.62
68330	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Staplegun/Staples/Tapcube	\$50.91
68365	12/16/2020	001 013 518 20 31 00	GG-Operating Costs	Christmas Lights	\$259.18
68369	12/16/2020	001 013 518 20 31 00	GG-Operating Costs	HBL Slide Plug	\$8.63
68371	12/16/2020	001 013 518 20 31 00	GG-Operating Costs	Christmas Lights for the Mill	\$70.37
68385	12/16/2020	001 008 521 50 30 00	LE-Facilities Supplies	Hand Soap/Bit Socket Set	\$41.39
68396	12/16/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Stakes for Planning	\$41.59
68425	12/16/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Batteries	\$7.62
68433	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Headlamps/Bulbs/Bits	\$58.74
68437	12/16/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Antifreeze	\$9.16
68507	12/16/2020	001 008 521 50 30 01	LE-Facilities Minor Equipment	Doorstops	\$30.48

\$1,119.57

Checks to be approved for period 12/03/2020 - 12/30/2020

Total for Period

\$2,890,977.12

Vendor: Ace Hardware

Check Number: 52133

Invoice No	Check Date	Account Number	Account Name	Description	Amount
68426	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Ext Cord	\$9.25
68432	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Fasteners	\$10.81
68445	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Carbon Steel SAE Bottom Tap	\$7.83
68474	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Carbon Steel SAE Bottom Tap/Tap Plug	\$20.23
68490	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Butane Fuel Cartridge/Mirror Holder	\$23.93
68505	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Fuel Butane/Electrical Tape	\$11.48
68510	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Poly Film - Hartford	\$196.18
68511	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Fasteners	\$7.37
68512	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Return Fasteners/Butane Fuel Cartridge	(\$18.25)
68513	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Fasteners/Butane Fuel/Superglue	\$25.43
68531	12/30/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Strap/Blaster Lubricant	\$21.77
68543	12/30/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Sanding Sponge/Texture Spray/Putty Knife/Spackle	\$30.69
68547	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Fasteners	\$4.14
68652	12/30/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Armory Keys/Boot Cleaner/Screws/Bolts	\$25.14
					\$376.00

Vendor: AFLAC

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/16/2020	001 000 284 00 00 00	Payroll Liability Other	Employee paid Insurance Prem	\$1,248.72
					\$1,248.72

Vendor: All Seasons Earthwork LLC

Check Number: 52086

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 ALLSEASONS	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - All Seasons Earthworks	\$2,000.00
					\$2,000.00

Vendor: Amazon Capital Services

Check Number: 51992

Invoice No	Check Date	Account Number	Account Name	Description	Amount
11JV-W4J1-7T3C	12/16/2020	001 008 521 20 31 02	LE-Minor Equipment	Allstate Protection Plan/Coarkboard/Garbage Can/Car Kit Pro Tool	\$438.07
11TC-Q6T-D7J4	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Boot Floor Mount Scraper/Storage Cabinet	\$1,149.90
13R6-H331-RPDL	12/16/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Wall Mounted Car Vacuum/Port Replicators/Dolly/Door Openers	\$2,791.66
17YK-VP1X-GMG1	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	USB to HDMI Cable	\$31.60
1K7X-3VQW-7MTJ	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	Metal Mesh Waste Basket/PowerCore/Shelving	\$489.19
1K7X-3VQW-GTLF	12/16/2020	001 008 521 50 30 01	LE-Facilities Minor Equipment	Storage Cabinet/Drawer & Shelf Liner	\$361.85
1TCD-4RV4-X74K	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	Heavy Duty Secured Storage with Lock	\$106.56
1WLV-PDFJ-37LY	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	Red Biohazard Bags/Pencil Holder/Paper Towel Holder/Dry Erase	\$288.92
1WR4-FVXH-9PVX	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	Audio Jack Adapters	\$58.80
1Y1V-GT3W-WNFN	12/16/2020	001 008 521 50 30 01	LE-Facilities Minor Equipment	White Reflective Tape/Twisty Lock Key Rings	\$70.35
					\$5,786.90

Vendor: Amazon Capital Services

Check Number: 51993

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1DLM-39T3-YXNW	12/16/2020	001 006 518 80 31 00	IT-Office Supplies	Lightning Express Dock with Charging Cable	\$30.86
1G7Y-NVR9-DJYJ	12/16/2020	001 012 575 50 30 00	CS- Pavilion - Ops	Literature Holder for the Mill Lift	\$43.59
1JYJ-KVPJ-HMFF	12/16/2020	001 003 514 20 31 00	CC-Office Supply	Office Chair/Chair Mat	\$186.37
1KDJ-7RJG-FFGF	12/16/2020	001 007 571 00 30 00	PL-Park & Recreation	Microphone System/Cables/Case/Floor Stand	\$915.55
1NG6-6DFC-7HDQ	12/16/2020	001 006 518 80 31 00	IT-Office Supplies	Powered USB Hub	\$45.76

1P9T-T1CK-DRPT	12/16/2020	001 006 518 80 31 00	IT-Office Supplies	POE Switch for PTE Range Extender at New PD Station	\$111.85
1WQL-KXRY-7JH3	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Waterproof PVC Knitted Gloves/Beaver Lure	\$53.89
1XY1-HDL-3JVG	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Trap Stabilizers/Duke Set Tool	\$55.63
					\$1,443.50

Vendor: Amazon Capital Services

Check Number: 52134

Invoice No	Check Date	Account Number	Account Name	Description	Amount
14VW-HY6F-GLVY	12/30/2020	001 008 521 20 31 00	LE-Office Supplies	Roller Shades for Windows	\$132.96
1CHD-WCG6-3DXJ	12/30/2020	001 008 521 20 31 00	LE-Office Supplies	HDMI Cables	\$20.58
1F1X-RQNW-3L1Q	12/30/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Fence Hooks	\$28.32
1JHG-YK31-4X1Q	12/30/2020	001 008 521 20 31 00	LE-Office Supplies	Dry Erase Markers/Erasers/Door Stoppers/Pencil Holder	\$420.06
1JJT-JG66-DXMJ	12/30/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Trash Bags	\$115.45
1Q6M-F3NX-CCYV	12/30/2020	001 008 521 20 31 00	LE-Office Supplies	Steel Pins/Organizer Tray/Wall Clips/Toaster	\$115.61
1TYX-QND9-9TQT	12/30/2020	001 008 521 20 31 00	LE-Office Supplies	American Flag/Poly Pocket/HDMI Cables	\$519.27
1V9Q-3KHT-GNFT	12/30/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Wall Mount Glove Dispenser/Power Strip	\$99.02
					\$1,451.27

Vendor: Amazon Capital Services

Check Number: 52135

Invoice No	Check Date	Account Number	Account Name	Description	Amount
133C-VF6J-KNRP	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Boot Brush Set	\$35.37
13R6-H331-X4QX	12/30/2020	001 006 518 80 31 00	IT-Office Supplies	Wooden Box with Hinged Lid/Wireless Earbuds	\$198.98
13XQ-733C-R7FD	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Chest Waders	\$65.37
1HHP-GYNW-GDWG	12/30/2020	001 007 571 00 30 00	PL-Park & Recreation	Star Cutouts/Santa Sign Board - Credit	(\$65.40)
1KGW-77N6-HPN7	12/30/2020	001 006 518 80 31 00	IT-Office Supplies	HDMI Cables	\$37.76
1LV3-JXL9-P6RK	12/30/2020	001 006 518 80 31 00	IT-Office Supplies	Earbud Headphones	\$30.49
					\$302.57

Vendor: Asbesto Test

Check Number: 52136

Invoice No	Check Date	Account Number	Account Name	Description	Amount
B2201211	12/30/2020	101 016 544 90 31 02	ST-Operating Cost	Asbestos Inspection PW Shop	\$481.67
B2201211	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Asbestos Inspection PW Shop	\$481.67
B2201211	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Asbestos Inspection PW Shop	\$481.66
					\$1,445.00

Vendor: Assoc of Washington Cities EFT

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/16/2020	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium	\$153,126.19
121020	12/16/2020	001 013 518 30 20 00	GG-Benefits	Medical Insurance Premium	(\$0.09)
					\$153,126.10

Vendor: Atlas Business Solutions Inc

Check Number: 52137

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV312717	12/30/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Schedule Anywhere License PD	\$1,012.39
					\$1,012.39

Vendor: Barrera

Check Number: 52087

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 SEESAW	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - SeeSaw Childcare	\$2,000.00
					\$2,000.00

Vendor: Barrett

Check Number: 52138

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2449	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Street Sweepings Removal	\$700.00 \$700.00

Vendor: Barton

Check Number: 52088

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 MICHELLE	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Michelle B Styles	\$2,000.00 \$2,000.00

Vendor: Bliven

Check Number: 52139

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20306	12/30/2020	001 010 576 80 41 01	PK -Professional Tree Srv	Tree Removal Services - Clear Pathway	\$8,120.50
20307	12/30/2020	001 010 576 80 41 01	PK -Professional Tree Srv	Tree Removal Services - PW Yard	\$2,398.00 \$10,518.50

Vendor: BMI

Check Number: 52140

Invoice No	Check Date	Account Number	Account Name	Description	Amount
38842009	12/30/2020	001 013 518 20 49 00	GG-Miscellaneous	2020-2021 Music Fees	\$364.00 \$364.00

Vendor: Boys & Girls Clubs of Snohomish County

Check Number: 52089

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 BOYS&GIRLS	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - LS Boys & Girls Club	\$4,050.00 \$4,050.00

Vendor: Business Card

Check Number: 51994

Invoice No	Check Date	Account Number	Account Name	Description	Amount
BARNES 1220	12/16/2020	001 008 521 20 43 00	LE-Travel & Per Diem	Hotel - Miner 11/04 thru 11/06	\$286.52
BEAZIZO 1220	12/16/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Lithium Ion Rechargeable Battery	\$104.63
BEAZIZO 1220	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Hot Rolled Plate	\$358.30
BRAZEL 1220	12/16/2020	001 002 513 11 49 01	AD-Miscellaneous	WWCPA Certificate Renewal - Brazel	\$20.00
BRAZEL 1220	12/16/2020	001 002 513 11 49 01	AD-Miscellaneous	2021 Waterworks Certification - Brazel	\$42.00
BROOKS 1220	12/16/2020	111 008 521 20 31 01	Drug Seize - Canine Supplies	Dry Dog Food	\$53.41
CHELIN 1220	12/16/2020	001 013 518 20 41 00	GG-Professional Service	Zoom Standard Monthly Bix/Webinar Dec 2020	\$261.49
DREHER 1220	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	Wall Calendars	\$13.98
DREHER 1220	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Armorers Kit/Rifle Cleaning Kits/Gunsmithing Screwdriver Set	\$1,689.24
DREHER 1220	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Uder Cabinet Convertible Range Hood	\$146.11
DREHER 1220	12/16/2020	001 008 521 20 43 01	LE-Business Meetings	Meal - Business Meeting	\$73.11
DREHER 1220	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	Satin Ribbon	\$17.42
DREHER 1220	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	USB Wall Chargers	\$392.30
DREHER 1220	12/16/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	NightCap MultiCam	\$88.84
DREHER 1220	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	Ribbon Cutting Scissors	\$38.14
DREHER 1220	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	AR Clenaing Kit with Scraper & Field Guide	\$203.57
DREHER 1220	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	BoreSnake Pistol	\$32.79
DREHER 1220	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Firearms Cleaning Solution	\$170.02
DREHER 1220	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Bench Vise/Peg Hook Sets/Workbench Tool Organizer Tray	\$246.07
DREHER 1220	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	Portable Bluetooth Speaker	\$433.70

DREHER 1220	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Coaxial Extension Cable	\$91.54
DREHER 1220	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	SoftStep Trash Cans for New PD	\$435.95
DURPOS 1220	12/16/2020	001 010 576 80 31 00	PK-Operating Costs	Tigerwood Grooved/Deck Fasteners	\$569.41
DURPOS 1220	12/16/2020	001 013 518 20 31 00	GG-Operating Costs	Knox Storz Locks - The Mill	\$623.48
DURPOS 1220	12/16/2020	302 010 594 76 61 01	PM - North Cove Capital	Laboratory Analysis of Soils North Cove Park	\$1,053.00
GOOD 1220	12/16/2020	001 004 514 23 31 00	FI-Office Supplies	Asset Tags	\$605.14
HINGTGEN 1220	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Essential Shooting Targets	\$45.50
MINER 1220	12/16/2020	001 008 521 20 32 00	LE-Fuel	Fuel Training in Gig Harbor	\$38.66
MINER 1220	12/16/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	T-Mobile Expedited Legal Demand 2	\$60.00
MINER 1220	12/16/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Transcription Services #20-20144	\$150.05
MINER 1220	12/16/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	T-Mobile Expedited Legal Demand 1	\$60.00
STEVENS B 1220	12/16/2020	001 004 514 23 41 00	FI-Professional Service	USPS Overnight Shipping Bond Payment Check to Bank	\$44.14
STEVENS B 1220	12/16/2020	001 007 558 50 43 00	PL-Travel & Mtgs	Good to Go Toll Bill PW60	\$2.75
THOMAS 1220	12/16/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Transcription Services #2020-02144	\$321.90
UBERT 1220	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Touchless Trash Cans for New PD Station	\$435.95
WRIGHT 1220	12/16/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-017	\$7.75
WRIGHT 1220	12/16/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-0181	\$14.58
WRIGHT 1220	12/16/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers NOPH 17th Pl NE/20th St SE	\$37.84
WRIGHT 1220	12/16/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers NOPH We Rabbit Car Wash	\$28.58
WRIGHT 1220	12/16/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers SE Interlocal Annexation Public Meeting	\$577.52
					\$9,875.38

Vendor: Campeau

Check Number: 51995

Invoice No	Check Date	Account Number	Account Name	Description	Amount
112320 CAMPEAU	12/16/2020	001 000 341 81 00 02	Duplicating Srv - Laminate	Refund CPL Lamination Fee - Campeau	\$3.50 \$3.50

Vendor: Canon Financial Services Inc

Check Number: 52141

Invoice No	Check Date	Account Number	Account Name	Description	Amount
22229811	12/30/2020	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Repair & Maintenance CH	\$285.26
22257615	12/30/2020	410 016 531 10 48 00	SW-Repairs & Maintenance	Copier Repair & Maintenance PW	\$17.08
22257615	12/30/2020	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	\$17.08 \$319.42

Vendor: Carlson

Check Number: 52142

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121120 ALLPHASE	12/30/2020	101 016 542 40 41 00	ST-Storm Drainage	20th Street Clean-Up	\$5,123.00 \$5,123.00

Vendor: Cavender

Check Number: 52090

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 SPECTRUM	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant -Spectrum Ctr School of Massage	\$2,600.00 \$2,600.00

Vendor: CDK Construction Services Inc

Check Number: 51996

Invoice No	Check Date	Account Number	Account Name	Description	Amount
PROGRESS 9 CDK	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Police Station/Evidence Facility Project 18035	\$344,290.87
PROGRESS 9 CDK	12/16/2020	306 000 382 20 00 00	PD Retainage	Police Station/Evidence Facility Project 18035	(\$15,793.16) \$328,497.71

Vendor: CDW Government Inc

Check Number: 51997

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4408155	12/16/2020	410 016 531 10 31 01	SW-Office Supplies	Surface Pro Dock/Monitors/Mouse	\$536.41
4734425	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Handheld Transmitter- Evidence Room	\$381.50
4740443	12/16/2020	001 006 518 80 31 00	IT-Office Supplies	Slim USB Hub/Surface Dock Station	\$103.31
4749601	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Shielded Plen Speaker Wire - Evidence Room	\$463.25
4804672	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Mouse	\$45.56
4815602	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Amplifier/Analog Mixer/Speakers - Evidence Room	\$1,911.86
4824829	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	Patch Cable	\$27.70
4906551	12/16/2020	001 006 518 80 31 00	IT-Office Supplies	Surface Pro Cover	\$116.59
4995681	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Volume Control/Ceiling Speakers	\$2,347.86
					\$5,934.04

Vendor: CDW Government Inc

Check Number: 52143

Invoice No	Check Date	Account Number	Account Name	Description	Amount
5063271	12/30/2020	306 000 594 21 60 00	Police Dept Project Account	Power Amplifier	\$1,373.40
5126628	12/30/2020	306 000 594 21 60 00	Police Dept Project Account	Corner Bracket	\$163.50
5198917	12/30/2020	306 000 594 21 60 00	Police Dept Project Account	Network Cameras/Mounts/Corner Brackets	\$6,146.51
5662272	12/30/2020	306 000 594 21 60 00	Police Dept Project Account	Digital Microphones	\$428.37
5723498	12/30/2020	306 000 594 21 60 00	Police Dept Project Account	Outdoor Corner Camera Mount Evidence Room	\$1,215.35
					\$9,327.13

Vendor: Central Welding Supply Co Inc

Check Number: 51998

Invoice No	Check Date	Account Number	Account Name	Description	Amount
B131897 CREDIT	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Credit - Gloves/Protractor/Soapstone/Markers	(\$15.70)
RN11200965	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Argon Gas/Propane	\$33.21

Vendor: Central Welding Supply Co Inc

Check Number: 52144

Invoice No	Check Date	Account Number	Account Name	Description	Amount
EV287097	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Propane	\$45.62

Vendor: Centro Print Solutions

Check Number: 52145

Invoice No	Check Date	Account Number	Account Name	Description	Amount
222219	12/30/2020	001 004 514 23 31 00	FI-Office Supplies	2020 Tax Forms	\$368.13

Vendor: Chicago Title Company of Washington

Check Number: 51999

Invoice No	Check Date	Account Number	Account Name	Description	Amount
500113497-1	12/16/2020	001 007 571 00 30 00	PL-Park & Recreation	Title Report North Cove Prop/Fesitval St Boundary Line Adj	\$384.30

Vendor: Chilwon Corporation

Check Number: 52146

Invoice No	Check Date	Account Number	Account Name	Description	Amount
LSPD014	12/30/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Uniform Cleaning - PD	\$277.46

Vendor: Chinook Lumber Inc

Check Number: 52147

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1704143	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Lumber/OSB Sheathing	\$398.69
1704143	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Lumber/OSB Sheathing	\$398.68
1704143	12/30/2020	101 016 544 90 31 02	ST-Operating Cost	Lumber/OSB Sheathing	\$398.69
1705224	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	OSB Durastrand/Screws/Twist Straps/Joist	\$859.25
1705224	12/30/2020	101 016 544 90 31 02	ST-Operating Cost	OSB Durastrand/Screws/Twist Straps/Joist	\$859.25
1705224	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	OSB Durastrand/Screws/Twist Straps/Joist	\$859.25
1706353	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Joist Hangers/Caulk Gun	\$45.25
1706353	12/30/2020	101 016 544 90 31 02	ST-Operating Cost	Joist Hangers/Caulk Gun	\$45.25
1706353	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Joist Hangers/Caulk Gun	\$45.24
1706894	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Joists	\$346.51
1706894	12/30/2020	101 016 544 90 31 02	ST-Operating Cost	Joists	\$346.51
1706894	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Joists	\$346.51
					\$4,949.08

Vendor: Cintas Loc 460

Check Number: 52000

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4057909791	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$78.56
4057909791	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$78.56
4057909791	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$78.56
4059189860	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$75.94
4059189860	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$75.94
4059189860	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$75.95
4059842018	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$75.84
4059842018	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$75.84
4059842018	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$75.84
4060636139	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$234.49
4060636139	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$234.48
4060636139	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$234.49
4061239764	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$92.81
4061239764	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$92.81
4061239764	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$92.81
4061930132	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$110.35
4061930132	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$110.34
4061930132	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$110.35
4063208536	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$92.81
4063208536	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$92.81
4063208536	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$92.81
4064542061	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$92.81
4064542061	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$92.81
4064542061	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$92.81
4065869369	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$92.81
4065869369	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$92.81
4065869369	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$92.81
4066525741	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$102.39
4066525741	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$102.40
4066525741	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$102.40

4067198449	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$102.40
4067198449	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$102.40
4067198449	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$102.39
4067756847	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$102.40
4067756847	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$102.39
4067756847	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$102.40
4068402733	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$102.39
4068402733	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$102.40
4068402733	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$102.40
4069143772	12/16/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$102.39
4069143772	12/16/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$102.40
4069143772	12/16/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$102.40
					\$4,375.20

Vendor: Cintas Loc 460

Check Number: 52148

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4069819033	12/30/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$102.39
4069819033	12/30/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$102.40
4069819033	12/30/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$102.40
4070492205	12/30/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$102.40
4070492205	12/30/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$102.40
4070492205	12/30/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$102.39
4071108455	12/30/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$102.40
4071108455	12/30/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$102.39
4071108455	12/30/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$102.40
					\$921.57

Vendor: City of Everett

Check Number: 52001

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I20006031	12/16/2020	001 008 554 30 41 00	LE - Animal Control	Animal Control Services Oct 2020	\$1,025.00
I20006047	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Fecal Coliform Analysis	\$132.00
					\$1,157.00

Vendor: City of Everett

Check Number: 52149

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I20006514	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Fecal Coliform Analysis	\$132.00
I20006581	12/30/2020	001 008 554 30 41 00	LE - Animal Control	Animal Control Services Nov 2020	\$205.00
					\$337.00

Vendor: City of Marysville

Check Number: 52002

Invoice No	Check Date	Account Number	Account Name	Description	Amount
LKS20-021	12/16/2020	001 013 512 50 41 00	GG-Municipal Court Fees	Marysville Court Citations Nov 2020	\$17,670.04
					\$17,670.04

Vendor: City of Marysville

Check Number: 52150

Invoice No	Check Date	Account Number	Account Name	Description	Amount
POLIN 20-0074	12/30/2020	001 008 523 60 41 00	LE-Jail	Prisoner Housing Marysville Oct 2020	\$988.04
					\$988.04

Vendor: Civicplus Inc

Check Number: 52151

Invoice No	Check Date	Account Number	Account Name	Description	Amount
207436	12/30/2020	001 006 518 80 41 00	IT-Professional Services	Redesign City Website	\$3,360.00 \$3,360.00

Vendor: Coggburn

Check Number: 52091

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 COGGBURN	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Julie Coggburn LMP	\$1,350.00 \$1,350.00

Vendor: Colacurcio Brothers Inc

Check Number: 52003

Invoice No	Check Date	Account Number	Account Name	Description	Amount
PROGRESS 12 COL	12/16/2020	305 013 594 57 60 01	Pavillion - Grant Exp	North Cove Park/Pavilion Project 18012	\$18,887.72
PROGRESS 12 COL	12/16/2020	305 013 594 57 60 01	Pavillion - Grant Exp	North Cove Park/Pavilion Project 18012	\$103,548.06
PROGRESS 12 COL	12/16/2020	002 010 594 76 61 01	Park Acquisition	North Cove Park/Pavilion Project 18012	\$32,691.39
PROGRESS 12 COL	12/16/2020	305 016 595 30 60 02	Main Street Project - Local	North Cove Park/Pavilion Project 18012	\$18,397.67
					\$173,524.84

Vendor: Comcast

Check Number: 52004

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1120 COMCAST	12/16/2020	001 010 576 80 42 00	PK-Communication	Internet Services - Parks/Rec Office	\$136.19
1120 COMCAST	12/16/2020	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	\$155.01
1120 COMCAST	12/16/2020	001 008 521 20 42 00	LE-Communication	Internet Services - N Lakeshore Dr	\$146.19

Vendor: Comdata Inc

Check Number: 52005

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20339687	12/16/2020	001 008 521 20 32 00	LE-Fuel	PD Fuel	\$117.89 \$117.89

Vendor: Comdata Inc

Check Number: 52152

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20350496	12/30/2020	001 008 521 20 32 00	LE-Fuel	PD Fuel	\$1,459.41 \$1,459.41

Vendor: Creekside Alehouse Bar and Grill

Check Number: 52092

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 CREEKSIDE	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Creekside Alehouse Bar & Gril	\$2,000.00 \$2,000.00

Vendor: Crystal Springs

Check Number: 52006

Invoice No	Check Date	Account Number	Account Name	Description	Amount
16015194 120520	12/16/2020	001 008 521 50 30 00	LE-Facilities Supplies	Bottled Water - Police Department	\$123.27
5249844 120120	12/16/2020	001 007 558 50 31 01	PL-Operating Costs	Bottled Water - City Hall/City Shop	\$13.44
5249844 120120	12/16/2020	001 007 559 30 31 01	PB-Operating Cost	Bottled Water - City Hall/City Shop	\$13.44
5249844 120120	12/16/2020	101 016 544 90 31 02	ST-Operating Cost	Bottled Water - City Hall/City Shop	\$62.85
5249844 120120	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Bottled Water - City Hall/City Shop	\$62.85
5249844 120120	12/16/2020	001 013 518 20 31 00	GG-Operating Costs	Bottled Water - City Hall/City Shop	\$59.46
					\$335.31

Vendor: Cummins Inc

Check Number: 52153

Invoice No	Check Date	Account Number	Account Name	Description	Amount
15-76775	12/30/2020	306 000 594 21 60 00	Police Dept Project Account	Generator Inspection - New PD Station	\$533.98 \$533.98

Vendor: Curtis Industrial Supply Inc

Check Number: 52093

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 CURTIS	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Curtis Industrial Supply	\$2,000.00 \$2,000.00

Vendor: Cuz Concrete Products Inc

Check Number: 52154

Invoice No	Check Date	Account Number	Account Name	Description	Amount
275205	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Concrete Catch Basins	\$625.89 \$625.89

Vendor: David Evans and Associates Inc

Check Number: 52155

Invoice No	Check Date	Account Number	Account Name	Description	Amount
478474	12/30/2020	001 007 558 60 41 00	PL-UGA-RUTA-Annexation	Engineering Services Machias Annex Legal Descriptions	\$375.20
478475	12/30/2020	001 007 558 60 41 00	PL-UGA-RUTA-Annexation	Engineering Services SE Interlocal Annex Legal Descriptions	\$207.20
478476	12/30/2020	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Services SR 204 BLA Review	\$1,516.70 \$2,099.10

Vendor: Davido Consulting Group Inc

Check Number: 52156

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0032550	12/30/2020	410 016 594 31 60 01	SW - Capital Expenditure	Outlet Strategic Planning Engineering Services	\$467.50 \$467.50

Vendor: Davis

Check Number: 52157

Invoice No	Check Date	Account Number	Account Name	Description	Amount
122820 DAVIS	12/30/2020	001 000 341 81 00 02	Duplicating Srv - Laminate	CPL Lamination Refund - William Davis	\$3.50
122820 DAVIS	12/30/2020	001 000 322 90 00 00	Weapon License Permit - Local	CPL Print Refund - William Davis	\$4.00 \$7.50

Vendor: DEK Enterprises

Check Number: 52007

Invoice No	Check Date	Account Number	Account Name	Description	Amount
134897	12/16/2020	001 007 571 00 30 00	PL-Park & Recreation	Informational Signs for North Cove Park	\$163.95
134905	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Replace Lamps/Ballast Sign Service New PD Station	\$1,536.90
134906	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Signs - Police Parking New PD Station	\$981.00
134907	12/16/2020	001 008 521 20 31 00	LE-Office Supplies	Door Signs - Office Hours New PD Station	\$163.50
134915	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Signs for New PD Station	\$3,155.55
134922	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	Install New Sign/Move Sign	\$757.55 \$6,758.45

Vendor: DEK Enterprises

Check Number: 52158

Invoice No	Check Date	Account Number	Account Name	Description	Amount
134929	12/30/2020	001 007 571 00 30 00	PL-Park & Recreation	Signage for The Mill	\$1,267.88 \$1,267.88

Vendor: Dept of Labor and Industries

Check Number: 52008

Invoice No	Check Date	Account Number	Account Name	Description	Amount
271755	12/16/2020	001 013 518 20 31 00	GG-Operating Costs	Annual Operating Permit Wheel Chair Lift - The Mill	\$71.80 \$71.80

Vendor: Dept of Licensing

Check Number: 52009

Invoice No	Check Date	Account Number	Account Name	Description	Amount
112820 DOL	12/16/2020	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 11/22/20 thru 11/28/20	\$147.00
120520 DOL	12/16/2020	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 11/29/20 thru 12/05/20	\$633.00
121220 DOL	12/16/2020	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 12/06/20 thru 12/12/20	\$378.00 \$1,158.00

Vendor: Dept of Licensing

Check Number: 52159

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010221 DOL	12/30/2020	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 12/20/20 thru 01/02/21	\$270.00
121920 DOL	12/30/2020	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 12/13/20 thru 12/19/20	\$405.00 \$675.00

Vendor: Dept of Retirement (Deferred Comp)

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/16/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	\$2,665.00
122420	12/23/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	\$2,665.00 \$5,330.00

Vendor: Dept of Retirement PERS LEOFF

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/16/2020	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	\$64,138.43
122420	12/23/2020	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	\$63,853.46 \$127,991.89

Vendor: Dept of Revenue EFT

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
NOV2020	12/30/2020	410 016 531 10 44 00	SW-Excise Taxes	Excise Taxes Nov 2020	\$25,496.80
NOV2020	12/30/2020	001 013 518 90 49 06	GG-Excise Tax	Excise Taxes Nov 2020	\$37.81 \$25,534.61

Vendor: DeWitt

Check Number: 52094

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 ALLISONS	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Allison's Hair	\$2,000.00 \$2,000.00

Vendor: Dicks Towing Inc

Check Number: 52010

Invoice No	Check Date	Account Number	Account Name	Description	Amount
153148	12/16/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-23868	\$126.27
SNO2753	12/16/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-24201	\$126.27
SNO4142	12/16/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-24106	\$126.27 \$378.81

Vendor: Dicks Towing Inc

Check Number: 52160

Invoice No	Check Date	Account Number	Account Name	Description	Amount
70518	12/30/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-24670	\$126.27
E196141	12/30/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-25304	\$126.27
					\$252.54

Vendor: DK Systems Inc

Check Number: 52161

Invoice No	Check Date	Account Number	Account Name	Description	Amount
10092	12/30/2020	111 008 521 20 31 00	Drug Seize - Operating Costs	AC Air Purification Units PD Evidence	\$6,594.16
					\$6,594.16

Vendor: Dunbar

Check Number: 52095

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 J LEIGH	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - J Leigh Lathrop Nails	\$500.00
					\$500.00

Vendor: Dylan

Check Number: 52011

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INVMTKG1207	12/16/2020	001 007 571 00 30 00	PL-Park & Recreation	Facebook Event Boost Ad - Winters Farmers Market	\$70.00
					\$70.00

Vendor: EASL Inc

Check Number: 52012

Invoice No	Check Date	Account Number	Account Name	Description	Amount
LS-1220	12/16/2020	001 013 518 20 41 00	GG-Professional Service	Strategic Communication Services	\$5,003.27
					\$5,003.27

Vendor: Edmark

Check Number: 52096

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 EDMARK	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Edmark Chiropractic	\$3,340.00
					\$3,340.00

Vendor: EFTPS

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/16/2020	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	\$86,590.58
122420	12/23/2020	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	\$85,533.81
					\$172,124.39

Vendor: Electronic Business Machines

Check Number: 52013

Invoice No	Check Date	Account Number	Account Name	Description	Amount
AR180221	12/16/2020	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	\$6.86
AR180221	12/16/2020	410 016 531 10 48 00	SW-Repairs & Maintenance	Copier Repair & Maintenance PW	\$6.85
					\$13.71

Vendor: Electronic Business Machines

Check Number: 52162

Invoice No	Check Date	Account Number	Account Name	Description	Amount
AR181270	12/30/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Copier Repair & Maintenance PD	\$38.92
AR181501	12/30/2020	001 007 559 30 48 00	PB-Repair & Maintenance	Copier Repair & Maintenance PB	\$60.64

AR181501	12/30/2020	410 016 531 10 48 00	SW-Repairs & Maintenance	Copier Repair & Maintenance PW	\$60.65
AR181501	12/30/2020	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	\$60.64
AR181501	12/30/2020	001 007 558 50 48 00	PL-Repairs & Maint.	Copier Repair & Maintenance PL	\$60.64
AR181563	12/30/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Copier Repair & Maintenance PD	\$60.68
AR181809	12/30/2020	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Repair & Maintenance CH	\$662.99
					\$1,005.16

Vendor: Elite Securities Inc

Check Number: 52163

Invoice No	Check Date	Account Number	Account Name	Description	Amount
38023	12/30/2020	306 000 594 21 60 00	Police Dept Project Account	Keys/Locks Installation for New PD Building	\$7,494.30
					\$7,494.30

Vendor: Engineering Business Systems Inc

Check Number: 52164

Invoice No	Check Date	Account Number	Account Name	Description	Amount
126971	12/30/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Ink/Plotter Paper	\$313.02
					\$313.02

Vendor: Evans

Check Number: 52097

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 STUDIO91	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Studio 91	\$2,000.00
					\$2,000.00

Vendor: Everett Steel Inc

Check Number: 52165

Invoice No	Check Date	Account Number	Account Name	Description	Amount
314685	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Tubes/Woven Mesh/Hinges	\$480.73
					\$480.73

Vendor: Fastenal Company

Check Number: 52166

Invoice No	Check Date	Account Number	Account Name	Description	Amount
WAARN145201	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Bolts/Washers/Lock Nuts	\$13.96
WAARN145201	12/30/2020	101 016 544 90 31 02	ST-Operating Cost	Bolts/Washers/Lock Nuts	\$13.97
WAARN145201	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Bolts/Washers/Lock Nuts	\$13.97
					\$41.90

Vendor: Feldman and Lee

Check Number: 52014

Invoice No	Check Date	Account Number	Account Name	Description	Amount
110120 FELDMAN	12/16/2020	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services Nov 2020	\$10,000.00
					\$10,000.00

Vendor: Flower World Inc

Check Number: 52015

Invoice No	Check Date	Account Number	Account Name	Description	Amount
87444	12/16/2020	302 010 576 90 31 00	Tree Replacement Expenditures	Flowers/Holiday Flowers	\$470.95
					\$470.95

Vendor: Gepner

Check Number: 52098

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 SALON HUE	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Salon Hue	\$2,000.00
					\$2,000.00

Vendor: Glens Welding & Machine Inc

Check Number: 52016

Invoice No	Check Date	Account Number	Account Name	Description	Amount
S13229	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Air Filter/Guage/Bar/Mask	\$93.87 \$93.87

Vendor: Goldson Smith

Check Number: 52167

Invoice No	Check Date	Account Number	Account Name	Description	Amount
120320 DAWN	12/30/2020	001 007 571 00 30 00	PL-Park & Recreation	Reimburse - Gift Bags & Festive Head Bands - Winterfest	\$14.17
122120 DAWN	12/30/2020	001 007 558 50 43 00	PL-Travel & Mtgs	PerDiem - Mileage to Pickup Signage for the Mill in Monroe	\$17.14 \$31.31

Vendor: Grainger

Check Number: 52017

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9731255312	12/16/2020	101 016 544 90 31 01	ST-Office Supplies	Clipboard w/Storage/Sticky Notes	\$178.60
9731672201	12/16/2020	101 016 544 90 31 01	ST-Office Supplies	Notepads/Wall Calendars/Pens	\$135.93 \$314.53

Vendor: Grainger

Check Number: 52168

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9757094728	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Trash Bags	\$724.86 \$724.86

Vendor: Green Dot Concrete LLC

Check Number: 52169

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4788	12/30/2020	309 016 595 61 63 01	Sidewalk Construction	Concrete/Trailer Rental	\$183.00
4837	12/30/2020	309 016 595 61 63 01	Sidewalk Construction	Concrete	\$440.00 \$623.00

Vendor: Greenshields Industrial Supply Inc

Check Number: 52170

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1-99792	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Triple Hitch Balls	\$513.53 \$513.53

Vendor: Griffen

Check Number: 52171

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9Z0278944	12/30/2020	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	\$187.50 \$187.50

Vendor: Grove Analytics LLC

Check Number: 52099

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 GROVE	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Grove Analytics	\$2,000.00 \$2,000.00

Vendor: Gustafson

Check Number: 52018

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 GUSTAFSON	12/16/2020	001 013 518 20 41 00	GG-Professional Service	Appraisal Services - 20th St NE/Main/S Lake Stevens/Misc	\$11,075.00 \$11,075.00

Vendor: Harbour Homes

Check Number: 52019

Invoice No	Check Date	Account Number	Account Name	Description	Amount
120120 HARBOUR	12/16/2020	003 000 322 10 00 00	Building Permits	Refund Duplicate Payment BLD2020-0614	\$580.95 \$580.95

Vendor: HB Jaeger Co LLC

Check Number: 52020

Invoice No	Check Date	Account Number	Account Name	Description	Amount
U2016062622	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Empty Sandbags with Draw Strings	\$633.36 \$633.36

Vendor: HB Jaeger Co LLC

Check Number: 52172

Invoice No	Check Date	Account Number	Account Name	Description	Amount
U2016062961	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Empty Sandbags	\$633.36
U2016064179	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Adapters/Couplings/Hydrant Wrench	\$403.70
U2016064883	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Pipe/Locking Grate & Frame	\$1,336.97 \$2,374.03

Vendor: HDR Engineering Inc

Check Number: 52173

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1200315039	12/30/2020	304 016 595 60 60 05	Trestle/HOV Lane	Engineering Services - 20th Street BAT Lane Impr	\$34,547.62 \$34,547.62

Vendor: Highmark Capital LLC

Check Number: 52021

Invoice No	Check Date	Account Number	Account Name	Description	Amount
67130	12/16/2020	306 000 594 21 60 00	Police Dept Project Account	New Police Station Furniture	\$39,818.14 \$39,818.14

Vendor: Highmark Capital LLC

Check Number: 52174

Invoice No	Check Date	Account Number	Account Name	Description	Amount
67243	12/30/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Industrial Workbench/Rack Shelving/Wire Panels/Gate	\$3,380.78 \$3,380.78

Vendor: Home Depot

Check Number: 52175

Invoice No	Check Date	Account Number	Account Name	Description	Amount
10770	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Drill Bit Set/Rotary Hammer/Carpenter Pencils	\$305.95
12068	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Carpenter Pencils/Latching Box	\$273.82
13511	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Extension Cord	\$76.29
2013227	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Anchors/Lumber/Bearing Plate	\$596.94
2014726	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Door Lever/Rubber Door Bottom/Weatherstrip/Camper Seal	\$37.84
2014726	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Door Lever/Rubber Door Bottom/Weatherstrip/Camper Seal	\$37.84
2014726	12/30/2020	101 016 544 90 31 02	ST-Operating Cost	Door Lever/Rubber Door Bottom/Weatherstrip/Camper Seal	\$37.84
3014565	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Wall Sconce/Lights/Measuring Wheel/Screws/Tape Measures	\$536.82
3014584	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Concrete Angle	\$70.91
3014640	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Whitewood Studs	\$59.30
4014397	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Bracket Ring Plaster	\$79.69
4014456	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Prime Studs	\$189.75
4014475	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Lumber/Stakes	\$182.19
4133919	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Timers/Adapters/Mech Set	\$194.81
9012252	12/30/2020	306 000 594 21 60 00	Police Dept Project Account	Document Boxes/Latching Box/Chalk Kit/Farmers Suspension Rig	\$319.60

9012289	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Extension Cords/Wall Tap Adapter/Cable Ties	\$421.83
					\$3,421.42

Vendor: Honey Bucket

Check Number: 52022

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0551828373	12/16/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Catherine Creek Park	\$156.75
0551834773	12/16/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Community Garden	\$123.50
0551843187	12/16/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	\$330.89
					\$611.14

Vendor: Honey Bucket

Check Number: 52176

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0551853247	12/30/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Frontier Cir W	\$423.36
0551853248	12/30/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Callow Rd	\$142.50
0551859970	12/30/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Davies Beach	\$142.50
0551861209	12/30/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 8629 20th St SE	\$170.50
0551869117	12/30/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Catherine Creek Park	\$156.75
0551875340	12/30/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Community Garden	\$123.50
0551882375	12/30/2020	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	\$330.89
					\$1,490.00

Vendor: Horizon Distributors Inc

Check Number: 52177

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2M105402	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Turfgro	\$1,242.21
					\$1,242.21

Vendor: HRA VEBA Trust YA20192

Check Number: 52023

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/16/2020	001 000 283 00 00 00	Payroll Liability Medical	Employee VEBA Contributions	\$2,229.72
					\$2,229.72

Vendor: HSA Bank

Check Number: 51983

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/10/2020	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	\$456.24
					\$456.24

Vendor: HSA Bank

Check Number: 52081

Invoice No	Check Date	Account Number	Account Name	Description	Amount
122420	12/23/2020	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	\$456.24
					\$456.24

Vendor: Hunter

Check Number: 52024

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2508	12/16/2020	001 007 558 60 41 02	PL-Prof Serv-Hearing E	Hearing Examiner Services Nov 2020	\$6,838.50
					\$6,838.50

Vendor: HW Lochner Inc

Check Number: 52178

Invoice No	Check Date	Account Number	Account Name	Description	Amount
03	12/30/2020	304 016 594 31 63 00	17005 - 24th St SE & 91st Ave	24th St SE/91st Ave SE Construction Admin	\$19,678.27
					\$19,678.27

Vendor: IDSC Holdings LLC

Check Number: 52025

Invoice No	Check Date	Account Number	Account Name	Description	Amount
ARV/46069126	12/16/2020	410 016 531 10 35 00	SW-Small Tools	15-Drawer Triple-Bank Roll Cabinet	\$7,061.74 \$7,061.74

Vendor: Industrial Bolt & Supply Inc

Check Number: 52026

Invoice No	Check Date	Account Number	Account Name	Description	Amount
738815-1	12/16/2020	101 016 544 90 31 02	ST-Operating Cost	Flap Discs/Fuses/Cable Ties	\$218.11
738815-1	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Flap Discs/Fuses/Cable Ties	\$218.11
742012-1	12/16/2020	101 016 544 90 31 02	ST-Operating Cost	BiMetal Bandsaw Blade	\$236.21
742012-1	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	BiMetal Bandsaw Blade	\$236.20
742746-1	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Red Grease Cartridge/Spray Paint/Primer	\$681.35
743454-1	12/16/2020	101 016 544 90 31 02	ST-Operating Cost	Crimp & Seal Connector/Hand Cleanser	\$209.58 \$1,799.56

Vendor: Industrial Bolt & Supply Inc

Check Number: 52179

Invoice No	Check Date	Account Number	Account Name	Description	Amount
744123-1	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Composite Dot Connectors/Drills/Cable Slugs/Copper	\$678.70
744379-1	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Master Screw Bit Set	\$98.87 \$777.57

Vendor: Iron Mountain Quarry LLC

Check Number: 52027

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0310213	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$514.17
0310318	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$201.56
0310484	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$835.63 \$1,551.36

Vendor: Iron Mountain Quarry LLC

Check Number: 52180

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0310658	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$169.78
0311017	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Rock	\$534.41 \$704.19

Vendor: J Thayer Company Inc

Check Number: 52028

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1494186-0	12/16/2020	001 013 518 20 31 00	GG-Operating Costs	Trash Bags	\$79.76 \$79.76

Vendor: J Thayer Company Inc

Check Number: 52181

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1492118-0	12/30/2020	001 008 521 20 31 00	LE-Office Supplies	Gloves	\$272.49
1494582-0	12/30/2020	410 016 531 10 31 01	SW-Office Supplies	Pens	\$14.76
1494895-0	12/30/2020	001 007 558 50 31 00	PL-Office Supplies	Pens	\$5.42
1494895-0	12/30/2020	410 016 531 10 31 01	SW-Office Supplies	Pens	\$7.38
1494895-0	12/30/2020	001 007 559 30 31 00	PB-Office Supplies	Folders/Paper/Index Flags	\$79.31
1494895-0	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Paper/Glue/Batteries/Post It Flags	\$217.13
1494895-0	12/30/2020	101 016 544 90 31 01	ST-Office Supplies	Pens	\$7.38
1495210-0	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Paper Towels/Batteries	\$57.16

1496112-0	12/30/2020	001 008 521 20 31 00	LE-Office Supplies	Desk Organizer/Envelopes	\$120.06
1496624-0	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Trash Bags	\$47.43
1496624-0	12/30/2020	001 007 558 50 31 00	PL-Office Supplies	Wall Calendars	\$33.26
1497678-0	12/30/2020	001 002 513 11 31 00	AD-Office Supply	Comp Book	\$2.70
1497678-0	12/30/2020	001 003 514 20 31 00	CC-Office Supply	Files/Folders	\$70.70
1497678-0	12/30/2020	001 007 558 50 31 00	PL-Office Supplies	Folders	\$76.17
1497678-1	12/30/2020	001 007 558 50 31 00	PL-Office Supplies	Calendar	\$24.38
1497678-1	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Pens	\$26.11
C1494895-0	12/30/2020	410 016 531 10 31 01	SW-Office Supplies	Pens Credit	(\$14.76)
					\$1,047.08

Vendor: Keaoprasit

Check Number: 52100

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 VIET THAI	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Viet Thai Noodle House	\$2,000.00
					\$2,000.00

Vendor: Keeyarah Enterprises Inc

Check Number: 52101

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 SUBWAY	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Subway	\$2,000.00
					\$2,000.00

Vendor: Krazan & Associates Inc

Check Number: 52029

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I617642-26402	12/16/2020	304 016 595 60 60 05	Trestle/HOV Lane	Engineering Services - Trestle HOV/Transit Jump	\$3,810.00
					\$3,810.00

Vendor: Lake Industries LLC

Check Number: 52030

Invoice No	Check Date	Account Number	Account Name	Description	Amount
286619	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Screened Pit Run	\$87.13
39184	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Fill Hauled In - Dry Materials	\$276.00
39197	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Fill Hauled In - Dry Materials	\$288.00
39198	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Fill Hauled In - Dry Materials	\$144.00
					\$795.13

Vendor: Lake Industries LLC

Check Number: 52182

Invoice No	Check Date	Account Number	Account Name	Description	Amount
39240	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Fill Hauled In - Dry Material	\$72.00
39243	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Fill Hauled In - Dry Material	\$288.00
					\$360.00

Vendor: Lake Stevens Junior Athletic Association

Check Number: 52102

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 FOOTBALL	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - LS Youth Football	\$2,000.00
					\$2,000.00

Vendor: Lake Stevens Police Guild

Check Number: 51984

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/10/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	\$1,155.00
					\$1,155.00

Vendor: Lake Stevens Police Guild

Check Number: 52082

Invoice No	Check Date	Account Number	Account Name	Description	Amount
122420	12/23/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	\$1,155.00 \$1,155.00

Vendor: Lake Stevens Sewer District

Check Number: 52031

Invoice No	Check Date	Account Number	Account Name	Description	Amount
120120 LSSD	12/16/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Station Acct 9902-01	\$86.00
120120 LSSD	12/16/2020	001 010 576 80 47 00	PK-Utilities	Sewer - Boat Launch Restrooms Acct 12326-01	\$87.00
120120 LSSD	12/16/2020	001 010 576 80 47 00	PK-Utilities	Sewer - Davies Beach Acct 3628-02	\$86.00
120120 LSSD	12/16/2020	001 012 572 20 47 00	CS- Library-Utilities	Sewer - Library Acct 6664-01	\$86.00
120120 LSSD	12/16/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - New Police Training Rm Acct 8710-03	\$86.00
120120 LSSD	12/16/2020	001 013 518 20 47 00	GG-Utilities	Sewer - City Hall Acct 6671-01	\$86.00
120120 LSSD	12/16/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Leased Comm Building Acct 6390-03	\$184.61
120120 LSSD	12/16/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - New Police Station Acct 6296-03	\$172.00
120120 LSSD	12/16/2020	001 012 575 50 47 00	CS- Pavillion - Utilities	Sewer - The Mill Acct 6810-01	\$172.00
120120 LSSD	12/16/2020	001 013 518 20 47 00	GG-Utilities	Sewer - Vacant Houses 20th St SE Acct 3134-03	\$86.00
120120 LSSD	12/16/2020	001 008 521 50 47 00	LE-Facility Utilities	Sewer - N Lakeshore Dr Acct 6666-01	\$86.00
120120 LSSD	12/16/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Landre Property Acct 6659-02	\$86.00
120120 LSSD	12/16/2020	001 010 576 80 47 00	PK-Utilities	Sewer - Lundein Park Acct 2538-02	\$172.00
120120 LSSD	12/16/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Butler Property Acct 6670-02	\$86.00 \$1,561.61

Vendor: Lake Stevens Sewer District

Check Number: 52032

Invoice No	Check Date	Account Number	Account Name	Description	Amount
24890	12/16/2020	301 016 544 40 41 02	17005 - 24th & 91st Ext Design	Engineering Fees 91st Ave SE & 24th St SE	\$84.09 \$84.09

Vendor: Lake Stevens Sewer District

Check Number: 52033

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20201211	12/16/2020	302 010 594 76 61 01	PM - North Cove Capital	Sewer Uncapping/Modication Permit North Cove Phase II	\$250.00 \$250.00

Vendor: Lake Stevens Sewer District

Check Number: 52183

Invoice No	Check Date	Account Number	Account Name	Description	Amount
120120 LSSD	12/30/2020	101 016 543 50 47 00	ST-Utilities	Sewer - Decant Facility Acct 13135-01	\$43.00
120120 LSSD	12/30/2020	410 016 531 10 47 00	SW-Utilities	Sewer - Decant Facility Acct 13135-01	\$43.00
20201218	12/30/2020	101 016 544 90 31 02	ST-Operating Cost	Sewer Capping Permit 9106 20th St SE	\$125.00 \$211.00

Vendor: Land Development Consultants Inc

Check Number: 52034

Invoice No	Check Date	Account Number	Account Name	Description	Amount
21987	12/16/2020	302 010 594 76 61 01	PM - North Cove Capital	North Cove Park Plaza Design - Phase II	\$897.50
22002	12/16/2020	001 007 558 60 41 00	PL-UGA-RUTA-Annexation	Lake Stevens USA Docket Consultant Fee	\$1,940.00 \$2,837.50

Vendor: Language Line Services Inc

Check Number: 52035

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4920499	12/16/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Over the Phone Interpretation Services PD	\$18.65 \$18.65

Vendor: Lemay Mobile Shredding Inc

Check Number: 52036

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4681566	12/16/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	\$29.59
4681567	12/16/2020	001 013 518 20 41 00	GG-Professional Service	Shredding Services CH	\$13.33 \$42.92

Vendor: Lemay Mobile Shredding Inc

Check Number: 52184

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4685127	12/30/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	\$29.59
4685128	12/30/2020	001 013 518 20 41 00	GG-Professional Service	Shredding Services CH	\$12.33 \$41.92

Vendor: Lerch

Check Number: 52103

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 CUTTIN	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Cuttin' It Close	\$2,000.00 \$2,000.00

Vendor: Lewandowski

Check Number: 52104

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 LS ROOFING	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - LS Roofing	\$7,150.00 \$7,150.00

Vendor: LIMO LLC

Check Number: 52105

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 LIMO	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - John L Scott LS	\$2,000.00 \$2,000.00

Vendor: LJs First Bite LLC

Check Number: 52106

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 THE PINES	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - The Pines	\$2,000.00 \$2,000.00

Vendor: LN Curtis & Sons

Check Number: 52185

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV446998	12/30/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	TacShell Jacket/Police Patch	\$304.72
INV448488	12/30/2020	001 008 521 20 31 02	LE-Minor Equipment	Meritorious Medals for Uniforms	\$314.74 \$619.46

Vendor: Market Place Chiropractic Wellness Center

Check Number: 52107

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 MARKET	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Market Place Chiropractic	\$1,950.00 \$1,950.00

Vendor: Martina Jr

Check Number: 52108

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 MARTINAS	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Martina's Barbershop	\$2,000.00 \$2,000.00

Vendor: McGuinn

Check Number: 52109

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 MCGUINN	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - McGuinn Entertainment	\$2,000.00 \$2,000.00

Vendor: McKinley

Check Number: 52110

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 TRUE	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - True Constuction Cleaning	\$500.00 \$500.00

Vendor: Mesa

Check Number: 52111

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 DEDICATED	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant -Dedicated Assoc of WA Guamanin	\$7,450.00 \$7,450.00

Vendor: Method Barricade & Construction Supply LLC

Check Number: 52037

Invoice No	Check Date	Account Number	Account Name	Description	Amount
14144	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Signs - NGPA	\$88.55 \$88.55

Vendor: Method Barricade & Construction Supply LLC

Check Number: 52186

Invoice No	Check Date	Account Number	Account Name	Description	Amount
14155	12/30/2020	101 016 542 64 31 00	ST-Traffic Control - Supply	Street Sign	\$49.14
14169	12/30/2020	001 007 571 00 30 00	PL-Park & Recreation	Signs - NGPA 20th St Ballfields/Frontier Heights	\$298.39
14183	12/30/2020	101 016 542 64 31 00	ST-Traffic Control - Supply	Street Sign	\$49.14 \$396.67

Vendor: Metron and Associates Inc

Check Number: 52187

Invoice No	Check Date	Account Number	Account Name	Description	Amount
21899	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Landry House Purchase - Records/Boundary/Autocad	\$3,812.50 \$3,812.50

Vendor: Michael

Check Number: 52188

Invoice No	Check Date	Account Number	Account Name	Description	Amount
122420 MICHAEL	12/30/2020	111 008 521 20 31 01	Drug Seize - Canine Supplies	Reimburse Kennel Charges for K9 Cia	\$156.00 \$156.00

Vendor: Microsoft Corporation

Check Number: 52038

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9558525099	12/16/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Surface Pro Service/Repair	\$496.80 \$496.80

Vendor: Miles Sand & Gravel

Check Number: 52189

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1830574	12/30/2020	411 016 594 31 60 06	117th Pl/114th Drainage	Concrete 11411 17th Pl NE	\$766.27 \$766.27

Vendor: Milne

Check Number: 52112

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 MANSION	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Mansion Inn Lake Stevens	\$3,500.00 \$3,500.00

Vendor: Mistler

Check Number: 52113

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 LAKEVIEW	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Lakeview Hair	\$2,000.00 \$2,000.00

Vendor: Mumma

Check Number: 52039

Invoice No	Check Date	Account Number	Account Name	Description	Amount
112020 MUMMA	12/16/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Reimburse - Surface Dock/Monitor Cables - Mumma	\$128.27 \$128.27

Vendor: Myers

Check Number: 52114

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 SALON	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Salon Michelle	\$2,000.00 \$2,000.00

Vendor: Nationwide Retirement Solution

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/16/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	\$4,507.36
122420	12/23/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	\$4,607.36 \$9,114.72

Vendor: Naturally Chiropractic Family Wellness Center Inc

Check Number: 52115

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 NATURALLY	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Naturally Chiropractic Family	\$2,600.00 \$2,600.00

Vendor: Nelson Distributing Inc

Check Number: 52040

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0748482-IN	12/16/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Fuel Building Dept	\$76.87
0748482-IN	12/16/2020	001 008 521 20 32 00	LE-Fuel	Fuel Police Dept	\$3,074.63
0748482-IN	12/16/2020	410 016 531 10 32 00	SW-Fuel	Fuel PW	\$1,422.35
0748482-IN	12/16/2020	001 010 576 80 32 00	PK-Fuel Costs	Fuel PW	\$711.19
0748482-IN	12/16/2020	101 016 542 30 32 00	ST-Fuel	Fuel PW	\$1,422.35 \$6,707.39

Vendor: Nelson Distributing Inc

Check Number: 52190

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0750458-IN	12/30/2020	001 007 558 50 32 00	PL-Fuel	Fuel Planning	\$35.17

0750458-IN	12/30/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Fuel Building Dept	\$64.48
0750458-IN	12/30/2020	001 008 521 20 32 00	LE-Fuel	Fuel Police Dept	\$3,355.66
0750458-IN	12/30/2020	101 016 542 30 32 00	ST-Fuel	Fuel PW	\$763.89
0750458-IN	12/30/2020	410 016 531 10 32 00	SW-Fuel	Fuel PW	\$763.89
0750458-IN	12/30/2020	001 010 576 80 32 00	PK-Fuel Costs	Fuel PW	\$381.95
0750458-IN	12/30/2020	001 013 518 20 32 00	GG-Fuel	Fuel Police Dept	\$55.80
					\$5,420.84

Vendor: New York Life

Check Number: 51985

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/10/2020	001 000 284 00 00 00	Payroll Liability Other	Whole Life Insurance Premiums	\$199.00

\$199.00

Vendor: New York Life EFT

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/16/2020	001 007 558 50 20 00	PL-Benefits	Life/Disability Ins Premiums	\$316.92
121020	12/16/2020	001 013 518 30 20 00	GG-Benefits	Life/Disability Ins Premiums	\$147.73
121020	12/16/2020	001 005 518 10 20 00	HR-Benefits	Life/Disability Ins Premiums	\$88.43
121020	12/16/2020	001 003 514 20 20 00	CC-Benefits	Life/Disability Ins Premiums	\$45.05
121020	12/16/2020	001 004 514 23 20 00	FI-Benefits	Life/Disability Ins Premiums	\$173.27
121020	12/16/2020	001 002 513 11 20 00	AD-Benefits	Life/Disability Ins Premiums	\$52.99
121020	12/16/2020	001 006 518 80 20 00	IT-Benefits	Life/Disability Ins Premiums	\$121.19
121020	12/16/2020	001 007 559 30 20 00	PB-Benefits	Life/Disability Ins Premiums	\$184.87
121020	12/16/2020	001 008 521 20 20 00	LE-Benefits	Life/Disability Ins Premiums	\$1,483.60
121020	12/16/2020	001 010 576 80 20 00	PK-Benefits	Life/Disability Ins Premiums	\$211.21
121020	12/16/2020	101 016 542 30 20 00	ST-Benefits	Life/Disability Ins Premiums	\$426.36
121020	12/16/2020	410 016 531 10 20 00	SW-Benefits	Life/Disability Ins Premiums	\$398.34
					\$3,649.96

Vendor: NMC Franchising LLC

Check Number: 52041

Invoice No	Check Date	Account Number	Account Name	Description	Amount
165702	12/16/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Janitorial Services - 1819 S Lake Stevens Rd	\$225.00
165974	12/16/2020	001 007 559 30 41 00	PB-Professional Srv	Janitorial Services - City Hall	\$55.50
165974	12/16/2020	001 010 576 80 41 00	PK-Professional Services	Janitorial Services - City Hall	\$55.50
165974	12/16/2020	001 008 521 50 48 00	LE-Facility Repair & Maint	Janitorial Services - Police Dept	\$495.00
165974	12/16/2020	001 013 518 20 41 00	GG-Professional Service	Janitorial Services - City Hall	\$55.50
165974	12/16/2020	101 016 542 30 41 02	ST-Professional Service	Janitorial Services - City Hall	\$55.50
165974	12/16/2020	001 007 558 50 41 00	PL-Professional Servic	Janitorial Services - City Hall	\$55.50
165974	12/16/2020	410 016 531 10 41 01	SW-Professional Services	Janitorial Services - City Hall	\$55.50
165974	12/16/2020	001 013 518 20 41 00	GG-Professional Service	Janitorial Services - VIC	\$155.00
165974	12/16/2020	001 012 575 50 41 00	CS- Pavillion - Janitorial	Janitorial Services - The Mill	\$183.00
					\$1,391.00

Vendor: NMC Franchising LLC

Check Number: 52191

Invoice No	Check Date	Account Number	Account Name	Description	Amount
163693	12/30/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Janitorial Services - 1819 S Lake Stevens Rd	\$225.00

\$225.00

Vendor: North Cascades Crew

Check Number: 52116

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 N CASCADES	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - North Cascades Crew	\$5,920.00 \$5,920.00

Vendor: North River Concrete Pumping LLC

Check Number: 52192

Invoice No	Check Date	Account Number	Account Name	Description	Amount
11364	12/30/2020	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Concrete - Frontier Heights	\$762.35 \$762.35

Vendor: NOVAtime Technology Inc

Check Number: 52193

Invoice No	Check Date	Account Number	Account Name	Description	Amount
SI-008792	12/30/2020	001 008 521 40 49 01	LE-Registration Fees	Final Buy out of NovaTime ASM	\$3,815.00 \$3,815.00

Vendor: O Reilly Auto Parts

Check Number: 52194

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2960-229941	12/30/2020	101 016 544 90 31 02	ST-Operating Cost	Copper Plug	\$22.15
2960-229943	12/30/2020	101 016 544 90 31 02	ST-Operating Cost	Copper Plug	\$22.15
2960-230021	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Filter	\$6.27

Vendor: Office of The State Treasurer

Check Number: 52042

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 STATE	12/16/2020	633 000 589 30 00 03	State Building Permit Remit	State Court Fess Nov 2020	\$484.50
1220 STATE	12/16/2020	633 000 589 30 00 04	State Court Remittance	State Court Fess Nov 2020	\$23,028.37

Vendor: Ogden Murphy Wallace PLLC

Check Number: 52195

Invoice No	Check Date	Account Number	Account Name	Description	Amount
845564	12/30/2020	001 011 515 41 41 01	Ext Consult - PRA	Legal Services Nov 2020	\$780.50
845564	12/30/2020	401 070 535 10 41 00	SE-Professional Service	Legal Services Nov 2020	\$2,860.00
845564	12/30/2020	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services Nov 2020	\$10,328.00

\$13,968.50

Vendor: Osborne

Check Number: 52196

Invoice No	Check Date	Account Number	Account Name	Description	Amount
122820 OSBORNE	12/30/2020	001 000 362 00 00 05	The Mill - Rental	The Mill Damage Deposit Refund - Lisa Osborne	\$100.00 \$100.00

Vendor: Pace Engineers Inc

Check Number: 52197

Invoice No	Check Date	Account Number	Account Name	Description	Amount
77675	12/30/2020	411 016 594 31 60 00	Decant Facility Project	Engineering Services Decant Facility	\$2,154.53 \$2,154.53

Vendor: PB Parent Holdco LP

Check Number: 52198

Invoice No	Check Date	Account Number	Account Name	Description	Amount
64867	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	First Aid Supplies CH	\$132.76
64868	12/30/2020	001 008 521 50 30 00	LE-Facilities Supplies	First Aid Supplies Police Dept	\$173.53

64869	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	First Aid Supplies PW Shop	\$32.69
64869	12/30/2020	101 016 544 90 31 02	ST-Operating Cost	First Aid Supplies PW Shop	\$32.68
64869	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	First Aid Supplies PW Shop	\$32.68
					\$404.34

Vendor: Perteet Inc

Check Number: 52043

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20120176.001-64	12/16/2020	301 016 544 40 41 00	Street Op - P&D - 20th St SE	20th Street SE Phase II Segment 1 Design	\$910.53

\$910.53

Vendor: Petersen Brothers Inc

Check Number: 52199

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1716609	12/30/2020	101 016 542 64 48 01	ST-Traf Control - Guardrail	Guardrail Repairs	\$11,082.70

\$11,082.70

Vendor: Pilchuck Equipment Rental and Sales

Check Number: 52200

Invoice No	Check Date	Account Number	Account Name	Description	Amount
102921D	12/30/2020	101 016 542 30 45 00	ST-Rentals-Leases	Scissor Lift Rental	\$598.95

\$598.95

Vendor: Pitney Bowes

Check Number: 52201

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3312695452	12/30/2020	001 013 518 20 45 00	GG-Rental & Services	Postage Machine Rental 10/23/20 - 01/22/21	\$353.32

\$353.32

Vendor: Pitney Bowes Inc

Check Number: 52202

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1017060880	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Postage Machine Cleaning Pack	\$54.49

\$54.49

Vendor: Public Safety Testing Inc

Check Number: 52203

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020-0821	12/30/2020	001 008 521 20 41 00	LE-Professional Services	Q4 2020 Recruiting Assistance - Police Officer	\$463.00

\$463.00

Vendor: Puget Sound Energy

Check Number: 52204

Invoice No	Check Date	Account Number	Account Name	Description	Amount
22339471 1220	12/30/2020	001 012 575 50 47 00	CS- Pavilion - Utilities	Natural Gas - The Mill	\$674.69
24316495 1220	12/30/2020	001 010 576 80 47 00	PK-Utilities	Natural Gas - City Shop	\$358.55
24316495 1220	12/30/2020	101 016 543 50 47 00	ST-Utilities	Natural Gas - City Shop	\$358.56
24316495 1220	12/30/2020	410 016 531 10 47 00	SW-Utilities	Natural Gas - City Shop	\$358.56
24770236 1220	12/30/2020	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - 10518 18th St SE	\$168.25
3723810 1220	12/30/2020	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - N Lakeshore Dr	\$164.90

\$2,083.51

Vendor: Purcell Tire & Rubber Company

Check Number: 52044

Invoice No	Check Date	Account Number	Account Name	Description	Amount
24243459	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Filter Replace PW31	\$55.17

\$55.17

Vendor: Purchase Power

Check Number: 52205

Invoice No	Check Date	Account Number	Account Name	Description	Amount
01831977 1220	12/30/2020	410 016 531 10 42 00	SW-Communications	Postage	\$2.36
01831977 1220	12/30/2020	001 007 558 50 42 00	PL-Communication	Postage	\$111.64
01831977 1220	12/30/2020	001 013 518 20 42 00	GG-Communication	Postage	\$183.64
01831977 1220	12/30/2020	101 016 543 30 42 00	ST-Communications	Postage	\$2.36
					\$300.00

Vendor: Quilceda Paving & Construction Inc

Check Number: 52206

Invoice No	Check Date	Account Number	Account Name	Description	Amount
7018	12/30/2020	411 016 594 31 60 06	117th Pl/114th Drainage	17th Pl NE Storm Patching	\$8,211.00
					\$8,211.00

Vendor: R Chip DiJulio

Check Number: 52045

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9361	12/16/2020	001 013 518 20 31 00	GG-Operating Costs	Mountain Pine Pole Wraps - Mill Lights	\$2,139.63
					\$2,139.63

Vendor: Republic Services 197

Check Number: 52046

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0197-002713395	12/16/2020	410 016 531 10 45 00	SW-Dumpster Service	Waste/Recycle Containers On-Call PW Shop	\$464.74
0197-002713395	12/16/2020	101 016 542 30 45 01	ST-Dumpster Service	Waste/Recycle Containers On-Call PW Shop	\$464.73
0197-002713395	12/16/2020	001 010 576 80 45 01	PK- Dumpster Service	Waste/Recycle Containers On-Call PW Shop	\$464.88
					\$1,394.35

Vendor: REXEL USA INC

Check Number: 52047

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1A92446	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Programmable Thermostat	\$171.61
1B21370	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Garbage Disposal Power Supply/Amp Connector	\$126.50
1B58667	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Thermostats/Lighting/Electrical Tester/Screwdriver/Wire Stripper	\$316.33
1B58667	12/16/2020	101 016 544 90 31 02	ST-Operating Cost	Thermostats/Lighting/Electrical Tester/Screwdriver/Wire Stripper	\$316.33
					\$930.77

Vendor: REXEL USA INC

Check Number: 52207

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1A52400	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Lighting	\$627.35
1B66264	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Clear Heat Shrink	\$3.65
1C32663	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Hole Saw/Hole Saw Arbor/Cutting Pliers	\$258.67
1C37461	12/30/2020	001 013 518 20 31 00	GG-Operating Costs	Compact Fluorescent Lamp	\$34.17
1C85980	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Breakers/Lighting	\$253.78
1C90762	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Lighting	\$175.93
1D16446	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	GFCI Receptacles/Covers/Cable Connectors/Lighting	\$910.38
1D24057	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Halo Baffle Trim/Lighting	\$120.75
1D26771	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Aluminum Armor/Lighting/Auger/Outlet Box	\$830.66
1D31816	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	PVC Conduit/PVC Terminal Adapter	\$54.11
1D63610	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Lighting/Aluminum Feeder Cable/Armor	\$271.98

1D63612	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Aluminum Feeder Cable	\$95.66
1D63622	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Aluminum Armor	\$267.36
1D71281	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Fan Forced Heater/Register Heater Grill	\$194.30
					\$4,098.75

Vendor: Rickman

Check Number: 52117

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 MADE GOOD	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Made Good Clothing	\$250.00

Vendor: Right On Heating & Sheet Metal Inc

Check Number: 52048

Invoice No	Check Date	Account Number	Account Name	Description	Amount
26768	12/16/2020	001 013 518 20 48 00	GG-Repair & Maintenance	HVAC Service - City Buildings	\$500.46

Vendor: Rizos Painting and Home Improvements LLC

Check Number: 52118

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 RIZOS	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Rizo's Painting & Home Improv	\$3,200.00

Vendor: SAFEbuilt LLC

Check Number: 52049

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0073252-IN	12/16/2020	001 007 558 50 41 04	Permit Related Professional Sr	Inspection Services Nov 2020	\$397.50

Vendor: Sax

Check Number: 52119

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 BROTHERS	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Brothers Sax	\$500.00

Vendor: Shear Design Group Inc

Check Number: 52120

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 HEADLINES	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Headlines by Brandi Bridgeman	\$2,875.00

Vendor: Shelton

Check Number: 52121

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 DEBBIES	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Debbies Design	\$2,000.00

Vendor: Sherwood Community Services

Check Number: 52122

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 SHERWOOD	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Sherwood Community Services	\$2,000.00

Vendor: Smarsh Inc

Check Number: 52050

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV00636435	12/16/2020	510 006 518 80 49 05	LR - Smarsh	Archiving Platform	\$730.08

Vendor: Snohomish Co-Op Inc

Check Number: 52208

Invoice No	Check Date	Account Number	Account Name	Description	Amount
298852	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Decker Hog Rings	\$4.22
					\$4.22

Vendor: Snohomish County 911

Check Number: 52051

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3085	12/16/2020	001 008 528 00 41 00	LE - SNO911	Dispatch Services	\$31,935.50
					\$31,935.50

Vendor: Snohomish County Boundary Review Board

Check Number: 51982

Invoice No	Check Date	Account Number	Account Name	Description	Amount
120720 SNOCOBRB	12/7/2020	001 007 558 60 41 00	PL-UGA-RUTA-Annexation	Application Fee for Notice of Intent Machias Industrial Annex	\$50.00
					\$50.00

Vendor: Snohomish County Human Services Dept

Check Number: 52209

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I000544880	12/30/2020	001 013 566 00 41 00	GG - Liquor Tax to SnoCo	Q3 2020 Liquor Excise Taxes	\$2,533.21
					\$2,533.21

Vendor: Snohomish County PUD

Check Number: 52052

Invoice No	Check Date	Account Number	Account Name	Description	Amount
100466034	12/16/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202624367 Street Lights	\$10,980.64
100466789	12/16/2020	001 012 557 30 40 01	CS- VIC Utilities	203582010 Visitor Information Center Electric	\$147.65
100466789	12/16/2020	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Water	\$871.95
100466789	12/16/2020	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Electric	\$184.22
100466789	12/16/2020	101 016 542 63 47 00	ST-Lighting - Utilities	203582010 Street Lights	\$61.95
108772550	12/16/2020	001 010 576 80 47 00	PK-Utilities	222191314 20th St Ballfield Water	\$53.18
112063774	12/16/2020	101 016 542 63 47 00	ST-Lighting - Utilities	203728159 Traffic Signal	\$64.87
121987278	12/16/2020	101 016 542 64 47 00	ST-Traffic Control -Utility	202013249 Traffic Signal 7441 20th St SE	\$90.65
121987278	12/16/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202013249 Traffic Signal 1933 79th Ave SE	\$139.14
131900734	12/16/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201595113 Street Lights	\$147.40
135202799	12/16/2020	101 016 543 50 47 00	ST-Utilities	202340527 Decant Yard	\$12.52
135202799	12/16/2020	410 016 531 10 47 00	SW-Utilities	202340527 Decant Yard	\$12.53
135202799	12/16/2020	001 010 576 80 47 00	PK-Utilities	202340527 Decant Yard	\$12.52
141722166	12/16/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201973682 Street Lights	\$47.38
145054822	12/16/2020	101 016 542 63 47 00	ST-Lighting - Utilities	204719074 Catherine Creek Bridge Lights	\$22.90
145056737	12/16/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202988481 Street Lights	\$204.91
148346491	12/16/2020	101 016 542 63 47 00	ST-Lighting - Utilities	203731153 Traffic Signals	\$207.50
148347155	12/16/2020	001 008 521 50 47 00	LE-Facility Utilities	200558690 Police N Lakeshore Dr Water	\$24.48
148347155	12/16/2020	001 008 521 50 47 00	LE-Facility Utilities	200558690 Police N Lakeshore Dr Electric	\$105.81
151640106	12/16/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202648101 Street Lights Soper Hill Annex	\$1,470.95
151640107	12/16/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202670725 Street Lights	\$1,251.30
					\$16,114.45

Vendor: Snohomish County PUD

Check Number: 52053

Invoice No	Check Date	Account Number	Account Name	Description	Amount
120820 PUD	12/16/2020	305 010 594 76 60 00	North Cove Park Cap-Local	Meter Drop Fee for DCDA Fire Service Meter at The Mill	\$190.00
					\$190.00

Vendor: Snohomish County PUD

Check Number: 52210

Invoice No	Check Date	Account Number	Account Name	Description	Amount
100469421	12/30/2020	001 008 521 50 47 00	LE-Facility Utilities	204719082 New PD Station Water/Electric	\$1,332.22
105480238	12/30/2020	001 010 576 80 47 00	PK-Utilities	200206019 Parks Water	\$56.28
105480238	12/30/2020	001 010 576 80 47 00	PK-Utilities	200206019 North Cove Park Electric	\$19.46
105480238	12/30/2020	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Electric	\$350.64
105480238	12/30/2020	001 012 572 20 47 00	CS- Library-Utilities	200206019 Library Electric	\$657.27
105480238	12/30/2020	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Admin Electric	\$216.01
105480238	12/30/2020	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Water	\$168.19
105480238	12/30/2020	001 012 575 50 47 00	CS- Pavilion - Utilities	200206019 The Mill Electric	\$668.78
105480238	12/30/2020	001 013 518 20 47 00	GG-Utilities	200206019 Library Water	\$120.67
105480238	12/30/2020	101 016 542 63 47 00	ST-Lighting - Utilities	200206019 Street Lights	\$100.05
105480238	12/30/2020	001 010 576 80 47 00	PK-Utilities	200206019 Parks Electric	\$41.61
108783861	12/30/2020	001 010 576 80 47 00	PK-Utilities	222625881 8801 Froniter Cir W Water	\$53.18
108786873	12/30/2020	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Street Lights 8533 15th St NE	\$57.21
108786873	12/30/2020	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Traffic Signal 8718 17th St NE	\$75.13
112079411	12/30/2020	001 010 576 80 47 00	PK-Utilities	222658130 The Timbers Park Water	\$24.36
112080981	12/30/2020	410 016 531 10 47 00	SW-Utilities	221908015 City Shop Mechanic	\$64.56
112080981	12/30/2020	001 010 576 80 47 00	PK-Utilities	221908015 City Shop Mechanic	\$64.55
112080981	12/30/2020	101 016 543 50 47 00	ST-Utilities	221908015 City Shop Mechanic	\$64.56
115380917	12/30/2020	001 010 576 80 47 00	PK-Utilities	200493443 Catherine Creek Park Electric	\$15.45
115384980	12/30/2020	001 010 576 80 47 00	PK-Utilities	222191314 20th St Ballfield Water	\$53.18
118683766	12/30/2020	001 012 575 51 47 00	CS- Grimm House Utilities	222484701 Grimm House Electric	\$186.87
121997867	12/30/2020	001 010 576 80 47 00	PK-Utilities	221860174 Frontier Circle Park Electric	\$20.03
125325766	12/30/2020	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric/Water	\$69.21
125328352	12/30/2020	101 016 542 63 47 00	ST-Lighting - Utilities	203728159 Traffic Signal	\$62.26
135218256	12/30/2020	101 016 542 64 47 00	ST-Traffic Control -Utility	202013249 Traffic Signal 7441 20th St SE	\$73.34
135218256	12/30/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202013249 Traffic Signal 1933 79th Ave SE	\$128.46
					\$4,743.53

Vendor: Snohomish County PUD

Check Number: 52211

Invoice No	Check Date	Account Number	Account Name	Description	Amount
138417950	12/30/2020	101 016 542 63 47 00	ST-Lighting - Utilities	205320781 SR92 Roundabout at 99th	\$56.23
141734040	12/30/2020	001 008 521 50 47 00	LE-Facility Utilities	203033030 Police Dept Electric	\$574.91
141734040	12/30/2020	001 008 521 50 47 00	LE-Facility Utilities	203033030 Police Dept Water	\$63.45
141738565	12/30/2020	001 010 576 80 47 00	PK-Utilities	202340527 Decant Yard	\$37.48
141738565	12/30/2020	101 016 543 50 47 00	ST-Utilities	202340527 Decant Yard	\$37.48
141738565	12/30/2020	410 016 531 10 47 00	SW-Utilities	202340527 Decant Yard	\$37.48
145063239	12/30/2020	001 010 576 80 47 00	PK-Utilities	222191298 North Cove Park Water	\$56.61
145068249	12/30/2020	101 016 543 50 47 00	ST-Utilities	203599006 City Shop Electric/Water	\$252.43
145068249	12/30/2020	001 010 576 80 47 00	PK-Utilities	203599006 City Shop Electric/Water	\$252.43
145068249	12/30/2020	410 016 531 10 47 00	SW-Utilities	203599006 City Shop Electric/Water	\$252.43
145068612	12/30/2020	001 010 576 80 47 00	PK-Utilities	222509887 Davies Beach Electric/Water	\$93.83
151646753	12/30/2020	001 013 518 20 47 02	GG-Utilities for Rentals	222450314 - 1819 S Lake Stevens Rd Commercial	\$683.87
151648564	12/30/2020	001 010 576 80 47 00	PK-Utilities	222205049 Nourse Park Electric	\$24.02
154891736	12/30/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201860178 Traffic Signal 9101 Market Pl	\$158.65
154896044	12/30/2020	101 016 542 63 47 00	ST-Lighting - Utilities	200363505 Traffic Signal	\$90.75
158091864	12/30/2020	101 016 542 63 47 00	ST-Lighting - Utilities	205338056 SR92 Roundabout at 113th	\$56.27
158092344	12/30/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202648705 Street Lights	\$51.13

161261561	12/30/2020	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Rd Mobile Water	\$74.66
161261561	12/30/2020	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Rd Mobile Electric	\$66.62
Vendor: Snohomish County PW					\$2,920.73

Vendor: Snohomish County PW

Check Number: 52212

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I000548843	12/30/2020	101 016 542 64 48 00	ST-Traffic Control - R&M	Signal/Sign Repair & Maint Nov 2020	\$4,332.04
					\$4,332.04

Vendor: Snohomish County Sheriffs Office

Check Number: 52213

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020-6561	12/30/2020	001 008 523 60 41 00	LE-Jail	Jail Services Medical Oct 2020	\$419.27
2020-6580	12/30/2020	001 008 523 60 41 00	LE-Jail	Jail Services Nov 2020	\$37,304.99
2020-6597	12/30/2020	001 008 523 60 41 00	LE-Jail	Jail Services Medical Nov 2020	\$3.59
					\$37,727.85

Vendor: Snohomish County Treasurer

Check Number: 52054

Invoice No	Check Date	Account Number	Account Name	Description	Amount
120120 SNOCO	12/16/2020	633 000 589 30 00 06	Crime Victims Compensation	Crime Victims Compensation Nov 2020	\$359.31
					\$359.31

Vendor: Sound Publishing Inc

Check Number: 52055

Invoice No	Check Date	Account Number	Account Name	Description	Amount
EDH914127	12/16/2020	001 013 518 30 41 01	GG-Advertising	Salary Commission Meeting	\$26.60
EDH914523	12/16/2020	001 013 518 30 41 01	GG-Advertising	Ordinance 1101	\$25.20
EDH914528	12/16/2020	001 013 518 30 41 01	GG-Advertising	Ordinance 1103	\$39.20
EDH914531	12/16/2020	001 013 518 30 41 01	GG-Advertising	Ordinance 1104	\$30.80
EDH914678	12/16/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2020-0181 Bigun Final Short Plat	\$68.60
EDH914712	12/16/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2020-0176 Lakeshore Plaza	\$70.00
					\$260.40

Vendor: Sound Publishing Inc

Check Number: 52214

Invoice No	Check Date	Account Number	Account Name	Description	Amount
EDH914302	12/30/2020	001 007 558 50 41 03	PL-Advertising	LUA2020-0090 2020 Comp Plan Docket	\$137.20
EDH915522	12/30/2020	001 013 518 30 41 01	GG-Advertising	Ordinance 1105	\$42.00
EDH915525	12/30/2020	001 013 518 30 41 01	GG-Advertising	Ordinance 1106	\$32.20
EDH915526	12/30/2020	001 013 518 30 41 01	GG-Advertising	Ordinance 1108	\$33.60
EDH915635	12/30/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2020-0173/0174 Centennial Short Plat	\$79.80
EDH915705	12/30/2020	001 013 518 30 41 01	GG-Advertising	CC Special Meeting 12/15/2020	\$35.00
EDH915708	12/30/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2020-0188 Bacari Final Short Plat	\$63.00
EDH915819	12/30/2020	001 007 558 50 41 03	PL-Advertising	LUA2020-0158 Festival St Construction	\$85.40
EDH916077	12/30/2020	001 013 518 30 41 01	GG-Advertising	Ordinance 1102	\$32.20
EDH916149	12/30/2020	001 013 518 30 41 01	GG-Advertising	CC Cancel Meeting 12/22/2020	\$11.20
					\$551.60

Vendor: Sound Safety Products Co Inc

Check Number: 52056

Invoice No	Check Date	Account Number	Account Name	Description	Amount
381965/1	12/16/2020	001 010 576 80 26 00	PK- Clothing - Boot Allowance	Boots/Jacket/Zip Overalls - Gile	\$339.78
					\$339.78

Vendor: Sound Security Inc

Check Number: 52057

Invoice No	Check Date	Account Number	Account Name	Description	Amount
994451	12/16/2020	001 012 575 50 47 00	CS- Pavillion - Utilities	Fire & Security Monitoring The Mill Late Fees	\$9.99
994748	12/16/2020	001 012 575 50 47 00	CS- Pavillion - Utilities	Electrical/Fire Permit/Fire Monitoring - The Mill	\$513.30

\$523.29

Vendor: SRV Construction Escrow Acct 101682426

Check Number: 52058

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1263-6A	12/16/2020	301 016 595 30 60 01	20th St SE Phase II Construct	Retainage 20th Street SE Phase II - Segment 1 Project 18008	\$9,762.62

\$9,762.62

Vendor: SRV Construction Escrow Acct 101787002

Check Number: 52059

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1269-02	12/16/2020	304 016 595 60 60 05	Trestle/HOV Lane	Retainage US2 Trestle HOV/Jump Ln Project 18021	\$26,831.15

\$26,831.15

Vendor: SRV Construction Inc

Check Number: 52060

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1263-6A	12/16/2020	301 016 595 30 60 01	20th St SE Phase II Construct	20th Street SE Phase II - Segment 1 Project 18008	\$185,489.53

\$185,489.53

Vendor: SRV Construction Inc

Check Number: 52061

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1269-02	12/16/2020	304 016 595 60 60 05	Trestle/HOV Lane	US2 Trestle HOV/Jump Ln Project 18021	\$509,791.15

\$509,791.15

Vendor: Staker

Check Number: 52123

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 STAKER	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Staker Homes	\$2,000.00

\$2,000.00

Vendor: State Auditors Office

Check Number: 52215

Invoice No	Check Date	Account Number	Account Name	Description	Amount
L139646	12/30/2020	001 004 514 23 41 00	FI-Professional Service	2018-2019 Accountability/Financial Audit	\$1,131.00

\$1,131.00

Vendor: Stericycle Inc

Check Number: 52216

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3005349434	12/30/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Hazardous Waste Disposal	\$10.36
3005373273	12/30/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Hazardous Waste Disposal	\$20.72

\$31.08

Vendor: Stowe

Check Number: 52062

Invoice No	Check Date	Account Number	Account Name	Description	Amount
002 CITY CIVIC	12/16/2020	303 013 594 18 60 01	Civic Center	Civic Center Consultant Services Nov 2020	\$17,673.75

\$17,673.75

Vendor: Sturgeon

Check Number: 52063

Invoice No	Check Date	Account Number	Account Name	Description	Amount
112320 STURGEON	12/16/2020	001 000 341 81 00 02	Duplicating Srv - Laminate	Refund CPL Lamination Fee - Sturgeon	\$3.50 \$3.50

Vendor: SVR Inc

Check Number: 52217

Invoice No	Check Date	Account Number	Account Name	Description	Amount
24817	12/30/2020	410 016 531 10 45 00	SW-Dumpster Service	Dumpster Rental Decant Facility	\$657.61
24818	12/30/2020	410 016 531 10 45 00	SW-Dumpster Service	Dumpster Rental 92nd & 4th St NE	\$483.95 \$1,141.56

Vendor: Teamsters Local No 763

Check Number: 51986

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/10/2020	001 000 284 00 00 00	Payroll Liability Other	Union Dues	\$1,237.00 \$1,237.00

Vendor: Teamsters Welfare Trust Dental EFT

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/16/2020	001 000 283 00 00 00	Payroll Liability Medical	Teamsters Dental Premium	\$2,614.40 \$2,614.40

Vendor: Technological Services Inc

Check Number: 52218

Invoice No	Check Date	Account Number	Account Name	Description	Amount
18518	12/30/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Tire Repair T-17-72	\$233.61
18578	12/30/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Oil/Filters/Rotation/Brake Inspect K9-18-85	\$218.07
18590	12/30/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Oil/Filters/Rotation/Brake Inspect PT-19-83	\$149.99
18600	12/30/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	New Tires K9-18-85	\$779.14 \$1,380.81

Vendor: The Integrated Technologies Group Inc

Check Number: 52219

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9340	12/30/2020	001 012 575 50 48 00	CS- Pavillion - R & M	Camera Troubleshooting Services	\$1,789.78 \$1,789.78

Vendor: The Riley Group Inc

Check Number: 52220

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20499	12/30/2020	401 070 535 10 41 00	SE-Professional Service	Subsurface Investigation/Hazmat Survey Sunnyside Park	\$27,512.00 \$27,512.00

Vendor: Thomco Aggregate LLC

Check Number: 52064

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2716	12/16/2020	001 010 576 80 31 00	PK-Operating Costs	Asphalt	\$70.48 \$70.48

Vendor: Time Access Systems Inc

Check Number: 52065

Invoice No	Check Date	Account Number	Account Name	Description	Amount
17516	12/16/2020	001 008 521 20 31 02	LE-Minor Equipment	Key Box	\$1,693.00 \$1,693.00

Vendor: Tom Astrof Construction Inc

Check Number: 52221

Invoice No	Check Date	Account Number	Account Name	Description	Amount
201221-1408	12/30/2020	001 010 576 80 31 00	PK-Operating Costs	Steel	\$341.26 \$341.26

Vendor: TranTech Engineering LLC

Check Number: 52066

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020004-099	12/16/2020	411 016 594 31 60 05	Catherine Creek/36th St Bridge	Catherine Creek Bridge Monitoring/Replacement	\$11,816.93 \$11,816.93

Vendor: Trinity Contractors Inc

Check Number: 52067

Invoice No	Check Date	Account Number	Account Name	Description	Amount
PROGRESS 3 DF	12/16/2020	411 016 594 31 60 00	Decant Facility Project	Hartford Decant Facility Project 18037	\$221,512.59
PROGRESS 3 NC2	12/16/2020	302 010 594 76 61 01	PM - North Cove Capital	North Cove Phase II Project 19012	\$133,037.00 \$354,549.59

Vendor: ULINE

Check Number: 52068

Invoice No	Check Date	Account Number	Account Name	Description	Amount
118644124A	12/16/2020	101 016 544 90 31 02	ST-Operating Cost	Drawer Cart	\$167.31
118644124A	12/16/2020	410 016 531 10 31 02	SW-Operating Costs	Drawer Cart	\$167.32 \$334.63

Vendor: ULINE

Check Number: 52222

Invoice No	Check Date	Account Number	Account Name	Description	Amount
127389394	12/30/2020	001 007 571 00 30 00	PL-Park & Recreation	Pedestal Sign Holders	\$323.39
127483983	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	Glass Cleaner	\$181.55
127681197	12/30/2020	410 016 531 10 31 02	SW-Operating Costs	UV Cable Ties for Sand Bags	\$197.89 \$702.83

Vendor: Ultimate Training Munitions Inc

Check Number: 52223

Invoice No	Check Date	Account Number	Account Name	Description	Amount
210878	12/30/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Ammo	\$3,248.26
308856	12/30/2020	001 008 521 20 31 02	LE-Minor Equipment	Portable Training Facility/Supplies for Training	\$8,962.14 \$12,210.40

Vendor: United Rentals North America Inc

Check Number: 52069

Invoice No	Check Date	Account Number	Account Name	Description	Amount
188140340-001	12/16/2020	101 016 542 30 45 00	ST-Rentals-Leases	Articulating Boom Rental	\$4,201.17 \$4,201.17

Vendor: United Rentals North America Inc

Check Number: 52224

Invoice No	Check Date	Account Number	Account Name	Description	Amount
188140340-002	12/30/2020	101 016 542 30 32 00	ST-Fuel	Articulating Boom Rental Diesel Fuel	\$60.11
188140340-003	12/30/2020	101 016 542 30 45 00	ST-Rentals-Leases	Articulating Boom Rental	\$3,906.87 \$3,966.98

Vendor: UPS

Check Number: 52070

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0000074Y42480	12/16/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$9.63

Vendor: UPS

Check Number: 52225

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0000074Y42490	12/30/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$52.07
0000074Y42500	12/30/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$98.66
0000074Y42510	12/30/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$30.64

\$181.37

Vendor: US Mower

Check Number: 52226

Invoice No	Check Date	Account Number	Account Name	Description	Amount
279676	12/30/2020	530 016 594 48 60 00	Purchase Of Capital Equipment	US Mower 23' Mid Mount Boom Mower	\$75,166.40

\$75,166.40

Vendor: Vantagepoint Transfer Agents - 108991

Check Number: 51987

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	\$407.26

\$407.26

Vendor: Vantagepoint Transfer Agents - 108991

Check Number: 52083

Invoice No	Check Date	Account Number	Account Name	Description	Amount
122420	12/23/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	\$407.26

\$407.26

Vendor: Vantagepoint Transfer Agents - 307428

Check Number: 51988

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	\$2,632.53

\$2,632.53

Vendor: Vantagepoint Transfer Agents - 307428

Check Number: 52084

Invoice No	Check Date	Account Number	Account Name	Description	Amount
122420	12/23/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	\$2,632.53

\$2,632.53

Vendor: Vaporland Inc

Check Number: 52124

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 VAPOR	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Vapor Land	\$1,500.00

\$1,500.00

\$1,500.00

Vendor: Venus Salon Chain Inc

Check Number: 52125

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 COULEURS	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Couleurs Nails Spa	\$2,000.00

\$2,000.00

\$2,000.00

Vendor: Verizon Northwest

Check Number: 52071

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9867654918	12/16/2020	001 008 521 20 42 00	LE-Communication	Wireless Phone Service PD	\$2,608.03
					\$2,608.03

Vendor: Verizon Northwest

Check Number: 52227

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9868194285	12/30/2020	001 007 559 30 42 00	PB-Communication	Wireless Phone Service Building	\$337.49
9868194285	12/30/2020	001 003 514 20 42 00	CC-Communications	Wireless Phone Service Clerk	\$41.93
9868194285	12/30/2020	001 007 558 50 42 00	PL-Communication	Wireless Phone Service Planning	\$292.97
9868194285	12/30/2020	001 001 511 60 42 00	Legislative - Communication	Wireless Phone Service Council	\$293.51
9868194285	12/30/2020	001 006 518 80 42 00	IT-Communications	Wireless Phone Service IT	\$295.51
9868194285	12/30/2020	001 010 576 80 42 00	PK-Communication	Wireless Phone Service PW	\$562.70
9868194285	12/30/2020	410 016 531 10 42 00	SW-Communications	Wireless Phone Service PW	\$562.69
9868194285	12/30/2020	001 005 518 10 42 00	HR-Communications	Wireless Phone Service HR	\$83.59
9868194285	12/30/2020	001 001 513 10 42 00	Executive - Communication	Wireless Phone Service Executive	\$41.93
9868194285	12/30/2020	001 002 513 11 42 00	AD-Communications	Wireless Phone Service Admin	\$41.66
9868194285	12/30/2020	101 016 543 30 42 00	ST-Communications	Wireless Phone Service PW	\$562.69
					\$3,116.67

Vendor: WAPRO

Check Number: 52072

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1785	12/16/2020	001 008 521 20 49 00	LE-Dues & Memberships	WAPRO Membership - Cooper	\$25.00
2099	12/16/2020	001 008 521 20 49 00	LE-Dues & Memberships	WAPRO Membership - Fox	\$25.00
2273	12/16/2020	001 003 514 20 49 00	CC-Miscellaneous	WAPRO Membership - Crim	\$25.00
2395	12/16/2020	001 008 521 20 49 00	LE-Dues & Memberships	WAPRO Membership - Ubert	\$25.00
					\$100.00

Vendor: Washington Cities Insurance Authority

Check Number: 52228

Invoice No	Check Date	Account Number	Account Name	Description	Amount
15049	12/30/2020	410 016 531 10 49 01	SW-Staff Development	Practical Guides for Supervisors No Show - Coonnolly	\$75.00
					\$75.00

Vendor: Washington State Dept of Enterprise Svcs

Check Number: 52229

Invoice No	Check Date	Account Number	Account Name	Description	Amount
731103474	12/30/2020	001 008 521 20 31 00	LE-Office Supplies	Envelopes - PD	\$66.24
					\$66.24

Vendor: Washington State Patrol

Check Number: 52073

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I21002945	12/16/2020	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	\$357.75
					\$357.75

Vendor: Washington State Support Registry

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/16/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	\$569.50
122420	12/23/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	\$569.50
					\$1,139.00

Vendor: Wave Broadband

Check Number: 52074

Invoice No	Check Date	Account Number	Account Name	Description	Amount
103946401-0008525	12/16/2020	001 008 521 20 42 00	LE-Communication	Telephone Service	\$1,225.33
103946401-0008525	12/16/2020	001 012 575 50 42 00	CS- Pavillion - Communication	Telephone Service	\$36.03
103946401-0008525	12/16/2020	510 006 518 80 49 04	LR - WaveBroadband Fiber Lease	Fiber Leases	\$632.70
103946401-0008525	12/16/2020	001 002 513 11 42 00	AD-Communications	Telephone Service	\$36.03
103946401-0008525	12/16/2020	001 006 518 80 42 00	IT-Communications	Telephone Service	\$108.08
103946401-0008525	12/16/2020	410 016 531 10 42 00	SW-Communications	Telephone Service Shop	\$207.32
103946401-0008525	12/16/2020	001 013 518 20 42 00	GG-Communication	Telephone Service	\$144.10
103946401-0008525	12/16/2020	001 012 575 30 42 00	CS- Museum - Communications	Telephone Service Museum	\$36.02
103946401-0008525	12/16/2020	001 003 514 20 42 00	CC-Communications	Telephone Service	\$72.05
103946401-0008525	12/16/2020	001 005 518 10 42 00	HR-Communications	Telephone Service	\$36.03
103946401-0008525	12/16/2020	001 007 558 50 42 00	PL-Communication	Telephone Service	\$234.28
103946401-0008525	12/16/2020	101 016 543 30 42 00	ST-Communications	Telephone Service Shop	\$207.32
103946401-0008525	12/16/2020	001 004 514 23 42 00	FI-Communications	Telephone Service	\$72.04
103946401-0008525	12/16/2020	001 007 559 30 42 00	PB-Communication	Telephone Service	\$36.02
					\$3,083.35

Vendor: Weed Graafstra & Associates Inc

Check Number: 52075

Invoice No	Check Date	Account Number	Account Name	Description	Amount
157	12/16/2020	001 011 515 45 41 00	Ext Litigation - City Atty	Legal Services - General Matters	\$800.00 \$800.00

Vendor: Weishaar

Check Number: 52126

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 HAIR	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Hair by Wendy	\$2,000.00 \$2,000.00

Vendor: Western Conference of Teamsters Pension Trust

Check Number: 51989

Invoice No	Check Date	Account Number	Account Name	Description	Amount
121020	12/10/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contributions - Teamster Pension	\$3,368.41 \$3,368.41

Vendor: Westrock Construction

Check Number: 52127

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 WESTROCK	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Westrock Construction	\$2,000.00 \$2,000.00

Vendor: Wetland Resources Inc

Check Number: 52230

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20273-1220	12/30/2020	001 007 558 50 41 00	PL-Professional Servic	Wetland Delineation City Property off 17th PL NE	\$1,170.00 \$1,170.00

Vendor: Wheeler

Check Number: 52128

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 TIMS EQUIP	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Tim's Equipment	\$2,000.00 \$2,000.00

Vendor: Wilaporn

Check Number: 52129

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 RICE UP	12/23/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Rice Up Thai Cuisine	\$2,000.00 \$2,000.00

Vendor: Willards Pest Control Co

Check Number: 52076

Invoice No	Check Date	Account Number	Account Name	Description	Amount
285335	12/16/2020	001 013 518 20 41 00	GG-Professional Service	Pest Control General Inspection Library	\$136.25 \$136.25

Vendor: Willards Pest Control Co

Check Number: 52231

Invoice No	Check Date	Account Number	Account Name	Description	Amount
285711	12/30/2020	001 013 518 20 41 00	GG-Professional Service	Pest Control Rodent Initial Library	\$408.75 \$408.75

Vendor: WM Corporate Services Inc

Check Number: 52077

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9022992-4968-7	12/16/2020	001 008 521 50 47 00	LE-Facility Utilities	Dumpster Service - Police Conference Center	\$199.97
9022992-4968-7	12/16/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Dumpster Service - 1825 S Lake Stevens Rd Comm	\$540.66 \$740.63

Vendor: Wynne and Sons Inc

Check Number: 52232

Invoice No	Check Date	Account Number	Account Name	Description	Amount
67277	12/30/2020	001 007 558 50 31 00	PL-Office Supplies	Business Cards - Goldson Smith	\$48.86 \$48.86

Vendor: Zachor and Thomas Inc PS

Check Number: 52233

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20-LKS00012	12/30/2020	001 011 515 41 41 02	Ext Consult - Prosecutor Svs	Prosecution Services Dec 2020	\$12,900.00 \$12,900.00

Vendor: Ziply Fiber

Check Number: 52078

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 ZIPLY	12/16/2020	001 012 575 30 42 00	CS- Museum - Communications	Telephone Services Museum	\$213.77
1220 ZIPLY	12/16/2020	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem	\$60.76 \$274.53



This page left blank intentionally

BLANKET VOUCHER APPROVAL
2021

Payroll Direct Deposits		
Payroll Checks		
Electronic Funds Transfers	ACH	
Claims	52234-52251	\$772,859.59
Void Checks		
Total Vouchers Approved:		\$772,859.59

This 12th day of January 2021

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer

Mayor



January 12th, 2021

2021 Invoices

City Expenditures by Type on this voucher packet

Supplies	\$	194	0%
Professional Services *	\$	709,566	92%
Capital	\$	16,168	2%
Debt Payments	\$	46,932	6%
Total	\$	772,860	100%

Large Purchases

* 2021 Liability Program Assessments - \$608,210



Total for Period	
\$772,859.59	

Checks to be approved for period 01/01/2021 - 01/06/2021

Vendor: Amazon Capital Services

Check Number: 52234

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1JGJ-VXFD-7VP9	1/6/2021	001 008 521 20 31 00	LE-Office Supplies	Extra Strength Key Tag with Split Ring	\$70.85
1YV7-WJ4L-GDY9	1/6/2021	001 008 521 20 31 00	LE-Office Supplies	Bathroom Sanitizer/Disinfectant Cleaner/SS Cleaner	\$122.85

\$193.70

Vendor: ArchiveSocial

Check Number: 52235

Invoice No	Check Date	Account Number	Account Name	Description	Amount
13341	1/6/2021	510 006 518 80 49 09	LR - Social Media Archive	2021 Social Media Archiving	\$2,388.00

\$2,388.00

Vendor: Assoc of Washington Cities

Check Number: 52236

Invoice No	Check Date	Account Number	Account Name	Description	Amount
87267	1/6/2021	101 016 542 30 41 02	ST-Professional Service	2021 AWC Drug & Alcohol Consortium Membership	\$320.00
87267	1/6/2021	410 016 531 10 41 01	SW-Professional Services	2021 AWC Drug & Alcohol Consortium Membership	\$320.00

\$640.00

Vendor: Assoc of Washington Cities

Check Number: 52237

Invoice No	Check Date	Account Number	Account Name	Description	Amount
86553	1/6/2021	001 013 518 90 49 04	GG-AWC	2021 AWC City Membership	\$25,614.00

\$25,614.00

Vendor: CDW Government Inc

Check Number: 52238

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3274482	1/6/2021	520 008 594 21 63 00	Vehicles - Capital Equip	Charge Guard Select/Car Adapters Hard Wired 2021 Vehicles	\$306.72

\$306.72

Vendor: Government Finance Officers Association

Check Number: 52239

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2131003 GFOA	1/6/2021	001 004 514 23 49 01	FI-Staff Development	2021 GFOA Membership Renewal	\$250.00

\$250.00

Vendor: Governmentjobscom Inc

Check Number: 52240

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV-17689	1/6/2021	510 006 518 80 49 30	LR - NEOGOV	2021 NeoGov Subscription Fees	\$11,413.75

\$11,413.75

Vendor: Komatsu Financial

Check Number: 52241

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4085487	1/6/2021	530 016 594 48 80 00	Capital Lease Interest	Capital Excavator Lease	\$117.04
4085487	1/6/2021	530 016 594 48 60 01	Sales Tax on Capital Lease	Capital Excavator Lease	\$4,223.90
4085487	1/6/2021	530 016 594 48 70 00	Capital Lease Principal	Capital Excavator Lease	\$46,815.17
					\$51,156.11

Vendor: Lake Stevens Chamber of Commerce

Check Number: 52242

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010121 CHAMBER	1/6/2021	001 013 518 90 49 01	GG-Chamber of Commerce	Contributions for VIC 01-2021	\$1,500.00
					\$1,500.00

Vendor: McLoughlin & Eardley Group Inc

Check Number: 52243

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0253170	1/6/2021	520 008 594 21 63 00	Vehicles - Capital Equip	Lightbar Bundles/Spot Lights/Mounts (3) 2021 PD Vehicles	\$11,637.37
					\$11,637.37

Vendor: RP Electronics Inc

Check Number: 52244

Invoice No	Check Date	Account Number	Account Name	Description	Amount
6385	1/6/2021	001 013 518 20 47 02	GG-Utilities for Rentals	Q1 2021 Fire Alarm Monitoring 1819 S Lake Stevens Rd	\$212.55
					\$212.55

Vendor: SBRK Finance Holdings Inc

Check Number: 52245

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV-005003	1/6/2021	510 006 518 80 49 29	LR - Springbrook	2021 Springbrook Hosting/Subscription	\$20,689.70
					\$20,689.70

Vendor: Snohomish County 911

Check Number: 52246

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3175	1/6/2021	001 008 528 00 41 00	LE - SNO911	Dispatch Services	\$30,214.17
					\$30,214.17

Vendor: Snohomish County Cities

Check Number: 52247

Invoice No	Check Date	Account Number	Account Name	Description	Amount
217	1/6/2021	001 001 511 60 49 01	Legislative - Prof. Developmen	2021 SnoCo Cities & Towns Membership	\$200.00
					\$200.00

Vendor: Sound Security Inc

Check Number: 52248

Invoice No	Check Date	Account Number	Account Name	Description	Amount
996168	1/6/2021	001 013 518 20 41 00	GG-Professional Service	Fire & Security Monitoring CH	\$563.52
996168	1/6/2021	001 012 575 50 47 00	CS- Pavillion - Utilities	Fire & Security Monitoring The Mill	\$392.52
					\$956.04

Vendor: Springbrook National User Group

Check Number: 52249

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3282	1/6/2021	001 004 514 23 49 00	FI-Miscellaneous	2021 Springbrook User Group Membership Renewal	\$100.00
					\$100.00

Vendor: Washington Cities Insurance Authority

Check Number: 52250

Invoice No	Check Date	Account Number	Account Name	Description	Amount
14899	1/6/2021	001 008 521 20 46 00	LE-Insurance	2021 Liability Program Assessments	\$313,810.30
14899	1/6/2021	001 010 576 80 46 00	PK-Insurance	2021 Liability Program Assessments	\$40,019.88
14899	1/6/2021	101 016 543 30 46 00	ST-Insurance	2021 Liability Program Assessments	\$80,724.19
14899	1/6/2021	410 016 531 10 46 00	SW-Insurance	2021 Liability Program Assessments	\$67,427.61
14899	1/6/2021	001 004 514 23 46 00	FI-Insurance	2021 Liability Program Assessments	\$96.00
14899	1/6/2021	001 013 518 20 46 00	GG-Insurance	2021 Liability Program Assessments	\$106,132.02
					\$608,210.00

Vendor: Wave Broadband

Check Number: 52251

Invoice No	Check Date	Account Number	Account Name	Description	Amount
103946401-0008579	1/6/2021	001 004 514 23 42 00	FI-Communications	Telephone Service	\$192.41
103946401-0008579	1/6/2021	001 007 558 50 42 00	PL-Communication	Telephone Service	\$625.68
103946401-0008579	1/6/2021	001 012 575 30 42 00	CS- Museum - Communications	Telephone Service Museum	\$96.21
103946401-0008579	1/6/2021	001 013 518 20 42 00	GG-Communication	Telephone Service	\$384.83
103946401-0008579	1/6/2021	101 016 543 30 42 00	ST-Communications	Telephone Service Shop	\$553.69
103946401-0008579	1/6/2021	510 006 518 80 49 04	LR - WaveBroadband Fiber Lease	Fiber Leases	\$632.70
103946401-0008579	1/6/2021	001 002 513 11 42 00	AD-Communications	Telephone Service	\$96.20
103946401-0008579	1/6/2021	001 005 518 10 42 00	HR-Communications	Telephone Service	\$96.21
103946401-0008579	1/6/2021	001 007 559 30 42 00	PB-Communication	Telephone Service	\$96.21
103946401-0008579	1/6/2021	001 008 521 20 42 00	LE-Communication	Telephone Service	\$3,272.39
103946401-0008579	1/6/2021	001 003 514 20 42 00	CC-Communications	Telephone Service	\$192.42
103946401-0008579	1/6/2021	001 006 518 80 42 00	IT-Communications	Telephone Service	\$288.63
103946401-0008579	1/6/2021	001 012 575 50 42 00	CS- Pavillion - Communication	Telephone Service	\$96.21
103946401-0008579	1/6/2021	410 016 531 10 42 00	SW-Communications	Telephone Service Shop	\$553.69
					\$7,177.48



This page left blank intentionally

**CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP MEETING MINUTES**

Tuesday, December 15, 2020, at 6:00 p.m.
By Remote Participation via Zoom

CALL TO ORDER: 6:00 p.m. by Council President Tageant

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Steve Ewing and Marcus Tageant

ELECTED OFFICIALS ABSENT: Mayor Brett Gailey

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, Police Chief John Dyer, IT Director Troy Stevens, Parks Planning & Development Coordinator Jill Meis, City Engineer Grace Kane, Surface Water Management Coordinator Shannon Farrant and Aaron Halvorson, Capital Projects Coordinator

The meeting was called to order at 6:00 p.m. by Council President Tageant. Mayor Gailey had a family emergency and will not be attending the meeting.

Consent Agenda:

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda included the following items:

Cancel December 22, 2020 Meeting

City Council Meeting Minutes of December 1, 2020

City Council Meeting Minutes of December 8, 2020

Ordinance No. 1102 Amending Budget Ordinances 1079 and 1095

Resolution 2020-20 - Designating the Finance Director as the Official Authorized to Declare Intent

Bill of Sale – Water Main Connection to the Mill

Workshop:

Joint Meeting with Planning Commission

The following Planning Commission members were in attendance: Jennifer Davis, Michael Duerr, Todd Welch, Vicki Oslund, Janice Huxford and Linda Houtl.

Director Wright presented the following Comprehensive Plan and Code Amendments that were processed by staff and reviewed by the Planning Commission or City Council and approved by City Council in 2020:

- 2019 Comprehensive Plan

- Land Use Updates w/ advisory Committee
- Zoning
- Subdivision
- Infill
- Waterfront Task Force Recommendations
- Content Based Signs
- Multifamily Tax Exemption
- Affordable Housing Tax Funding Permanent design guidelines
- Floodplain Updates
- Mobile Food Vendors

The following Code Amendments are in process and should be adopted in the first quarter of 2021:

- Land Use
- Permissible Use Table
- SEPA Exemption Process
- International Code Updates
- Title 17 Code Enforcement

Two annexations are nearing completion in early 2021: Machias Industrial and SE Interlocal. City Council reviews the long-range work plan annually. The 2021 work program primarily includes the Planning Commission's and PCD 2021 long-range work plan.

Code Amendments

As indicated above, the 2021 work plan contains some carry-over amendments from the 2020 work plan in addition to new proposed code changes.

- Impact Fee Review (carryover) – The city needs to review its impact fee code; analyze current impact fee amounts and adopt standards for annexed areas.
- Lot Status – This code amendment would replace an out of date Administrative Policy and implement Attorney General findings on how to determine legal lots of record.
- Tourist Home Update – Over the last year, staff has become aware of several Air BNB rentals on the lake through code enforcements actions. Many of these rentals cannot meet the city's current tourist home regulations. This amendment would address this emerging market and develop performance standards to ensure compatibility with neighboring residences.
- Code clean up (carryover) – This project would be a comprehensive overview of the zoning code to identify inconsistencies and clarify any ambiguous sections.
- Non-conforming Code – Review outdated non-conforming chapters to ensure that they mesh with other code sections and contain best practices. It will be processed as time allows.
- Tiny House / Micro Housing – The city allows tiny homes that meet building code and zoning standards for manufactured homes. This project would explore specific land use policies to permit tiny houses. Recent proposed changes to GMA will consider tiny homes. If these amendments are passed, this amendment will need to be pushed out to implement state level changes.
- Review Process Code – Audit processing sections of the city's zoning code to make sure it is streamlined while providing ample opportunity for public input. Recent proposed changes to GMA will consider public engagement. If these amendments are passed, this amendment will need to be pushed out to implement state level changes.
- Placeholder – The city has received a private code amendment application requested modified buffers for marijuana processing facilities in the industrial zones.

Comprehensive Plan Docket

The City will process the following amendments to the Comprehensive Plan:

- Land Use Element
- Capital Facilities Element
- Shoreline Master Program – limited amendments to remove references to multifamily housing in the Waterfront Residential District to harmonize with the zoning code.

In addition, staff will prepare a scope of work for a neighborhood or subarea plan for the Hartford / Machias industrial areas focused on infrastructure needs and economic development. Staff will continue to process annexations including an Interlocal Agreement with Snohomish County to consider annexing the remaining northern portion of the UGA.

Joint Meeting with Park Board

The following Park Board members were in attendance: Chris Jones, Terry Van Wyck, Tina Decker, Carl Johnson, Roger Schollenberg, Marlene Sweet and Susan Green.

Director Wright and Coordinator Meis explained that the Parks and Recreation Planning Board (Parks Board) had a busy 2020 despite the setbacks from COVID-19. Parks Board worked to bring initiatives forward to the City Council and accomplished most of its work program.

Highlights in Parks for 2020 include:

- Adoption of the first Master Trails Program
- Frontier Heights redevelopment including playground equipment
- North Cove Phase II design
- Adopt-a-Community volunteer policy
- Coordination with Arts and Parks Foundation
- Comprehensive Plan Update for Parks Chapter
- Public Hearing for Davies Beach name adoption
- Eagle Scout project selection
- Code amendment for efficiency of reviewing event applications that propose alcohol
- 20th Street Ballfields preliminary design charette
- The first recreation programs provided to the community via Skyhawks
- Rented 20th Street Ballfields for the first time to be used for lacrosse clinics

The Parks Board will continue the mission of advising the City Council, staff and Mayor on planning, acquisition, development and recreation in the community. The board members will consider ways to expand recreation and events in 2021 in order to foster community pride and improve the quality of life for the residents of Lake Stevens. Possible future events include laser light shows, food festivals and arts festivals. A survey has been distributed to ask the community what events they want added.

Sno-Isle Library Lease Request

City Administrator Brazel explained that as part of the downtown plan, the City of Lake Stevens has worked closely with Sno-Isle Library to find a temporary location to house library services until such time a permanent building can be constructed. The old police station on Grade Road has been explored but Sno-Isle has approached the City with the concept of leasing a space on the west side of Lake Stevens and has asked the City to participate in this lease financially. If

this is entertained, staff recommends the City participation be capped at an annual financial amount and a sunset clause. Participating in a lease would free up the old police station building for other city use. There is currently no funding source for this lease and it would be a general fund expense.

The Council discussed several options and staff will bring back further costs and options at a future meeting.

Stormwater Management Utility Fee – Lake Stevens School District

Coordinator Farrant explained that to date the Lake Stevens School District has been considered exempt from Stormwater Management Utility Fees (SWM Fees). A rate study conducted in 2018 by FCS Group for the City of Lake Stevens (City) reviewed the SWM Fee structure and proposed a new method for calculating these fees that would meet the City's current and future operational costs, additional National Pollution Discharge Elimination Systems (NPDES) permit compliance costs, and critical capital projects. Ordinance 2018-022 passed in August 2018 that changed SWM Fee calculations to an Equivalent Service Unit (ESU) model.

ESUs are charged at a flat fee of one ESU for all residential and multifamily residents, with five or fewer units. The Lake Stevens School District SWM Fees are calculated based on the amount of impervious surface divided by 3,000 square feet which is the average impervious surface amount per ESU. In 2021, one ESU is equivalent to \$242 dollars. A rate schedule was adopted with the 2018 Ordinance that outlines the incremental dollar amount increase per ESU through 2024.

The Lake Stevens School District owns 17 parcels, a total of 3,763,064.11 square feet of impervious surface was calculated for these 17 parcels. This equates to 1,254.35 ESUs or \$303,552.70 dollars based on the 2021 ESU fee.

The City may offer a credit not to exceed 10% of the total SWM Fee per year for environmental education. The City proposes implementing these fees starting April 1, 2021. The 2021 fees would be prorated for April 1, 2021 – December 31, 2021 which would equate to \$227,664.53 dollars. SWM Fees would be billed to the Lake Stevens School District annually at the end of the first quarter (April 1, 2021).

Council engaged in a discussion with a potential reduced rate in the first year and the full amount in the second year. More information will come to the Council at a future meeting.

There being no further business the meeting was adjourned at 7:13 p.m.

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk

**CITY OF LAKE STEVENS
CITY COUNCIL SPECIAL/WORKSHOP MEETING MINUTES**

Tuesday, January 5, 2021, at 6:00 p.m.
By Remote Participation via Zoom

CALL TO ORDER: 6:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Steve Ewing and Marcus Tageant

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, IT Director Troy Stevens and Police Chief John Dyer

OTHERS:

The meeting was called to order at 6:00 p.m. by Mayor Brett Gailey.

Mayor Gailey asked if the topic of Hazard Pay for City employees could be added to the Workshop tonight.

MOTION. Councilmember Petershagen made a motion, seconded by Councilmember Frederick, to approve the agenda with the addition of the Hazard Pay for City Employees. The motion passed 7-0-0-0.

Consent Agenda:

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Frederick, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda included the following items:

Interlocal Agreement for the 2021 Snohomish Regional Drug Task Force
Interagency Agreement with WA Dept. of Enterprise Systems for Lean Training
Resolution 2021-01 Granting an Easement to Snohomish County PUD

Workshop:

Board & Commission Liaisons and Committee Assignments for 2021

The Council discussed the various liaisons for boards and commissions and reviewed the assignments for 2021. The few changes were Councilmember Dickinson being the alternate to the Health District Board and the Park Board for 2021 and removing the Sewer Commission Board Meeting since it is no longer a board that meets.

Hazard Pay for City Employees

The Council discussed hazard pay for the City employees due to COVID-19 and the fact that there is no longer CARES money available. It was the consensus of the Council to continue with hazard pay for the police officers and the inspectors through the first quarter of 2021 and then reassess. For any other employees currently receiving hazard pay, it will end at the end of January, 2021. These changes will come back in a budget amendment in February.

Retreat Topics

Mayor Gailey reminded Council that the retreat is coming up and he read the topics that are currently on the agenda. The Council added a few more agenda items. It is still to be determined whether the Council will meet in person in LaConner or not due to COVID-19 restrictions.

Lastly, the January 19, 2021 Council workshop will be canceled due to a lack of agenda items.

There being no further business the meeting was adjourned at 6:29 p.m.

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda

Date: January 12, 2021

Subject: Acceptance of Distribution of Vessel Registration Fees Between Snohomish County and the City of Lake Stevens Agreement

Contact Person/Department: John Dyer, Lake Stevens Police Chief

Budget Impact: Contribution of seven percent (7%) of the vessel registration fee distribution received by Snohomish County

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Authorize the Mayor to sign the Interagency Agreement.

SUMMARY/BACKGROUND:

Lake Stevens Police Department participates in the Distribution of Vessel Registration Fees with Snohomish County. Washington State Department of Licensing (DOL) collects vessel registration fees on an annual basis, retains the first 1.1 million dollars of what is collected, and then distributes the remainder to Washington counties that have approved boating safety programs.

Lake Stevens agrees to use the funds made available under this Agreement only for boating safety purposes as identified in WAC 352-65-040. Lake Stevens further agrees to use the funds to increase boating safety education and enforcement efforts and to stimulate greater local participation in boating safety.

The purpose of this Agreement is to accept from Snohomish County a treasurer's check equal to seven percent (7%) of the vessel registration fee distribution received by the County within seventy-five (75) days of the allocation from the state treasurer of vessel registration fee distributions the County. Local jurisdictions offering boating safety services and desiring to receive distribution of funds must enter into a cooperative agreement with the county and receive and maintain state park's approval for their boating safety program.

The term of this Agreement shall be for one year, commencing on March 1, 2021, and continuing through February 28, 2022.

ATTACHMENTS: Interagency Agreement

**COOPERATIVE AGREEMENT FOR DISTRIBUTION OF VESSEL
REGISTRATION FEES BETWEEN SNOHOMISH COUNTY
AND THE CITY OF LAKE STEVENS**

This Distribution of Vessel Registration Fees Agreement (“Agreement”), is entered into by and between Snohomish County, a political subdivision of the State of Washington (“County”), and the City of Lake Stevens, a municipal corporation of the State of Washington (“Lake Stevens”).

WITNESSETH THAT:

WHEREAS, pursuant to RCW 88.02.650, the Washington State Department of Licensing (DOL) collects vessel registration fees on an annual basis, retains the first 1.1 million dollars of what is collected, and then distributes the remainder to Washington counties that have approved boating safety programs; and

WHEREAS, pursuant to WAC 352-65-050(2), the legislative authority of each county with an approved boating safety program is responsible for equitably distributing funds allocated by the state treasurer between local jurisdictions in compliance with the requirements of chapter 352-65 WAC; and

WHEREAS, local jurisdictions offering boating safety services and desiring to receive distribution of funds must enter into a cooperative agreement with the county and receive and maintain state park’s approval for their boating safety program; and

WHEREAS, pursuant to WAC 352-65-050, the County must make the equitable distribution to all eligible jurisdictions within seventy-five days of the allocation from the state treasurer and notify state parks of the amount distributed to each eligible local jurisdiction; and

WHEREAS, the County has an approved boating safety program; and

WHEREAS, the County receives an annual allocation of vessel registration fees; and

WHEREAS, Lake Stevens has received and will maintain state parks' approval for its boating safety program and is eligible to receive an equitable share of the vessel registration fees upon execution of a cooperative agreement with the County; and

WHEREAS, the County and Lake Stevens desire to enter into a cooperative agreement,

NOW, THEREFORE, in consideration of covenants, conditions, performances, and promises hereinafter contained, the parties agree as follows:

1. Term. The term of this Agreement shall be for one year, commencing on March 1, 2021, and continuing through February 28, 2022.
2. County Obligations. The County agrees that within seventy-five (75) days of the allocation from the state treasurer of vessel registration fee distributions the County shall deliver to Lake Stevens a treasurer's check equal to seven percent (7%) of the vessel registration fee distribution received by the County. The parties agree that seven percent (7%) represents full payment of Lake Stevens' equitable share.
3. Lake Stevens Obligations.
 - a. Lake Stevens agrees to use the funds made available under this Agreement only for boating safety purposes as identified in WAC 352-65-040. Lake Stevens further agrees to use the funds to increase boating safety education and enforcement efforts and to stimulate greater local participation in boating safety, but not to supplant existing boating safety funding.
 - b. Lake Stevens certifies it will operate its boating safety programs throughout the term of this Agreement in compliance with the state's program requirements and will comply with all applicable federal, state and local laws in performing any activities resulting from the use of the funds distributed under this Agreement.
 - c. Lake Stevens agrees to submit an annual report of activities performed and participate in statewide boating surveys as required by state parks.
4. Governing Law and Venue. This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Washington. The parties stipulate that the venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Snohomish County.
5. Severability. Should any clause, phrase, sentence or paragraph of this Agreement be declared invalid or void, the remaining provisions of this Agreement shall remain in full force and effect.
6. Assignment. This Agreement shall not be assigned, either in whole or in part, by either party without the express prior written consent of the other party, which may be granted or withheld in such party's sole discretion.
7. Entire Agreement. This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes all prior oral or written agreements between the parties regarding the subject matter contained herein. No changes or additions shall be made to this Agreement except as agreed to by both parties and reduced to writing and executed with the same formalities as are required for the execution of this Agreement.

IN WITNESS WHEREOF the parties execute this Agreement this _____ day of _____ 2020.

SNOHOMISH COUNTY

CITY OF LAKE STEVENS

County Executive

Mayor

RECOMMENDED FOR APPROVAL:

ATTEST:

Sheriff

City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:


Lindsay M. Domke 12/28/2020
Deputy Prosecuting Attorney

City Attorney

County Risk Manager



LAKE STEVENS CITY COUNCIL STAFF REPORT

Council Agenda Date: January 12, 2021

Subject: 2021 Long Range Work Program

Contact Person/ Department:	Russ Wright, Community Development Director	Budget Impact:	Project Specific
--------------------------------	---	-------------------	------------------

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Approve the 2021 Long-Range Planning Work Program by consent.

BACKGROUND

The City Council reviews the long-range work plan annually. The 2021 work program primarily includes the Planning Commission's and PCD 2021 long-range work plan (see Attachment A). The Planning Commission and City Council held a joint meeting on December 15, 2020 to discuss the proposed 2021 work plan and review 2020 accomplishments. There was consensus that the 2021 work plan, as presented, should move forward subject to adjustment.

Code Amendments

The following Code Amendments are in process and should be adopted in the first quarter of 2021:

Land Use	Process
➤ Permissible Use Table ➤ SEPA Exemption	➤ International Code Updates ➤ Title 17 Code Enforcement

There are two carryover items that are part of the 2021 work plan, with impact fee review starting in early 2021.

As indicated above, the 2021 work plan contains some carry-over amendments from the 2020 work plan in addition to new proposed code changes.

- **Impact Fee Review** (carryover) – The city needs to review its impact fee code; analyze current impact fee amounts and adopt standards for annexed areas.
- **Lot Status** – This code amendment would replace an out of date Administrative Policy and implement Attorney General findings on how to determine legal lots of record.
- **Tourist Home Update** – Over the last year, staff has become aware of several Air BNB rentals on the lake through code enforcement actions. Many of these rentals cannot meet the city's current tourist home regulations. This amendment would address this emerging market and develop performance standards to ensure compatibility with neighboring residences.
- **Code clean up** (carryover) – This project would be a comprehensive overview of the zoning code to identify inconsistencies and clarify any ambiguous sections.
- **Non-conforming Code** – Review outdated non-conforming chapters to ensure that they mesh with other code sections and contain best practices. It will be processed as time allows.
- **Tiny House / Micro Housing** – The city allows tiny homes that meet building code and zoning standards for manufactured homes. This project would explore specific land use

policies to permit tiny houses. Recent proposed changes to GMA will consider tiny homes. If these amendments are passed, this amendment will need to be pushed out to implement state level changes.

- **Review Process Code** – Audit processing sections of the city's zoning code to make sure it is streamlined while providing ample opportunity for public input. Recent proposed changes to GMA will consider public engagement. If these amendments are passed, this amendment will need to be pushed out to implement state level changes.
- **Placeholder** – The city has received a private code amendment application requested modified buffers for marijuana processing facilities in the industrial zones.

Comprehensive Plan Docket

The City will process the following amendments to the Comprehensive Plan:

- Land Use Element
- Capital Facilities Element
- Shoreline Master Program – limited amendments to remove references to multifamily housing in the Waterfront Residential District to harmonize with the zoning code.

In addition, staff will prepare a scope of work for a neighborhood or subarea plan for the Hartford / Machias industrial areas focused on infrastructure needs and economic development. Staff will continue to process annexations including an Interlocal Agreement with Snohomish County to consider annexing the remaining northern portion of the UGA.

Staff is ready to discuss any of the work plan items. It should be noted, the work plan is subject to change and addition as the city receives citizen-initiated code amendments that the City Council may want to consider, or other code changes initiated by the city in response to case law or legislative changes.

APPLICABLE CITY POLICIES

Council gives the Planning Commission direction on work activities as an advisory body.

BUDGET IMPACT

Direct budget impacts will require project specific funding to be approved by the Council as needed.

ATTACHMENTS

A – 2021 Master Schedule

Exhibit A



DRAFT 2021 Long Range Work Program

Lake Stevens 2021 Long Range Work Program						
Amendments	1 st quarter	2 nd quarter	3 rd quarter	4 th quarter	Status / Notes	Planner
Zoning Code						
1. Impact Fee Update	PC	CC			Carryover	Dave
2. Lot Status	PC	CC			Streamline Code	Sabrina
3. Tourist Home Update (Air BNB)		PC	CC		Several under code enforcement	Jill
4. Non-conforming Code		PC	CC		Streamline Code	Melissa
5. Code Clean Up			PC	CC	Carryover	Everyone
6. MJ Buffers	PC / CC				Citizen-initiated	Dave
7. Review Process Code 14.16A and 14.16B	TBD				Streamline Code	TBD
8. Tiny Houses	TBD				Housing Options	TBD
9. Place holder	TBD					
Comprehensive Plan / Economic Development						
1. Annual Docket (if needed) a. Land Use Element b. Capital Facilities	PC / CC	PC	PC / CC		Annual Update / Council Directed	Dave
2. Shoreline Master Program	PC / CC	PC / CC	PC / CC		Amend sections related to multifamily housing and zone changes per recommendations of Task Force, PC and CC in 2020	Dave
3. Hartford / Machias Industrial Subarea Plan	PC / CC	PC	PC / CC		Economic Development	Russ
4. RUTA Analysis	Ongoing					Russ
5. Economic Development Marketing Materials	Ongoing					Russ

<i>Annexations</i>						
1. Northeastern Interlocal Annexation Island		PC	CC		Implement Annexation Plan	Dave / Sabrina / Jill
2. Petition Placeholder						TBD

1st Quarter January through March

2nd Quarter April through June

3rd Quarter July through September

4th Quarter October through December



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda

Date: January 12, 2021

Subject: Reappointments and New Appointments to Boards and Commissions

Contact

Person/Department: Mayor **Budget Impact:** 0

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Reappoint Todd Welch to the Planning Commission, Carolyn Bennett to the Salary Commission, Abe Martinez to the Library Board, Kurt Hilt, Kim Daughtry, Marcus Tageant and Shawn Frederick to the Veterans Commission and Chris Jones, Carl Johnson and Roger Schollenberg to the Park Board all for three-year terms expiring December 31, 2023. Appoint new applicants Debbie Welch to the Veterans Commission, Helen Taylor and Lynn Myers to the Library Board and Ford Poston to the Salary Commission all for three-year terms expiring December 31, 2023.

SUMMARY/BACKGROUND:

The City's Boards and Commissions are governed under LSMC Title 2, and are organized so that appointments of members to those Boards and Commissions end on December 31 of each year. Appointments are staggered at the inception of each Board and Commission so that not all appointments end in the same year, which helps to provide for continuity. The appointees' listed below had terms expire on December 31, 2020 and each has requested reappointment. Also below are new applicants that were interviewed and selected by the interview committee on January 6, 2021.

Reappointments: All terms below would expire 12/31/2023.

- **Planning Commission:** Todd Welch
- **Salary Commission:** Carolyn Bennett
- **Library Board:** Abe Martinez
- **Veterans Commission:** Kurt Hilt, Kim Daughtry, Marcus Tageant & Shawn Frederick
- **Park Board:** Chris Jones, Carl Johnson, Roger Schollenberg

New Applicants: All terms below would expire 12/31/2023.

- **Veterans Commission:** Debbie Welch
- **Library Board:** Helen Taylor and Lynn Myers
- **Salary Commission:** Ford Poston

APPLICABLE CITY POLICIES: LSMC Title 2

BUDGET IMPACT: N/A

ATTACHMENTS: None



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda

Date: January 12, 2021

Subject: Professional Services Agreement – Lake Stevens Festival Street – Utility Design, Final Street Design, Museum Building Design, Grimm House Relocation Design and Boundary Line Adjustment Survey – Land Development Consultants

Contact	Aaron Halverson, Capital Project Coordinator	Budget
Person/Department:	<u>Eric Durpos, Public Works Director</u>	Impact: <u>\$93,665</u>

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Authorize the Mayor to sign a Professional Services Agreement with Land Development Consultants, Inc. (LDC) for engineering, planning and building design for the Lake Stevens Festival Street Project.

SUMMARY/BACKGROUND: LDC was selected to complete design of the Lake Stevens Festival Street/Mill Spur Road in April 2020. As design has progressed additional project elements are necessary including:

- Relocation of the historical Grimm house
- Design of a new museum building,
- Additional utility coordination to accommodate future commercial development
- Boundary line adjustments in the area

The proposed supplement will provide the necessary engineering, architectural and structural design services to develop construction plans and documents that can be used to bid the future construction project.

LDC, Inc. was selected through a qualifications-based evaluation. LDC, Inc. is well suited to perform the work quickly and efficiently given their design of North Cove Park Phase I. The attached scope of work and fee proposal (supplemental agreement and LDC supplemental request no. 2) constitute the amended contract.

APPLICABLE CITY POLICIES: 2021 Adopted Budget

BUDGET IMPACT: \$93,665

ATTACHMENTS:

► Exhibit A: Supplemental Agreement No. 2 & LDC Supplemental Request No. 2

**SUPPLEMENTAL AGREEMENT NO. 2
TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN CITY OF LAKE STEVENS AND
LAND DEVELOPMENT CONSULTANTS, INC. (LDC) FOR
LAKE STEVENS FESTIVAL STREET**

This Supplemental Agreement No. 2 is made and entered into on the _____ day of January 2021, between the City of Lake Stevens, hereinafter called the "City" and Land Development Consultants, Inc. (LDC), hereinafter called the "Consultant."

WITNESSETH THAT:

WHEREAS, the parties hereto have previously entered into an Agreement for design of Lake Stevens Festival Street, hereinafter called the "Project," said Agreement being dated April 16, 2020; and

WHEREAS, both parties desire to supplement said Agreement, by expanding the Scope of Services to provide for Lake Stevens Festival and to amend the total amount payable for this Agreement,

NOW THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

Each and every provision of the Original Agreement for Professional Services dated April 16, 2020, shall remain in full force and effect, except as modified in the following sections:

1. Article II of the Original Agreement, "SCOPE OF SERVICES", shall be supplemented to include the Scope of Services as described in Exhibit A, attached hereto and by this reference made part of this Supplemental Agreement No. 2.

2. Article IV of the Original Agreement, "OBLIGATIONS OF THE CITY", Paragraph IV.1 Payments, Section (a), the second sentence is amended to include the additional Consultant fee of \$99,665.00 and shall read as follows: "In no event shall total payment under this agreement exceed \$201,915.00."

The Total Amount payable to the Consultant is summarized as follows:

Original Agreement	\$88,350.00
Supplemental Agreement No.1	\$19,900.00
Supplemental Agreement No. 2	\$93,665.00
Grand Total	\$201,915.00

IN WITNESS WHEREOF, the parties hereto have executed this SUPPLEMENTAL AGREEMENT NO. 2 as of the day and year first above written.

CITY OF LAKE STEVENS

By: _____
Brett Gailey, Mayor

LAND DEVELOPMENT CONSULTANTS,
INC.

By: _____

ATTEST/AUTHENTICATED

By: _____
Kelly Chelin, City Clerk

Exhibit A

July 24, 2020

Public Works Department
Attn: Eric Durpos, Public Works Director
CC: Aaron Halverson
1812 Main Street
Lake Stevens, WA 98258

RE: NORTH COVE PARK PHASE 2 – SUPPLEMENTAL REQUEST NO. 2

Dear Eric Durpos,

The intent of this supplement request is to provide bid support and technical engineering support during construction as requested by the City of Lake Stevens:

- Task 16 – Bid Support, \$3,500 (Time & Expense)
- Task 17 – Construction Engineering Support, \$18,500 (Time & Expense)

Total supplement request is \$22,000, for a new contract total of \$181,650.

TASK 16 – BID SUPPORT

The Consultant shall provide assistance during the bid of the construction contract. The following tasks will be provided by the Consultant:

ASSUMPTIONS:

- Consultant shall assist the Client during the bid period to answer any questions that arise concerning the PS&E documents and will assist the Client in preparing any addenda required.
- LDC will attend pre-construction site walk.
- LDC will assist in the preparation of addendums.
- LDC will not attend bid opening or preparation of bid tabs.

TIME & EXPENSE \$3,500 (TASK 16)

TASK 17 – CONSTRUCTION ENGINEERING SUPPORT

This task is to provide engineering support during the construction phase.

- Consultant will participate in coordination meetings with the Client, the contractor, and/or utility agencies as necessary to accomplish the construction of improvements. Four (4) such coordination meeting are anticipated.
- Consultant will review contractor provided/prepared civil shop drainage drawings and cut sheets for general conformity with the plans and specifications. Following review, Consultant will stamp the drainage shop drawing and/or cut sheet with the appropriate designation (no exceptions taken, rejected, etc.) and provide the City with the appropriate number of copies for their review. Consultant will receive the reviewed drainage shop drawings and cut sheets back from the agencies and forward to the contractor for appropriate action.
- Consultant will respond to contractor RFI's during construction as necessary. It is anticipated that RFI's will be routed through the on-site Project Engineer and provided to the Consultant in a written

PROFESSIONAL SERVICES AGREEMENT – Supplemental - Page 3 of 3

format. The Consultant will work with the City, contractor, and the appropriate agencies to provide resolution to the RFI's. The projected fee anticipates responding to up to ten (10) RFI's.

- Contractor provided redlines will be drafted up to record drawing format. LDC will not perform measure downs or other survey efforts to support record drawing production.

ASSUMPTIONS:

- Project will be constructed within
- Project close out documentation is excluded
- Construction surveying is excluded

TIME & EXPENSE \$18,500 (TASK 17)

We are available immediately to commence the proposed scope of services upon receipt of a signed copy of this contract. Please feel free to contact the undersigned with any questions or comments.

Sincerely,

LDC, Inc.



Darrell Smith, PE
Director of Civil Engineering
HQ Office

CC: Mark Villwock and Aaron Halverson

December 18, 2020

Attn: Gene Brazel, City Administrator
1812 Main Street
Lake Stevens, WA 98258

RE: LAKE STEVENS FESTIVAL STREET – SUPPLEMENTAL REQUEST NO. 2

Dear Gene Brazel,

The intent of this supplement request is to provide additional design support and parcel development of the Festival Street as requested by the City of Lake Stevens:

Task 03 – Final Design	\$15,400
- Gateway Sign Structural Design	
- City Request Detailing	
- Cost Estimate	
- Permit Comment/Response	
Task 06 – Utility Design	\$3,000
- Utility Coordination	
Task 08 – Project Coordination Meeting	\$3,000
- Museum Building	
- Grimm House Building	
Task 11 – Boundary Line Adjustment Survey and Map	\$1,400
Task 13 – Grimm House	\$17,875
- Grimm & Museum Site Plan	
- Grimm Building Relocation Specifications	
- New Grimm House Foundation (Assume no basement)	
Task 14 – Museum Building Design	\$52,990
- Architectural (Doug Williams)	
- Structural	
- Electrical	
- Mechanical	
- Plumbing	
- Boardwalk Design	
	Total \$93,665

Total supplement request is \$93,665, for a new contract total of \$201,915.

LDC Proposal – Lake Stevens Festival Street Supplemental Request No. 2

December 18, 2020

Page 2 of 5

SUPPORTING SCOPE OF WORK

MUSEUM TWO-STORY BUILDING STRUCTURAL & FOUNDATION DESIGN & PLANS

LDC, Inc. is proposing the following scope and cost to prepare the structural design for the project as follows:

- Review of jurisdictional structural requirements and codes
- Prepare structural calculations sufficient for permit submittal
 - Roof framing design
 - Floor framing design
 - Loft structural design
 - Overall lateral stability design
 - Bearing wall design
 - Foundation design
- Prepare construction drawings sufficient for permit submittal
 - General notes specifying material properties and construction requirements
 - Plans, sections, and details defining dimensions and framing for all structural elements.

ASSUMPTIONS:

- The scope of the deliverables will be limited to structural calculations and construction documents.
- One set of revisions based on comments from the jurisdiction will be included within this scope.
- A geotechnical engineer will be hired by the owner and a report will be provided establishing the allowable bearing pressure for the foundations.

STRUCTURAL DESIGN – NEW BOARDWALK

LDC, Inc. is proposing the following scope and cost to prepare the structural design for the project as follows:

- Review of jurisdictional structural requirements and codes
- Design and detailing of boardwalk decking, joists, and cross members.
- Design and detailing of steel pipe posts and pile foundations.
- Prepare construction drawings sufficient for permit submittal
- General notes specifying material properties and construction requirements
- Plans, sections, and details defining dimensions and framing for all structural elements.

ASSUMPTIONS:

- The boardwalk will be continuously supported, 100'-150' in length and with one turn.
- General reimbursable for copying and travel are including in the above price
- A geotechnical engineer will be hired and a soils report in the vicinity of the work will be provided establishing the allowable bearing pressure for the foundations.
- LDC's structural engineer is providing structural engineering services only.
- One set of revisions based on comments from the jurisdiction will be included within this scope.
- Site visits, as needed, will be on T&M basis.

GRIMM HOUSE FOUNDATION DESIGN FOR RELOCATED BUILDING

LDC, Inc. is proposing the following scope and cost to prepare the structural design for the project as follows:

- Review of jurisdictional structural requirements and codes
- Prepare structural calculations sufficient for permit submittal
 - Analysis of gravity and lateral forces exerted by the building
 - Design and detailing of foundation for the relocated building
- Prepare construction drawings sufficient for permit submittal
 - General notes specifying material properties and construction requirements
 - Plans, sections, and details defining dimensions and framing for all structural elements.

LDC Proposal – Lake Stevens Festival Street Supplemental Request No. 2

December 18, 2020

Page 3 of 5

GENERAL NOTES & ASSUMPTIONS FOR ALL TASKS:

- No variance from agency standards will be required.
- Agency fees and/or costs for public notification are not included.
- Construction quantities/estimates are not included.
- Specifications will be limited to general notes on the drawings for structural, mechanical, electrical, and plumbing plans.
- Specialized design services by other consultants may be required to complete the design plans and/or project approvals. The following items may be required:
 - Construction inspection & administration
 - Soils/Geo Technical Studies
 - Traffic Studies
 - Arborist
 - Special Inspector for designated items

MUSEUM BUILDING – ELECTRICAL, MECHANICAL, & PLUMBING DESIGN

SERVICES INCLUDED

- Mechanical, Plumbing and Electrical specifications provided on plan sheets
- Licensed Professional Engineer's stamp and signature
- Completion of applicable governing agency comments (plan check comments)
- Engineering calculations required to generate HVAC, plumbing and electrical design
- Mechanical plan(s) including the following:
 - Schedule of mechanical equipment
 - Energy calculations for the building envelope and mechanical requirements
 - Location of new HVAC units and equipment as required
 - Locations of exhaust fans as required to meet fresh air requirements
 - Duct layout and air distribution for all equipment listed above
 - Design of control systems
- Plumbing site plan including the following:
 - Building utilities points of connection up to 5 feet outside of building
 - Coordination of site utilities with contracted civil engineer
- Plumbing plan(s) including the following:
 - Schedule of plumbing fixtures
 - Complete plumbing system layout and sizing as required including domestic waste and vent, domestic water (hot and cold)
 - Roof drainage sizing and pipe layout
 - Condensate piping for HVAC units
 - Gas piping layout and sizing
- Electrical site plan including the following:
 - Assist with coordination of power and telephone services with serving utilities
 - Site lighting layout, circuiting, and control wiring diagram for general lighting purposes
 - Point by Point of site lighting foot candle levels
- Lighting plan(s) including the following:
 - Schedule of lighting fixtures
 - Lighting layout and circuiting
 - Energy code lighting compliance forms
 - Lighting control wiring diagrams
 - Egress lighting layout and circuiting per NEC and local jurisdictions
- Electrical power plan(s) including the following:
 - New service entrance and main meter sections design
 - Distribution and branch panel locations

LDC Proposal – Lake Stevens Festival Street Supplemental Request No. 2

December 18, 2020

Page 4 of 5

- Single line diagram
- Load schedules and Panel schedules
- Convenience receptacle layout and circuiting
- Voltage drop calculations
- Electrical connections to low voltage devices as specified by other system designs
- HVAC and plumbing equipment power connections specified by Mechanical Engineer

SERVICES NOT INCLUDED

- Construction Administration
- LEED Documentation, Credit Analysis or Credit Templates
- Plumbing utility design and layout beyond 5 feet outside of the building
- Street improvements
- Project meetings, construction site visits, or recurring coordination meeting conference calls beyond those listed in scope
- Detailed estimate of probable construction cost
- Revisions to our plans after plan check approval due to changes in design, such as floor plan and site plan modifications, or additional scope changes
- Calculation of plan check and/or building permit fees or payment thereof
- Delivery of plans to City or County agencies
- Printing of additional sets of drawings other than listed in scope
- Construction contract bid negotiation process
- Mechanical, Plumbing or Electrical services for building other than those listed in scope of work
- Preparation of record/As-Built drawings
- Preparation of multiple drawings or drawing set for separate construction phasing unless specifically indicated in Project Scope or Services Included
- Sub-contracts with any other consultants such as Structural Engineers, or Architects for out of scope work such as equipment platforms and support or site lighting pole base calculations
- Verifying locations of existing underground utilities which transit the site
- Special effect lighting systems such as Theatrical lighting
- Temporary power design
- Emergency engine generator design
- Public street lighting, traffic control, street improvements and offsite utilities
- Arc flash hazard analysis and protective device coordination study
- Low voltage systems design and equipment specifications including the following:
 - Voice/Data, Network and Intercom systems
 - CCTV and Cable television systems
 - Building and site Fire alarm system
 - Security and Access Control systems
 - Audio/Video and Music/paging systems

At your direction, LDC and its subconsultants have begun work on the requested assignments. As previously discussed, LDC is not responsible for advertising support, construction inspection or administration at this time. Please feel free to contact the undersigned with any questions or comments.

LDC Proposal – Lake Stevens Festival Street Supplemental Request No. 2

December 18, 2020

Page **5** of **5**

Sincerely,

LDC, Inc.



Darrell Smith, PE
Director of Civil Engineering
HQ Office

CC: Mark Villwock



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: January 12, 2021

Subject: Briefing – Building & Construction and Fire Code Amendments

Contact Person/Department: Ryan Mumma, Building Official
Mike Messer, Fire Marshall **Budget Impact:** None

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: No action required at this meeting.

BACKGROUND/DISCUSSION:

The International Code Council publishes new and/or updated construction codes every three years. The State Building Code Council subsequently adopts these codes, often with amendments and requires jurisdictions to adopt these codes. The State Building Code Council adopted the 2018 Editions of the International Code Group effective February 1, 2021. Each jurisdiction may adopt the codes as adopted by the state or make other amendments to the Building and Fire Codes.

The Lake Stevens Municipal Code has two chapters related to the model codes: Chapter 14.80: Building and Construction and Chapter 14.84: Fire Code. In addition to the state adopted amendments, minor local amendments are proposed to both chapters. Pursuant to the WAC 197-11-800 (19) this code amendment is exempt from SEPA but is subject to review from the Department of Commerce per RCW 36.70A.106(3)(b).

The last adoption of model codes was in 2016 with adoption of the 2015 Editions of the International Code Group. The adoption in 2021 is of the 2018 Editions of the International Code Group, which were adopted by the State Building Code Council in 2019 and the effective date was delayed until February 1, 2021. The regulations are instrumental in protecting personal property, health and safety of the general public.

The City is adopting the following 2018 editions consistent with the State adoption:

- International Building Code, including ICC A117.1 – (ADA Accessible Standards)
- International Existing Building Code
- International Residential Code
- Uniform Plumbing Code
- International Mechanical Code
- International Fuel Gas Code
- Washington State Energy Code
- International Swimming Pool and Spa Code
- International Property Maintenance Code
- International Fire Code (including all adoptable Appendices, except “A”, “J”, and “L”)

Pursuant to LSCMC 14.16C.075(e)(2) and (3), amendments to Chapters 14.80 and 14.84 LSCMC are not

required to be reviewed before the Planning Commission. Stakeholders such as the Snohomish County Master Builders Association have had the opportunity to review the proposed amendments to the building and fire codes.

A few minor edits as adopted by the State are proposed in the Building and Construction Codes and Fire Codes. The City does not have the authority to change or diminish the State amendments. In addition, minor local amendments are proposed for consistency with the fire code, remove conflicts with LSMC, complete the climatic table as required by the IRC, and clarify adoption language of other codes. The draft construction code is attached for review (**Exhibit 1**).

In addition to the State amendments to the Fire Code, the proposed fire code update focuses on the following items:

1. Update of references to current 2018 IFC and supporting standards
2. Clarification of code and requirements
3. Removal of superseded sections and focus on referencing IFC sections (Section 903 sprinklers)
4. Closing gaps in code where previous code was impractical

New Requirements include the following:

1. Fire separation is now allowed to be used for building separation
2. Sprinkler requirements focus on buildings only, not all structures
3. Residential private and shared access drives DO NOT constitute approved fire apparatus roads
4. Set standard for address signs

Fire sprinkler requirements have been relieved for unoccupied structures and no other changes to the fire sprinkler codes are proposed. The draft fire code is attached for review (**Exhibit 2**).

RECOMMENDATION: Hold a final hearing to APPROVE the edits to Chapters 14.80 and 14.84 LSMC, which will adopt the 2018 Editions of the International Code Group.

APPLICABLE CITY POLICIES: Chapter 14.80 Building and Construction. Chapter 14.84 Fire Code.

BUDGET IMPACT: No budget impact.

EXHIBITS:

1. Draft Construction Code
2. Draft Fire Code

Chapter 14.80 BUILDING AND CONSTRUCTION

Sections:

Part I. Washington State Building Codes Adopted

14.80.010 Washington State Building Codes Adopted

- (a) International Building Code and International Existing Building Code
- (b) International Residential Code
- (c) Uniform Plumbing Code
- (d) International Mechanical Code and International Fuel Gas Code
- (e) Washington State Energy Code
- (f) International Property Maintenance Code
- (g) International Swimming Pool and Spa Code

Part II. Building Official

14.80.020 Building Official

Part III. Building Code

14.80.030 Building Permits

14.80.040 Fees

14.80.050 Building Sewer Permits

14.80.060 Construction and Use

14.80.070 Accessory Buildings

14.80.080 Docks and Over-Water Structures

14.80.090 Signs

14.80.100 Repairs and Maintenance

14.80.110 Certificate of Occupancy

14.80.120 Inspection of Improvements

14.80.150 *Repealed*

14.80.160 *Repealed*

14.80.170 *Repealed*

14.80.180 *Repealed*

Part I. Washington State Building Codes Adopted

14.80.010 Washington State Building Codes Adopted.

The below-listed model codes, as approved, adopted and amended by the State Building Code Council (SBCC) are hereby adopted by this reference. These codes shall apply to all new construction, remodeling, or repairs. Copies of the codes are on file in the office of the Building Official.

~~(a) 2015 Edition of the International Building Code (IBC) as published by the International Code Council, including Appendix E, International Code Council/American National Standards Institute (ICC/ANSI) A117.1-2009 (Accessible and Usable Buildings and Facilities), and the 2015 International Existing Building Code with the exceptions noted in Chapter 51-50 WAC (WAC 51-50-003); excluding Section 903 (Automatic Sprinkler Systems), which is replaced in its entirety by Section 14.84.150.~~

(a) The 2018 Edition of the International Building Code (IBC) including Appendix E, and the adoption of ICC/ANSI A117.1-2009, Requirements for Accessible and Useable Buildings and Facilities, as adopted and amended by the State Building Code Council in Chapter 51-50 WAC, as published by the International Code Council with the following amendments and additions. The 2018 International Existing Building Code (IEBC) is included in the adoption of the International Building Code as provided by IBC Section 101.4.7 and amended in WAC 51-50-480000

(1) IBC Section 501.2 Amended – General Building Heights and Areas, General, Address Identification. Section 501.2 of the International Building Code is hereby amended to read as follows:

In addition to the requirements of IBC 501.2, address identification shall comply with Section 14.84.190 of the Lake Stevens Municipal Code.

Exception. Group R-3 occupancies, townhomes, and one & two family dwellings

(2) IBC Section 903 Addition. In addition to the requirements of IBC Section 903, automatic sprinkler systems shall also comply with Section 14.84.150 of the Lake Stevens Municipal Code.

~~(b) 2015 Edition of the International Residential Code (IRC) published by the International Code Council with additions, deletions and exceptions noted in Chapter 51-51 WAC; provided, inclusion of Appendices F (Radon Control Methods), G (Swimming Pools, Spas and Hot Tubs), and R (Dwelling Unit Fire Sprinkler Systems); and that Chapters 11 and 25 through 42 of this code are not adopted (WAC 51-51-003).~~

(b) The 2018 edition of the International Residential Code as published by the International Code Council with the following additions, deletions, and exceptions: Provided that chapters 11 and 25 through 43 of this code are not adopted. Energy Code is regulated by chapter 51-11R WAC; Plumbing Code is regulated by chapter 51-56 WAC; Electrical Code is regulated by chapter 296-

46B WAC or Electrical Code as adopted by the local jurisdiction. Appendix F, Radon Control Methods, Appendix Q, Tiny Homes, and Appendix U, Dwelling Unit Fire Sprinkler Systems, are included in adoption of the International Residential Code. The following additions are included in adoption of the International Residential Code.

(1) IRC Table R301.2(1) Amended. International Residential Code Table R301.2(1) is hereby amended to read as follows:

TABLE R301.2(1)
 CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

Ground SNOW LOAD ^a (psf)	WIND DESIGN				SEISMIC DESIGN CATEGORY ^f	SUBJECT TO DAMAGE FROM			OUTDOOR DESIGN TEMP ^b (F) Heat/Cool	ICE BARRIER UNDERLAYMENT REQUIRED ^h	FLOOD HAZARD ^g	AIR FREEZING INDEX ⁱ	MEAN ANNUAL TEMP ^j
	= Speed ^d (mph)	Topographic effects ^k	Special wind region ^l	Windborne debris zone ^m		Weathering ^e	Frost line depth ^b	Termite ^c					
25	110	No	No	No	D2	Moderate	12"	Slight to Moderate	23/79	No	Per LSMC	175	50.5
MANUAL J DESIGN CRITERIA ⁿ													
Elevation		Latitude	Winter heating	Summer cooling	Altitude correction factor		Indoor design temperature		Design temperature cooling		Heating temperature difference		
217		47°0'54"'	72°F max	75°F min	0.99		72°F		75°F		56°F		
Cooling temperature difference		Wind velocity heating	Wind velocity cooling	Coincident wet bulb	Daily range		Winter humidity		Summer humidity				
8°F		N.A.	N.A.	66	Medium		75%		68%				

For SI: 1 pound per square foot = 0.0479 kN/m², 1 mile = 1.609 km/h.

- a. Weathering may require a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code. The weathering column shall be filled in with the weathering index (i.e., "negligible," "moderate" or "severe") for concrete as determined from the Weathering Probability Map [Figure R301.2(3)]. The grade of masonry units shall be determined from ASTM C 34, C 55, C 62, C 73, C 90, C 129, C 145, C 216 or C 652.
- b. The frost line depth may require deeper footings than indicated in Figure R403.1(1). The city shall fill in the frost line depth column with the minimum depth of footing below finish grade.
- c. The city shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local subterranean termite damage.
- d. The city shall fill in this part of the table with the wind speed from the basic wind speed map [Figure R301.2(5)A]. Wind exposure category shall be determined on site-specific basis in accordance with Section R301.2.1.4.
- e. The outdoor design temperature shall be selected from the Washington State Energy Code, Appendix C. Deviations from the Appendix C temperatures shall be permitted to reflect local climates or local weather experience as determined by the building official.
- f. The city shall fill in this part of the table with the Seismic Design Category determined from Section R301.2.2.1.
- g. The city shall fill in this part of the table with (a) the date of the city's entry into the National Flood Insurance Program (date of adoption of the first code or ordinance for management of flood hazard areas), (b) the date(s) of the currently effective FIRM and FBFM, or other flood hazard map adopted by the community, as may be amended.
- h. In accordance with Sections R905.2.7.1, R905.4.3.1, R905.5.3.1, R905.6.3.1, R905.7.3.1 and R905.8.3.1, where there has been a history of local damage from the effects of ice damming, the city shall fill in this part of the table with "YES." Otherwise, the city shall fill in this part of the table with "NO."
- i. The city shall fill in this part of the table with the 100-year return period air freezing index (BF-days) from Figure R403.3(2) or from the 100-year (99%) value on the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32° Fahrenheit)" at <http://www.ncdc.noaa.gov/oa/fpsf/AFI-pubreturn.pdf>.
- j. The city shall fill in this part of the table with the mean annual temperature from the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32° Fahrenheit)" at <http://www.ncdc.noaa.gov/oa/fpsf/AFI-pubreturn.pdf>.
- k. In accordance with Section R301.2.1.5, where there is local historic data documenting structural damage to buildings due to topographic wind speed-up effects, the city shall fill in this part of the table with "YES." Otherwise, the city shall indicate "NO" in this part of the table.

- I. In accordance with Figure R301.2(4)A, where there is no local historical data documenting unusual wind conditions, the jurisdiction shall fill in this part of the table with "YES" and identify any specific requirements. Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
- m. In accordance with Section R301.2.1.2.1, the jurisdiction shall indicate the wind-borne debris wind zone(s). Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
- n. The jurisdiction shall fill in these sections of the table to establish the design criteria using Table 1a or 1b from ACCA Manual J or established criteria determined by the jurisdiction
- o. The jurisdiction shall fill in this section of the table using the Ground Snow Load in Figure R301.1(6)

(c) ~~2015 2018~~ Edition of the Uniform Plumbing Code, including Appendices A, B and I, published by the International Association of Plumbing and Mechanical Officials, with additions, deletions and exceptions noted in Chapter 51-56 WAC; provided, that Chapters 12 and 15 of this code are not adopted; provided further, that those requirements relating to venting and combustion air of fuel-fired appliances as found in Chapter 5 and portions of the code addressing building sewers are not adopted (WAC 51-56-003).

(d) ~~2015 2018~~ Edition of the International Mechanical Code published by the International Code Council, including ~~2015-2018~~ International Fuel Gas Code, ~~2008 2017~~ National Fire Protection Association (NFPA) 58 (Liquefied Petroleum Gas Code) and ~~2009 2018~~ NFPA 54 (National Fuel Gas Code) with exceptions noted in WAC 51-52-003.

(e) ~~2015 2018~~ International Energy Conservation Code of the State of Washington regulated by Chapters 51-11C and 51-11R WAC.

(f) ~~2015 Edition of the International Property Maintenance Code. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008; Ord. 746, Sec. 7, 2007)~~

(f) The 2018 Edition of the International Property Maintenance Code (IPMC), including Sections 107.4 & 107.6 (IPMC) as published by the International Code Council is adopted by reference with the following deletions, exceptions, and amendments. Provided, Sections 103.5, 106, 111, and 112 are not adopted. References in the IPMC to other codes not adopted by LSCM 14.80.010 shall be deemed to refer to the most closely corresponding adopted codes and sections.

(1) IPMC Section 102.3 is hereby amended as follows:

Repairs, additions, or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the *International Building Code*, *International Existing Building Code*, *Washington State Energy Code*, *International Fire Code*, *International Fuel Gas Code*, *International Mechanical Code*, *International Residential Code*, *Uniform Plumbing Code*, and *NFPA 70*. Nothing in this code shall be construed to cancel, modify, or set

aside any provision of the *International Zoning Code*.

- (2) IPMC Section 103.5 Fees. This section is not adopted. Fees for civil code violations shall be assessed per LSMC Section 17.20.040(b) or resolution set by City Council
- (3) IPMC Section 106 Violations. This section is not adopted. Violations and penalties shall be as set forth in LSMC Title 17.20
- (4) IMPC Section 107. Notices and Orders. This section shall only retain the provisions of Section 107.4 Unauthorized Tampering and Section 107.6 Transfer of Ownership. Any other sections of 107 are not adopted. Violations and penalties shall be as set forth in LSMC Title 17.20
- (5) IPMC Section 111 Means of Appeal. This section is not adopted. Appeals shall be per LSMC 17.20
- (6) IPMC Section 112 Stop Work Orders. This section is not adopted. Stop work orders shall be per LSMC 17.20.040

(g) The 2018 International Swimming Pool and Spa Code (ISPSC) is included in the adoption of the International Building Code as provided by IBC Section 3109.1 and amended in WAC 51-50-3109, and as provided by IRC Section R328 and amended in WAC 51-51-0328.

Part II. Building Official

14.80.020 Building Official.

It shall be the duty of the Building Official to administer and enforce the code. If the Building Official shall find that any of the provisions of this code are being violated, the person responsible for such violations shall be notified in writing indicating the nature of the violation and ordering the action necessary to correct it. The Building Official shall order discontinuance of illegal use of buildings or structures; removal of illegal buildings or structures or of additions, alterations or structural changes thereto; discontinuance of any illegal work being done; or shall take any other action authorized by this code to ensure compliance with or to prevent violations of its provisions. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

Part III. Building Code

14.80.030 Building Permits.

- (a) No building or other structure shall be constructed, enlarged, altered, moved, demolished or change occupancy without a permit issued by the Building Official. No building permit shall be issued except in conformity with the provisions of this code.
- (b) All applications for building permits shall be accompanied by plans in duplicate, drawn to scale, showing the actual dimensions and shape of the lot to be built upon; the exact sizes and locations of existing buildings on the lot, if any; and the location and dimensions of the proposed building or alteration. The application shall include such other information as lawfully may be required by the Building Official, including existing or proposed building or alteration; existing or proposed uses of the building and land; the number of units, or rental units, the building is designed to accommodate; conditions existing on the lot; and such other matters as may be necessary to determine conformance with, and provide for the enforcement of, this code. One copy of the plans shall be returned to the applicant by the Building Official after marking such copy approved or disapproved and attesting to same by having signed such copy. The second copy of the plans shall be retained by the Building Official for 180 days.
- (c) If work described in any building permit has not begun within 180 days from the date of issuance thereof, said permit shall expire. It may be cancelled by the Building Official, and written notice shall be given to the applicant.
- (d) The applicant may request in writing an extension of the building permit from the Building Official. The Building Official may approve one or more 180-day extensions if justifiable cause is demonstrated pursuant to IBC Chapter 1, Section 105.
- (e) In place of the Board of Appeals per the IBC, appeals of orders, decisions or determinations made by the Building Official have an administrative appeal to the Hearing Examiner as set forth in the following procedures:
 - (1) Appellant. The project applicant may appeal the decision.
 - (2) Form of Appeal. The applicant appealing a building permit decision must submit a completed appeal form which sets forth:
 - (i) A claim that the true intent of the building and construction code or the rules legally adopted thereunder have been incorrectly interpreted;
 - (ii) The provisions of the building and construction code do not fully apply; or
 - (iii) An equally good or better form of construction is proposed.

(3) Time to Appeal. The written appeal and the appeal fee, if any, must be received by the Department of Planning and Community Development no later than 4:00 p.m. on the fourteenth day following the date of the notice of decision.

(4) Notice of Appeal. If a building permit decision is appealed, a hearing before the Hearing Examiner shall be set and notice of the hearing shall be mailed or emailed to the appellant/applicant by the Building Official. Notice shall be mailed or emailed no less than 10 days prior to the appeal hearing.

(i) Public Hearing. The Hearing Examiner shall conduct an open record hearing on a building permit decision appeal. The appellant/applicant and the City shall be designated parties to the appeal. Each party may participate in the appeal hearing by presenting testimony or calling witnesses to present testimony.

(ii) Decision on Appeal.

a. Within 14 days after the close of the record for the appeal of orders, decisions or determinations made by the Building Official, the Hearing Examiner shall issue a written decision to grant, grant with modifications, or deny the appeal. The Hearing Examiner may grant the appeal or grant the appeal with modification if:

1. The appellant/applicant has carried the burden of proof for meeting subsection (e)(2) of this section; and

2. The Examiner finds that the building permit decision is not supported by a preponderance of the evidence.

b. The Hearing Examiner shall accord substantial weight to the decision of the Building Official.

(5) Time Period to Complete Appeal Process. In all cases, except where the parties to an appeal have agreed to an extended time period, the administrative appeal process generally shall be completed within 90 days from the date the original administrative appeal period closed. The administrative appeal process shall be deemed complete on the date of issuance of the Hearing Examiner's decision.

(6) Appeal of Hearing Examiner Decision. An appeal from the Hearing Examiner's decision shall be brought before the Superior Court of Snohomish County in accordance with the Land Use Petition Act, Chapter [36.70C](#) RCW, as amended. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 903, Sec.

50, 2013; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008; Ord. 746, Sec. 8, 2007)

14.80.040 Fees.

The City shall collect fees for all services rendered and activities performed in reviewing and issuing building permits. Said fees shall be set by resolution. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

14.80.050 Building Sewer Permits.

No building permits for primary use structures shall be issued without the applicant having first secured a sewage disposal permit per Chapter [14.60](#) (Utilities). (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

14.80.060 Construction and Use.

Building permits issued on the basis of plans and applications approved by the Building Official authorize only the construction set forth in such approved plans and applications and no other construction. Nor does the issuance of building plans authorize use or arrangement of structures or property. Authorization of use of property or arrangement of structures is authorized by the issuance of required land use approvals pursuant to Section [14.16A.215](#) (Land Use Permits Required). Construction different than that authorized shall be deemed a violation of this code and punishable as provided by Chapter [14.28](#) (Enforcement and Review). (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 811, Sec. 70, 2010; Ord. 778, Sec. 2, 2008)

14.80.070 Accessory Buildings.

Accessory buildings shall not be constructed prior to the commencement of construction of the main building and shall comply with Chapter [14.48](#) (Density and Dimensional Regulations). (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

14.80.080 Docks and Over-Water Structures.

Building permits shall be required for all docks, bridges or other over-water structures and shall comply with the regulations of this title. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

14.80.090 Signs.

Building permits shall be required for sign installations and shall comply with the regulations of Chapter [14.68](#) (Signs). (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008. Formerly 14.80.110)

14.80.100 Repairs and Maintenance.

Nothing in this code shall be deemed to prevent the strengthening or restoring to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting public safety, upon order of such official, nor to prevent the improvement of a single-family house without expanding its exterior dimensions. (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008. Formerly 14.80.120)

14.80.110 Certificate of Occupancy.

No building or structure shall be used or occupied until the Building Official has issued a certificate of occupancy except for accessory structures. Prior to the issuance of a certificate of occupancy all completed projects shall be accepted by the Planning and Public Works Departments. No certificate of occupancy may be issued for any dwelling units in a subdivision until all improvements required by a permit or this title have been completed, even where a completion security has been posted. (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008; Ord. 746, Sec. 13, 2007. Formerly 14.80.130)

14.80.120 Inspection of Improvements.

Prior to signing off the final inspection, the Building Official shall inspect all improvements on or adjacent to the site installed as a requirement of this title or as a condition of a permit. Any improvements found to be damaged by the builder shall be repaired prior to receiving final inspection sign-off. (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008. Formerly 14.80.140)

14.80.150 Fire-Extinguishing Systems.

Repealed by Ord. 778.

14.80.160 Automatic Fire-Extinguishing Systems Required.

Repealed by Ord. 778.

14.80.170 Installation.

Repealed by Ord. 778.

14.80.180 Sprinkler System Monitoring and Alarms.

Repealed by Ord. 778. (Ord. 694, Sec. 1, 2004; Ord. 657, Sec. 2, 2001; Ord. 501, 1995; Ord. 468, 1995)

Chapter 14.84 FIRE CODE

Sections:

- [14.84.010](#) Definitions
- [14.84.020](#) International Fire Code 2015 Edition Adopted
- [14.84.030](#) Applicability
- [14.84.040](#) Fire Marshal Approval
- [14.84.050](#) Hydrants to Be Served by Recognized Water Purveyor
- [14.84.060](#) Hydrant Standards
- [14.84.070](#) Piping and Flow Standards
- [14.84.080](#) Plan Approval Required
- [14.84.090](#) Plan Submittal Review
- [14.84.100](#) Modification
- [14.84.110](#) Obstruction Prohibited - Declared Nuisance - Abatement
- [14.84.120](#) Authority of Water Purveyor
- [14.84.130](#) Repealed
- [14.84.140](#) Key Box System
- [14.84.150](#) Automatic Sprinkler Systems
- [14.84.160](#) Repealed
- [14.84.170](#) Fire Alarm and Detection Systems
- [14.84.180](#) Fire Apparatus Access Roads
- 14.84.190 Address Identification

14.84.010 Definitions.

Chapter [14.08](#) contains definitions of terms and abbreviations used in this chapter if more specific than those in the International Fire Code. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.020 International Fire Code 2018 Edition Adopted.

- (a) Except for those portions specified in subsection (b) of this section, the International Fire Code 2018 Edition is hereby adopted in its entirety as adopted by the State of Washington for the purpose of describing regulations governing conditions hazardous to life and property, fire or explosion. Henceforth, the International Fire Code 2018 Edition shall be referred to as the IFC.
- (b) The IFC is changed in the following respects:
 - (1) All adoptable appendices to the IFC, except Appendices A, J and L, are hereby adopted, incorporated by reference and made a part hereof as if fully set forth in this

section. Where conflicts occur between the adopted appendices and Lake Stevens Municipal Code, Lake Stevens Municipal Code shall apply.(Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.030 Applicability.

The provisions of this chapter shall be in addition to the IFC 2018 Edition or current edition as adopted by the City of Lake Stevens pursuant to Section [14.84.020](#), and shall apply to all buildings, structures, conditions and operations in accordance with section 102 of the IFC constructed or developed within the City limits, wherein the same shall be served by water mains and fire hydrants capable of delivering the required fire flow and installed as required by this chapter unless specifically exempted thereby, or unless waived or modified by the Fire Marshal pursuant to Section [14.84.100](#) (Modification). Decisions of the Fire Marshal are deemed to be made in the best interest, and with the concurrence, of an affected Fire District in the absence of any credible evidence to the contrary. A final determination of any dispute relating to an aforementioned Fire Marshal decision shall be made by an Appeals Board established by the City Council. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.040 Fire Marshal Approval.

No project subject to this chapter shall have final approval until the Fire Marshal has verified that the provisions of this chapter are satisfied. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.050 Hydrants to Be Served by Recognized Water Purveyor.

All water mains and fire hydrants required here under shall be served by a recognized water purveyor or, in the absence of such, by alternate method(s) as approved by the Fire Marshal, except residential accessory buildings classified under the International Building Code as U with a lot size of 20,000 square feet or greater, whether platted or un-platted, provided there is no conflict with the requirements of the recognized water purveyor serving the building site. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.060 Hydrant Standards.

- (a) Every development (subdivided or un-subdivided) that is served by a public water system shall include a system of fire hydrants sufficient to provide adequate fire protection for the buildings located or intended to be located within such development.
- (b) The presumption established by this chapter is that to satisfy the standards set forth in subsection (c) of this section.

(c) The following hydrant standards shall apply as set forth herein unless waived or modified pursuant to Section [14.84.100](#) (Modification).

(1) Type. Any new hydrant installations under this chapter shall have not less than a five-inch main valve opening, two hose outlets having nominal diameters of two and one-half inches National Standard Thread (NST), and one engine port outlet having a nominal diameter of four and one-half inches NST fitted with a four-inch Storz coupling. All hydrant threads shall be National Standard Threads with seven and one-half threads per inch for two-and-one-half-inch hose outlets and four threads per inch for four-and-one-half-inch engine port outlets. Water lines that serve hydrants shall be at least six-inch lines, and, unless no other practicable alternative is available, no such lines shall be dead-end lines. If the hydrant is connected to a dead-end main line, the dead-end lines shall be a minimum of eight inches to the hydrant tee, or larger if necessary to provide required fire flows and be approved by the local water purveyor and the Fire Marshal.

(2) Spacing.

(i) Within areas exclusively developed or being exclusively developed for one and two family dwellings and U occupancy, maximum distance from a fire hydrant to a dwelling unit shall be 300 feet along a roadway. The maximum distance between hydrants in these areas shall be no greater than 600 feet.

(ii) For all other occupancy types, the maximum distance from a fire hydrant to a structure shall be 150 feet along a roadway. The maximum distance between hydrants in these areas shall be no greater than 300 feet.

(iii) When any portion of a commercial structure to be protected is in excess of 150 feet from a hydrant on a public street and when required by the Fire Marshal, there shall be provided on-site fire hydrants and mains capable of supplying the required fire flow. Water supply may consist of reservoirs, pressure tanks, elevator tanks, water mains or other fixed systems capable of supplying the required fire flow as approved by the Fire Marshal and the recognized water purveyor having jurisdiction over said project.

(3) Location.

(i) Hydrants shall be located at street intersections; provided, that when such location results in spacing distances greater than allowed by this section, additional hydrants may be required between intersections; provided further, that when the

required fire flow is greater than 2,000 gallons per minute (GPM), the number and location of hydrants shall be approved by the Fire Marshal.

(ii) For commercial buildings:

- a. The minimum number of public and private hydrants required shall be determined by Table C102.1 of the IFC.
- b. Hydrants shall be located no less than 40 feet from the building to be protected. Where hydrants cannot be located in accordance with this section, hydrant placement to include the use of wall hydrants shall be coordinated with the Fire Marshal. .
- c. A hydrant shall be located not more than 25 feet from a fire department connection (FDC).

(iii) All hydrants shall be accessible to Fire Department apparatus by roadways meeting the requirements of Appendix D of the IFC and LSMC 14.84.180.

(iv) When fire protection facilities are to be installed by the developer or permittee, such facilities shall be installed prior to any combustible construction being installed on site. Water mains and fire hydrants shall be capable of delivering the required fire flow to the site and shall remain the responsibility of the developer until accepted by the recognized water purveyors. When alternate provisions for protection are provided pursuant to Section [14.84.100](#) (Modification) the above requirements may be modified.

(v) When locating hydrants, consideration shall be given to:

- a. Hazardous operations and the practicality of sound fire service practices (fences, roadways, barriers to operation, etc.);
- b. The recommended location preferred by the water purveyor;
- c. The required five-foot vehicle clear zone on each side of each hydrant.

(4) Installation. Hydrants shall stand plumb and be set to the finished grade. The bottom of the lowest outlet of the hydrant shall be no less than 18 inches or more than 36 inches above the grade. There shall be a 36-inch radius of clear area about the hydrant for the operation of hydrant wrench on the outlets and the control valve. The engine port shall face the street or, where the street cannot be clearly identified, shall

face the most likely location of a fire truck while pumping, as determined by the Fire Marshal.

(d) Fire hydrants shall be protected from damage. Internal maintenance of public fire hydrants shall be the responsibility of the recognized water purveyor. Private hydrants shall be protected and maintained in accordance with NFPA 25. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.070 Piping and Flow Standards.

The following standards relating to water mains, hydrant branches, and fire flow shall apply, unless modified pursuant to Section [14.84.100](#) by the Fire Marshal:

(a) Hydrant Branches. Hydrant branches shall not have a domestic supply outlet and shall meet the design standards of the Snohomish County Public Utilities District No. 1.

(b) Service Main. New or replaced water mains serving fire hydrants shall meet the design standards of the Snohomish County Public Utilities District No. 1.

(c) Flow Requirements. Service mains supplying hydrants shall be designed to provide not less than 500 GPM at 20 pounds per square inch residual pressure over and above the computed maximum daily domestic consumption for the period of time specified in the Washington Survey and Rating Bureau's Grading Schedule, Table 4. In addition, service mains supplying hydrants shall provide the fire flow required to each building covered thereby at the number of GPM specified in IFC, Appendix B, except as to single-family dwellings. The Fire Marshal may require data or design standards from a registered professional engineer, and construction in accordance therewith, in order to assure that the fire flow required will be achieved. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.080 Plan Approval Required.

(a) Prior to the installation of any new hydrants or mains serving hydrants, the developer shall provide plans for review to the recognized water purveyor and Fire Marshal.

(b) Upon completed installation, and acceptance by the recognized water purveyor and the Fire Marshal, the Fire Marshal shall be provided with two copies of the accurate and identifiable as-built drawings or plans showing the location of all mains, hydrant branches, valves and fire hydrants installed. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.090 Plan Submittal Review.

The Fire Marshal, prior to the issuance of a construction permit for any new or altered commercial building, plat development or residential complex, shall certify that the plans have been reviewed. If the plans are found to be in compliance with this chapter, IFC and applicable standards, a notice of approval for issuance of a building permit shall be forwarded to the Building Official. Such approval shall be based on the provisions of this chapter being satisfied either:

- (a) Prior to start of any construction;
- (b) Prior to the issuance of the certificate of occupancy for the building. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)
- (c) All applications for construction permits referenced in IFC Section 105.7 shall include the following:
 - (1) Completed City of Lake Stevens Permit application.
 - (2) Cut sheets for all devices to be altered or installed
 - (3) Shop drawings, floor plans and working plans with all notes, legends and calculations per applicable NFPA standard as referenced in Chapter 9 of the IFC.
 - (4) Evidence of contractor/system designer qualification.
 - (i) Sprinkler system: System designer, installer, and ITM personnel qualifications shall be in compliance with WAC 12-80 and RCW 18.160.
 - (ii) Fire alarm system: System designer, installer and ITM personnel qualifications shall be in compliance with section 907.11 of the IFC.
 - (iii) Hood suppression system: System designer, installer and ITM personnel shall be trained and certified by the manufacturer of the system for which design or work is to be performed.

14.84.100 Modification.

- (a) Where there are practical difficulties involved in carrying out the provisions of this code or provisions of the IFC, the Fire Marshal shall have the authority to grant modifications for individual cases, provided the Fire Marshal shall first find that special individual reason makes the strict letter of this code or provisions of the IFC impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety requirements.

(b) Modification requests shall be in writing, state the reasons therefore, and be provided to the Fire Marshal for review. A completed fire code modification application is required to be submitted as notice of written request. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.110 Obstruction Prohibited - Declared Nuisance - Abatement.

Obstructing the view, by any means, of a fire hydrant for a distance of 75 feet from any direction of vehicular approach is prohibited. Any violation of this section is declared a public nuisance, subject to immediate abatement and application of the civil penalty provided for herein. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.120 Authority of Water Purveyor.

Nothing in this chapter, nor any rules and regulations as may be adopted by the Fire Marshal pursuant to this chapter, shall be construed to prohibit water purveyors from imposing more stringent requirements for the construction of water mains and fire hydrants. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.130 Section 903 of the IFC Superseded.

Repealed

14.84.140 Key Box System.

(a) An approved key box system shall be required on all new and existing commercial buildings, and shall meet the following requirements in addition to section 506 of the IFC.

(1) The type and model key box system required *shall* be The Knox Company and based on the criteria listed below:

- (i) Buildings with less than five stories: Model 3200 series with side hinge.
- (ii) Hazardous Materials Facilities with site specific plans per Snohomish County LEPC: Data Storage Cabinet.
- (iii) Buildings of five or more stories: Data Storage Cabinet.

The Fire Marshal *may* approve other data storage boxes and Hazardous Material Data Cabinets which are equivalent to those listed herein.

(iv) Keys to the riser room, main entrance, fire alarm panel, pull stations, elevator and other building equipment rooms are to be locked inside the key box.

(v) Whenever the main entrance is located more than 100 feet away from the riser room key box, a second key box shall be installed at the main entrance.

(vi) Key boxes shall be mounted within 5 feet of the door to be served and at a height no more than 5 feet off of the finished floor or as approved by the fire marshal.

(

Repealed

14.84.150 Automatic Sprinkler Systems.

(a) In addition to the requirements of section 903 of the IFC, approved automatic sprinkler systems shall be provided when any of the following conditions are met:

- (1) All newly constructed buildings in excess of 10,000 square feet shall be provided with an approved automatic sprinkler system.
- (2) Any existing building that is modified to increase the square footage of the structure shall be provided with an approved sprinkler system if the total square footage of the new and existing areas exceeds 10,000 square feet.

(b) Fire department connections and fire sprinkler riser rooms shall comply with the following:

- (1) The Fire Department Connections shall not be attached to an exterior wall of the protected structure. The location of the Fire Department Connections shall be approved by the Fire Marshal.
- (2) Rooms housing the control valves and sprinkler riser(s) shall be located in such a manner as to allow the door to exit directly to the outside of the structure and be a separate and distinct room. The room shall not be used for the storage of any material. This standard is not required in R-3, R-4 or IRC occupancies.

Repealed

14.84.160 Installation Requirements.

Repealed

14.84.170 Fire Alarm and Detection System.

(a) Systems. All new fire alarm systems shall be addressable systems. Only one fire panel per building, a fire wall or other means of separation for this purpose does not constitute two separate spaces requiring individual panels, unless approved by the Fire Marshal. Combination alarms will not be allowed within the City Limits. For purpose of this section, combination alarm shall include devices combining burglary and fire alarms, devices combining burglary and hold-

up alarms, and devices combining burglary and trouble alarms. There must be a distinct separation in the transmittal of any specific alarm activation. Fire alarm control panels shall be installed in the sprinkler riser room and an annunciator panel shall be installed at the main entrance. For non-sprinklered buildings, the FACP location shall be approved by the Fire Marshal.

- (b) Repealed
- (c) Signals. Alarm, supervisory and trouble signals shall be distinctly different and shall be automatically transmitted to an UL listed central station, remote supervising station or proprietary supervising station as defined in NFPA 72.

Exceptions:

- (1) Underground key or hub valves in roadway boxes provided by the City of Lake Stevens or public utility are not required to be monitored.
- (2) Backflow prevention device test valves, located in limited area sprinkler system supply piping, shall be locked in the open position. In occupancies required to be equipped with a fire alarm system, the backflow preventer valves shall be electrically supervised by a tamper switch installed in accordance with NFPA 72 and separately annunciated.
- (d) Occupant Notification. Where a fire alarm control panel is installed for the purpose of sprinkler water flow or alternative automatic fire-extinguishing system monitoring, the protected premise shall be provided with occupant notification in accordance with NFPA 72.

Repealed

14.84.180 Fire Apparatus Access Roads.

(a) Where Required. Fire apparatus access roads shall be provided and maintained in accordance with Sections (a)(1) through (a)(3).

- (1) Buildings and facilities. Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet (45 720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility. For the purpose of this section, residential private drives and residential shared access drives shall not constitute as an approved fire apparatus access road.

Exceptions:

1. The Fire Marshal is authorized to increase the dimension of 150 feet (45 720 mm) where any of the following conditions occur:

- 1.1. The building is equipped throughout with an approved automatic sprinkler system installed in accordance with LSMC 14.84.150
- 1.2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an *approved* alternative means of fire protection is provided.

2. Where approved by the Fire Marshal, fire apparatus access roads shall be permitted to be exempted or modified for solar photovoltaic power generation facilities.

(2) Additional access. The Fire Marshal is authorized to require more than one fire apparatus access road based on the potential for impairment of a single road by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access.

(3) High-piled storage. Fire department vehicle access to buildings used for high-piled combustible storage shall comply with the applicable provisions of Chapter 32 of the IFC 2015 Edition.

(b) Specifications. Fire apparatus access roads shall be installed and arranged in accordance with Sections (b)(1) through (b)(8).

(1) Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6 of the IFC 2015 Edition, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

(2) Authority. The Fire Marshal shall have the authority to require or permit modifications to the required access widths where they are inadequate for fire or rescue operations or where necessary to meet the public safety objectives of the jurisdiction.

(3) Surface. Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be surfaced so as to provide all-weather driving capabilities.

(4) Turning radius. The required turning radius of a fire apparatus access road shall be determined by the Fire Marshal.

(5) Dead ends. Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) in length shall be provided with an approved area for turning around fire apparatus.

(6) Bridges and elevated surfaces. Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with

AASHTO HB-17. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges where required by the Fire Marshal. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces that are not designed for such use, approved barriers, approved signs or both shall be installed and maintained where required by the Fire Marshal.

- (7) Grade. The grade of the fire apparatus access road shall be within the limits established by the Fire Marshal based on the fire department's apparatus.
- (8) Angles of approach and departure. The angles of approach and departure for fire apparatus access roads shall be within the limits established by the Fire Marshal based on the fire department's apparatus.

(c) Marking. Fire lanes shall be marked with painting/outlining or signage or a combination thereof as outlined below. Requirements for fire lanes to be marked using both paint and signs in conjunction shall be determined by the Fire Marshal. Said specifications shall include, but are not limited to the following:

- (1) Signs shall measure 12 inches by 18 inches and have red letters on a white reflective background.
- (2) Signs shall be metal construction only. Plastic or wooden signs are not acceptable.
- (3) Signs shall be mounted at a minimum height of four (4) feet to the maximum of seven (7) feet.
- (4) Signs shall be placed along the fire lane at intervals not to exceed one hundred (100) feet and as designated by the Fire Marshal.
- (5) Signs and striping shall be required on both sides of a fire lane when the fire lane is less than twenty-six (26) feet in width.
- (6) Outlining or painting the fire lane and hydrant zone on the roadway surfaces shall be done as follows:
 - (i) Curb top and side shall be painted red and the words, "NO PARKING-FIRE LANE" shall be stenciled in reflective white on the top and side of all red curbs at a maximum interval of 50 feet. Letters shall be a minimum of three inches (3") in height with a minimum $\frac{3}{4}$ inch stroke.
 - (ii) Alternatively, if the roadway has no curbing, a 6 inch wide red stripe with the words "NO PARKING-FIRE LANE" in reflective white may be painted along the

curb and parallel with the roadway. The lettering shall be a minimum 3 inches high with a $\frac{3}{4}$ inch stroke.

NO PARKING-FIRE LANE

(7) Existing fire lanes shall continue in effect as installed until such time as they are in need of re-stripping due to wear or re-paving. Responsibility for properly maintaining the fire lanes and signs shall be that of the owner of the property or owner's designee.

(d) Obstruction of fire apparatus access roads. Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Sections (b)(1) and (b)(2) shall be maintained at all times.

(1) Traffic calming devices. Traffic calming devices shall be prohibited unless approved by the Fire Marshal.

14.84.190 Address Identification

(a) In addition to the requirements of section 505 of the IFC, new and existing buildings shall be provided with approved address numbers or letters. The size of each character shall be as specified in Table 14.84.190.1. They shall be installed on a contrasting background and be plainly visible from the street or road fronting the property. When required by the code official, address numbers shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure. Address numbers shall be maintained.

Table 14.84.190.1 Address Numbering Size Table

DISTANCE FROM STREET OR ROAD	MINIMUM SIZE
0 – 50 feet	6" H x $\frac{3}{4}$ " Stroke Width
51 – 150 feet	8" H x 1" Stroke Width
151 – 200 feet	10" H x 1 $\frac{1}{4}$ " Stroke Width
201 feet and farther	12" H x 1 $\frac{1}{2}$ " Stroke Width