



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

CITY COUNCIL REGULAR MEETING AGENDA REMOTE ACCESS ONLY – VIA ZOOM

Tuesday, January 26, 2021 – 6:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/83243674840>

or call in at: (253) 215-8782

Meeting ID: 832 4367 4840

CALL TO ORDER		Mayor
PLEDGE OF ALLEGIANCE		Mayor
ROLL CALL		City Clerk
APPROVAL OF AGENDA		Council President
CITIZEN COMMENTS		Mayor
COUNCIL BUSINESS		Council President
MAYOR'S BUSINESS	Draft Letter for Sherwood	Mayor
CITY DEPARTMENT REPORT	Update	Gene
CONSENT AGENDA	A Vouchers (2020)	Barb
	B Vouchers (2021)	Barb
	C Revised City Council Meeting Minutes of November 24, 2020	Kelly
	D Interlocal Agreement with Snohomish Health District	Gene
	E Memorandum of Understanding to the Agreement for Compensation of the New Public Works Field Supervisor position	Anya
	F Snohomish County Grant Agreement for Sunset Park	Jill
PUBLIC HEARING	G Ordinance 1109 - Building and Fire Code Amendments	Ryan

Lake Stevens City Council Regular Meeting Agenda

January 26, 2021

DISCUSSION ITEMS H Transportation Benefit District Barb

EXECUTIVE SESSION I Topic: Collective Bargaining
(Confidential Session)

Action may immediately follow the Executive Session

ADJOURN

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are recorded, except Executive Sessions.



DRAFT LETTER

To whom it may concern,

Please accept this letter as support from the City of Lake Stevens for a Legislative Capital Appropriation for Sherwood Community Services in the 2021 Legislative Session.

Sherwood provides life changing services to children and adults and their main office is located in the City of Lake Stevens. They are a major employer in our city and very engaged with our community. We know they have grown significantly as an agency over the past 5 years to meet the needs of children and adults with disabilities and their current buildings are 45 years old and no longer meet the needs of the agency.

Phase 1 of their master plan includes open air gazebos which can be used for COVID friendly outside direct services and meeting space, additional parking and installation of infrastructure for the future building included in phase 2 of the master plan. These improvements will benefit the people Sherwood serves and will take a step toward becoming an even bigger asset for our community.

Sincerely,

Brett Gailey, Mayor

BLANKET VOUCHER APPROVAL
2020

Payroll Direct Deposits		
Payroll Checks		
Electronic Funds Transfers	ACH	\$337,878.71
Claims	52252-52328	\$1,215,294.27
Void Checks	50550, 52113	(\$2,096.00)
Total Vouchers Approved:		\$1,551,076.98

This 26th day of January 2021

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer

Mayor

January 26th, 2021



Fiscal year 2020 Invoices

City Expenditures by Type on this voucher packet			
Payroll Federal Taxes	\$	94,668	6%
Retirement Benefits - Employer	\$	65,494	4%
Medical Benefits - Employer	\$	158,587	10%
Other Employer paid Benefits	\$	8,030	1%
Employee paid benefits - By Payroll	\$	51,834	3%
Supplies	\$	25,990	2%
Professional Services	\$	118,794	8%
Capital *	\$	1,029,774	66%
Void Check	\$	(2,096)	-0.1%
Total	\$	1,551,076.98	100%

Large Purchases

- * Police Station/Evidence Facility Project - \$433,647
- * Hartford Decant Facility Project - \$178,639
- * North Cove Phase II Project - \$266,757



Total for Period
\$1,553,172.98

Checks to be approved for period 12/31/2020 - 12/31/2020

Vendor: Ace Hardware
Check Number: 52260

Invoice No	Check Date	Account Number	Account Name	Description	Amount
68382	12/31/2020	001 010 576 80 31 00	PK-Operating Costs	Tapcube /Zip Plug	\$117.91
68410	12/31/2020	001 010 576 80 31 00	PK-Operating Costs	Butt Splice/Outdoor Cord	\$25.91
68435	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Auto Squeegee	\$19.60
68477	12/31/2020	101 016 544 90 31 02	ST-Operating Cost	Clips/Gorilla Epoxy/Fasteners	\$38.12
68481	12/31/2020	101 016 544 90 31 02	ST-Operating Cost	Mending Plate	\$20.50
68488	12/31/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Fasteners	\$42.82
68553	12/31/2020	101 016 544 90 31 02	ST-Operating Cost	Batteries	\$70.17
68553	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Batteries	\$70.16
68567	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Keys	\$8.14
68650	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Fasteners	\$47.18
68682	12/31/2020	101 016 544 90 31 02	ST-Operating Cost	Corner Brace/Speed Square	\$22.87
					\$483.38

Vendor: Affordable Environmental Inc
Check Number: 52261

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3205	12/31/2020	001 010 594 76 64 00	PK-Capital Outlay	Shop Remodel Vinyl Removal/Concrete Disposal/Clean Air Notice	\$1,544.16
3205	12/31/2020	101 016 594 42 64 00	ST-Capital Expenditures	Shop Remodel Vinyl Removal/Concrete Disposal/Clean Air Notice	\$1,544.17
3205	12/31/2020	411 016 594 31 60 01	SWC - PW Shop Remodel	Shop Remodel Vinyl Removal/Concrete Disposal/Clean Air Notice	\$1,544.17
					\$4,632.50

Vendor: AFLAC
Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 284 00 00 00	Payroll Liability Other	Employee paid Insurance Prem	\$1,248.72
					\$1,248.72

Vendor: Amazon Capital Services
Check Number: 52262

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1JGJ-VXFD-7VP9	12/31/2020	001 008 521 20 31 00	LE-Office Supplies	Extra Strength Key Tag with Split Ring	\$70.85
1YV7-WJ4L-GDY9	12/31/2020	001 008 521 20 31 00	LE-Office Supplies	Bathroom Sanitizer/Disinfectant Cleaner/SS Cleaner	\$122.85
					\$193.70

Vendor: Assoc of Washington Cities EFT
Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium	\$158,587.12
010821	12/31/2020	001 010 576 80 20 00	PK-Benefits	Medical Insurance Premium	\$2,055.00
010821	12/31/2020	001 013 518 30 20 00	GG-Benefits	Medical Insurance Premium	\$540.94
010821	12/31/2020	101 016 542 30 20 00	ST-Benefits	Medical Insurance Premium	\$541.57
010821	12/31/2020	410 016 531 10 20 00	SW-Benefits	Medical Insurance Premium	\$541.57
					\$162,266.20

Vendor: Brummett Inc
Check Number: 52263

Invoice No	Check Date	Account Number	Account Name	Description	Amount
17429	12/31/2020	001 008 521 20 31 04	LE-Donation Exp - Other	Employee/Officer of the Year Plaques - PD	\$195.44
					\$195.44

Vendor: Business Card
Check Number: 52264

Invoice No	Check Date	Account Number	Account Name	Description	Amount
BARNES 0121	12/31/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Towels/Microfiber Towels/Glass Cleaner	\$49.38
BARNES 0121	12/31/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Halogen Lights	\$90.68
BARNES 0121	12/31/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Lag Screws/Sleeve Anchors/Bits	\$30.44
BARNES 0121	12/31/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Sleeve Anchors	\$14.49
BEAZIZO 0121	12/31/2020	001 008 521 20 31 00	LE-Office Supplies	Credit Custom Mousepads/Cleaning Cloths/Setup/Shipping	(\$735.91)
BEAZIZO 0121	12/31/2020	001 008 521 20 31 00	LE-Office Supplies	Custom Mousepads PD Station	\$484.61
BEAZIZO 0121	12/31/2020	001 008 521 20 31 00	LE-Office Supplies	Custom Mousepads/Cleaning Cloths/Setup/Shipping	\$735.91
BEAZIZO 0121	12/31/2020	001 008 521 50 30 02	LE-Fleet Minor Equipment	Trash Can	\$89.81
BRAZEL 0121	12/31/2020	001 002 513 11 49 00	AD-Staff Development	Registration - 2021 Evergreen Rural Water Conf - Brazel	\$275.00
BRAZEL 0121	12/31/2020	001 002 513 11 49 00	AD-Staff Development	Registration - 2021 PMWS-AWWA Water Conf - Brazel	\$240.00
BROOKS 0121	12/31/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Full Size Clearing Trap	\$794.73
BROOKS 0121	12/31/2020	111 008 521 20 31 01	Drug Seize - Canine Supplies	Dry Dog Food	\$54.49
BROOKS 0121	12/31/2020	111 008 521 20 31 01	Drug Seize - Canine Supplies	Soft Sided Dog Crate	\$87.19
CHELIN 0121	12/31/2020	001 013 518 20 41 00	GG-Professional Service	Zoom Standard Monthly Biz/Webinar Jan 2021	\$261.49
DREHER 0121	12/31/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Adjustable Shop Stool	\$158.91
DREHER 0121	12/31/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Bathroom Vanity Light for Police Station	\$152.59
DREHER 0121	12/31/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Credit Trash Can for Police Station	(\$60.69)
DREHER 0121	12/31/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Tought Storage Bin for Police Station	\$87.32
DREHER 0121	12/31/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Trash Can for Police Station	\$60.69
DREHER 0121	12/31/2020	001 008 521 20 31 04	LE-Donation Exp - Other	Employee/Officer of the Year Recognition Dinner GC	\$2,300.00
DREHER 0121	12/31/2020	001 008 521 30 31 00	LE-Community Outreach Supplies	Picture Frame	\$21.80
DREHER 0121	12/31/2020	001 008 521 30 31 00	LE-Community Outreach Supplies	Picture Prints	\$3.80
DREHER 0121	12/31/2020	306 000 594 21 60 00	Police Dept Project Account	Coaxial Coax Adapter	\$5.37
DREHER 0121	12/31/2020	306 000 594 21 60 00	Police Dept Project Account	Knox Box eCores	\$518.08
DURPOS 0121	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Double Spring Body Grip Traps	\$136.43
DURPOS 0121	12/31/2020	410 016 531 10 49 01	SW-Staff Development	Registration - 2021 Evergreen Rural Water Conf - Durpos	\$275.00
DURPOS 0121	12/31/2020	410 016 531 10 49 01	SW-Staff Development	Registration - 2021 PMWS-AWWA Water Conf - Durpos	\$240.00
HINGTGEN 0121	12/31/2020	306 000 594 21 60 00	Police Dept Project Account	Targets	\$374.09
MINER 0121	12/31/2020	001 008 521 20 31 00	LE-Office Supplies	Type-C to USB-A Cables	\$15.24
MINER 0121	12/31/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Parking Fees	\$1.00
MINER 0121	12/31/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Parking Fees	\$1.33
MINER 0121	12/31/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Transcription Services #2020-23580	\$235.00
STEVENS T 0121	12/31/2020	001 006 518 80 31 00	IT-Office Supplies	Hard Drives for PowerEdge	\$342.00
STEVENS T 0121	12/31/2020	001 007 571 00 30 00	PL-Park & Recreation	Pandora Radio - Holiday Music at The Mill	\$5.44
UBERT 0121	12/31/2020	001 008 521 20 31 00	LE-Office Supplies	Redraw Custom Mousepads/Cleaning Cloths	\$25.00
UBERT 0121	12/31/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Cleaner/Towels/Sink Caddy for New Police Station	\$69.69
UBERT 0121	12/31/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Potholders/Pans/Trays/Cleaners for New Police Station Kitchen	\$511.53
UBERT 0121	12/31/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Transcription Services #2020-25380	\$85.00
UBERT 0121	12/31/2020	001 008 521 40 49 01	LE-Registration Fees	Registration - PRA/OPMA Case Law Update - LeBlanc	\$35.00
UBERT 0121	12/31/2020	001 008 521 40 49 01	LE-Registration Fees	Registration - PRA/OPMA Case Law Update - Starkenburg	\$35.00
WARRINGTON 0121	12/31/2020	001 013 518 20 31 00	GG-Operating Costs	Clorox Wipes for CH	\$16.38

WRIGHT 0121	12/31/2020	001 005 517 90 41 00	HR-Wellness Program	Wellness Committee Headspace Annual	\$714.00
WRIGHT 0121	12/31/2020	001 005 517 90 41 00	HR-Wellness Program	Wellness Committee Lunch/Covid CARES Kits	\$1,628.43
WRIGHT 0121	12/31/2020	001 005 517 90 41 00	HR-Wellness Program	Wellness Committee Putty	\$286.76
WRIGHT 0121	12/31/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers Colombana Shoreline Variance	\$7.75
WRIGHT 0121	12/31/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers Donnelly	\$16.87
WRIGHT 0121	12/31/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-0173 & 174	\$20.75
WRIGHT 0121	12/31/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-0182	\$16.15
WRIGHT 0121	12/31/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	Postcard Mailers LUA2020-0188 NOA	\$21.47
WRIGHT 0121	12/31/2020	001 007 558 50 41 03	PL-Advertising	Postcard Mailers SEPA NOA Festival Street	\$11.92
					\$10,847.41

Vendor: Buzz In Lakeshore Inc
Check Number: 52265

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 BUZZ INN	12/31/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Buzz Inn Steakhouse	\$2,000.00
					\$2,000.00

Vendor: CDK Construction Services Inc
Check Number: 52327

Invoice No	Check Date	Account Number	Account Name	Description	Amount
PROGRESS 10 CDK	12/31/2020	306 000 382 20 00 00	PD Retainage	Retainage Police Station/Evidence Facility Project 18035	(\$19,892.07)
PROGRESS 10 CDK	12/31/2020	306 000 594 21 60 00	Police Dept Project Account	Police Station/Evidence Facility Project 18035	\$433,647.20
					\$413,755.13

Vendor: CDW Government Inc
Check Number: 52266

Invoice No	Check Date	Account Number	Account Name	Description	Amount
3274482	12/31/2020	001 008 594 21 63 00	LE-Capital Outlays Equipment	Charge Guard Select/Car Adapters Hard Wired 2021 Vehicles	\$306.72
5888694	12/31/2020	001 006 518 80 31 00	IT-Office Supplies	Server Hard Drives Return	(\$479.40)
6111343	12/31/2020	510 006 594 18 64 00	Capital - Purch Computer Equip	Panasonic Toughbooks (4)	\$13,298.00
6166584	12/31/2020	510 006 518 80 31 00	Purchase Computer Equipment	Panasonic Public Sector	\$1,155.40
6269815	12/31/2020	306 000 594 21 60 00	Police Dept Project Account	Credit Bogen Level Volume Control Inv 4678032	(\$21.80)
6269818	12/31/2020	306 000 594 21 60 00	Police Dept Project Account	Credit Bogen Level Volume Control Inv 4995681	(\$21.80)
6288061	12/31/2020	306 000 594 21 60 00	Police Dept Project Account	Outdoor Corner Mount Camera	\$2,430.70
					\$16,667.82

Vendor: Central Welding Supply Co Inc
Check Number: 52267

Invoice No	Check Date	Account Number	Account Name	Description	Amount
RN1220982	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Argon Gas/Propane	\$33.21
					\$33.21

Vendor: Cintas Loc 460
Check Number: 52268

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4071848349	12/31/2020	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$102.39
4071848349	12/31/2020	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$102.40
4071848349	12/31/2020	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$102.40
					\$307.19

Vendor: City of Marysville
Check Number: 52269

Invoice No	Check Date	Account Number	Account Name	Description	Amount
LKS20-023	12/31/2020	001 013 512 50 41 00	GG-Municipal Court Fees	Mrysville Court Citations Dec 2020	\$11,204.79

POLIN 20-0077	12/31/2020	001 008 523 60 41 00	LE-Jail	Prisoner Housing SCSO Video Court Oct 2020	\$1,163.23
POLIN 20-0079	12/31/2020	001 008 523 60 41 00	LE-Jail	Prisoner Housing SCSO Video Court Nov 2020	\$910.15
POLIN 20-0080	12/31/2020	001 008 523 60 41 00	LE-Jail	Prisoner Housing Marysville Nov 2020	\$1,891.16
POLIN 20-0082	12/31/2020	001 008 523 60 41 00	LE-Jail	Prisoner Housing Marysville Dec 2020	\$2,596.44
					\$17,765.77

Vendor: Coast Gateway LLC

Check Number: 52270

Invoice No	Check Date	Account Number	Account Name	Description	Amount
586447	12/31/2020	001 008 521 20 43 00	LE-Travel & Per Diem	Hotel - Handgun Level 25 Instructor Burien - Irwin	\$510.20
					\$510.20

Vendor: Code Publishing Co Inc

Check Number: 52271

Invoice No	Check Date	Account Number	Account Name	Description	Amount
68606	12/31/2020	001 003 514 20 41 00	CC-Professional Services	Muni Code Update Ordinances 1096/1098-1108	\$1,062.54
					\$1,062.54

Vendor: Comcast

Check Number: 52272

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 COMCAST	12/31/2020	001 008 521 20 42 00	LE-Communication	Internet Services - N Lakeshore Dr	\$146.19
1220 COMCAST	12/31/2020	001 010 576 80 42 00	PK-Communication	Internet Services - Parks/Rec Office	\$136.19
1220 COMCAST	12/31/2020	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	\$155.01
					\$437.39

Vendor: Crystal Springs

Check Number: 52273

Invoice No	Check Date	Account Number	Account Name	Description	Amount
5249844 010121	12/31/2020	001 007 558 50 31 01	PL-Operating Costs	Bottled Water - City Hall/City Shop	\$13.42
5249844 010121	12/31/2020	001 007 559 30 31 01	PB-Operating Cost	Bottled Water - City Hall/City Shop	\$13.42
5249844 010121	12/31/2020	001 013 518 20 31 00	GG-Operating Costs	Bottled Water - City Hall/City Shop	\$80.53
5249844 010121	12/31/2020	101 016 544 90 31 02	ST-Operating Cost	Bottled Water - City Hall/City Shop	\$83.98
5249844 010121	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Bottled Water - City Hall/City Shop	\$83.98
					\$275.33

Vendor: DEK Enterprises

Check Number: 52274

Invoice No	Check Date	Account Number	Account Name	Description	Amount
134936	12/31/2020	001 012 575 50 31 00	CS- Pavillion - Ops	Address Sign Installed at The Mill	\$490.50
					\$490.50

Vendor: Dept of Retirement (Deferred Comp)

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	\$2,665.00
					\$2,665.00

Vendor: Dept of Retirement PERS LEOFF

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	\$65,494.29
					\$65,494.29

Vendor: Dicks Towing Inc
Check Number: 52275

Invoice No	Check Date	Account Number	Account Name	Description	Amount
E195294	12/31/2020	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-24880	\$126.27
					\$126.27

Vendor: EASL Inc
Check Number: 52276

Invoice No	Check Date	Account Number	Account Name	Description	Amount
LS-0121	12/31/2020	001 013 518 20 41 00	GG-Professional Service	Strategic Communication Services Dec 2020	\$5,003.27
					\$5,003.27

Vendor: EFTPS
Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	\$94,668.29
					\$94,668.29

Vendor: Electronic Business Machines
Check Number: 52277

Invoice No	Check Date	Account Number	Account Name	Description	Amount
AR182161	12/31/2020	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	\$7.70
AR182161	12/31/2020	410 016 531 10 48 00	SW-Repairs & Maintenance	Copier Repair & Maintenance PW	\$7.69
AR183373	12/31/2020	001 007 558 50 48 00	PL-Repairs & Maint.	Copier Repair & Maintenance PL	\$39.44
AR183373	12/31/2020	001 007 559 30 48 00	PB-Repair & Maintenance	Copier Repair & Maintenance PB	\$39.44
AR183373	12/31/2020	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	\$39.44
AR183373	12/31/2020	410 016 531 10 48 00	SW-Repairs & Maintenance	Copier Repair & Maintenance PW	\$39.44
					\$173.15

Vendor: Escape Room Adventures LLC
Check Number: 52278

Invoice No	Check Date	Account Number	Account Name	Description	Amount
18528341	12/31/2020	001 008 521 20 31 04	LE-Donation Exp - Other	Virtual Escape Room Team-Building Experience PD	\$1,020.80
					\$1,020.80

Vendor: Fastenal Company
Check Number: 52279

Invoice No	Check Date	Account Number	Account Name	Description	Amount
WAARN145313	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Bolts/Washers/Lock Nuts	\$42.00
					\$42.00

Vendor: Feldman and Lee
Check Number: 52280

Invoice No	Check Date	Account Number	Account Name	Description	Amount
120120 FELDMAN	12/31/2020	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	\$10,000.00
					\$10,000.00

Vendor: Griffen
Check Number: 52281

Invoice No	Check Date	Account Number	Account Name	Description	Amount
XZ0138853	12/31/2020	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services Dec 2020	\$262.50
					\$262.50

Vendor: Halverson
Check Number: 52282

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0121 HALVERSON	12/31/2020	410 016 531 10 49 01	SW-Staff Development	Reimburse for Project Mgmt Institute/Certification - Halverson	\$781.75
					\$781.75

Vendor: HDR Engineering Inc
Check Number: 52283

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1200317351	12/31/2020	101 016 542 30 41 02	ST-Professional Service	20th St NE & Main St Roundabout Project 20008	\$1,112.92
					\$1,112.92

Vendor: Highmark Capital LLC
Check Number: 52284

Invoice No	Check Date	Account Number	Account Name	Description	Amount
67133	12/31/2020	306 000 594 21 60 00	Police Dept Project Account	Fridge/Microwave/Range - New Police Station	\$13,845.77
					\$13,845.77

Vendor: HRA VEBA Trust YA20192
Check Number: 52252

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 283 00 00 00	Payroll Liability Medical	Employee VEBA Contributions	\$3,091.92
					\$3,091.92

Vendor: HSA Bank
Check Number: 52253

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	\$28,787.50
					\$28,787.50

Vendor: HW Lochner Inc
Check Number: 52285

Invoice No	Check Date	Account Number	Account Name	Description	Amount
04	12/31/2020	304 016 594 31 63 00	17005 - 24th St SE & 91st Ave	24th St SE/91st Ave SE Construction Admin	\$50,373.04
					\$50,373.04

Vendor: J Thayer Company Inc
Check Number: 52286

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1491699-0	12/31/2020	001 013 518 20 31 00	GG-Operating Costs	Paper Towels/Trash Can Liners	\$127.94
1498461-0	12/31/2020	001 013 518 20 31 00	GG-Operating Costs	Expo Markers/Paper Towels/Paper Clips/Staples/Flags	\$114.67
C1491617-0	12/31/2020	001 008 521 20 31 00	LE-Office Supplies	Credit Expo Markers/Erasers	(\$145.54)
					\$97.07

Vendor: JP Cooke Co
Check Number: 52287

Invoice No	Check Date	Account Number	Account Name	Description	Amount
647632	12/31/2020	001 013 518 20 31 00	GG-Operating Costs	Animal License Tags	\$92.50
					\$92.50

Vendor: Kosnik Engineering
Check Number: 52288

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1	12/31/2020	306 000 594 21 60 00	Police Dept Project Account	Police Station Retrofit	\$1,800.00
					\$1,800.00

Vendor: Kuker-Ranken Inc
Check Number: 52289

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV-069262	12/31/2020	410 016 531 50 31 16	DOE - Capacity Exp 17-19	Rugged Tablet/Warranty/Battery/Charger	\$6,559.00
					\$6,559.00

Vendor: Lake Stevens Police Guild
Check Number: 52254

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	\$1,155.00
					\$1,155.00

Vendor: Land Development Consultants Inc
Check Number: 52290

Invoice No	Check Date	Account Number	Account Name	Description	Amount
22201	12/31/2020	302 010 594 76 61 01	PM - North Cove Capital	North Cove Park Plaza Design	\$632.98
22206	12/31/2020	302 010 594 76 61 07	PM - Festival Street	Curbless Festival Street Design	\$376.25
					\$1,009.23

Vendor: Language Line Services Inc
Check Number: 52291

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4930648	12/31/2020	001 008 521 20 41 01	LE-Professional Serv-Fixed	Over the Phone Interpretation Services PD	\$55.19
					\$55.19

Vendor: LN Curtis & Sons
Check Number: 52292

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV452893	12/31/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	NIK Test Kits	\$189.11
INV454864	12/31/2020	001 008 521 20 31 01	LE-Fixed Minor Equipment	Subdued Patches	\$798.80
					\$987.91

Vendor: McLoughlin & Eardley Group Inc
Check Number: 52293

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0253170	12/31/2020	001 008 594 21 63 00	LE-Capital Outlays Equipment	Lightbar Bundles/Spot Lights/Mounts (3) 2021 PD Vehicles	\$11,637.37
					\$11,637.37

Vendor: Mistler

Check Number: 52294

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 LAKEVIEW 2	12/31/2020	002 013 518 63 40 01	CV - SnoCo Grant Pass Thru	CARES SnoCo Small Business Grant - Lakeview Hair Reissue	\$2,000.00
					\$2,000.00

Vendor: Moss Adams LLP
Check Number: 52295

Invoice No	Check Date	Account Number	Account Name	Description	Amount
102111083	12/31/2020	401 070 535 10 41 00	SE-Professional Service	Synergy Analysis for LS Sewer District	\$25,000.00
					\$25,000.00

Vendor: Nationwide Retirement Solution
Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	\$4,607.36
					\$4,607.36

Vendor: New York Life
Check Number: 52255

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 284 00 00 00	Payroll Liability Other	Whole Life Insurance Premiums	\$199.00
					\$199.00

Vendor: New York Life EFT
Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 002 513 11 20 00	AD-Benefits	Life/Disability Ins Premiums	\$52.99
010821	12/31/2020	001 003 514 20 20 00	CC-Benefits	Life/Disability Ins Premiums	\$120.10
010821	12/31/2020	001 004 514 23 20 00	FI-Benefits	Life/Disability Ins Premiums	\$173.27
010821	12/31/2020	001 005 518 10 20 00	HR-Benefits	Life/Disability Ins Premiums	\$88.43
010821	12/31/2020	001 006 518 80 20 00	IT-Benefits	Life/Disability Ins Premiums	\$121.19
010821	12/31/2020	001 007 558 50 20 00	PL-Benefits	Life/Disability Ins Premiums	\$316.92
010821	12/31/2020	001 007 559 30 20 00	PB-Benefits	Life/Disability Ins Premiums	\$184.87
010821	12/31/2020	001 008 521 20 20 00	LE-Benefits	Life/Disability Ins Premiums	\$1,483.60
010821	12/31/2020	001 010 576 80 20 00	PK-Benefits	Life/Disability Ins Premiums	\$211.21
010821	12/31/2020	001 013 518 30 20 00	GG-Benefits	Life/Disability Ins Premiums	\$147.73
010821	12/31/2020	101 016 542 30 20 00	ST-Benefits	Life/Disability Ins Premiums	\$440.61
010821	12/31/2020	410 016 531 10 20 00	SW-Benefits	Life/Disability Ins Premiums	\$404.03
					\$3,744.95

Vendor: NMC Franchising LLC
Check Number: 52296

Invoice No	Check Date	Account Number	Account Name	Description	Amount
166318	12/31/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Janitorial Services - 1819 S Lake Stevens Rd	\$225.00
166543	12/31/2020	001 008 521 50 48 00	LE-Facility Repair & Maint	Janitorial Services Prorated for New Police Station Dec 2020	\$354.00
					\$579.00

Vendor: O Reilly Auto Parts
Check Number: 52297

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2960-233066	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Cabin Filters	\$25.60
2960-233424	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Switch	\$66.70
					\$92.30

Vendor: Office of The State Treasurer
Check Number: 52298

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1220 STATE	12/31/2020	633 000 589 30 00 03	State Building Permit Remit	Building Code Fees Dec 2020	\$650.50
1220 STATE	12/31/2020	633 000 589 30 00 04	State Court Remittance	State Court Fees Dec 2020	\$19,251.71
					\$19,902.21

Vendor: Outcomes by Levy LLC
Check Number: 52299

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2020-12-LS	12/31/2020	001 013 511 70 40 00	Lobbying Services	Legislative/Regulatory Consulting	\$4,804.08
					\$4,804.08

Vendor: PB Parent Holdco LP
Check Number: 52300

Invoice No	Check Date	Account Number	Account Name	Description	Amount
PSI388839	12/31/2020	001 010 576 80 31 00	PK-Operating Costs	Annual Fire Ext Inspec/Cert PW Shop	\$569.23

PSI388839	12/31/2020	101 016 544 90 31 02	ST-Operating Cost	Annual Fire Ext Inspec/Cert PW Shop	\$569.24
PSI388839	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Annual Fire Ext Inspec/Cert PW Shop	\$569.24
					\$1,707.71

Vendor: Perteet Inc
Check Number: 52301

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20120176.001-65	12/31/2020	301 016 544 40 41 00	Street Op - P&D - 20th St SE	20th Street SE Phase II Segment 1 Design	\$944.15
					\$944.15

Vendor: Puget Sound Energy
Check Number: 52302

Invoice No	Check Date	Account Number	Account Name	Description	Amount
22339471 0121	12/31/2020	001 012 575 50 47 00	CS- Pavillion - Utilities	Natural Gas - The Mill	\$690.20
24316495 0121	12/31/2020	001 010 576 80 47 00	PK-Utilities	Natural Gas - City Shop	\$397.59
24316495 0121	12/31/2020	101 016 543 50 47 00	ST-Utilities	Natural Gas - City Shop	\$397.59
24316495 0121	12/31/2020	410 016 531 10 47 00	SW-Utilities	Natural Gas - City Shop	\$397.60
24770236 0121	12/31/2020	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - 10518 18th St SE	\$298.20
3723810 0121	12/31/2020	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - N Lakeshore Dr	\$147.37
					\$2,328.55

Vendor: Quadient Finance USA Inc
Check Number: 52303

Invoice No	Check Date	Account Number	Account Name	Description	Amount
80346335 1220	12/31/2020	001 008 521 20 42 00	LE-Communication	Postage PD	\$100.00
					\$100.00

Vendor: Republic Services 197
Check Number: 52304

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0197-002722934	12/31/2020	001 010 576 80 45 01	PK- Dumpster Service	Waste/Recycle Containers On-Call PW Shop	\$435.55
0197-002722934	12/31/2020	101 016 542 30 45 01	ST-Dumpster Service	Waste/Recycle Containers On-Call PW Shop	\$435.43
0197-002722934	12/31/2020	410 016 531 10 45 00	SW-Dumpster Service	Waste/Recycle Containers On-Call PW Shop	\$435.42
					\$1,306.40

Vendor: SAFEbuilt LLC
Check Number: 52305

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0073898-IN	12/31/2020	001 007 558 50 41 04	Permit Related Professional Sr	Inspection Services Dec 2020	\$371.00
					\$371.00

Vendor: Smarsh Inc
Check Number: 52306

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV00637793	12/31/2020	510 006 518 80 49 05	LR - Smarsh	Archiving Platform	\$730.08
					\$730.08

Vendor: Snohomish Co-Op Inc
Check Number: 52307

Invoice No	Check Date	Account Number	Account Name	Description	Amount
493798	12/31/2020	001 010 576 80 49 00	PK-Miscellaneous	Finance Charges	\$46.67
493798	12/31/2020	101 016 542 30 49 00	ST-Miscellaneous	Finance Charges	\$46.67
493798	12/31/2020	410 016 531 10 49 00	SW-Miscellaneous	Finance Charges	\$46.67
					\$140.01

Vendor: Snohomish County Conservation Dist
Check Number: 52308

Invoice No	Check Date	Account Number	Account Name	Description	Amount
5110	12/31/2020	410 016 531 50 31 16	DOE - Capacity Exp 17-19	Grant Reimbursement Oct-Dec 2020	\$5,114.70
					\$5,114.70

Vendor: Snohomish County PUD
Check Number: 52309

Invoice No	Check Date	Account Number	Account Name	Description	Amount
112088078	12/31/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201973682 Street Lights	\$681.79
122013614	12/31/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201860178 Traffic Signal 9101 Market Pl	\$64.95
125334792	12/31/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202988481 Street Lights	\$102.02
135223487	12/31/2020	101 016 542 63 47 00	ST-Lighting - Utilities	201595113 Street Lights	\$147.40
148365550	12/31/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202670725 Street Lights	\$1,251.30
154905194	12/31/2020	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Electric	\$151.65
154905194	12/31/2020	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Water	\$766.85
154905194	12/31/2020	001 012 557 30 40 01	CS- VIC Utilities	203582010 Visitor Information Center Electric	\$154.23
154905194	12/31/2020	101 016 542 63 47 00	ST-Lighting - Utilities	203582010 Street Lights	\$37.62
154906983	12/31/2020	101 016 542 63 47 00	ST-Lighting - Utilities	204719074 Catherine Creek Bridge Lights	\$22.90
158101998	12/31/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202624367 Street Lights	\$10,980.64
158101999	12/31/2020	101 016 542 63 47 00	ST-Lighting - Utilities	202648101 Street Lights Soper Hill Annex	\$1,667.73
158105052	12/31/2020	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Mobile Water/Electric	\$146.22
158105473	12/31/2020	001 012 575 51 47 00	CS- Grimm House Utilities	222484701 Grimm House Electric	\$183.97
164487490	12/31/2020	101 016 542 63 47 00	ST-Lighting - Utilities	203731153 Traffic Signals	\$172.21
164488448	12/31/2020	001 008 521 50 47 00	LE-Facility Utilities	200558690 Police N Lakeshore Dr Electric	\$86.20
164488448	12/31/2020	001 008 521 50 47 00	LE-Facility Utilities	200558690 Police N Lakeshore Dr Water	\$24.40
					\$16,642.08

Vendor: Snohomish County Treasurer
Check Number: 52310

Invoice No	Check Date	Account Number	Account Name	Description	Amount
123120 SNOCO	12/31/2020	633 000 589 30 00 06	Crime Victims Compensation	Crime Victims Compensation Dec 2020	\$303.49
					\$303.49

Vendor: Sound Publishing Inc
Check Number: 52311

Invoice No	Check Date	Account Number	Account Name	Description	Amount
EDH916749	12/31/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2020-0186 Donnelly Cabana	\$106.40
EDH916811	12/31/2020	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2020-0177 Colombana Shoreline Variance	\$67.20
					\$173.60

Vendor: Sound Security Inc
Check Number: 52312

Invoice No	Check Date	Account Number	Account Name	Description	Amount
991508	12/31/2020	001 008 521 50 47 00	LE-Facility Utilities	Access Monitoring PD 11-2020	\$546.67
992805	12/31/2020	001 008 521 50 47 00	LE-Facility Utilities	Access Monitoring PD 12-2020	\$656.00
998084	12/31/2020	001 008 521 50 47 00	LE-Facility Utilities	Add-On Prevailing Wage Police Station	\$519.94
998085	12/31/2020	001 008 521 50 47 00	LE-Facility Utilities	Elevator Phone Monitoring PD	\$42.50
998087	12/31/2020	306 000 594 21 60 00	Police Dept Project Account	Installation of Access Systems Police Station	\$11,791.44
998088	12/31/2020	001 008 521 50 47 00	LE-Facility Utilities	Access Monitoring PD	\$202.30
					\$13,758.85

Vendor: State Auditors Office

Check Number: 52313

Invoice No	Check Date	Account Number	Account Name	Description	Amount
L140068	12/31/2020	001 004 514 23 41 00	FI-Professional Service	2018-2019 Accountability/Financial Audit	\$1,470.30
					\$1,470.30

Vendor: Stowe

Check Number: 52314

Invoice No	Check Date	Account Number	Account Name	Description	Amount
003 CITY CIVIC	12/31/2020	303 013 594 18 60 01	Civic Center	Civic Center Consultant Services Dec 2020	\$19,077.77
					\$19,077.77

Vendor: Teamsters Local No 763

Check Number: 52256

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 284 00 00 00	Payroll Liability Other	Union Dues	\$1,174.50
					\$1,174.50

Vendor: Teamsters Welfare Trust Dental EFT

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 283 00 00 00	Payroll Liability Medical	Teamsters Dental Premium	\$2,614.40
					\$2,614.40

Vendor: Technological Services Inc

Check Number: 52315

Invoice No	Check Date	Account Number	Account Name	Description	Amount
18031	12/31/2020	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Brake Inspection/Replace PT-17-75	\$1,076.50
					\$1,076.50

Vendor: The Brower Glass Tinting Company

Check Number: 52316

Invoice No	Check Date	Account Number	Account Name	Description	Amount
20-42348	12/31/2020	001 008 521 20 41 00	LE-Professional Services	Tinted Security Film Installed at Police Station	\$2,581.12
					\$2,581.12

Vendor: Thyssenkrupp Elevator Corporation

Check Number: 52317

Invoice No	Check Date	Account Number	Account Name	Description	Amount
6000487483	12/31/2020	001 008 521 50 48 00	LE-Facility Repair & Maint	Elevator Repair Service New Police Station	\$2,427.43
					\$2,427.43

Vendor: Trinity Contractors Inc

Check Number: 52328

Invoice No	Check Date	Account Number	Account Name	Description	Amount
PROGRESS 4 DF	12/31/2020	411 016 594 31 60 00	Decant Facility Project	Hartford Decant Facility Project 18037	\$178,638.69
PROGRESS 4 NC2	12/31/2020	302 010 594 76 61 01	PM - North Cove Capital	North Cove Phase II Project 19012	\$266,756.84
					\$445,395.53

Vendor: UPS

Check Number: 52318

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0000074Y42011	12/31/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$9.31
0000074Y42520	12/31/2020	001 008 521 20 42 00	LE-Communication	Evidence Shipping	\$26.28
					\$35.59

Vendor: Vantagepoint Transfer Agents - 108991

Check Number: 52257

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	\$407.26
					\$407.26

Vendor: Vantagepoint Transfer Agents - 307428

Check Number: 52258

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	\$2,632.53
					\$2,632.53

Vendor: Verizon Northwest

Check Number: 52319

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9869776102	12/31/2020	001 008 521 20 42 00	LE-Communication	Wireless Phone Service PD	\$2,608.03
9870314788	12/31/2020	001 001 511 60 42 00	Legislative - Communication	Wireless Phone Service Council	\$294.07
9870314788	12/31/2020	001 001 513 10 42 00	Executive - Communication	Wireless Phone Service Executive	\$42.01
9870314788	12/31/2020	001 002 513 11 42 00	AD-Communications	Wireless Phone Service Admin	\$41.71
9870314788	12/31/2020	001 003 514 20 42 00	CC-Communications	Wireless Phone Service Clerk	\$42.01
9870314788	12/31/2020	001 005 518 10 42 00	HR-Communications	Wireless Phone Service HR	\$83.72
9870314788	12/31/2020	001 006 518 80 42 00	IT-Communications	Wireless Phone Service IT	\$300.96
9870314788	12/31/2020	001 007 558 50 42 00	PL-Communication	Wireless Phone Service Planning	\$293.47
9870314788	12/31/2020	001 007 559 30 42 00	PB-Communication	Wireless Phone Service Building	\$337.78
9870314788	12/31/2020	001 010 576 80 31 00	PK-Operating Costs	Ipad Equipment Purchase PW - Ervin	\$416.92
9870314788	12/31/2020	001 010 576 80 42 00	PK-Communication	Wireless Phone Service PW	\$514.44
9870314788	12/31/2020	101 016 543 30 42 00	ST-Communications	Wireless Phone Service PW	\$514.45
9870314788	12/31/2020	101 016 544 90 31 02	ST-Operating Cost	Ipad Equipment Purchase PW - Ervin	\$416.92
9870314788	12/31/2020	410 016 531 10 31 02	SW-Operating Costs	Ipad Equipment Purchase PW - Ervin	\$416.92
9870314788	12/31/2020	410 016 531 10 42 00	SW-Communications	Wireless Phone Service PW	\$514.45
					\$6,837.86

Vendor: Washington State Dept of Enterprise Svcs

Check Number: 52320

Invoice No	Check Date	Account Number	Account Name	Description	Amount
731103718	12/31/2020	001 008 521 20 31 00	LE-Office Supplies	Business Cards PD with New Station Address	\$1,716.76
					\$1,716.76

Vendor: Washington State Patrol

Check Number: 52321

Invoice No	Check Date	Account Number	Account Name	Description	Amount
I21003524	12/31/2020	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	\$609.50
					\$609.50

Vendor: Washington State Support Registry

Check Number: 0

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	\$569.50
					\$569.50

Vendor: Weed Graafstra & Associates Inc

Check Number: 52322

Invoice No	Check Date	Account Number	Account Name	Description	Amount
158	12/31/2020	001 011 515 45 41 00	Ext Litigation - City Atty	Legal Services - General Matters	\$45.00
					\$45.00

Vendor: Welch Comer & Associates Inc

Check Number: 52323

Invoice No	Check Date	Account Number	Account Name	Description	Amount
5500020-005	12/31/2020	309 016 595 61 60 02	Sidewalk Cap - 117th Ave NE	Preliminary Design 117th Ave Sidewalk	\$19,675.00
					\$19,675.00

Vendor: Wells

Check Number: 52324

Invoice No	Check Date	Account Number	Account Name	Description	Amount
061720 WELLS 2	12/31/2020	001 008 521 20 43 00	LE-Travel & Per Diem	Reissue Check 50550 PerDiem - Meals Patrol Rifle Recert - Wells	\$96.00
					\$96.00

Vendor: Western Conference of Teamsters Pension Trust

Check Number: 52259

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010821	12/31/2020	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contributions - Teamster Pension	\$3,287.96
					\$3,287.96

Vendor: WM Corporate Services Inc

Check Number: 52325

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9039106-4968-5	12/31/2020	001 008 521 50 47 00	LE-Facility Utilities	Dumpster Service - Police Conference Center	\$371.19
9039106-4968-5	12/31/2020	001 013 518 20 47 02	GG-Utilities for Rentals	Dumpster Service - 1825 S Lake Stevens Rd Comm	\$371.19
					\$742.38

Vendor: Woodwork Unlimited

Check Number: 52326

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2088	12/31/2020	001 008 521 20 41 00	LE-Professional Services	Mail Slot Cabinets Installed	\$2,136.40
					\$2,136.40

BLANKET VOUCHER APPROVAL
2021

Payroll Direct Deposits	1/8/2021	\$255,977.05
Payroll Checks	52130-52131	\$3,676.20
Electronic Funds Transfers	ACH	
Claims	52329-52376	\$53,536.42
Void Checks	52234, 52238, 52243	(\$12,137.79)
Total Vouchers Approved:		\$301,051.88

This 26th day of January 2021

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer

Mayor

January 26th, 2021



Fiscal year 2021 Invoices

City Expenditures by Type on this voucher packet			
Personnel Costs	\$	259,653	86%
Supplies	\$	5,230	2%
Professional Services *	\$	41,913	14%
Capital	\$	6,393	2%
Void Check	\$	(12,138)	-4.0%
Total	\$	301,052	100%

Large Purchases

* 2021 Senior Center Funding - \$20,000



Total for Period
\$53,536.42

Checks to be approved for period 01/07/2021 - 01/20/2021

Vendor: Ace Hardware
Check Number: 52329

Invoice No	Check Date	Account Number	Account Name	Description	Amount
68705	1/20/2021	410 016 531 10 31 02	SW-Operating Costs	Fasteners	\$2.57
68716	1/20/2021	410 016 531 10 31 02	SW-Operating Costs	Master Keys/Charger/Cables	\$19.79
68790	1/20/2021	001 008 521 20 31 02	LE-Minor Equipment	Deck Screws	\$5.77
68833	1/20/2021	001 008 521 20 31 02	LE-Minor Equipment	Toilet Plunger	\$37.03
					\$65.16

Vendor: Amazon Capital Services
Check Number: 52330

Invoice No	Check Date	Account Number	Account Name	Description	Amount
13LG-FRK3-CW3K	1/20/2021	001 008 521 20 31 00	LE-Office Supplies	Greeting/Sympathy Cards	\$39.22
14KL-HRPN-JMFM	1/20/2021	001 008 521 20 31 01	LE-Fixed Minor Equipment	Wall Gearbox Steel Cabinet	\$349.98
14XY-C3J9-3C4X	1/20/2021	001 008 521 20 31 02	LE-Minor Equipment	Wire Shelving System Casters	\$53.64
19FM-Q6VK-P4TP	1/20/2021	001 008 521 20 31 02	LE-Minor Equipment	Shower Rod/Curtain	\$53.83
1JHY-1J4Q-NCJY	1/20/2021	001 008 521 50 30 02	LE-Fleet Minor Equipment	Electric Air Compressor/Accessories Kit	\$255.04
1KJP-1TWQ-1D64	1/20/2021	001 008 521 20 31 02	LE-Minor Equipment	Coat Hangers	\$49.12
1M6X-Y946-WNYH	1/20/2021	001 008 521 20 31 00	LE-Office Supplies	Cabinet Organizer Set/Hygiene Kit/Desk Organizer	\$121.33
1NCD-3GMH-HLCN	1/20/2021	001 008 521 20 31 02	LE-Minor Equipment	Hydraulic Trolley/Floor Jack	\$113.46
1NHK-TM9G-RPKT	1/20/2021	001 008 521 20 31 00	LE-Office Supplies	Febreeze Starter Kit	\$39.22
1XW7-R3NM-XGDV	1/20/2021	001 008 521 20 31 00	LE-Office Supplies	Wall Clips for Fabric Panels/Gas Grill Cover	\$44.69
					\$1,119.53

Vendor: Amazon Capital Services
Check Number: 52331

Invoice No	Check Date	Account Number	Account Name	Description	Amount
14KL-HRPN-6KQL	1/20/2021	410 016 531 10 31 02	SW-Operating Costs	Waders	\$64.30
1H6H-CHQ9-17RN	1/20/2021	001 006 518 80 31 00	IT-Office Supplies	Wireless Keyboard & Mouse Combo	\$34.64
1JPY-Y3VM-KG1K	1/20/2021	001 013 518 20 31 00	GG-Operating Costs	Disposable Face Masks	\$48.84
1NRP-JKPN-9PGX	1/20/2021	001 006 518 80 31 00	IT-Office Supplies	Cable Concealer	\$23.41
1R4G-VMLJ-P9VL	1/20/2021	410 016 531 10 31 02	SW-Operating Costs	Batteries	\$29.46
					\$200.65

Vendor: ASCAP
Check Number: 52332

Invoice No	Check Date	Account Number	Account Name	Description	Amount
011421 ASCAP	1/20/2021	001 013 518 20 49 00	GG-Miscellaneous	2021 Annual ASCAP License Fee	\$367.00
					\$367.00

Vendor: Assoc of Washington Cities
Check Number: 52333

Invoice No	Check Date	Account Number	Account Name	Description	Amount
87613	1/20/2021	001 001 513 10 49 01	Executive - Prof. Development	Registration - City Action Days/Mayors Exchange - Gailey	\$125.00
87618	1/20/2021	001 001 511 60 49 01	Legislative - Prof. Developmen	Registration - City Action Days - Dickinson	\$75.00
					\$200.00

Vendor: CDW Government Inc

Check Number: 52334

Invoice No	Check Date	Account Number	Account Name	Description	Amount
6306810	1/20/2021	306 000 594 21 60 00	Police Dept Project Account	Atlas Sound Attentautors	\$597.90
6336957	1/20/2021	306 000 594 21 60 00	Police Dept Project Account	Tripp Wall Mount Swivel/Mount Panels	\$365.10
6439850	1/20/2021	510 006 518 80 49 08	LR - TrendMicro Antivirus	TrendMicro Business Security Services Annual Maint	\$2,104.25
					\$3,067.25

Vendor: CI Technologies Inc

Check Number: 52335

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2991	1/20/2021	001 008 521 20 41 01	LE-Professional Serv-Fixed	2021 IAPro Internal Affairs Annual Software Maint	\$1,224.00
					\$1,224.00

Vendor: Cintas Loc 460

Check Number: 52336

Invoice No	Check Date	Account Number	Account Name	Description	Amount
4072438138	1/20/2021	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	\$138.73
4072438138	1/20/2021	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	\$138.72
4072438138	1/20/2021	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	\$138.72
					\$416.17

Vendor: DEK Enterprises

Check Number: 52337

Invoice No	Check Date	Account Number	Account Name	Description	Amount
134942	1/20/2021	306 000 594 21 60 00	Police Dept Project Account	Address Sign Install - PD Station	\$408.75
					\$408.75

Vendor: Dicks Towing Inc

Check Number: 52338

Invoice No	Check Date	Account Number	Account Name	Description	Amount
197693	1/20/2021	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2021-00565	\$126.27
E196145	1/20/2021	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2021-01130	\$126.27
					\$252.54

Vendor: Electronic Business Machines

Check Number: 52339

Invoice No	Check Date	Account Number	Account Name	Description	Amount
AR182375	1/20/2021	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Copier Repair & Maintenance PD	\$63.24
					\$63.24

Vendor: Elite Securities Inc

Check Number: 52340

Invoice No	Check Date	Account Number	Account Name	Description	Amount
38260	1/20/2021	306 000 594 21 60 00	Police Dept Project Account	Passage Lever/Passage Lock Install - PD Station PO #1807	\$376.05
					\$376.05

Vendor: Engineering Business Systems Inc

Check Number: 52341

Invoice No	Check Date	Account Number	Account Name	Description	Amount
127313	1/20/2021	001 007 558 50 31 02	PL-Permit Related Op. Costs	Ink for Plotter	\$293.61
					\$293.61

Vendor: Everett Safe & Lock Inc

Check Number: 52342

Invoice No	Check Date	Account Number	Account Name	Description	Amount
148687	1/20/2021	306 000 594 21 60 00	Police Dept Project Account	Keys - PD Station	\$46.28
					\$46.28

Vendor: FBI - LEEDA

Check Number: 52343

Invoice No	Check Date	Account Number	Account Name	Description	Amount
200050199	1/20/2021	001 008 521 40 49 01	LE-Registration Fees	Registration - Distance Learning Ethics - Bryant	\$350.00
					\$350.00

Vendor: Government Finance Officers Association

Check Number: 52344

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2131003	1/20/2021	001 004 514 23 49 00	FI-Miscellaneous	2021 GFOA Membership	\$250.00
					\$250.00

Vendor: Highmark Capital LLC

Check Number: 52345

Invoice No	Check Date	Account Number	Account Name	Description	Amount
67277	1/20/2021	306 000 594 21 60 00	Police Dept Project Account	Refrigerator for New Police Station	\$3,895.92
					\$3,895.92

Vendor: Honey Bucket

Check Number: 52346

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0551892062	1/20/2021	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Frontier Cir W	\$218.50
0551892063	1/20/2021	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Callow Rd	\$142.50
0551898389	1/20/2021	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Davies Beach	\$142.50
					\$503.50

Vendor: Industrial Bolt & Supply Inc

Check Number: 52347

Invoice No	Check Date	Account Number	Account Name	Description	Amount
745858-1	1/20/2021	101 016 544 90 31 02	ST-Operating Cost	Low Profile Fuse Travel Tray	\$42.91
745858-1	1/20/2021	410 016 531 10 31 02	SW-Operating Costs	Low Profile Fuse Travel Tray	\$42.91
					\$85.82

Vendor: J Thayer Company Inc

Check Number: 52348

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1500042-0	1/20/2021	001 007 558 50 31 00	PL-Office Supplies	Notebook	\$3.60
1500042-0	1/20/2021	001 013 518 20 31 00	GG-Operating Costs	Soap/Batteries	\$44.97
1500584-0	1/20/2021	001 008 521 20 31 00	LE-Office Supplies	Custom Stamps	\$174.84
1501426-0	1/20/2021	001 008 521 20 31 00	LE-Office Supplies	Post It Notes/Sheet Protectors	\$45.39
					\$268.80

Vendor: KnowBe4 Inc

Check Number: 52349

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INV116457	1/20/2021	510 006 518 80 49 26	LR - KnowBe4 Cyber Security Tr	2021 Security Awareness Training Subscription	\$1,751.09
					\$1,751.09

Vendor: Lake Industries LLC

Check Number: 52350

Invoice No	Check Date	Account Number	Account Name	Description	Amount
286931	1/20/2021	410 016 531 10 31 02	SW-Operating Costs	Pea Gravel	\$91.13
					\$91.13

Vendor: Lake Stevens Senior Center

Check Number: 52351

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2021 SENIOR CTR	1/20/2021	001 012 565 10 49 00	CS- Human Services	2021 Senior Center Funding Agreement	\$20,000.00
					\$20,000.00

Vendor: Lake Stevens Sewer District

Check Number: 52352

Invoice No	Check Date	Account Number	Account Name	Description	Amount
12326.01 0121	1/20/2021	001 010 576 80 47 00	PK-Utilities	Sewer - Boat Launch Restrooms Acct 12326-01	\$87.00
13135.01 0121	1/20/2021	101 016 543 50 47 00	ST-Utilities	Sewer - Decant Facility Acct 13135-01	\$47.59
13135.01 0121	1/20/2021	410 016 531 10 47 00	SW-Utilities	Sewer - Decant Facility Acct 13135-01	\$47.58
2538.02 0121	1/20/2021	001 010 576 80 47 00	PK-Utilities	Sewer - Lundeen Park Acct 2538-02	\$172.00
3628.02 0121	1/20/2021	001 010 576 80 47 00	PK-Utilities	Sewer - Davies Beach Acct 3628-01	\$86.00
6296.03 0121	1/20/2021	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Station Acct 6296-03	\$172.00
6390.03 0121	1/20/2021	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Leased Comm Building Acct 6390-03	\$151.36
6659.02 0121	1/20/2021	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Landre Property Acct 6659-02	\$86.00
6664.01 0121	1/20/2021	001 012 572 20 47 00	CS- Library-Utilities	Sewer - Library Acct 6664-01	\$86.00
6666.01 0121	1/20/2021	001 008 521 50 47 00	LE-Facility Utilities	Sewer - N Lakeshore Dr Acct 6666-01	\$86.00
6670.02 0121	1/20/2021	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Butler Property Acct 6670-02	\$86.00
6671.01 0121	1/20/2021	001 013 518 20 47 00	GG-Utilities	Sewer - City Hall Acct 6671-01	\$86.00
6710.03 0121	1/20/2021	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Training Bldg Acct 8710-03	\$86.00
6810.01 0121	1/20/2021	001 012 575 50 47 00	CS- Pavillion - Utilities	Sewer - The Mill Acct 6810-01	\$172.00
9902.01 0121	1/20/2021	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Grade Rd Acct 9902	\$86.00
					\$1,537.53

Vendor: Lexipol LLC

Check Number: 52353

Invoice No	Check Date	Account Number	Account Name	Description	Amount
INVPRAS33	1/20/2021	001 008 521 20 41 01	LE-Professional Serv-Fixed	2020 Annual PoliceOne Academy Subscription	\$3,024.00
					\$3,024.00

Vendor: Marysville Printing

Check Number: 52354

Invoice No	Check Date	Account Number	Account Name	Description	Amount
27335	1/20/2021	001 008 521 20 31 00	LE-Office Supplies	Violation Notice Labels	\$781.19
					\$781.19

Vendor: Modern Machinery Co Inc

Check Number: 52355

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2639134 PS	1/20/2021	410 016 531 10 31 02	SW-Operating Costs	Oil/Fuel/O-Ring/Filters/Elements	\$702.30
					\$702.30

Vendor: Naval Surface Warfare Center

Check Number: 52356

Invoice No	Check Date	Account Number	Account Name	Description	Amount
N00164LE0885-21	1/20/2021	001 008 521 20 41 01	LE-Professional Serv-Fixed	Nightvision Goggles/Thermal Camera	\$600.00
					\$600.00

Vendor: O Connell

Check Number: 52357

Invoice No	Check Date	Account Number	Account Name	Description	Amount
070121 OCONNELL	1/20/2021	001 000 322 90 00 00	Weapon License Permit - Local	CPL Fingerprint Refund - Margaret O'Connell	\$5.00
					\$5.00

Vendor: OSW Equipment & Repair LLC

Check Number: 52358

Invoice No	Check Date	Account Number	Account Name	Description	Amount
509713	1/20/2021	101 016 542 66 31 00	ST-Snow & Ice - Sply	Boss Plow Cylinder	\$355.47
					\$355.47

Vendor: Puget Sound Clean Air Agency

Check Number: 52359

Invoice No	Check Date	Account Number	Account Name	Description	Amount
Q1 2021 PSCAA	1/20/2021	001 013 553 70 41 00	GG - Air Pollution	Q1 2021 Clean Air Assesment	\$5,679.00
					\$5,679.00

Vendor: Rexel USA Inc

Check Number: 52360

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1E19261	1/20/2021	410 016 531 10 31 02	SW-Operating Costs	Grounding Screws/Cable Cutters/Switches/Covers	\$160.28
1E19338	1/20/2021	410 016 531 10 31 02	SW-Operating Costs	Thermostat	\$209.70
					\$369.98

Vendor: SCCFOA

Check Number: 52361

Invoice No	Check Date	Account Number	Account Name	Description	Amount
011421 SCCFOA	1/20/2021	001 003 514 20 49 00	CC-Miscellaneous	2021 SCCFOA Membership Dues - Chelin/Crim	\$22.50
011421 SCCFOA	1/20/2021	001 004 514 23 49 00	FI-Miscellaneous	2021 SCCFOA Membership Dues - Stevens B/Roundy/Crim	\$37.50
					\$60.00

Vendor: Six Robblees Inc

Check Number: 52362

Invoice No	Check Date	Account Number	Account Name	Description	Amount
14-408708	1/20/2021	410 016 531 10 31 02	SW-Operating Costs	Mounting Bracket	\$9.04
					\$9.04

Vendor: Snohomish Co-Op Inc

Check Number: 52363

Invoice No	Check Date	Account Number	Account Name	Description	Amount
299326	1/20/2021	001 010 576 80 32 00	PK-Fuel Costs	Premium Fuel	\$58.84
299326	1/20/2021	101 016 542 30 32 00	ST-Fuel	Premium Fuel	\$58.85
299326	1/20/2021	410 016 531 10 31 02	SW-Operating Costs	Tarps	\$33.79
299326	1/20/2021	410 016 531 10 32 00	SW-Fuel	Premium Fuel	\$58.85
					\$210.33

Vendor: Snohomish County Auditor

Check Number: 52364

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010620 SNOCO1	1/20/2021	001 013 518 20 41 00	GG-Professional Service	Recording Fee NGPA Easement for Station 6 LLC	\$111.50
					\$111.50

Vendor: Snohomish County Auditor

Check Number: 52365

Invoice No	Check Date	Account Number	Account Name	Description	Amount
010620 SNOCO2	1/20/2021	001 013 518 20 41 00	GG-Professional Service	Recording Fee Notice of Geologically Hazardous Area Station 6	\$108.50
					\$108.50

Vendor: Snohomish County PUD

Check Number: 52366

Invoice No	Check Date	Account Number	Account Name	Description	Amount
1900077301	1/20/2021	101 016 544 90 31 02	ST-Operating Cost	2021 Bulk Water Use Fee	\$600.00
					\$600.00

Vendor: Sound Publishing Inc

Check Number: 52367

Invoice No	Check Date	Account Number	Account Name	Description	Amount
EDH916914	1/20/2021	001 013 518 30 41 01	GG-Advertising	CC Special Meeting 01/05/2021	\$33.60
EDH917067	1/20/2021	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2020-0194 Sherwood Unit Lot Subdivision	\$77.00
					\$110.60

Vendor: Sound Security Inc

Check Number: 52368

Invoice No	Check Date	Account Number	Account Name	Description	Amount
996169	1/20/2021	001 008 521 50 47 00	LE-Facility Utilities	Access Monitoring PD	\$656.00
					\$656.00

Vendor: Technological Services Inc

Check Number: 52369

Invoice No	Check Date	Account Number	Account Name	Description	Amount
18633	1/20/2021	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Axle/Bearings Repair S-15-59	\$1,161.66
18672	1/20/2021	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Oil/Fluids/Tire Rotation I-18-77	\$99.73
18678	1/20/2021	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Battery Replacement 2003 BMW Evidence Seizure	\$200.88
18702	1/20/2021	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Tire Repair PT-20-88	\$38.38
18744	1/20/2021	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Oil/Fluids/Filters A-18-80	\$149.99
					\$1,650.64

Vendor: The Integrated Technologies Group Inc

Check Number: 52370

Invoice No	Check Date	Account Number	Account Name	Description	Amount
9365	1/20/2021	306 000 594 21 60 00	Police Dept Project Account	Camera Troubleshooting New Police Station	\$703.05
					\$703.05

Vendor: WAPRO

Check Number: 52371

Invoice No	Check Date	Account Number	Account Name	Description	Amount
2502	1/20/2021	001 008 521 20 49 00	LE-Dues & Memberships	WAPRO Membership - Starkenburg	\$25.00
2503	1/20/2021	001 008 521 20 49 00	LE-Dues & Memberships	WAPRO Membership - LeBlanc	\$25.00
					\$50.00

Vendor: Washington Assoc of Sheriffs and Police Chiefs

Check Number: 52372

Invoice No	Check Date	Account Number	Account Name	Description	Amount
DUES 2021-00199	1/20/2021	001 008 521 20 49 00	LE-Dues & Memberships	2021 WASPC Dues Category E - J Dyer	\$305.00
					\$305.00

Vendor: Washington Finance Officers Assoc

Check Number: 52373

Invoice No	Check Date	Account Number	Account Name	Description	Amount
21-63937885	1/20/2021	001 004 514 23 49 00	FI-Miscellaneous	2021 WFOA Membership - B Stevens	\$75.00
					\$75.00

Vendor: Washington Public Treasurers Association (WPTA)

Check Number: 52374

Invoice No	Check Date	Account Number	Account Name	Description	Amount
21-77856	1/20/2021	001 004 514 23 49 00	FI-Miscellaneous	2021 WPTA Membership - B Stevens	\$40.00
					\$40.00

Vendor: Willards Pest Control Co

Check Number: 52375

Invoice No	Check Date	Account Number	Account Name	Description	Amount
285937	1/20/2021	001 013 518 20 41 00	GG-Professional Service	Pest Control City Hall	\$118.36
285938	1/20/2021	001 008 521 50 48 00	LE-Facility Repair & Maint	Pest Control N Lakeshore Dr	\$55.11
285939	1/20/2021	001 008 521 50 48 00	LE-Facility Repair & Maint	Pest Control PD Grade Rd	\$55.11
					\$228.58

Vendor: Ziply Fiber

Check Number: 52376

Invoice No	Check Date	Account Number	Account Name	Description	Amount
0121 ZIPLY	1/20/2021	001 012 575 30 42 00	CS- Museum - Communications	Telephone Services Museum	\$215.62
0121 ZIPLY	1/20/2021	001 012 575 30 42 00	CS- Museum - Communications	Telephone Services Museum Credit	(\$4.79)
0121 ZIPLY	1/20/2021	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem	\$61.17
0121 ZIPLY	1/20/2021	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem Credit	(\$4.78)
					\$267.22

**Revised – page 3 only CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES**

Tuesday, November 24, 2020
By Remote Participation via Zoom

CALL TO ORDER: 7:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, MarcusTageant and Steve Ewing

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief John Dyer, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, Senior Accountant Josh Roundy, Associate Planner Sabrina Gassaway, Capital Projects Manager Aaron Halvorson and City Attorney Greg Rubstello

Call to Order:

The Mayor called the meeting to order at 7:00 p.m.

Pledge of Allegiance:

Mayor Gailey led the Pledge of Allegiance.

Approval of Agenda:

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Ewing, to approve the agenda. The motion passed 7-0-0-0.

Roll Call:

All Councilmembers were present.

Citizen Comments:

There were no comments from the audience.

Guest Business:

Introduction of new Stormwater Coordinator Shannon Farrant

Council Business:

Councilmember Dickinson reported on several items. She has joined the Council for Aging, the Library Board has three vacancies, she thanked the Mayor for speaking at the Chamber meeting and she reminded everyone about the drive by dinner at the Senior Center tomorrow evening.

Councilmember Ewing reported on the training that Dr. Rosmith did with the Police Department.

Councilmember Daughtry reported that he has been participating on an interview panel for the next CEO of Community Transit.

Councilmember Petershagen thanked the Public Works crew for the new streetlights.

Councilmember Frederick reminded everyone to continuing wearing a mask.

Councilmember Tageant wished everyone a Happy Thanksgiving. He stated it would be nice to wrap up Council business and be able to cancel the December 22, 2020 meeting. He thanked the Police for catching the person who broke into the Buzz Inn.

Mayor's Business:

Mayor Gailey reported that the 4th round of business grants will be issued by Monday, November 30. He stated he has been discussing a new resource center with CEO of Volunteers of America.

City Update:

Director Durpos reported that the City has been awarded a Transportation Improvement Board grant for \$3 million for the 91st and 24th project. He thanked City Engineer Kane for all her work.

Consent Agenda:

MOTION: Councilmember Jorstad made a motion, seconded by Councilmember Frederick, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda included the following:

Vouchers

City Council Regular Meeting Minutes of November 10, 2020

City Council Workshop Meeting Minutes of November 17, 2020

Ordinance 1104 Amending Lake Stevens Municipal Code Concerning the Start Time for Regularly Scheduled City Council Meetings

Revised Resolution 2020-19 Machias Industrial Annexation

Public Hearing:

Ordinance 1103 Multifamily Housing Tax Exemption (MFTE) Program Regulations

Mayor Gailey opened the public hearing at 7:20 p.m.

Planner Gassaway explained that the MFTE program is an incentive that cities can offer to developers that encourages the construction of market rate housing and affordable multifamily housing in predesignated targeted areas. Staff briefed Planning Commission and City Council twice to gather input related to the required target areas and perspectives on the potential city requirements for this amendment. Planning Commission and City Council supported the adoption of both the 8-year exemption and 12-year exemption program as well as inclusion of a minimum unit creation in the code amendment. The entirety of the code amendment will be within Title 3 to provide a more consolidated and user-friendly code.

This amendment does not require a hearing with the Planning Commission. At its final briefing the Planning Commission provided no additional feedback on the draft code amendment. City Council adopted a resolution on October 27, 2020 to adopt the target areas proposed through this code amendment and set forth this public hearing. The Code amendment of Chapter 3.27 LSMC, in compliance with RCW 84.14, provides a framework for an application process, requirements for demolition of existing structures, eligibility criteria, and reporting requirements. The amendment includes both the 8 and 12-year options and included a minimum unit creation as an eligibility criterion. In addition, staff has included displacement protections for existing residents in compliance with the goals of the city's Comprehensive Plan.

Mayor Gailey opened the public hearing for public comment.

Dylan Sluder, Master Builders Association. Mr. Sluder stated that they support the MFTE program and urge the Council's support. He stated this could be a "make or break" for projects and this will provide opportunities for more housing in the City.

Mayor Gailey closed the public hearing for public comments.

Council and staff engaged in a discussion. Councilmember Jorstad, Councilmember Frederick and Councilmember Dickinson thanked Planner Gassaway for her work on this.

Mayor Gailey closed the public hearing at 7:28 p.m.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Dickinson, to approve Ordinance 1103 Multifamily Housing Tax Exemption (MFTE) Program Regulations. The motion passed 7-0-0-0.

Ordinance 1101 – 2021 Budget

Mayor Gailey opened the public hearing at 7:30 p.m.

Senior Accountant Roundy explained that the City Council has been reviewing current and forecasted revenues and expenditures including property tax, City staffing plans, and related costs which are incorporated into the proposed 2021 budget ordinance.

Revisions made to the 2021 Proposed Budget Ordinance 1101 (2021 Budget detail is correct) since presented during the Public Hearing on November 10, 2020 are as follows:

- Fund 001 – General Fund
- Add \$20,000 in General Fund expenditures for a contribution to the Senior Center.
- The final budget ordinance will reflect the action approved by Council regarding this decision.

Mayor Gailey opened the public hearing for public comment at 7:33 p.m.

There were no public comments.

Mayor Gailey closed the public hearing for public comment at 7:34 p.m.

Mayor Gailey, Councilmember Jorstad, Councilmember Daughtry and Councilmember Taegant thanked Senior Accountant Roundy and Finance Director Stevens for all of their work on the budget.

Mayor Gailey closed the public hearing.

MOTION. Councilmember Petershagen made a motion, seconded by Councilmember Dickinson, to pass the second and final reading of Ordinance 1101 – 2021 Budget with the Senior Center expenditure given to the Senior Center by January 15, 2021. The motion passed 7-0-0-0.

Action Items:

Professional Services Agreement with Davido Consulting Group, Inc.

Stormwater Coordinator Farrant explained that the 2020 Lake Stevens Outlet Study identified several alternatives to improve Lake Stevens lake level management and lake outlet stream flow regime to address lake level challenges, downstream flooding, habitat deficiencies and to improve stream health. The proposed DCG, Inc. scope of work addresses the top priority alternatives from the lake outlet to Catherine Creek.

1. Replace the existing lake outlet weir and improve the downstream channel to allow for a wider range of hydraulic control of lake levels and lake outlet stream flows.
 2. Update the existing (1999) model to represent land use changes and better understand current and future interactions of the lake outlet channel and Catherine Creek.
 3. Raise the existing grade of Hartford drive to reduce the severity and occurrence of flooding.
- The proposed scope of work provides watershed modeling, survey, permitting, public outreach, engineering design and grant support for each of the projects listed above. Design will be taken to 30% for each of the projects listed above. A 30% design provides adequate cost estimates and engineering to seek grants to fund the remainder of the design and construction.

Council and staff engaged in a discussion.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Ewing, to authorize the Mayor to sign the Davido Contract. The motion passed 7-0-0-0.

Adjourn:

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to adjourn the meeting at 8:08 p.m. The motion passed 7-0-0-0.

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda

Date: January 26, 2021

Subject: Interlocal Agreement with Snohomish Health District for Per Capita Contribution

Contact Person/

Department: Gene Brazel, City Administrator **Budget Impact:** \$34,150

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Authorize the Mayor to enter into an Interlocal Agreement with Snohomish Health District for Per Capital Contribution for Health District Services based on OFM's April 2020 population estimate.

SUMMARY/BACKGROUND: The Interlocal Agreement attached states that the City shall contribute \$1.00 per capita of City population, based on the Office of Financial Management April 2020 Official Population Estimate of 34,150, for an amount not to exceed Thirty-Four Thousand One Hundred Fifty and No/00 Dollars (\$34,150) to the Health District commencing January 1, 2021. Payment may be made in one lump sum on or before June 30, 2021.

APPLICABLE CITY POLICIES:

BUDGET IMPACT: \$34,150.

ATTACHMENTS: Interlocal Agreement for Per Capita Contribution for Health District Services

**INTERLOCAL AGREEMENT
BETWEEN THE SNOHOMISH HEALTH DISTRICT
AND
THE CITY OF LAKE STEVENS
PER CAPITA CONTRIBUTION FOR HEALTH DISTRICT SERVICES**

This Interlocal Agreement for Per Capita Contribution for Health District Services is entered into by and between the SNOHOMISH HEALTH DISTRICT, a Washington Municipal Corporation (the District) and CITY OF LAKE STEVENS a municipal corporation of the State of Washington (the City) – collectively (the Parties), for the purpose of providing for a per capita contribution by the City for Health District Services.

RECITALS

WHEREAS, in 1966 the Snohomish Health District became the first local health jurisdiction in the state to organize a city-county cooperative health program with cities indicating a willingness to participate financially in support of Health District programs; and

WHEREAS, on January 1, 1967, eleven of 18 cities and towns agreed to voluntarily contribute \$0.50 per capita to the Health District in return for public health services; and

WHEREAS, per capita contributions from towns and cities continued and in 1986, with such contributions ranging from \$1.60 to \$2.70 per capita until the early 1990s; and

WHEREAS, in 1993, counties assumed exclusive financial responsibility for public health relying on Motor Vehicle Excise Tax (MVET) revenues; and

WHEREAS, in 2000, the Washington State Legislature repealed MVET and backfilled only 90% of lost public health funds; and

WHEREAS, the Health District's ability to perform its most essential functions have been severely compromised since the great recession; and

WHEREAS, the Health District serves an essential public safety function whether ensuring safe food, schools, and septic systems, responding to disasters, or preventing and responding to disease outbreaks; and

WHEREAS, threats to the public's health in the form of foodborne illness such as E.coli and salmonella, communicable diseases such as COVID-19, pertussis, tuberculosis, measles, Zika, and Ebola and natural disasters such as the Oso/SR530 mud slide respect no municipal boundaries; and

WHEREAS, public health is a shared responsibility and regional public health threats require regional responses and close partnerships with every city and town in Snohomish County; and

WHEREAS, consistent with RCW 70.05, the Snohomish County Council is responsible for establishing the Snohomish Health District Board of Health, with jurisdiction coextensive with the boundaries of the county, to supervise all matters pertaining to the preservation of life and health of the people within its jurisdiction; and

WHEREAS, an effective, regional public health response to the threats to public health in Snohomish County requires the cooperation, participation and support of Snohomish County and all of the cities and towns in Snohomish County; and

WHEREAS, the Snohomish County Board of Health adopted Resolution 19-25 in November 2019, and reaffirmed in Resolution 20-27 in November 2020, declaring its intent to take on naloxone distribution and coordination for law enforcement and city partners; and

WHEREAS, Snohomish County and the cities and towns therein seek to improve and sustain healthy years of life of their residents by engaging in an enhanced partnership with the Health District. This partnership will provide stable funding for public health priorities that would be established to meet the unique needs of each community.

NOW, THEREFORE, in consideration of the agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and the Health District agree as follows:

1. Purpose.

- A. The recitals set forth above are incorporated herein by this reference.
- B. The purpose of this Agreement is to establish and define the terms and conditions for the cooperative efforts to be undertaken by the City and the Health District to promote, facilitate, and undertake various programs and activities.

2. Term.

The term of this Agreement shall be from January 1, 2021, to December 31, 2021. The term may be extended by mutual written agreement of the parties.

3. Scope of Services.

A. Responsibilities of the City.

The City shall contribute \$1.00 per capita of City population, based on the Office of Financial Management April 2020 Official Population Estimate of 34,150, for an amount not to exceed Thirty-Four Thousand One Hundred Fifty and No/00 Dollars (\$34,150) to the Health District commencing January 1, 2021. Payment may be made in one lump sum on or before June 30, 2021.

The City will provide a list to the District of personnel by department that should be equipped with naloxone kits. The City will provide the information necessary for the District to track, rotate and replenish kits as needed.

B. Responsibilities of the Health District.

The Health District shall provide basic essential public health services and functions such as ensuring safe food, and inspecting septic systems, responding to disasters, or preventing and responding to disease outbreaks.

The District shall provide naloxone kits, as requested by the City, to personnel within the Lake Stevens Police Department. Inventory will be tracked, rotated and replenished as needed.

The District will partner with the City to coordinate substance use related trainings and community outreach events.

The Health District will provide reports to the city identifying services provided to Lake Stevens residents and businesses.

Additional specific services provided by the Health District to the City may be developed jointly by the parties.

4. Legal Requirements.

Both parties shall comply with all applicable federal, state and local laws in performing this Agreement.

5. Public Disclosure Laws.

The City and the Health District each acknowledge, agree and understand that the other party is a public agency subject to certain disclosure laws, including, but not limited to Washington's Public Records Act, chapter 42.56 RCW. Each party understands that records related to this Agreement and the District's performance of services under this Agreement may be subject to disclosure pursuant to the Public Records Act or other similar law.

6. Insurance.

Each party shall maintain its own insurance and/or self-insurance for its liabilities from damage to property and /or injuries to persons arising out of its activities associated with this Agreement as it deems reasonably appropriate and prudent. The maintenance of, or lack thereof of insurance and/or self-insurance shall not limit the liability of the indemnifying party to the indemnified party(s). Each party shall provide the other with a certificate of insurance or letter of self-insurance as the case may be upon request.

7. Indemnification.

The District shall protect, save harmless, indemnify and defend the City its elected officials, officers, employees and agents, from and against any loss or claim for damages of any nature whatsoever, including claims by third parties or District employees against which it would otherwise be immune under Title 51 RCW or other law, arising out of any act or omission of the District in performance of this Agreement, its elected or appointed officials, officers, employees or agents, except to the extent the loss or claim is attributable to the negligence or willful misconduct of the City, its elected officials, officers, employees or agents.

The City shall protect, save harmless, indemnify and defend the District, its elected and appointed officials, officers, employees and agents from and against any loss or claim for damages of any nature whatsoever, including claims by third parties or City employees against which it would otherwise be immune under Title 51 RCW or other law, arising out of any act or omission of the City in performance of this Agreement, its elected or appointed officials, officers, employees or agents, except to the extent the loss or claim is attributable to the negligence or willful misconduct of the County, its elected or appointed officials, officers, employees or agents.

8. Notices.

Any notice/payment to be given to the District under this Agreement shall be either mailed or personally delivered to:

Snohomish Health District
3020 Rucker Avenue, Ste 306
Everett, WA 98201

Any notice/invoice to the City shall be mailed or hand delivered to:

City of Lake Stevens
P.O. Box 257
Lake Stevens, WA 98258

Receipt of any notice shall be deemed effective three (3) days after deposit of written notice in the U.S. mail with proper postage and address.

9. Venue.

The laws of the State of Washington shall apply to the construction and enforcement of this Agreement. Any action at law, suit in equity, or judicial proceedings for the enforcement of this agreement or any provision hereto shall be in the Superior Court of Snohomish County, Everett, Washington.

10. Disputes.

The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

11. No third party beneficiaries; no joint venture.

This Agreement is for the sole benefit of the City and District and shall not confer third-party beneficiary status on any non-party to this Agreement. Nothing contained in this Agreement shall be construed as creating any type or manner of partnership, joint venture or other joint enterprise between the parties. County employees who provide services under this Agreement shall at all times be acting in their official capacities as employees of Snohomish County.

12. Entire Agreement.

This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof, and supersedes any and all prior oral or written agreements between the parties regarding the subject matter contained herein. This Agreement may not be modified or amended in any manner except by written agreement executed by both parties. Both parties recognize that time is of the essence in the performance and the provisions of this Agreement.

13. Severability.

- A. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.
- B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

14. Filing.

As provided by RCW 39.34.040, this Agreement shall be filed with the Snohomish County Auditor, or, alternatively, posted on the website of each party.

15. Execution in Counterparts.

This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same agreement.

16. Effective Date. January 1, 2021

City of Lake Stevens

Brett Gailey, Mayor

ATTEST:

City Clerk

Approved as to Form:

City Attorney

Snohomish Health District

Shawn Frederick, Administrative Officer

ATTEST:

Clerk of the Board

Approved as to Form:

Grant Weed, Health District Attorney



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: 1/26/2021

Subject: MOU for PW Field Supervisor Compensation

Contact Anya Warrington/Human Resources
Person/Department: _____

Budget Impact: See Below

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Authorize the Mayor to sign the Memorandum of Understanding to the Agreement between the City of Lake Stevens and Teamsters Local Union No.763 regarding the compensation of the new Public Works Field Supervisor position.

SUMMARY/BACKGROUND:

Due to the reorganization of the Public Works Department which was presented to Council in July and August 2020, Council agreed to establish a new Field Supervisor position. The City has negotiated with the Teamsters regarding the wages of this new position and have come to consensus. Factors that led to these wages were compression of subordinate pay, compression of position's direct supervisor's pay, wages from comparable cities, and the duties this position is expected to perform. The Teamsters' members passed their vote on this MOU on 1/20/2021.

APPLICABLE CITY POLICIES: N/A

BUDGET IMPACT:

This position was already budget for 2021 using the estimated annual base salary provided in the strategic staffing plan in August. This MOU shows the annual amount at mid-range, plus 40% benefits, would cost approximately \$125, 962, which is slightly below what the estimated cost would be at the time of strategic planning.

ATTACHMENTS:

- Exhibit A: Draft MOU for PW Field Supervisor

MEMORANDUM OF UNDERSTANDING
to the
AGREEMENT
by and between
CITY OF LAKE STEVENS, WASHINGTON
and
PUBLIC, PROFESSIONAL & OFFICE-CLERICAL EMPLOYEES AND DRIVERS
LOCAL UNION NO. 763
(Representing the Public Works Department Employees)

January 01, 2020 through December 31, 2022

IT IS UNDERSTOOD AND AGREED by the parties, City of Lake Stevens, Washington (hereafter “the Employer”), and Teamsters Local Union No. 763 (hereafter “the Union”), to enter into this agreement as follows:

WHEREAS; the Employer and the Union negotiated a collective bargaining agreement for the period of January 01, 2020 through December 31, 2022;

WHEREAS; the Employer and the Union negotiated and agreed to language related to Appendix A;

WHEREAS; the Employer has proposed to create a new position of Field Supervisor within the bargaining unit as part of a restructure of the Public Works Department;

THEREFORE; the Employer and the Union agreed to the following language change effective date of ratification by a majority of the eligible voting members of the bargaining unit:

Appendix A, Section A.1:

Classification	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Public Works Field Supervisor	7,209.38	7,497.76	7,797.67				

PUBLIC, PROFESSIONAL & OFFICE-
CLERICAL EMPLOYEES AND DRIVERS
LOCAL UNION NO. 763, affiliated with the
International Brotherhood of Teamsters

CITY OF LAKE STEVENS, WASHINGTON

By _____
Scott A. Sullivan, Secretary-Treasurer

By _____
Brett Gailey, Mayor

Date: _____

Date: _____



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: January 26, 2021

Subject: Small Capital Project Grant from Snohomish County to be used At Sunset Beach

Contact	Jill Meis, Parks Planning and Development	Budget	\$5,000
Person/Department:	<u>Coordinator</u>	Impact:	<u>inflow</u>

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Authorize the Mayor to sign the grant contract with Snohomish County for use at Sunset Beach.

SUMMARY/BACKGROUND:

In anticipation of acquiring Sunset Beach at the time of the surrounding area annexation, staff applied for the Snohomish County Small Capital Project grant to use toward engineering and design of improvements at Sunset Beach. The Snohomish County Council approved the application and awarded \$5,000 to Lake Stevens. Staff has provided the contract for review as an attachment.

APPLICABLE CITY POLICIES:

BUDGET IMPACT:

\$5,000 inflow

ATTACHMENTS:

► Exhibit A: Grant Contract

AGENCY: City of Lake Stevens
CONTACT PERSON: Russ Wright
ADDRESS: P.O. Box 257
1812 Main Street
Lake Stevens, WA 98258
TELEPHONE/FAX NUMBER: 425-622-9424
COUNTY DEPT: Snohomish County Council
DEPT. CONTACT PERSON: Jim Martin

TELEPHONE/FAX NUMBER: 425-388-6250/425-388-3496
PROJECT: Sunset Park Improvements
AMOUNT: \$5,000.00
FUND SOURCE: 191-5167005204
CONTRACT DURATION: Through December 31, 2021

AGREEMENT FOR SMALL CAPITAL PROJECTS PARTNERSHIP PROJECT

THIS AGREEMENT (the “Agreement”) is made by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington (the “County”), and the City of Lake Stevens, a municipal corporation in the State of Washington (the “Agency”).

RECITALS

WHEREAS, RCW 82.46.035 authorized counties planning under the Growth Management Act the authority to levy an additional quarter percent tax on all sales of real estate; and

WHEREAS, by that legislation, this additional quarter percent tax on sales of real estate must be used solely on capital projects that are listed in a capital facilities plan; and

WHEREAS, capital projects are defined as public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems; and planning, construction, reconstruction, repair, rehabilitation, or improvement of parks; and

WHEREAS, by Ordinance No. 14-125, adopted December 17, 2014, the Snohomish County Council provided funding within the Real Estate Excise Tax Fund for an application process for a Small Capital Projects Partnership (SCPP) grant program; and

WHEREAS, applications for the SCPP grants were received when due, October 31, 2020; and

WHEREAS, a review team evaluated and ranked the applications and made recommendations to County Council in November, 2020; and

WHEREAS, the Agency's project was one of five projects recommended by the review team and authorized by the County Council for funding by Motion 20-486 approved on November 16, 2020;

WHEREAS, the County determined that the Agency's project is eligible for the SCPP grant funding; and

NOW, THEREFORE, in consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

- 1. Purpose of Agreement; Project Scope.** The purpose of this Agreement is to provide funding for the Agency's Sunset Park Improvements.
- 2. Term; Time of Performance.** This Agreement shall be effective on the date on which it has been executed by authorized representatives of both parties and shall expire on December 31, 2021. The Agency shall commence Project work immediately and complete the Project work required by this Agreement no later than December 31, 2021.
- 3. Reimbursement of Project Expenses.** Subject to Section 6 hereof and upon the completion of the Project to the satisfaction of the County, the County will reimburse the Agency for Project expenses as set forth in the Project budget in Appendix A: The Agency shall submit a request for reimbursement for Project expenses supported by detailed statements, including invoices from third parties incident to those Project expenses, if any, indicating Project work performed as appropriate and consistent with the schedule of Project work outlined in Appendix A. Total requests for reimbursement for this Project shall not exceed \$5,000.00 (the "Contract Maximum").
- 4. Direction and Control.** The Agency agrees that it will perform the Project work under this Agreement as an independent contractor and not as an agent, employee, or servant of the County. The parties agree that neither the Agency nor its employees are entitled to any benefits or rights enjoyed by employees of the County. The Agency specifically has the right to direct and control Agency's own activities in performing the Project work in accordance with the specifications set out in this Agreement. The County shall only have the right to ensure performance. Nothing in this Agreement shall be construed to render the parties partners or joint venturers.
- 5. Changes.** No changes or additions shall be made in this Agreement except as agreed to by both parties, reduced to writing and executed with the same formalities as are required for the execution of this Agreement.

6. Indemnifications and Hold Harmless. Except for the sole negligence of the County, the Agency shall indemnify and hold harmless the County, its officers, officials, agents and employees, from and against any and all suits, claims, actions, losses, costs, penalties and damages of whatsoever kind or nature which are in any way resulting from Agency's activities and/or services associated with this Agreement. The duty to indemnify and hold the County harmless shall not extend to any claim regarding the City's eligibility to receive grant funding, unless such claim arises out of a misrepresentation by the City to the County that the County reasonably relied upon to its detriment.

In the event the County incurs attorney fees and/or costs in the defense of claims under this provision such attorney fees and costs shall be recoverable from the Agency. In addition, Snohomish County shall be entitled to recover from the Agency its attorney fees, and costs incurred to enforce the provisions of this section.

The indemnification, protection, defense and save harmless obligations contained herein shall survive the expiration, abandonment or termination of this Agreement.

Nothing contained within this provision shall affect and/or alter the application of any other provision contained within this Agreement.

7. Insurance; No Limitation.

At execution of this Agreement, the Agency, at its' own cost, shall have procured and will maintain for the duration of this Agreement, General Liability and Commercial Automobile Liability insurance with limits of not less than \$1 million combined single limit per occurrence.

Subcontractors:

The Agency shall include all Subcontractors as insureds under its policies or shall furnish separate certificates of insurance and policy endorsements for each Subcontractor. Insurance coverages provided by Subcontractors as evidence of compliance with the insurance requirements of this Agreement not provided by the Agency, shall be subject to all of the requirements stated herein.

8. Non-Discrimination. It is the policy of the County to reject discrimination which denies equal treatment to any individual because of his or her race, creed, color, national origin, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability as provided in Washington's Law against Discrimination, Chapter 49.60 RCW, and the Snohomish County Human Rights Ordinance, Chapter 2.460 SCC. These laws protect against specific forms of discrimination in employment, credit transactions, public accommodation, housing, county facilities and services, and county contracts.

The Agency shall comply with Chapter 2.460 SCC, which is incorporated herein by this reference. Execution of this Agreement constitutes a certification by the Agency of the Agency's compliance with the requirements of Chapter 2.460 SCC. If the Agency is found to have violated

this provision, or to have furnished false or misleading information in an investigation or proceeding conducted pursuant to Chapter 2.460 SCC, this Agreement may be subject to a declaration of default and termination at the County's discretion. This provision shall not affect the Agency's obligations under other federal, state, or local laws against discrimination.

9. Compliance with Laws. The Agency shall comply with all other applicable federal, state and local laws, rules, and regulations in performing this Agreement.

10. Termination.

a. If the Agency breaches any of its obligations hereunder, and fails to cure the same within five (5) business days of written notice to do so by the County, the County may terminate this Agreement, in which case the County shall pay the Agency only for the costs of the Project work accepted by the County for reimbursement in accordance with Sections 3 and 8 hereof.

b. The County may terminate this Agreement upon thirty (30) calendar days' written notice to the Agency for any reason other than stated in paragraph a of this Section 14, in which case the County shall pay the Agency for all costs incurred by the Agency in performing this Agreement prior to the date of termination. Payment shall be made in accordance with Sections 3 and 8 hereof.

c. Termination shall not affect the rights of the County under any other section or paragraph herein.

11. Notices. All notices and other communications shall be in writing and shall be sufficiently given and shall be deemed given on the date on which the same has been mailed by certified mail, return receipt requested, postage prepaid, addressed as follows:

If to the County: Snohomish County Council
3000 Rockefeller Avenue, M/S 610
Everett, Washington 98201
Attention: Jim Martin
Legislative Analyst

If to the Agency: City of Lake Stevens
P.O. Box 257
1812 Main Street
Lake Stevens, WA 98258
Attention: Russ Wright

The County or the Agency may, by notice to the other given hereunder, designate any further or different addresses to which subsequent notices or other communications shall be sent.

12 Waiver. Failure of the County to exercise any rights or remedies under this Agreement shall not be a waiver of any rights or remedies by the County and shall not prevent the County from pursuing those rights or remedies at any future time.

13. Non-assignment. The Agency shall not subcontract, assign or delegate any of the rights, duties or obligations covered by this Agreement without the prior express written consent of the County.

14. Conflicts Between Attachments and Text. Should any conflicts exist between any attached exhibit and schedule and the text of this Agreement, the text shall prevail.

15. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Washington. Any lawsuit regarding this Agreement must be brought in Snohomish County, Washington.

16 Authority. Each signatory to this Agreement represents that he or she has full and sufficient authority to execute this Agreement on behalf of the County or the Agency, as the case may be, and that upon execution of this Agreement it shall constitute a binding obligation of the County or the Agency, as the case may be.

17. Severability. Should any clause, phrase, sentence or paragraph of this Agreement be declared invalid or void, the remaining provisions of this Agreement shall remain in full force and effect.

18. Complete Agreement. This Agreement constitutes the entire understanding of the parties. Any written or verbal agreements that are not set forth herein or incorporated herein by reference are expressly excluded.

SNOHOMISH COUNTY:

County Council

Date: _____

Mayor

Date: _____

Approved as to form only:

Counsel to the Agency Date

APPENDIX A
SCOPE OF WORK
AND PROJECT BUDGET

AGENCY: City of Lake Stevens

PROJECT: Sunset Park Improvements

SCOPE OF WORK

1. The Agency will be reimbursed by the County for Project work, including eligible expenses incurred in executing the Project, pursuant to the Agreement in an amount not to exceed the Contract Maximum of \$5,000.00 for professional services related to planning, engineering, surveying and critical area reports for improvements at Sunset Beach park.

Expenses eligible for reimbursement under the Agreement are defined as those listed in the 'COUNTY' line of the Project Budget below and, to the extent not inconsistent with this Appendix A. Invoices submitted to the County by the Agency will include itemized invoices from third parties, if any, for all eligible expenditures for which the Agency seeks reimbursement. In order to ensure timely closeout of the Project, the Agency shall submit its final invoice to the County no later than thirty (30) calendar days after completion of the Project work to be reimbursed pursuant to this Agreement, PROVIDED THAT, in no event shall billings submitted after that date to be paid by the County and PROVIDED FURTHER, that the aggregate of all billings submitted by the Agency and paid by the County pursuant to this Agreement shall not exceed the Contract Maximum of \$5,000.00.



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: January 26, 2021

Subject: Public Hearing – Building & Construction and Fire Code Amendments

Contact Person/Department: Ryan Mumma, Building Official
Mike Messer, Fire Marshall

Budget Impact: None

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Hold a first and final hearing on the Building & Construction and Fire Code Amendments and Adopt Ordinance 1109.

BACKGROUND/DISCUSSION:

The International Code Council publishes new and/or updated construction codes every three years. The State Building Code Council subsequently adopts these codes, often with amendments and requires jurisdictions to adopt these codes. The State Building Code Council adopted the 2018 Editions of the International Code Group effective February 1, 2021. Each jurisdiction may adopt the codes as adopted by the state or make other amendments to the Building and Fire Codes.

The Lake Stevens Municipal Code has two chapters related to the model codes: Chapter 14.80: Building and Construction and Chapter 14.84: Fire Code. In addition to the state adopted amendments, minor local amendments are proposed to both chapters. Pursuant to the WAC 197-11-800 (19) this code amendment is exempt from SEPA but is subject to review from the Department of Commerce per RCW 36.70A.106(3)(b).

The last adoption of model codes was in 2016 with adoption of the 2015 Editions of the International Code Group. The adoption in 2021 is of the 2018 Editions of the International Code Group, which were adopted by the State Building Code Council in 2019 and the effective date was delayed until February 1, 2021. The regulations are instrumental in protecting personal property, health and safety of the general public.

The City is adopting the following 2018 editions consistent with the State adoption:

- International Building Code, including ICC A117.1 – (ADA Accessible Standards)
- International Existing Building Code
- International Residential Code
- Uniform Plumbing Code
- International Mechanical Code
- International Fuel Gas Code
- Washington State Energy Code
- International Swimming Pool and Spa Code
- International Property Maintenance Code
- International Fire Code (including all adoptable Appendices, except “A”, “J”, and “L”)

Pursuant to LSMC 14.16C.075(e)(2) and (3), amendments to Chapters 14.80 and 14.84 LSMC are not required to be reviewed before the Planning Commission. Stakeholders such as the Snohomish County Master Builders Association have had the opportunity to review the proposed amendments to the building and fire codes.

A few minor edits as adopted by the State are proposed in the Building and Construction Codes and Fire Codes. The City does not have the authority to change or diminish the State amendments. In addition, minor local amendments are proposed for consistency with the fire code, remove conflicts with LSMC, complete the climatic table as required by the IRC, and clarify adoption language of other codes. Additional language has been added to Section 14.80.010 to indicate the effective date of the code is mandated by the State.

In response to Council concerns raised during the January 12, 2021 work session, staff is recommending removing LSMC 14.80.070, Accessory Buildings, and 14.80.080, Docks and Over Water Structures. These types of structures are more-effectively regulated in other land-use provisions that currently exist in Lake Stevens Municipal Code or Shoreline Master Program.

The draft construction code is attached for review with all new language underlined, while language to be removed is shown as strikethrough. (**Exhibit 1**).

In addition to the State amendments to the Fire Code, the proposed fire code update focuses on the following items:

1. Update of references to current 2018 IFC and supporting standards
2. Clarification of code and requirements
3. Removal of superseded sections and focus on referencing IFC sections (Section 903 sprinklers)
4. Closing gaps in code where previous code was impractical

New Requirements include the following:

1. Fire separation is now allowed to be used for building separation
2. Sprinkler requirements focus on buildings only, not all structures
3. Residential private and shared access drives DO NOT constitute approved fire apparatus roads
4. Set standard for address signs

Fire sprinkler requirements have been relieved for unoccupied structures and no other changes to the fire sprinkler codes are proposed. The draft fire code is attached for review with all new language underlined while language to be removed is shown as strikethrough. (**Exhibit 2**).

RECOMMENDATION: Recommend the City Council to **APPROVE** Ordinance 1109 amendments to Chapters 14.80 and 14.84 LSMC, which will adopt the 2018 Editions of the International Code Group.

APPLICABLE CITY POLICIES: Chapter 14.80 Building and Construction. Chapter 14.84 Fire Code.

BUDGET IMPACT: No budget impact.

EXHIBITS:

1. Draft Construction Code
2. Draft Fire Code

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

ORDINANCE NO. 1109

AN ORDINANCE OF THE CITY OF LAKE STEVENS, AMENDING PORTIONS OF ORD. NO. 972 833, 811, 778, AND 746 CODIFIED AS LAKE STEVENS MUNICIPAL CODE (LSMC) CHAPTER 14.80 ENTITLED “BUILDING AND CONSTRUCTION”; AND AMENDING PORTIONS OF ORD. NO. 972, 775 CODIFIED AS LSMC CHAPTER 14.84 ENTITLED “FIRE CODE” - REVISING AND UPDATING THESE CITY REGULATIONS TO COMPLY WITH WASHINGTON STATE’S ADOPTION OF THE 2018 INTERNATIONAL CODE COUNCIL EDITIONS OF INTERNATIONAL CODES; AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, in December 2019, the Washington State Building Code Council voted to adopt the 2018 Editions of the International Code Group, with some changes; and

WHEREAS, these new codes become effective in Washington State on February 1, 2021; and

WHEREAS, state building code regulations (RCW 19.27.031) require all counties and cities to have state building codes in effect; and

WHEREAS, the City Council finds that adoption of “Building and Construction” and “Fire Code” and all adoptable Fire Code Appendices, except “A”, “J”, and “L” regulations are instrumental in protecting personal property, health and safety of the general public; and

WHEREAS, this action is exempt from the requirements of the State Environmental Policy Act pursuant to WAC 197-11-800(19) and LSMC 16.04; and

WHEREAS, draft amendments to Chapters 14.80 and 14.84 LSMC were sent to the Washington State Department of Commerce as required by the Growth Management Act on January 21, 2021 for expedited review; and

WHEREAS, amendments to Chapters 14.80 and 14.84 LSMC are not required for review before the Planning Commission pursuant to LSMC 14.16C.075(e)(2) and (3); and

WHEREAS, the City noticed the City Council public hearing in the Everett Herald twice, once on January 15th, 2021, and again on January 22nd, 2021.

WHEREAS, the City Council held a duly noticed public hearing on the revision and update of the “Building and Construction” and “Fire Code” regulations on January 26, 2021 pursuant to LSMC 14.16C.075(g).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO ORDAIN AS FOLLOWS:

SECTION 1. The City Council hereby makes the following findings:

A. The proposed ordinance for revising and updating the City’s “Building and Construction”

regulations and “Fire Code” regulations and adoption of the Washington State Building Codes was sent to the Washington State Department of Commerce with a request for expedited review on January 21, 2021 as required by the Growth Management Act.

- B. The requirements of Chapter 14.16C.075 LSMC for land use code amendments have been met.
- C. As required by LSMC 14.16C.075(f), the adoption and amendment of codes in ordinance sections in the attached Exhibits A and B are consistent with the Comprehensive Plan, comply with the Growth Management Act, and serve to advance the public health, safety, and welfare.

SECTION 2. Chapter 14.80 entitled “BUILDING AND CONSTRUCTION” of the Lake Stevens Municipal Code is hereby amended to read as referenced and incorporated in Attached **Exhibit 1**.

SECTION 3. Chapter 14.84 entitled “FIRE CODE“ of the Lake Stevens Municipal Code is hereby amended to read as referenced, amended and incorporated by reference in Attached **Exhibit 2**.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase, or word of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this Ordinance.

SECTION 5. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in force five (5) days after the date of publication and approval by the Department of Commerce whichever occurs later.

PASSED by the City Council of the City of Lake Stevens this 26th day of January 2021.

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

By: _____
Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg A. Rubstello, City Attorney

Final Reading: January 26th, 2021
Published:
Effective Date:

EXHIBIT 1

**Chapter 14.80 Building & Construction
Code Amendments
As Attached**

Chapter 14.80
BUILDING AND CONSTRUCTION

Sections:

Part I. Washington State Building Codes Adopted

14.80.010 Washington State Building Codes Adopted

- (a) International Building Code and International Existing Building Code
- (b) International Residential Code
- (c) Uniform Plumbing Code
- (d) International Mechanical Code and International Fuel Gas Code
- (e) Washington State Energy Code
- (f) International Property Maintenance Code
- (g) International Swimming Pool and Spa Code

Part II. Building Official

14.80.020 Building Official

Part III. Building Code

- 14.80.030 Building Permits**
- 14.80.040 Fees**
- 14.80.050 Building Sewer Permits**
- 14.80.060 Construction and Use**
- 14.80.070 Accessory Buildings**
- 14.80.080 Docks and Over-Water Structures**
- 14.80.090 Signs**
- 14.80.100 Repairs and Maintenance**
- 14.80.110 Certificate of Occupancy**
- 14.80.120 Inspection of Improvements**
- 14.80.150 *Repealed***
- 14.80.160 *Repealed***
- 14.80.170 *Repealed***
- 14.80.180 *Repealed***

Part I. Washington State Building Codes Adopted

14.80.010 Washington State Building Codes Adopted.

The below-listed model codes, as approved, adopted and amended by the State Building Code Council (SBCC) are hereby adopted by this reference with an effective date as mandated by the State. These codes shall apply to all new construction, remodeling, or repairs. Copies of the codes are on file in the office of the Building Official.

~~(a) — 2015 Edition of the International Building Code (IBC) as published by the International Code Council, including Appendix E, International Code Council/American National Standards Institute (ICC/ANSI) A117.1-2009 (Accessible and Usable Buildings and Facilities), and the 2015 International Existing Building Code with the exceptions noted in Chapter 51-50 WAC (WAC 51-50-003); excluding Section 903 (Automatic Sprinkler Systems), which is replaced in its entirety by Section 14.84.150.~~

- (a) The 2018 Edition of the International Building Code (IBC) including Appendix E, and the adoption of ICC/ANSI A117.1-2009, Requirements for Accessible and Usable Buildings and Facilities, as adopted and amended by the State Building Code Council in Chapter 51-50 WAC, as published by the International Code Council with the following amendments and additions. The 2018 International Existing Building Code (IEBC) is included in the adoption of the International Building Code as provided by IBC Section 101.4.7 and amended in WAC 51-50-480000

(1) IBC Section 501.2 Amended – General Building Heights and Areas, General, Address Identification. Section 501.2 of the International Building Code is hereby amended to read as follows:

In addition to the requirements of IBC 501.2, address identification shall comply with Section 14.84.190 of the Lake Stevens Municipal Code.

Exception. Group R-3 occupancies, townhomes, and one & two family dwellings

(2) IBC Section 903 Addition. In addition to the requirements of IBC Section 903, automatic sprinkler systems shall comply with Section 14.84.150 of the Lake Stevens Municipal Code.

~~(b) — 2015 Edition of the International Residential Code (IRC) published by the International Code Council with additions, deletions and exceptions noted in Chapter 51-51 WAC; provided, inclusion of Appendices F (Radon Control Methods), G (Swimming Pools, Spas and Hot Tubs), and R (Dwelling Unit Fire Sprinkler Systems); and that Chapters 11 and 25 through 42 of this code are not adopted (WAC 51-51-003).~~

- (b) The 2018 edition of the International Residential Code as published by the International Code Council with the following additions, deletions, and exceptions: Provided that chapters 11 and 25 through 43 of this code are not adopted. Energy Code is regulated by chapter 51-11R WAC; Plumbing Code is regulated by chapter 51-56 WAC; Electrical Code is regulated by chapter 296-46B WAC or Electrical Code as adopted by the local jurisdiction. Appendix F, Radon Control Methods, Appendix Q, Tiny Homes, and Appendix U, Dwelling Unit Fire Sprinkler Systems, are included in adoption of the International Residential Code. The following additions are included in adoption of the International Residential Code.

TABLE R301.2(1)
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

Ground SNOW LOAD ^a (psf)	WIND DESIGN				SEISMIC DESIGN CATEGORY ^f	SUBJECT TO DAMAGE FROM			OUTDOOR DESIGN TEMP ^g (F) Heat/Cool	ICE BARRIER UNDERLAYMENT REQUIRED ^h	FLOOD HAZARD ⁱ	AIR FREEZING INDEX ^j	MEAN ANNUAL TEMP ^k
	Speed ^a (mph)	Topographic effects ^b	Special wind region ^c	Windborne debris zone ^m		Weathering ^a	Frost line depth ^b	Termite ^c					
25	110	No	No	No	D2	Moderate	12"	Slight to Moderate	23/79	No	Per LSMC	175	50.5
MANUAL J DESIGN CRITERIA ⁿ													
Elevation		Latitude		Winter heating	Summer cooling	Altitude correction factor		Indoor design temperature	Design temperature cooling		Heating temperature difference		
217		47°00'54"		72°F max	75°F min	0.99		72°F	75°F		56°F		
Cooling temperature difference		Wind velocity heating		Wind velocity cooling	Coincident wet bulb	Daily range		Winter humidity	Summer humidity				
8°F		N.A.		N.A.	66	Medium		75%	68%				

(1) IRC Table R301.2(1) Amended. International Residential Code Table R301.2(1) is hereby amended to read as follows:

For SI: 1 pound per square foot = 0.0479 kN/m², 1 mile = 1.609 km/h.

- a. Weathering may require a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code. The weathering column shall be filled in with the weathering index (i.e., "negligible," "moderate" or "severe") for concrete as determined from the Weathering Probability Map [Figure R301.2(3)]. The grade of masonry units shall be determined from ASTM C 34, C 55, C 62, C 73, C 90, C 129, C 145, C 216 or C 652.
- b. The frost line depth may require deeper footings than indicated in Figure R403.1(1). The city shall fill in the frost line depth column with the minimum depth of footing below finish grade.
- c. The city shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local subterranean termite damage.
- d. The city shall fill in this part of the table with the wind speed from the basic wind speed map [Figure R301.2(5)A]. Wind exposure category shall be determined on site-specific basis in accordance with Section R301.2.1.4.
- e. The outdoor design temperature shall be selected from the Washington State Energy Code, Appendix C. Deviations from the Appendix C temperatures shall be permitted to reflect local climates or local weather experience as determined by the building official.
- f. The city shall fill in this part of the table with the Seismic Design Category determined from Section R301.2.2.1.
- g. The city shall fill in this part of the table with (a) the date of the city's entry into the National Flood Insurance Program (date of adoption of the first code or ordinance for management of flood hazard areas), (b) the date(s) of the currently effective FIRM and FBFM, or other flood hazard map adopted by the community, as may be amended.
- h. In accordance with Sections R905.2.7.1, R905.4.3.1, R905.5.3.1, R905.6.3.1, R905.7.3.1 and R905.8.3.1, where there has been a history of local damage from the effects of ice damming, the city shall fill in this part of the table with "YES." Otherwise, the city shall fill in this part of the table with "NO."
- i. The city shall fill in this part of the table with the 100-year return period air freezing index (BF-days) from Figure R403.3(2) or from the 100-year (99%) value on the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32° Fahrenheit)" at <http://www.ncdc.noaa.gov/oa/fpsf/AFI-pubreturn.pdf>.

- j. The city shall fill in this part of the table with the mean annual temperature from the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32° Fahrenheit)" at <http://www.ncdc.noaa.gov/oa/fpsf/AFI-pubreturn.pdf>.
 - k. In accordance with Section R301.2.1.5, where there is local historic data documenting structural damage to buildings due to topographic wind speed-up effects, the city shall fill in this part of the table with "YES." Otherwise, the city shall indicate "NO" in this part of the table.
 - l. In accordance with Figure R301.2(4)A, where there is no local historical data documenting unusual wind conditions, the jurisdiction shall fill in this part of the table with "YES" and identify any specific requirements. Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
 - m. In accordance with Section R301.2.1.2.1, the jurisdiction shall indicate the wind-borne debris wind zone(s). Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
 - n. The jurisdiction shall fill in these sections of the table to establish the design criteria using Table 1a or 1b from ACCA Manual J or established criteria determined by the jurisdiction
 - o. The jurisdiction shall fill in this section of the table using the Ground Snow Load in Figure R301.1(6)
- (c) ~~2015~~ 2018 Edition of the Uniform Plumbing Code, including Appendices A, B and I, published by the International Association of Plumbing and Mechanical Officials, with additions, deletions and exceptions noted in Chapter 51-56 WAC; provided, that Chapters 12 and 15 of this code are not adopted; provided further, that those requirements relating to venting and combustion air of fuel-fired appliances as found in Chapter 5 and portions of the code addressing building sewers are not adopted (WAC 51-56-003).
- (d) ~~2015~~ 2018 Edition of the International Mechanical Code published by the International Code Council, including ~~2015-2018~~ International Fuel Gas Code, ~~2008~~ 2017 National Fire Protection Association (NFPA) 58 (Liquefied Petroleum Gas Code) and ~~2009~~ 2018 NFPA 54 (National Fuel Gas Code) with exceptions noted in WAC 51-52-003.
- (e) ~~2015~~ 2018 International Energy Conservation Code of the State of Washington regulated by Chapters 51-11C and 51-11R WAC.
- (f) ~~2015 Edition of the International Property Maintenance Code. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008; Ord. 746, Sec. 7, 2007)~~
- (f) The 2018 Edition of the International Property Maintenance Code (IPMC), including Sections 107.4 & 107.6 (IPMC) as published by the International Code Council is adopted by reference with the following deletions, exceptions, and amendments. Provided, Sections 103.5, 106, 111, and 112 are not adopted. References in the IPMC to other codes not adopted by LSMC 14.80.010 shall be deemed to refer to the most closely corresponding adopted codes and sections.
- (1) IPMC Section 102.3 is hereby amended as follows:
Repairs, additions, or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the *International Building Code*, *International Existing Building Code*, *Washington State Energy Code*, *International Fire Code*, *International Fuel Gas Code*, *International Mechanical Code*, *International Residential Code*, *Uniform Plumbing Code*, and *NFPA 70*. Nothing in this code shall be construed to cancel, modify, or set aside any provision of the *International Zoning Code*.

- (2) IPMC Section 103.5 Fees. This section is not adopted. Fees for civil code violations shall be assessed per LSMC Section 17.20.040(b) or resolution set by City Council
- IPMC Section 106 Violations. This section is not adopted. Violations and penalties shall be as set forth in LSMC Title 17.20
- (3) IPMC Section 107. Notices and Orders. This section shall only retain the provisions of Section 107.4 Unauthorized Tampering and Section 107.6 Transfer of Ownership. Any other sections of 107 are not adopted. Violations and penalties shall be as set forth in LSMC Title 17.20
- (4) IPMC Section 111 Means of Appeal. This section is not adopted. Appeals shall be per LSMC 17.20
- (5) IPMC Section 112 Stop Work Orders. This section is not adopted. Stop work orders shall be per LSMC 17.20.040
- (g) The 2018 International Swimming Pool and Spa Code (ISPSC) is included in the adoption of the International Building Code as provided by IBC Section 3109.1 and amended in WAC 51-50-3109, and as provided by IRC Section R328 and amended in WAC 51-51-0328,

Part II. Building Official

14.80.020 Building Official.

It shall be the duty of the Building Official to administer and enforce the code. If the Building Official shall find that any of the provisions of this code are being violated, the person responsible for such violations shall be notified in writing indicating the nature of the violation and ordering the action necessary to correct it. The Building Official shall order discontinuance of illegal use of buildings or structures; removal of illegal buildings or structures or of additions, alterations or structural changes thereto; discontinuance of any illegal work being done; or shall take any other action authorized by this code to ensure compliance with or to prevent violations of its provisions. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

Part III. Building Code

14.80.030 Building Permits.

- (a) No building or other structure shall be constructed, enlarged, altered, moved, demolished or change occupancy without a permit issued by the Building Official. No building permit shall be issued except in conformity with the provisions of this code.
- (b) All applications for building permits shall be accompanied by plans in duplicate, drawn to scale, showing the actual dimensions and shape of the lot to be built upon; the exact sizes and locations of existing buildings on the lot, if any; and the location and dimensions of the proposed building or alteration. The application shall include such other information as lawfully may be required by the Building Official, including existing or proposed building or alteration; existing or proposed uses of the building and land; the number of units, or rental units, the building is designed to accommodate; conditions existing on the lot; and such other matters as may be necessary to determine conformance with, and provide for the enforcement of, this code. One copy of the plans shall be returned to the applicant by the Building Official after marking such copy approved or disapproved and attesting to same by having signed such copy. The second copy of the plans shall be retained by the Building Official for 180 days.

(c) If work described in any building permit has not begun within 180 days from the date of issuance thereof, said permit shall expire. It may be cancelled by the Building Official, and written notice shall be given to the applicant.

(d) The applicant may request in writing an extension of the building permit from the Building Official. The Building Official may approve one or more 180-day extensions if justifiable cause is demonstrated pursuant to IBC Chapter 1, Section 105.

(e) In place of the Board of Appeals per the IBC, appeals of orders, decisions or determinations made by the Building Official have an administrative appeal to the Hearing Examiner as set forth in the following procedures:

(1) Appellant. The project applicant may appeal the decision.

(2) Form of Appeal. The applicant appealing a building permit decision must submit a completed appeal form which sets forth:

(i) A claim that the true intent of the building and construction code or the rules legally adopted thereunder have been incorrectly interpreted;

(ii) The provisions of the building and construction code do not fully apply; or

(iii) An equally good or better form of construction is proposed.

(3) Time to Appeal. The written appeal and the appeal fee, if any, must be received by the Department of Planning and Community Development no later than 4:00 p.m. on the fourteenth day following the date of the notice of decision.

(4) Notice of Appeal. If a building permit decision is appealed, a hearing before the Hearing Examiner shall be set and notice of the hearing shall be mailed or emailed to the appellant/applicant by the Building Official. Notice shall be mailed or emailed no less than 10 days prior to the appeal hearing.

(i) Public Hearing. The Hearing Examiner shall conduct an open record hearing on a building permit decision appeal. The appellant/applicant and the City shall be designated parties to the appeal. Each party may participate in the appeal hearing by presenting testimony or calling witnesses to present testimony.

(ii) Decision on Appeal.

a. Within 14 days after the close of the record for the appeal of orders, decisions or determinations made by the Building Official, the Hearing Examiner shall issue a written decision to grant, grant with modifications, or deny the appeal. The Hearing Examiner may grant the appeal or grant the appeal with modification if:

1. The appellant/applicant has carried the burden of proof for meeting subsection (e)(2) of this section; and

2. The Examiner finds that the building permit decision is not supported by a preponderance of the evidence.

b. The Hearing Examiner shall accord substantial weight to the decision of the Building Official.

(5) Time Period to Complete Appeal Process. In all cases, except where the parties to an appeal have agreed to an extended time period, the administrative appeal process generally shall be completed within 90 days from the date the original administrative appeal period closed. The administrative appeal process shall be deemed complete on the date of issuance of the Hearing Examiner's decision.

(6) Appeal of Hearing Examiner Decision. An appeal from the Hearing Examiner's decision shall be brought before the Superior Court of Snohomish County in accordance with the Land Use Petition Act, Chapter [36.70C](#) RCW, as amended. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 903, Sec. 50, 2013; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008; Ord. 746, Sec. 8, 2007)

14.80.040 Fees.

The City shall collect fees for all services rendered and activities performed in reviewing and issuing building permits. Said fees shall be set by resolution. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

14.80.050 Building Sewer Permits.

No building permits for primary use structures shall be issued without the applicant having first secured a sewage disposal permit per Chapter [14.60](#) (Utilities). (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

14.80.060 Construction and Use.

Building permits issued on the basis of plans and applications approved by the Building Official authorize only the construction set forth in such approved plans and applications and no other construction. Nor does the issuance of building plans authorize use or arrangement of structures or property.

Authorization of use of property or arrangement of structures is authorized by the issuance of required land use approvals pursuant to Section [14.16A.215](#) (Land Use Permits Required). Construction different than that authorized shall be deemed a violation of this code and punishable as provided by Chapter [14.28](#) (Enforcement and Review). (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 811, Sec. 70, 2010; Ord. 778, Sec. 2, 2008)

~~14.80.070 Accessory Buildings. Repealed~~

~~Accessory buildings shall not be constructed prior to the commencement of construction of the main building and shall comply with Chapter [14.48](#) (Density and Dimensional Regulations). (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)~~

~~14.80.080 Docks and Over Water Structures. Repealed~~

~~Building permits shall be required for all docks, bridges or other over water structures and shall comply with the regulations of this title. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)~~

14.80.090 Signs.

Building permits shall be required for sign installations and shall comply with the regulations of Chapter [14.68](#) (Signs). (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008. Formerly 14.80.110)

14.80.100 Repairs and Maintenance.

Nothing in this code shall be deemed to prevent the strengthening or restoring to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting public safety, upon order of such official, nor to prevent the improvement of a single-family house without expanding its exterior dimensions. (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008. Formerly 14.80.120)

14.80.110 Certificate of Occupancy.

No building or structure shall be used or occupied until the Building Official has issued a certificate of occupancy except for accessory structures. Prior to the issuance of a certificate of occupancy all completed projects shall be accepted by the Planning and Public Works Departments. No certificate of occupancy may be issued for any dwelling units in a subdivision until all improvements required by a permit or this title have been completed, even where a completion security has been posted. (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008; Ord. 746, Sec. 13, 2007. Formerly 14.80.130)

14.80.120 Inspection of Improvements.

Prior to signing off the final inspection, the Building Official shall inspect all improvements on or adjacent to the site installed as a requirement of this title or as a condition of a permit. Any improvements found to be damaged by the builder shall be repaired prior to receiving final inspection sign-off. (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008. Formerly 14.80.140)

14.80.150 Fire-Extinguishing Systems.

Repealed by Ord. 778.

14.80.160 Automatic Fire-Extinguishing Systems Required.

Repealed by Ord. 778.

14.80.170 Installation.

Repealed by Ord. 778.

14.80.180 Sprinkler System Monitoring and Alarms.

Repealed by Ord. 778. (Ord. 694, Sec. 1, 2004; Ord. 657, Sec. 2, 2001; Ord. 501, 1995; Ord. 468, 1995)

EXHIBIT 2

**Chapter 14.84 Fire Code Amendments
As Attached**

Chapter 14.84 FIRE CODE

Sections:

14.84.010	Definitions
14.84.020	International Fire Code 2015 Edition Adopted
14.84.030	Applicability
14.84.040	Fire Marshal Approval
14.84.050	Hydrants to Be Served by Recognized Water Purveyor
14.84.060	Hydrant Standards
14.84.070	Piping and Flow Standards
14.84.080	Plan Approval Required
14.84.090	Plan Submittal Review
14.84.100	Modification
14.84.110	Obstruction Prohibited - Declared Nuisance - Abatement
14.84.120	Authority of Water Purveyor
14.84.130	Subsection 903 IFC 2015 Edition Superseded Repealed
14.84.140	Fire Extinguishing Systems Key Box System
14.84.150	Automatic Fire Extinguishing Sprinkler Systems Required
14.84.160	Installation Requirements Repealed
14.84.170	Sprinkler System Monitoring and Alarms Fire Alarm and Detection Systems
14.84.180	Fire Apparatus Access Roads
14.84.190	Address Identification

14.84.010 Definitions.

Chapter [14.08](#) contains definitions of terms and abbreviations used in this chapter if more specific than those in the International Fire Code. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.020 International Fire Code 201~~85~~ Edition Adopted.

(a) Except for those portions specified in subsection (b) of this section~~and Section 14.84.130~~, the International Fire Code 201~~85~~ Edition is hereby adopted in its entirety as adopted by the State of Washington for the purpose of describing regulations governing conditions hazardous to life and property, fire or explosion. Henceforth, the International Fire Code 201~~85~~ Edition shall be referred to as the IFC.

(b) The IFC is changed in the following respects:

(1) All adoptable appendices to the IFC, except Appendices A, J and L, are hereby adopted, incorporated by reference and made a part hereof as if fully set forth in this section. Where conflicts occur between the adopted appendices and Lake Stevens Municipal Code, Lake Stevens Municipal Code shall apply. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.030 Applicability.

The provisions of this chapter shall ~~supersede Sections 506.1 (Key Box), 507.5 (Hydrants) and 903 (Sprinklers)~~ be in addition to the, IFC 201~~85~~ Edition or current edition as adopted by the City of Lake Stevens pursuant to Section 14.84.020, and shall apply to all ~~commercial occupancy buildings, structures, conditions and operations in accordance with section 102 of the IFC~~ constructed or developed within the City limits, wherein the same shall be served by water mains and fire hydrants capable of delivering the required fire flow and installed as required by this chapter unless specifically exempted thereby, or unless waived or modified by the Fire Marshal pursuant to Section 14.84.100 (Modification). Decisions of the Fire Marshal are deemed to be made in the best interest, and with the concurrence, of an affected Fire District in the absence of any credible evidence to the contrary. A final determination of any dispute relating to an aforementioned Fire Marshal decision shall be made by an Appeals Board established by the City Council. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.040 Fire Marshal Approval.

No project subject to this chapter, ~~other than a building of R-3 and U-1 occupancy under the IBC,~~ shall have final approval until the Fire Marshal has verified that the provisions of this chapter are satisfied. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.050 Hydrants to Be Served by Recognized Water Purveyor.

All water mains and fire hydrants required here under shall be served by a recognized water purveyor or, in the absence of such, by alternate method(s) as approved by the Fire Marshal, except residential accessory buildings classified under the International Building Code as U with a lot size of 20,000 square feet or greater, whether platted or un-platted, provided there is no conflict with the requirements of the recognized water purveyor serving the building site. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.060 Hydrant Standards.

(a) Every development (subdivided or un-subdivided) that is served by a public water system shall include a system of fire hydrants sufficient to provide adequate fire protection for the buildings located or intended to be located within such development.

(b) The presumption established by this chapter is that to satisfy the standards set forth in subsection (c) of this section.

(c) The following hydrant standards shall apply as set forth herein unless waived or modified pursuant to Section [14.84.100](#) (Modification).

(1) Type. Any new hydrant installations under this chapter shall have not less than a five-inch main valve opening, two hose outlets having nominal diameters of two and one-half inches National Standard Thread (NST), and one engine port outlet having a nominal diameter of four and one-half inches NST fitted with a four-inch Storz coupling. All hydrant threads shall be National Standard Threads with seven and one-half threads per inch for two-and-one-half-inch hose outlets and four threads per inch for four-and-one-half-inch engine port outlets. Water lines that serve hydrants shall be at least six-inch lines, and, unless no other practicable alternative is available, no such lines shall be dead-end lines. If the hydrant is connected to a dead-end main line, the dead-end lines shall be a minimum of eight inches to the hydrant tee, or larger if necessary to provide required fire flows and be approved by the local water purveyor and the Fire Marshal.

(2) Spacing.

(i) Within areas exclusively developed or being exclusively developed for one and two family dwellings and U occupancy, maximum distance from a fire hydrant to a dwelling unit shall be 300 feet along a roadway. The maximum distance between hydrants in these areas shall be no greater than 600 feet.

(ii) For all other occupancy types, the maximum distance from a fire hydrant to a structure shall be 150 feet along a roadway. The maximum distance between hydrants in these areas shall be no greater than 300 feet.

(iii) When any portion of a commercial structure to be protected is in excess of 150 feet from a hydrant on a public street and when required by the Fire Marshal, there shall be provided on-site fire hydrants and mains capable of supplying the required fire flow. Water supply may consist of reservoirs, pressure tanks, elevator tanks, water mains or other fixed systems capable of supplying the required fire flow as approved by the Fire Marshal and the recognized water purveyor having jurisdiction over said project.

(3) Location.

(i) ~~Whenever possible, h~~Hydrants shall be located at street intersections; provided, that when such location results in spacing distances greater than allowed by this section, additional hydrants may be required between intersections; provided further, that when the required fire flow is greater than 2,000 gallons per minute (GPM), the number and location of hydrants shall be approved by the Fire Marshal.

(ii) For commercial buildings:

a. The minimum number of public and private hydrants required shall be determined by Table C102.1 of the IFC.

b. Hydrants shall be located no less than 40 feet from the building to be protected. Where hydrants cannot be located in accordance with this section, hydrant placement to include the use of wall hydrants shall be coordinated with the Fire Marshal. .

c. A hydrant shall be located not more than 25 feet from a fire department connection (FDC).

(iii) All hydrants shall be accessible to Fire Department apparatus by roadways meeting the requirements of ~~Section 503 of the IFC and~~ Appendix D of the IFC and LSMC 14.84.180.

(iv) When fire protection facilities are to be installed by the developer or permittee, such facilities shall be installed prior to any combustible construction being installed on site. Water mains and fire hydrants shall be capable of delivering the required fire flow to the site and shall remain the responsibility of the developer until accepted by the recognized water purveyors. When alternate provisions for protection are provided pursuant to Section [14.84.100](#) (Modification) the above requirements may be modified.

(v) When locating hydrants, consideration shall be given to:

a. Hazardous operations and the practicality of sound fire service practices (fences, roadways, barriers to operation, etc.);

b. The recommended location preferred by the water purveyor;

c. The required five-foot vehicle clear zone on each side of each hydrant.

(4) Installation. Hydrants shall stand plumb and be set to the finished grade. The bottom of the lowest outlet of the hydrant shall be no less than 18 inches or more than 36 inches above the grade. There shall be a 36-inch radius of clear area about the hydrant for the operation of hydrant wrench on the outlets and the control valve. The engine port shall face the street or, where the street cannot be clearly identified, shall face the most likely location of a fire truck while pumping, as determined by the Fire Marshal.

(d) Fire hydrants shall be protected from damage. Internal maintenance of public fire hydrants shall be the responsibility of the recognized water purveyor. Private hydrants shall be protected and maintained in accordance with NFPA 25. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.070 Piping and Flow Standards.

The following standards relating to water mains, hydrant branches, and fire flow shall apply, unless modified pursuant to Section [14.84.100](#) by the Fire Marshal:

(a) Hydrant Branches. Hydrant branches shall not have a domestic supply outlet and shall meet the design standards of the Snohomish County Public Utilities District No. 1.

(b) Service Main. New or replaced water mains serving fire hydrants shall meet the design standards of the Snohomish County Public Utilities District No. 1.

(c) Flow Requirements. Service mains supplying hydrants shall be designed to provide not less than 500 GPM at 20 pounds per square inch residual pressure over and above the computed maximum daily domestic consumption for the period of time specified in the Washington Survey and Rating Bureau's Grading Schedule, Table 4. In addition, service mains supplying hydrants shall provide the fire flow required to each building covered thereby at the number of GPM specified in IFC, Appendix B, except as to single-family dwellings. The Fire Marshal may require data or design standards from a registered professional engineer, and construction in accordance therewith, in order to assure that the fire flow required will be achieved. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.080 Plan Approval Required.

(a) Prior to the installation of any new hydrants or mains serving hydrants, the developer shall provide plans for review to the recognized water purveyor and Fire Marshal.

(b) Upon completed installation, and acceptance by the recognized water purveyor and the Fire Marshal, the Fire Marshal shall be provided with two copies of the accurate and identifiable as-built drawings or plans showing the location of all mains, hydrant branches, valves and fire

hydrants installed. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.090 Plan Submittal Review.

The Fire Marshal, prior to the issuance of a construction permit for any new or altered commercial building, plat development or residential complex, shall certify that the plans have been reviewed. If the plans are found to be in compliance with this chapter, IFC and applicable standards, a notice of approval for issuance of a building permit shall be forwarded to the Building Official. Such approval shall be based on the provisions of this chapter being satisfied either:

- (a) Prior to start of any construction;
- (b) Prior to the issuance of the certificate of occupancy for the building. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)
- (c) All applications for construction permits referenced in IFC Section 105.7 shall include the following:
 - (1) Completed City of Lake Stevens Permit application.
 - (2) Cut sheets for all devices to be altered or installed
 - (3) Shop drawings, floor plans and working plans with all notes, legends and calculations per applicable NFPA standard as referenced in Chapter 9 of the IFC.
 - (4) Evidence of contractor/system designer qualification.
 - (i) Sprinkler system: System designer, installer, and ITM personnel qualifications shall be in compliance with WAC 12-80 and RCW 18.160.
 - (ii) Fire alarm system: System designer, installer and ITM personnel qualifications shall be in compliance with section 907.11 of the IFC. System designer shall have a minimum level III National Institute for Certification in Engineering Technologies (NICET) certification for fire alarm systems.
 - (iii) Hood suppression system: System designer, installer and ITM personnel shall be trained and certified by the manufacturer of the system for which design or work is to be performed.~~have a certificate of design qualification issued by the suppression system manufacturer.~~

14.84.100 Modification.

(a) Where there are practical difficulties involved in carrying out the provisions of this code or provisions of the IFC, the Fire Marshal shall have the authority to grant modifications for individual cases, provided the Fire Marshal shall first find that special individual reason makes the strict letter of this code or provisions of the IFC impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety requirements.

(b) Modification requests shall be in writing, state the reasons therefore, and be provided to the Fire Marshal for review. A completed fire code modification application is required to be submitted as notice of written request. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.110 Obstruction Prohibited - Declared Nuisance - Abatement.

Obstructing the view, by any means, of a fire hydrant for a distance of 75 feet from any direction of vehicular approach is prohibited. Any violation of this section is declared a public nuisance, subject to immediate abatement and application of the civil penalty provided for herein. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.120 Authority of Water Purveyor.

Nothing in this chapter, nor any rules and regulations as may be adopted by the Fire Marshal pursuant to this chapter, shall be construed to prohibit water purveyors from imposing more stringent requirements for the construction of water mains and fire hydrants. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.130 Section 903 of the IFC Superseded.

~~Section 903 of the IFC is deleted in its entirety and replaced by Sections 14.84.140 through 14.84.170. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008) Repealed~~

14.84.140 Fire Extinguishing Systems Key Box System.

~~(a) Fire extinguishing systems required in this fire code shall be installed in accordance with the requirements of this section.~~

~~(1) The Fire Department Connections shall not be attached to an exterior wall of the protected structure. The location of the Fire Department Connections shall be approved by the Fire Marshal.~~

~~(2) Rooms housing the control valves and sprinkler riser(s) shall be located in such a manner as to allow the door to exit directly to the outside of the structure and be a separate and distinct~~

~~room. The room shall not be used for the storage of any material. This standard is not required in R-3 and R-4 occupancies. An approved key box system shall be required on all new and existing commercial buildings, and shall meet the following requirements in addition to section 506 of the IFC.~~

(13) The type and model key box system required *shall* be The Knox Company and based on the criteria listed below:

(i) Buildings with less than five stories: Model 3200 series with side hinge.

(ii) Hazardous Materials Facilities with site specific plans per Snohomish County LEPC: Data Storage Cabinet.

(iii) Buildings of five or more stories: Data Storage Cabinet.

The Fire Marshal *may* approve other data storage boxes and Hazardous Material Data Cabinets which are equivalent to those listed herein.

(iv) Keys to the riser room, main entrance, fire alarm panel, pull stations, elevator and other building equipment rooms are to be locked inside the key box.

(v) Whenever the main entrance is located more than 100 feet away from the riser room key box, a second key box shall be installed at the main entrance.

(vi) Key boxes shall be mounted within 5 feet of the door to be served and at a height no more than 5 feet off of the finished floor or as approved by the fire marshal.

~~(4) In buildings used for high piled combustible storage, fire protection shall be in accordance with Chapter 32 of the IFC.~~

~~(b) For the purposes of this section, area separation walls shall not define separate buildings.~~

~~(c) Alternative automatic fire extinguishing systems complying with Section 904 of the IFC, shall be permitted in lieu of automatic sprinkler protection where recognized by the applicable standard and approved by the Fire Marshal. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008) Repealed~~

14.84.150 Automatic ~~Fire Extinguishing Systems~~ Sprinkler Systems Required.

(a) ~~In addition to the requirements of section 903 of the IFC, Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in this section with the exception of spaces or areas in telecommunications buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries~~

~~and standby engines, provided those spaces or areas are equipped throughout with an automatic fire alarm system and are separated from the remainder of the building by a wall with a fire-resistance rating of not less than one hour and a floor/ceiling assembly with a fire-resistance rating of not less than two hours.~~ shall be provided when any of the following conditions are met:

- (1) All newly constructed ~~structures~~ buildings in excess of 10,000 square feet shall be provided with an approved automatic sprinkler system.
 - (2) Any existing ~~structure~~ building that is modified to increase the square footage of the structure shall be provided with an approved sprinkler system if the total square footage of the new and existing areas exceeds 10,000 square feet.
- (b) Fire department connections and fire sprinkler riser rooms shall comply with the following:
- (1) The Fire Department Connections shall not be attached to an exterior wall of the protected structure. The location of the Fire Department Connections shall be approved by the Fire Marshal.
 - (2) Rooms housing the control valves and sprinkler riser(s) shall be located in such a manner as to allow the door to exit directly to the outside of the structure and be a separate and distinct room. The room shall not be used for the storage of any material. This standard is not required in R-3, R-4 or IRC occupancies.

~~An automatic sprinkler system shall be installed in the following Group A occupancies:~~

- ~~(1) An automatic sprinkler system shall be provided throughout buildings and portions thereof used as Group A occupancies as provided in this section. For Group A-1, A-2, A-3, and A-4 occupancies, the automatic sprinkler system shall be provided throughout the floor area where the Group A-1, A-2, A-3 or A-4 occupancy is located, and in all floors between the Group A occupancy and the level of exit discharge. For Group A-5 occupancies, the automatic sprinkler system shall be provided in the spaces indicated in subsection (b)(6) of this section.~~
- ~~(2) Group A-1. An automatic sprinkler system shall be provided for Group A-1 occupancies where one of the following conditions exists:~~
 - ~~(i) The fire area exceeds 10,000 square feet (929 square meters);~~
 - ~~(ii) The fire area has an occupant load of 300 or more;~~

- ~~(iii) The fire area is located on a floor other than the level of exit discharge; or~~
- ~~(iv) The fire area contains a multi-theater complex.~~
- ~~(3) Group A-2. An automatic sprinkler system shall be provided for Group A-2 occupancies where one of the following conditions exists:~~
 - ~~(i) The fire area exceeds 5,000 square feet (464.5 square meters);~~
 - ~~(ii) The fire area has an occupant load of 300 or more; or~~
 - ~~(iii) The fire area is located on a floor other than the level of exit discharge.~~
- ~~(4) Group A-3. An automatic sprinkler system shall be provided for Group A-3 occupancies where one of the following conditions exists:~~
 - ~~(i) The fire area exceeds 10,000 square feet (929 square meters);~~
 - ~~(ii) The fire area has an occupant load of 300 or more; or~~
 - ~~(iii) The fire area is located on a floor other than the level of exit discharge.~~
- ~~(5) Group A-4. An automatic sprinkler system shall be provided for Group A-4 occupancies where one of the following conditions exists:~~
 - ~~(i) The fire area exceeds 10,000 square feet (929 square meters);~~
 - ~~(ii) The fire area has an occupant load of 300 or more; or~~
 - ~~(iii) The fire area is located on a floor other than the level of exit discharge.~~
- ~~(6) Group A-5. An automatic sprinkler system shall be provided in concession stands, retail areas, press boxes, and other accessory use areas in excess of 1,000 square feet (93 square meters).~~
- ~~(7) Nightclub. An automatic sprinkler system shall be provided throughout Group A-2 nightclubs as defined in the International Fire Code 2015 Edition.~~
- ~~(8) Group B. An automatic sprinkler system shall be provided throughout buildings containing a Group B occupancy where one of the following conditions exists:~~
 - ~~(i) Where a Group B fire area exceeds 10,000 square feet (929 square meters);~~

~~(ii) —Where a Group B fire area is located more than three stories above grade; or~~

~~(iii) —Where the combined area of all Group B fire areas on all floors, including any mezzanines, exceeds 10,000 square feet (929 square meters).~~

~~(iv) —An automatic sprinkler system shall be installed throughout all fire areas containing a Group B ambulatory health care facility occupancy when either of the following conditions exists at any time:~~

~~a. —Four or more care recipients are incapable of self-preservation.~~

~~b. —One or more care recipients who are incapable of self-preservation are located at other than the level of exit discharge serving and occupancy.~~

~~(9) —Group E. An automatic sprinkler system shall be provided for Group E occupancies as follows:~~

~~(i) —Throughout all Group E fire areas greater than 10,000 square feet (929 square meters) in area.~~

~~(ii) —Throughout every portion of educational buildings below the level of exit discharge.~~

~~(iii) —Throughout all newly constructed Group E occupancies having an occupant load of 51 or more for more than 12 hours per week or four hours in any one day. A minimum water supply meeting the requirements of NFPA 13 2013 Edition shall be required. The Fire Marshal may reduce the fire flow requirement for buildings that are protected by an approved automatic sprinkler system.~~

~~—For the purpose of this section, additions exceeding 60 percent of the value of such building or structure, or alterations and repairs to any portion of a building or structure within a 12-month period that exceed 100 percent of the value of such building or structure, shall be considered new construction.~~

~~—Exceptions:~~

~~—Portable school classrooms shall be exempt from the requirement contained in this subsection (b)(8), provided the aggregate area of clusters of portable school classrooms does not exceed 6,000 square feet with an occupant load of 50 or less and clusters of portable school classrooms shall be separated as required in Chapter 5 of International Building Code.~~

~~—Group E Day Care. When not required by other provisions of this chapter, a fire extinguishing system installed in accordance with NFPA 13 2013 may be used for increases and substitutions allowed in Sections 504.2 and 506.3 (Automatic Sprinkler System Increase) and Table 601 (Fire Resistance Rating Requirements for Building Elements) of the International Building Code.~~

~~(10) Group F. An automatic sprinkler system shall be provided throughout all buildings containing a Group F occupancy where one of the following conditions exists:~~

~~(i) Where a Group F fire area exceeds 10,000 square feet (929 square meters);~~

~~(ii) Where a Group F fire area is located more than three stories above grade; or~~

~~(iii) Where the combined area of all Group F fire areas on all floors, including any mezzanines, exceeds 10,000 square feet (929 square meters).~~

~~—Woodworking Operations. An automatic sprinkler system shall be provided throughout all Group F-1 occupancy fire areas that contain woodworking operations in excess of 2,500 square feet in area (232 square meters) which generate finely divided combustible waste or which use finely divided combustible materials.~~

~~(11) Group H. An automatic sprinkler system shall be installed in high-hazard occupancies:~~

~~(i) Group H-5 Occupancies. An automatic sprinkler system shall be installed throughout buildings containing Group H-5 occupancies. The design of the sprinkler system shall not be less than that required under the International Building Code for the occupancy hazard classifications in accordance with the following table:~~

~~Group H-5 Sprinkler Design Criteria~~

Location	Occupancy Hazard Classification
Fabrication areas	Ordinary Hazard Group 2
Service corridors	Ordinary Hazard Group 2

Storage rooms without dispensing	Ordinary Hazard Group 2
Storage rooms with dispensing	Extra Hazard Group 2
Corridors	Ordinary Hazard Group 2

~~—Where the design area of the sprinkler system consists of a corridor protected by one row of sprinklers, the maximum number of sprinklers required to be calculated is 13.~~

~~—Pyroxylin Plastics. An automatic sprinkler system shall be provided in buildings, or portions thereof, where cellulose nitrate film or pyroxylin plastics are manufactured, stored or handled in quantities exceeding 100 pounds (45 kg).~~

~~(12)—Group I. An automatic sprinkler system shall be provided throughout buildings with a Group I fire area.~~

~~—Exception: An automatic sprinkler system installed in accordance with Section 14.84.160(c), (d) or (e) shall be allowed in Group I-1 facilities.~~

~~(13)—Group M. An automatic sprinkler system shall be provided throughout buildings containing a Group M occupancy where one of the following conditions exists:~~

- ~~(i)—Where a Group M fire area exceeds 10,000 square feet (929 square meters);~~
- ~~(ii)—Where a Group M fire area is located more than three stories above grade; or~~
- ~~(iii)—Where the combined area of all Group M fire areas on all floors, including any mezzanines, exceeds 10,000 square feet (929 square meters).~~
- ~~(iv)—A Group M occupancy used for the display and sale of upholstered furniture or mattresses exceeds 5,000 square feet~~

~~—High Piled Storage. An automatic sprinkler system shall be provided as required in Chapter 32 of the IFC in all buildings of Group M where storage of merchandise is in high-piled or rack storage arrays.~~

~~(14)—Group R. An automatic sprinkler system installed in accordance with Section 14.84.160 shall be provided throughout all buildings with a Group R fire area to include R-1, R-2, and R-3 occupancies.~~

~~—Exceptions:~~

~~—R-1 congregate living facilities (transient) with 10 or fewer occupants are permitted to comply with the construction requirements for Group R-3.~~

~~—R-3 buildings that do not contain more than two dwelling units. Adult care facilities that provide accommodations for five or fewer persons of any age for less than 24 hours. Child care facilities that provide accommodations for five or fewer persons of any age for less than 24 hours. Congregate living facilities with 16 or fewer persons. Adult care within a single-family home, adult family homes and family child day care homes are permitted to comply with the International Residential Code 2015 Edition. Foster family care homes licensed by Washington State are permitted to comply with the International Residential Code 2015 Edition, as an accessory use to a dwelling for six or fewer children including those of the resident family.~~

~~(15) Group S. An automatic sprinkler system shall be provided throughout all buildings containing a Group S occupancy where one of the following conditions exists:~~

~~(i) Where a Group S fire area exceeds 10,000 square feet (929 square meters);~~

~~(ii) Where a Group S fire area is located more than three stories above grade plane;
or~~

~~(iii) Where the combined area of all Group S fire areas on all floors, including any mezzanines, exceeds 10,000 square feet (929 square meters).~~

~~(iv) A Group S-1 fire area used for the storage of commercial trucks or buses where the fire area exceeds 10,000 square feet (929 square meters).~~

~~a. Repair Garages. An automatic sprinkler system shall be provided throughout all buildings used as repair garages in accordance with Section 406 of the International Building Code 2015 Edition, as follows:~~

~~1. Buildings two or more stories in height, including basements, with a fire area containing a repair garage exceeding 10,000 square feet (929 square meters).~~

~~2. One-story buildings with a fire area containing a repair garage exceeding 10,000 square feet (929 square meters).~~

~~3. Buildings with a repair garage servicing vehicles parked in the basement.~~

~~4.—A Group S-1 fire area used for the repair of commercial trucks or buses where the fire area exceeds 10,000 square feet (929 square meters).~~

~~b.—Bulk Storage of Tires. Buildings and structures where the area for the storage of tires exceeds 20,000 cubic feet (566 cubic meters) shall be equipped throughout with an automatic sprinkler system in accordance with Section 14.84.160(a).~~

~~(16)—Group S-2. An automatic sprinkler system shall be provided throughout buildings classified as an enclosed parking garage in accordance with Section 406.4 of the International Building Code 2015 Edition.~~

~~(i)—Where enclosed parking garage is located beneath other groups.~~

~~—Exception: Enclosed parking garages located beneath Group R-3 occupancies.~~

~~(ii)—Where the fire area of the enclosed parking garage exceeds 10,000 square feet (929 square meters).~~

~~(iii)—Commercial Parking Garages. An automatic sprinkler system shall be provided throughout buildings used for commercial storage of automobiles, trucks or buses.~~

~~(17)—All Occupancies except Groups R-3 and U. An automatic sprinkler system shall be installed in the locations set forth in subsections (b) (16) (i) through (iv) of this section. Exception: Group R-3 and Group U.~~

~~(i)—Stories and Basements without Openings. An automatic sprinkler system shall be installed in every story or basement of all buildings where the floor area exceeds 1,500 square feet (139.4 square meters) and where there is not provided at least one of the following types of exterior wall openings:~~

~~a.—Openings below grade that lead directly to ground level by an exterior stairway complying with Section 1009 of the IFC or an outside ramp complying with Section 1010 of the IFC. Openings shall be located in each 50 linear feet (15,240 millimeters), or fraction thereof, of exterior wall in the story on at least one side. The required openings shall be distributed such that the lineal distance between adjacent openings does not exceed 50 feet (15,240 mm).~~

~~b.—Openings entirely above the adjoining ground level totaling at least 20 square feet (1.86 meters squared) in each 50 linear feet (15,240 mm) or fraction thereof of exterior wall in the story on at least one side. The required openings~~

shall be distributed such that the lineal distance between adjacent openings does not exceed 50 feet (15,240 mm).

~~(ii) Opening Dimensions and Access. Openings shall have a minimum dimension of not less than 30 inches (762 millimeters). Such openings shall be accessible to the Fire Department from the exterior and shall not be obstructed in a manner that firefighting or rescue cannot be accomplished from the exterior.~~

~~(iii) Openings on One Side Only. Where openings in a story are provided on only one side and the opposite wall of such story is more than 75 feet (22,860 mm) from such openings, the story shall be equipped throughout with an approved automatic sprinkler system, or openings as specified above shall be provided on at least two sides of the story.~~

~~(iv) Basements. Where any portion of a basement is located more than 75 feet (22,860 millimeters) from openings required by subsection (b)(16)(i) of this section, the basement shall be equipped throughout with an approved automatic sprinkler system.~~

~~(v) Rubbish and Linen Chutes. An automatic sprinkler system shall be installed at the top of rubbish and linen chutes and in their terminal rooms. Chutes extending through three or more floors shall have additional sprinkler heads installed within such chutes at alternate floors. Chute sprinklers shall be accessible for servicing.~~

~~(vi) Buildings More Than 55 Feet in Height. An automatic sprinkler system shall be installed throughout buildings with a floor level having an occupant load of 30 or more that is located 55 feet (16,764 millimeters) or more above the lowest level of fire department vehicle access.~~

~~—Exceptions:~~

~~a. Airport control towers.~~

~~b. Open parking structures.~~

~~c. Occupancies in Group F-2.~~

~~(vii) During Construction. Automatic sprinkler systems required during construction, alteration and demolition operations shall be provided in accordance with Section 1413 IFC 2012 Edition.~~

~~(viii) — Ducts Conveying Hazardous Exhausts. Where required by the International Mechanical Code, automatic sprinklers shall be provided in ducts conveying hazardous exhaust, flammable or combustible materials.~~

~~—Exception: Ducts where the largest cross-sectional diameter of the duct is less than 10 inches (254 millimeters).~~

~~(ix) — Commercial Cooking Operations. An automatic sprinkler system shall be installed in a commercial kitchen exhaust hood and duct system where an automatic sprinkler system is used to comply with Section 904 of the IFC.~~

~~(x) — Other Required Suppression Systems. In addition to the requirements of this section, the provisions indicated in the following table also require the installation of a suppression system for certain buildings and areas:~~

Section	Subject
914.2.1	Covered malls
914.3.1	High-rise buildings
914.4.1	Atriums
914.5.1	Underground structures
914.6.1	Stages
914.7.1	Special amusement buildings
914.8.2, 914.8.5	Aircraft hangers
914.9	Flammable finishes
914.10	Drying Rooms
914.11.1	Group B ambulatory health care facilities
1028.6.2	Smoke-protected seating
2108.2	Dry cleaning plants
2108.3	Dry cleaning machines
2404.2	Spray finishing in Group A, E, I, or R

2309.3.2.6.2	Hydrogen motor fuel dispensing area canopies
2404.4	Spray booths and rooms
2405.2	Dip tank rooms Group A, I, R
2405.4.1	Dip tanks
2405.9.1	Hardening & tempering tanks
2703.10	HPM facilities
2703.10.1	HPM work station exhaust
2703.10.2	HPM gas cabinets
2703.10.3	HPM corridors
2703.10.4	HPM exhaust ducts
2703.10.4.1	HPM noncombustible ducts
2703.10.4.2	HPM combustible ducts
2807.3	Lumber production conveyer rooms
2808.7	Recycling facility conveyer rooms
3006.1	Class A & B ovens
3006.2	Class C & D ovens
Table 3206.2	Storage fire protection
3206.4	Storage
5003.8.4.1	Gas rooms
5003.8.5.3	Exhausted enclosures
5004.5	Indoor storage of hazardous materials
5005.1.8	Indoor dispensing of hazardous materials
5104.1.1	Aerosol warehouses

5106.3.2	Aerosol display and merchandising areas
5204.5	Storage of more than 1,000 cubic feet of loose combustible fibers
5306.2.1	Exterior medical gas storage room
5306.2.2	Interior medical gas storage room
5306.2.3	Medical gas storage cabinet
5606.5.2.1	Storage of smokeless propellant
5606.5.2.3	Storage of small arms primers
5704.3.7.5.1	Flammable & combustible liquid storage rooms
5704.3.8.4	Flammable & combustible liquid storage warehouses
5705.3.7.3	Flammable & combustible liquid gas Group H-2 or H-3 areas
6004.1.2	Gas cabinets for highly toxic & toxic gas
6004.1.3	Exhausted enclosures for highly toxic & toxic gas
6004.2.2.6	Gas rooms for highly toxic & toxic gas
6004.3.3	Outdoor storage for highly toxic & toxic gas
6504.1.1	Pyroxylin plastic storage cabinets
6504.1.3	Pyroxylin plastic storage vaults

6504.2	Pyroxylin plastic storage & manufacturing
International Building Code	Sprinkler requirements as set forth in Section 903.2.13 of the International Building Code

~~(Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)~~Repealed

14.84.160 Installation Requirements.

~~Automatic sprinkler systems shall be designed and installed in accordance with this section.~~

~~(a) — NFPA 13 Sprinkler Systems. Where the provisions of this fire code require that a building or portion thereof be equipped throughout with an automatic sprinkler system in accordance with this section, sprinklers shall be installed throughout in accordance with NFPA 13 2013 Edition except as provided in this chapter.~~

~~(b) — Exempt Locations. Automatic sprinklers shall not be required in the following rooms or areas where such rooms or areas are protected with an approved automatic fire detection system in accordance with Section 907.2 of the IFC that will respond to visible or invisible particles of combustion. Sprinklers shall not be omitted from any room merely because it is damp, of fire-resistance-rated construction or contains electrical equipment.~~

~~(1) — Any room where the application of water, or flame and water, constitutes a serious life or fire hazard.~~

~~(2) — Any room or space where sprinklers are considered undesirable because of the nature of the contents, when approved by the Fire Marshal.~~

~~(3) — Generator and transformer rooms separated from the remainder of the building by walls and floor/ceiling or roof/ceiling assemblies having a fire-resistance rating of not less than two hours.~~

~~(4) — In rooms or areas that are of noncombustible construction with wholly noncombustible contents.~~

~~(5) — Fire service access elevator machine rooms and machinery spaces.~~

~~(c)—NFPA 13R Sprinkler Systems. Where allowed in buildings of Group R, up to and including four stories in height, automatic sprinkler systems shall be installed throughout in accordance with NFPA 13R 2013 Edition.~~

~~(1)—Balconies. Sprinkler protection shall be provided for exterior balconies and ground floor patios of dwelling units where the building is of Type V construction. Sidewall sprinklers that are used to protect such areas shall be permitted to be located such that their deflectors are within one inch (25 mm) to six inches (152 mm) below the structural members, and a maximum distance of 14 inches (356 mm) below the deck of the exterior balconies that are constructed of open wood joist construction.~~

~~—Exception: Sprinkler protection is exempt if there is no roof, canopy or upper deck projecting over the balcony or deck.~~

~~(d)—NFPA 13D Sprinkler Systems. Where allowed, automatic sprinkler systems installed in one and two family dwellings shall be installed throughout in accordance with NFPA 13D 2013 Edition.~~

~~(e)—Quick Response and Residential Sprinklers. Where automatic sprinkler systems are required by this fire code, quick response or residential automatic sprinklers shall be installed in the following areas in accordance with NFPA standards and other listings:~~

~~(1)—Throughout all spaces within a smoke compartment containing patient sleeping units in Group I-2 in accordance with the International Building Code.~~

~~(2)—Dwelling units and sleeping units in Group R and I-1 occupancies.~~

~~(3)—Light hazard occupancies as defined in NFPA 13 2013 Edition.~~

~~(f)—Obstructed Locations. Automatic sprinklers shall be installed with due regard to obstructions that will delay activation or obstruct the water distribution pattern. Automatic sprinklers shall be installed in or under covered kiosks, displays, booths, concession stands, or equipment that exceeds four feet (1,219 mm) in width. Not less than a three foot (914 mm) clearance shall be maintained between automatic sprinklers and the top of piles of combustible fibers.~~

~~—Exception: Kitchen equipment under exhaust hoods protected with a fire extinguishing system in accordance with Section 904 of the IFC.~~

~~(g)—Actuation. Automatic sprinkler systems shall be automatically actuated unless specifically provided for in this fire code.~~

~~(h) —Water Supplies. Water supplies for automatic sprinkler systems shall comply with this section and NFPA standards. The potable water supply shall be protected against backflow in accordance with the requirements of this section and the Uniform Plumbing Code 2015 Edition.~~

~~(1) —Domestic Services. Where the domestic service provides the water supply for the automatic sprinkler system, the supply shall be in accordance with this section.~~

~~(2) —Limited Area Sprinkler Systems. Limited area sprinkler systems serving fewer than 20 sprinklers on any single connection are permitted to be connected to the domestic service where a wet automatic standpipe is not available. Limited area sprinkler systems connected to domestic water supplies shall comply with each of the following requirements:~~

~~(i) —Valves shall not be installed between the domestic water riser control valve and the sprinklers. Exception: An approved indicating control valve supervised in the open position in accordance with Section 14.84.170.~~

~~(ii) —The domestic service shall be capable of supplying the simultaneous domestic demand and the sprinkler demand required to be hydraulically calculated by NFPA 13, NFPA 13R or NFPA 13D 2013 Edition.~~

~~(3) —Residential Combination Services. A single combination water supply shall be permitted; provided, that the domestic demand is added to the sprinkler demand as required by NFPA 13R 2013 Edition.~~

~~(4) —Secondary Water Supply. A secondary on-site water supply equal to the hydraulically calculated sprinkler demand, including the hose stream requirement, shall be provided for high-rise buildings in Seismic Design Category C, D, E or F as determined by the International Building Code. The secondary water supply shall have a duration not less than 30 minutes as determined by the occupancy hazard classification in accordance with NFPA 13 2013 Edition. Exception: Existing buildings.~~

~~(i) —Hose Threads. Fire hose threads used in connection with Fire Department Connections shall be a four-inch Storz coupling. Fire hose threads used in connection with interior standpipe connections shall be to National Standard and of sizing in accordance with Section 905 of IFC 2015 Edition. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)Repealed~~

14.84.170 ~~Sprinkler System Monitoring and~~ Fire Alarm and Detection Systems.

(a) ~~Systems~~Alarms. All new fire alarm systems shall be addressable systems. Only one fire panel per building, a fire wall or other means of separation for this purpose does not constitute two separate spaces requiring individual panels, unless approved by the Fire Marshal. Combination alarms will not be allowed within the City Limits. For purpose of this section, combination alarm shall include devices combining burglary and fire alarms, devices combining burglary and hold-up alarms, and devices combining burglary and trouble alarms. There must be a distinct separation in the transmittal of any specific alarm activation. Fire alarm control panels shall be installed in the sprinkler riser room and an annunciator panel shall be installed at the main entrance. For non-sprinklered buildings, the FACP location shall be ~~coordinated~~ with approved by the Fire Marshal.

(b) ~~All valves controlling the water supply for automatic sprinkler systems, pumps, tanks, water levels and temperatures, critical air pressures and water flow switches on all sprinkler systems shall be electrically supervised by a listed fire alarm control panel.~~

~~—Exceptions:~~

~~(1) Automatic sprinkler systems protecting one and two family dwellings.~~

~~(i) Automatic sprinkler systems installed in accordance with NFPA 13R where a common supply main is used to supply both domestic water and the automatic sprinkler system, and a separate shutoff valve for the automatic sprinkler system is not provided.~~

~~(ii) Jockey pump control valves that are sealed or locked in the open position.~~

~~(iii) Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position.~~

~~(iv) Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position.~~

~~(v) Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.~~Repealed

(c) Signals. Alarm, supervisory and trouble signals shall be distinctly different and shall be automatically transmitted to an approved-UL listed central station, remote supervising station or proprietary supervising station as defined in NFPA 72 ~~2013 Edition or, when approved by the Fire Marshal, shall sound an audible signal at a constantly attended location.~~

Exceptions:

(1) Underground key or hub valves in roadway boxes provided by the City of Lake Stevens or public utility are not required to be monitored.

(2) Backflow prevention device test valves, located in limited area sprinkler system supply piping, shall be locked in the open position. In occupancies required to be equipped with a fire alarm system, the backflow preventer valves shall be electrically supervised by a tamper switch installed in accordance with NFPA 72 ~~2013 Edition~~ and separately annunciated.

(d) ~~Alarms~~Occupant Notification. ~~Approved audible devices shall be connected to all automatic sprinkler systems. Such sprinkler water flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building in an approved location. Where a fire alarm control panel is installed for the purpose of sprinkler water flow or alternative automatic fire-extinguishing system monitoring, the protected premise shall be provided with occupant notification in accordance with NFPA 72.~~

~~Exceptions:~~

~~(1) — Looped, non-stagnant automatic sprinkler systems in compliance with NFPA 13D 2013 Edition and the International Residential Code 2015 Edition.~~

~~—Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.~~

~~(e) — Floor Control Valves. Approved supervised control valves shall be provided at the point of connection to the riser on each floor in high-rise buildings.~~

~~(f) — Testing and Maintenance. Sprinkler systems shall be tested and maintained in accordance with Sections 901 through 903 and 907 through 914 IFC, NFPA 13 2013 Edition and NFPA 72 2013 Edition.~~

~~(g) — Existing Buildings. The provisions of this section are intended to provide a reasonable degree of safety in existing structures not complying with the minimum requirements of the International Building Code by requiring installation of an automatic fire-extinguishing system.~~

~~(1) — Pyroxylin Plastics. All structures occupied for the manufacture or storage of articles of cellulose nitrate (pyroxylin) plastic shall be equipped with an approved automatic fire-extinguishing system where required in Chapter 64 IFC 2012 Edition.~~

~~(2) — Group I-2. An automatic sprinkler system shall be provided throughout Group I-2 fire areas where required in Chapter 11 IFC 2015 Edition. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008; Ord. 694, Sec. 2, 2004; Ord. 657, Sec. 4, 2001; Ord. 468, Sec. 3, 1995) Repealed~~

14.84.180 Fire Apparatus Access Roads.

(a) Where Required. Fire apparatus access roads shall be provided and maintained in accordance with Sections (a)(1) through (a)(3).

(1) Buildings and facilities. Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet (45 720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility. For the purpose of this section, residential private drives and residential shared access drives shall not constitute as an approved fire apparatus access road.

Exceptions:

1. The Fire Marshal is authorized to increase the dimension of 150 feet (45 720 mm) where any of the following conditions occur:

1.1. The building is equipped throughout with an approved automatic sprinkler system installed in accordance with LSMC 14.84.150

1.2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an approved alternative means of fire protection is provided. ~~There are not more than two Group U occupancies or the building is on a residential lot and not to be used as a dwelling.~~

2. Where approved by the Fire Marshal, fire apparatus access roads shall be permitted to be exempted or modified for solar photovoltaic power generation facilities.

(2) Additional access. The Fire Marshal is authorized to require more than one fire apparatus access road based on the potential for impairment of a single road by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access.

(3) High-piled storage. Fire department vehicle access to buildings used for high-piled combustible storage shall comply with the applicable provisions of Chapter 32 of the IFC 2015 Edition.

(b) Specifications. Fire apparatus access roads shall be installed and arranged in accordance with Sections (b)(1) through (b)(8).

(1) Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6 of the IFC 2015 Edition, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

(2) Authority. The Fire Marshal shall have the authority to require or permit modifications to the required access widths where they are inadequate for fire or rescue operations or where necessary to meet the public safety objectives of the jurisdiction.

(3) Surface. Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be surfaced so as to provide all-weather driving capabilities.

(4) Turning radius. The required turning radius of a fire apparatus access road shall be determined by the Fire Marshal.

(5) Dead ends. Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) in length shall be provided with an approved area for turning around fire apparatus.

(6) Bridges and elevated surfaces. Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with AASHTO HB-17. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges where required by the Fire Marshal. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces that are not designed for such use, approved barriers, approved signs or both shall be installed and maintained where required by the Fire Marshal.

(7) Grade. The grade of the fire apparatus access road shall be within the limits established by the Fire Marshal based on the fire department's apparatus.

(8) Angles of approach and departure. The angles of approach and departure for fire apparatus access roads shall be within the limits established by the Fire Marshal based on the fire department's apparatus.

(c) Marking. Fire lanes shall be marked with painting/outlining or signage or a combination thereof as outlined below. Requirements for fire lanes to be marked using both paint and signs in conjunction shall be determined by the Fire Marshal. Said specifications shall include, but are not limited to the following:

(1) Signs shall measure 12 inches by 18 inches and have red letters on a white reflective background.

(2) Signs shall be metal construction only. Plastic or wooden signs are not acceptable.

(3) Signs shall be mounted at a minimum height of four (4) feet to the maximum of seven (7) feet.

(4) Signs shall be placed along the fire lane at intervals not to exceed ~~fifty~~ one hundred (100~~50~~) feet and as designated by the Fire Marshal.

(5) Signs and striping shall be required on both sides of a fire lane when the fire lane is less than twenty-six (26) feet in width.

(6) Outlining or painting the fire lane and hydrant zone on the roadway surfaces shall be done as follows:

(i) Curb top and side shall be painted red and the words, "NO PARKING-FIRE LANE" shall be stenciled in reflective white on the top and side of all red curbs at a maximum interval of 50 feet. Letters shall be a minimum of three inches (3") in height with a minimum $\frac{3}{4}$ inch stroke.

(ii) Alternatively, if the roadway has no curbing, a 6 inch wide red stripe with the words "NO PARKING-FIRE LANE" in reflective white may be painted along the curb and parallel with the roadway. The lettering shall be a minimum 3 inches high with a $\frac{3}{4}$ inch stroke.

NO PARKING-FIRE LANE

(7) Existing fire lanes shall continue in effect as installed until such time as they are in need of re-stripping due to wear or re-paving. Responsibility for properly maintaining the fire lanes and signs shall be that of the owner of the property or owner's designee.

(d) Obstruction of fire apparatus access roads. Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Sections (b)(1) and (b)(2) shall be maintained at all times.

(1) Traffic calming devices. Traffic calming devices shall be prohibited unless approved by the Fire Marshal.

14.84.190 Address Identification

(a) In addition to the requirements of section 505 of the IFC, new and existing buildings shall be provided with approved address numbers or letters. The size of each character shall be as specified in Table 14.84.190.1. They shall be installed on a contrasting background and be plainly visible from the street or road fronting the property. When required by the code official, address numbers shall be provided in additional approved locations to

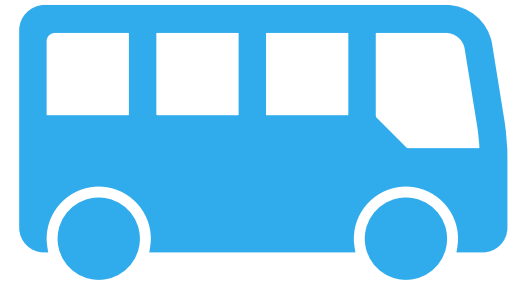
facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure. Address numbers shall be maintained.

Table 14.84.190.1 Address Numbering Size Table

<u>DISTANCE FROM STREET OR ROAD</u>	<u>MINIMUM SIZE</u>
<u>0 – 50 feet</u>	<u>6" H x 3/4" Stroke Width</u>
<u>51 – 150 feet</u>	<u>8" H x 1" Stroke Width</u>
<u>151 – 200 feet</u>	<u>10" H x 1 1/4" Stroke Width</u>
<u>201 feet and farther</u>	<u>12" H x 1 1/2" Stroke Width</u>

Transportation Benefit District Funding Discussion

City Council
January 26, 2020



City of Lake Stevens Transportation Benefit District Overview

- Transportation Benefit District Established December 18, 2018
 - Ordinance 1043
- Benefit District Assumed by City January 8, 2019
 - Ordinance 1044
- Adoption of Material Change Policy January 22, 2019
 - Resolution 2019-01
- Funding Mechanism N/A

Total Transportation Strategy: Categories of Need



Intermediate and Direct Benefit Projects

Smaller projects with
significant benefit
(congestion relief,
commercial access, safety)



TIP and Comprehensive Plan (these plans have some overlapping projects)

Large capital projects
typically beyond city funding
capacity ("One project
consumes entire budget type
project")



Maintenance

Significant backlog
Annual maintenance and
restoration

- Overlays
- Crack Sealing
- Shoulder Work
- Signage

Transportation Revenue Sources

- Street Fund
 - MVFT - \$665,460
- General Fund to Street
 - 2020 - \$1,748,603
- REET 2 : Example
 - Main Street
 - S. Lake Stevens Rd
 - 24th St SE/ 91st Ave SE Extension
- Grants: Examples
 - 20th Street SE - \$5,103,000
 - 20th Street SE BAT Lane – \$1,822,000
 - S. Lake Stevens - \$1,502,000
 - 24th St SE/91st Ave SE Extension - \$3,000,000
- Traffic Mitigation
 - Main Street
 - S. Lake Stevens
- Transportation Benefit District Options
 - Vehicle TAB Fee (\$20) - \$540,000
 - Sales Tax (0.2%) - \$1,100,000

Vehicle Registration Fee

- Vehicle License Fees
 - Non-Voted (Resolution of Council)
 - \$20 per year for vehicles registered within City limits
 - Optional increase to \$40 per year 3 & 4, \$50 after 4 years
 - Collected by Department of Licensing
 - Interlocal Agreement for Collection – 1% Administrative Fee
 - Collection begins 6 months after resolution is passed
 - Annual Estimates \$540,000
 - 27,000 Vehicles

Sales & Use Tax Overview

- Sales & Use Tax
 - Subject to Simple Majority Vote - County Election Process
 - Up to 0.2% of taxable sales in City taxing area
 - (\$0.02 on every \$10 spent)
 - Up to 10 years
 - Would need to be re-voted after 10 years
 - Extended period for bond issues (must be in explanatory statement)
 - Collected by Department of Revenue
 - Sales Tax changes may take effect on January 1, April 1, or July 1 and no sooner than 75 calendar days after DOR receives notice of change.
 - Collection would begin no sooner than January 1, 2022
 - Annual Estimates \$1,100,000

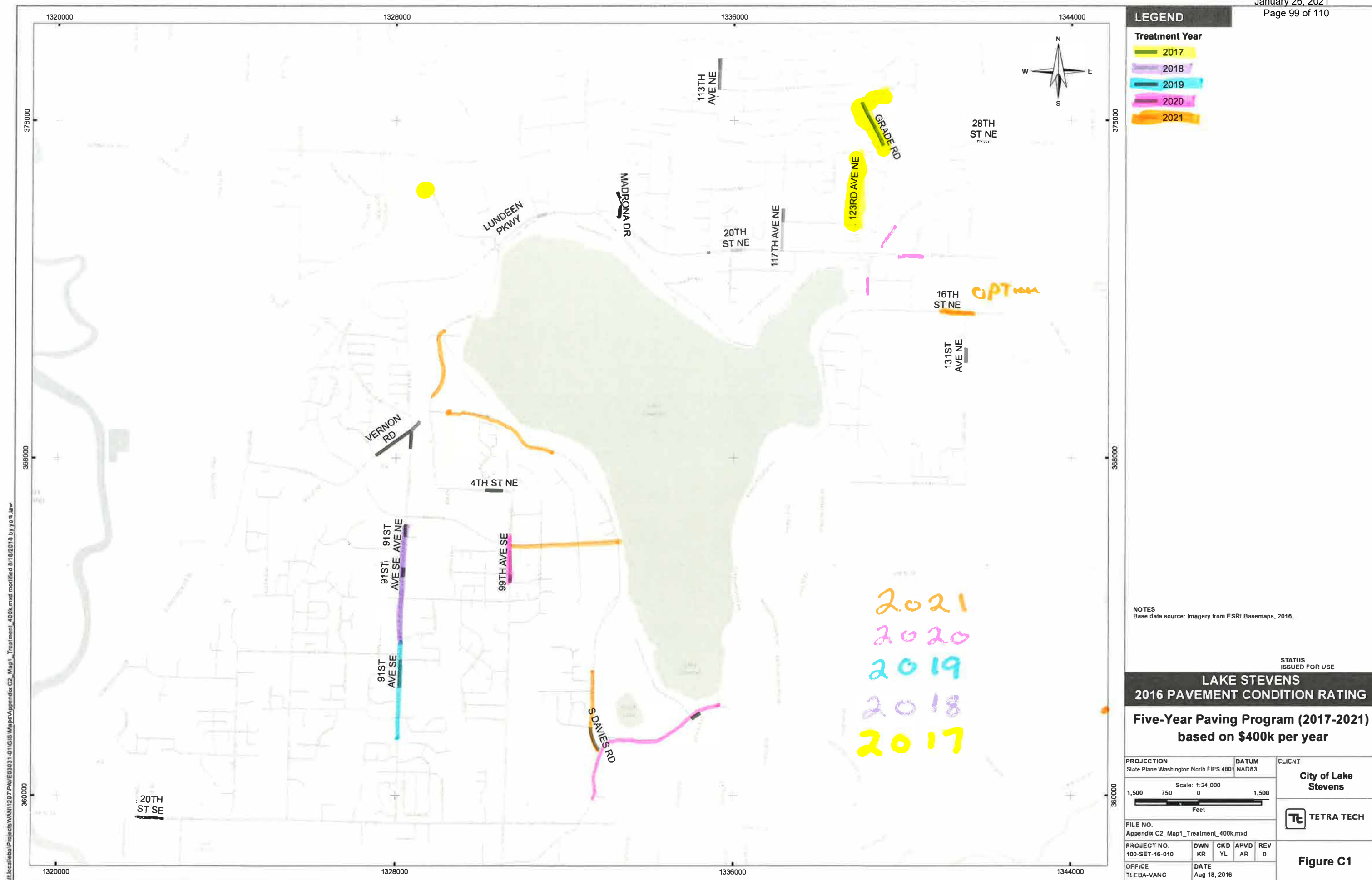
TBD Funding Comparison

- Vehicle Registration Fees (\$20 tab) \$540,000
 - 6 months after Resolution Adoption
- Sales Tax (0.2%) \$1,100,000
 - Voter Ballot Timing
 - April 2021 (S) \$70,000 - Measure due February 2021
 - Tax Enacted January 1, 2022
 - August 2021 (P) \$20,000* – Measure due May 8, 2021
 - Tax Enacted January 1, 2022
 - *If contested races in Lake Stevens, then minimal additional cost
 - November 2021 (G) \$0 – Measure due August 2021
 - Tax Enacted April 1, 2022

Next Steps



- Public Communication (Public Workshops and Presentations)
 - Education
 - Priority criteria
- Council Action to affirm priorities and policy choices
 - PW Projects
 - Maintenance & Preservation
 - Funding Mechanism



CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

ORDINANCE NO. 1043

**AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON,
ESTABLISHING A TRANSPORTATION BENEFIT DISTRICT PURSUANT TO
CHAPTER 36.73 RCW AND ADDING A NEW CHAPTER 3.80 TO THE LAKE
STEVENS MUNICIPAL CODE.**

WHEREAS, the City Council of the City of Lake Stevens has the responsibility under the Constitution of the State of Washington for the improvement, maintenance, protection and operation of public ways within the corporate limits of the City pursuant to RCW 35A.11.020 and Chapter 35A.47 RCW; and

WHEREAS, the improvement, maintenance, protection and operation of public ways requires preserving, enhancing, constructing and reconstructing existing and future transportation improvements to avoid both catastrophic failure of the improvements which would require significant additional funds to reconstruct, as well as their gradual deterioration; and

WHEREAS, the number one priority in the “Washington Transportation Plan for 2007-2026” adopted by the Washington Transportation Commission (“State Transportation Plan”) is to preserve and extend prior investments in existing transportation facilities and the services they provide to people and commerce; and

WHEREAS, the State Transportation Plan identifies in Section II that there is no more fundamental transportation investment than existing system preservation – keeping the physical infrastructure in safe and efficient operating condition; and

WHEREAS, the State Transportation Plan on page 72 establishes unfunded high priorities of state-wide significance and includes the need to “[p]reserve, maintain and operate city streets” thereby recognizing that the shortfall in funding to preserve, maintain and operate city streets is a matter of state-wide significance; and

WHEREAS, the investment principles from the Puget Sound Regional Council “Destination 2030 Metropolitan Transportation Plan for the Central Puget Sound Region” state that the first priority should be to maintain, preserve, make safe, and optimize existing transportation infrastructure and services and Regional Transportation. Policy 8.3 identifies the importance of maintaining and preserving the existing urban and rural transportation systems in a safe and usable state; and

WHEREAS, the City has limited transportation funding to pay for necessary transportation preservation, maintenance and transportation capital projects set forth in City, County, Regional, and State transportation plans; and

WHEREAS, the funding dedicated for the preservation, maintenance, and new capital projects relating to the City’s transportation infrastructure has been dramatically reduced due to the passage of Initiative 695 in 1999 and Initiative 776 in 2002, resulting in the significant loss of Motor Vehicle Excise Taxes and Snohomish County Local Vehicle License fees; and

WHEREAS, while dedicated revenues have decreased, the ongoing annual costs to preserve, maintain and enhance the City's transportation infrastructure continue to rise leaving the City unable to continue to adequately preserve, maintain and enhance the City's transportation infrastructure; and

WHEREAS, Chapter 36.73 RCW provides for the establishment of transportation benefit districts and for the levying of additional revenue sources for transportation improvements within the District that are consistent with existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels; and

WHEREAS, RCW 35.21.225 authorizes the City Council to establish a transportation benefit district subject to the provisions of Chapter 36.73 RCW; and

WHEREAS, the City desires to form a transportation benefit district which includes the entire City of Lake Stevens as the corporate boundaries currently exist or as they may exist following future annexations; and

WHEREAS, prior to establishing a transportation benefit district, the City Council shall conduct a public hearing upon proper notice, which shall describe the functions and purposes of the proposed transportation benefit district; and

WHEREAS, the City provided notice of and conducted the public hearing on December 18, 2018, regarding the proposed establishment of a transportation benefit district in accordance with RCW 36.73.050; and

WHEREAS, the City Council of the City of Lake Stevens finds it to be in the best interests of the City to establish a citywide transportation benefit district for the preservation, maintenance and enhancement of the City's transportation infrastructure consistent with Chapter 36.73 RCW, to protect the City's long-term investments in that infrastructure, to reduce the risk of transportation facility failure, to improve safety, to continue optimal performance of the infrastructure over time, and to avoid more expensive infrastructure replacements in the future; and

WHEREAS, the City Council of the City of Lake Stevens shall be the governing body for the transportation benefit district acting in an ex officio and independent capacity;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The purpose of this Ordinance is to establish a transportation benefit district pursuant to RCW 35.21.225 and Chapter 36.73 RCW. The City Council finds it is in the public interest to provide adequate levels of funding for the purposes of ongoing transportation improvements that preserve, maintain and enhance as appropriate, construct or reconstruct the transportation infrastructure of the City of Lake Stevens, consistent with Chapter 36.73 RCW.

Section 2. The City of Lake Stevens adopts a new chapter 3.80 to the Lake Stevens Municipal Code entitled "Lake Stevens Transportation Benefit District," which is set forth as follows:

**CHAPTER 3.80
TRANSPORTATION BENEFIT DISTRICT**

Sections:

- 3.80.010 Establishing Transportation Benefit District.**
- 3.80.020 Governing Board.**
- 3.80.030 Authority of the District.**
- 3.80.040 Transportation Improvements Funded.**
- 3.80.050 Dissolution of District.**

3.80.010 Establishing Transportation Benefit District. There is created a transportation benefit district to be known as the Lake Stevens Transportation Benefit District or “District” with geographical boundaries comprised of the corporate limits of the City as they currently exist or as they may exist following future annexations.

3.80.020 Governing Board.

- A. The governing board “Board” of the transportation benefit district shall be the Lake Stevens City Council acting in an ex officio and independent capacity, which shall have the authority to exercise the statutory powers set forth in Chapter 36.73 RCW. The Board shall be known as the “Lake Stevens Transportation Benefit District Board.”
- B. The treasurer of the transportation benefit district shall be the City Lake Stevens Finance Director.
- C. The Board shall develop a material change policy to address major plan changes that affect project delivery or the ability to finance the plan, pursuant to the requirements set forth in RCW 36.73.160(1). At a minimum, if a transportation improvement exceeds its original cost by more than twenty percent, as identified in the District’s original plan, a public hearing shall be held to solicit public comment regarding how the cost change should be resolved.
- D. The Board shall issue an annual report, pursuant to the requirements of RCW 36.73.160(2).

3.80.030 Authority of the District.

- A. The District may authorize a vehicle fee of up to twenty dollars (\$20) per vehicle. The District may subsequently increase this fee to forty dollars (\$40) if the twenty-dollar (\$20) fee has been imposed for at least twenty-four months, or fifty dollars (\$50) if a fee of forty dollars (\$40) has been imposed for at least twenty-four months as provided for by RCW 82.80.140.
- B. When authorized by the voters pursuant to the requirements of chapter 36.73 RCW, the District may assess other taxes, fees, charges and tolls or increases in these revenue sources for the preservation, maintenance, enhancement, construction, reconstruction and operation of city streets and ways.
- C. The District shall have and may exercise any and all powers and functions provided by chapter 36.73 to fulfill the purposes of the District.

3.80.040 Transportation Improvements Funded. The funds generated by the transportation benefit district shall be used for transportation improvements that preserve, maintain, enhance and

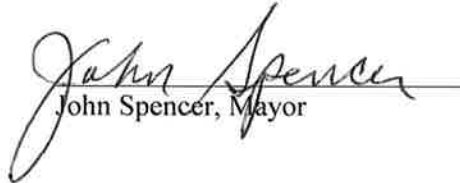
operate the existing transportation infrastructure of the City, and to construct and reconstruct improvements and capital projects consistent with the requirements of Chapter 36.73 RCW and may include but shall not be limited to "transportation improvements" as defined in RCW 36.73.015(4). The funds may be utilized for any lawful purpose under the Chapter; but all funds raised through the TBD shall be expended only for such preservation, construction, reconstruction maintenance and operation in accordance with the provisions of Chapter 36.73 RCW as the same exists or is hereafter amended. The funds expended by the District shall preserve, maintain and operate the City's previous investments in the transportation infrastructure, reduce the risk of transportation facility failure, improve safety, continue the cost-effectiveness of the City's infrastructure investments, fund new capital projects and continue the optimal performance of the transportation system. Additional transportation improvement projects may be funded only after compliance with the provisions of RCW 36.73.050(2)(b) following notice, public hearing and enactment of an authorizing ordinance.

3.80.050 Dissolution of District. Pursuant to RCW 36.73.050 and 36.73.170 the transportation benefit district shall be automatically dissolved when all indebtedness of the District has been retired and when all of the District's anticipated responsibilities have been satisfied. Street preservation, maintenance and operation are ongoing, long-term obligations of the City.

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance shall take effect January 1, 2019. Publication of this ordinance may be by an approved summary thereof consisting of the ordinance title.

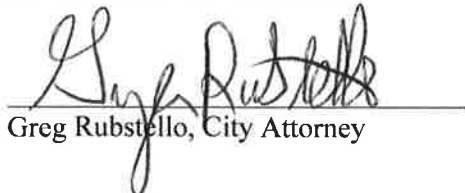
PASSED by the City Council and APPROVED by the Mayor this 18th day of December, 2018.


John Spencer, Mayor

ATTEST:


Kathy Pugh, City Clerk

APPROVED AS TO FORM:


Greg Rubstello, City Attorney

First and Final Reading: 12/18/2018

Date of Publication: 12/21/2018

Effective Date: 1/1/2019

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

ORDINANCE NO. 1044

AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON, ASSUMING THE RIGHTS, POWERS, FUNCTIONS AND OBLIGATIONS OF THE LAKE STEVENS TRANSPORTATION BENEFIT DISTRICT; AMENDING LAKE STEVENS MUNICIPAL CODE CHAPTER 3.80 OF THE LAKE STEVENS MUNICIPAL CODE; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, pursuant to Ordinance No. 1043, and codified in Chapter 3.80 of the Lake Stevens Municipal Code (hereinafter "LSMC"), the City of Lake Stevens City Council established a transportation benefit district to be known as the Lake Stevens Transportation Benefit District ("District" or "TBD"), with geographical boundaries comprised of the corporate limits of the City of Lake Stevens as they now exist or may hereafter be altered by future annexations; and

WHEREAS, the 2015 Legislature adopted Second Engrossed Substitute Senate Bill ("2ESSB") 5987, the majority of which became effective on July 15, 2015 — Codified as Chapter 36.74 RCW; and

WHEREAS, RCW 36.74.010 (Section 301 of 2ESSB 5987) authorizes any city in which a transportation benefit district ("TBD") has been established pursuant to chapter 36.73 RCW with boundaries coterminous with the boundaries of the city to assume the rights, powers, functions, and obligations of the TBD, by adoption of an ordinance or resolution of the city legislative authority; and

WHEREAS, RCW 36.74.020 (Section 302 of 2ESSB 5987) provides that the assumption of the rights, powers, functions, and obligations of a transportation benefit district may be initiated by the adoption of an ordinance or a resolution by the city legislative authority, indicating its intention to consider the assumption of such rights, powers, functions, and obligations and setting a public hearing at which all interested parties may appear and be heard and at which the city does then consider the proposed assumption of the rights, powers, functions, and obligations of the transportation benefit district; and

WHEREAS, on December 18, 2018 the Lake Stevens City Council adopted Resolution No. 2018-34, declaring the City Council's intention to consider the assumption of the rights, powers, functions and obligations of the District, and set a public hearing for January 8, 2019; and

WHEREAS, on January 8, 2019, the City Council held a public hearing at which all interested parties were invited to appear and be heard; and

WHEREAS, following the conclusion of the public hearing, the City Council determined that the public interest and welfare would be satisfied by the City's assumption of the rights, powers, functions and obligations of the District;

WHEREAS, Section 303(2) of 2ESSB 5987 provides that upon assumption of the rights, powers, immunities, functions, and obligations of the transportation benefit district by the city, the governing body established pursuant to RCW 36.73.020 must be abolished and the city legislative authority is vested with

all rights, powers, immunities, functions and obligations otherwise vested by law in the governing board of the transportation benefit district; and

WHEREAS, the intent of this Ordinance is therefore to eliminate the separate entity status of the Lake Stevens Transportation Benefit District;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO ORDAIN AS FOLLOWS:

Section 1. Amendment. Chapter 3.80 LSMC entitled "Transportation Benefit District" is hereby amended as follows (new text in underline, deleted text in ~~strikethrough~~):

**CHAPTER 3.80
LAKE STEVENS TRANSPORTATION BENEFIT DISTRICT**

Sections:

- 3.80.010** **Establishing Transportation Benefit District.**
- 3.80.020** **Assumption of Lake Stevens Transportation Benefit District.**
- 3.80.0230** **Governing Board Body.**
- 3.80.0340** **Authority of the District City.**
- 3.80.0450** **Transportation Improvements Funded.**
- 3.80.050** **Dissolution of District.**

3.80.010 **Establishing Transportation Benefit District.** There is created a transportation benefit district to be known as the Lake Stevens Transportation Benefit District or "District" with geographical boundaries comprised of the corporate limits of the City as they currently exist or as they may exist following future annexations.

3.80.020 **Assumption of Lake Stevens Transportation Benefit District.**
From and after the effective date of this Ordinance, the City of Lake Stevens assumes all of the rights, powers, immunities, functions and obligations of the Lake Stevens Transportation Benefit District previously established in this chapter. The City of Lake Stevens is hereby vested with each and every right, power, immunity, function, and obligation granted to or possessed by the Lake Stevens Transportation Benefit District under Chapter 36.73 RCW, this chapter, and/or any other applicable law as of the effective date of this Ordinance. The governing body of the Lake Stevens Transportation Benefit District is abolished and the rights, powers, functions and obligations previously exercised and/or performed by the governing body of the Lake Stevens Transportation Benefit District are vested in the City of Lake Stevens City Council.

3.80.0230 **Governing Board Body.**

- A. The governing board "~~Board~~" of the transportation benefit district shall be the Lake Stevens City Council acting in an ex officio and independent capacity, which shall ~~have be~~ vested with the authority to exercise the all statutory powers set forth in Chapter 36.73 RCW and this Chapter. The Board shall be known as the "Lake Stevens Transportation Benefit District Board."
- ~~B. The treasurer of the transportation benefit district shall be the City Lake Stevens Finance Director.~~

~~CB.~~ The ~~Board~~ Lake Stevens City Council shall develop a material change policy to address major plan changes that affect project delivery or the ability to finance the plan, pursuant to the requirements set forth in RCW 36.73.160(1). ~~At a minimum, if a transportation improvement exceeds its original cost by more than twenty percent, as identified in the District's original plan, a public hearing shall be held to solicit public comment regarding how the cost change should be resolved.~~

~~DC.~~ The ~~Board~~ Lake Stevens City Council shall issue an annual report, pursuant to the requirements of RCW 36.73.160(2).

3.80.0340 Authority of the District City.

- A. The ~~District City~~ may authorize a vehicle fee of up to twenty dollars (\$20) per vehicle. The ~~District City~~ may subsequently increase this fee to forty dollars (\$40) if the twenty-dollar (\$20) fee has been imposed for at least twenty-four months, or fifty dollars (\$50) if a fee of forty dollars (\$40) has been imposed for at least twenty-four months as provided for by RCW 82.80.140.
- B. When authorized by the voters pursuant to the requirements of chapter 36.73 RCW, the ~~District City~~ may assess other taxes, fees, charges and tolls or increases in these revenue sources for the preservation, maintenance, enhancement, construction, reconstruction and operation of city streets and ways.
- C. The ~~District City~~ shall have and may exercise any and all powers and functions provided by ~~chapter~~ Chapter 36.73 RCW and this Chapter. ~~to fulfill the purposes of the District.~~

3.80.0450 Transportation Improvements Funded. The funds generated by the ~~transportation benefit district the exercise of powers granted by Chapter 36.73 RCW~~ shall be used for transportation improvements that preserve, maintain, enhance and operate the existing transportation infrastructure of the City, and to construct and reconstruct improvements and capital projects consistent with the requirements of Chapter 36.73 RCW and may include but shall not be limited to "transportation improvements" as defined in RCW 36.73.015(4). The funds may be utilized for any lawful purpose under the Chapter; but all funds ~~raised through the TBD~~ shall be expended only for such preservation, construction, reconstruction maintenance and operation in accordance with the provisions of Chapter 36.73 RCW as the same exists or is hereafter amended. The funds expended by the ~~District City~~ shall preserve, maintain and operate the City's previous investments in the transportation infrastructure, reduce the risk of transportation facility failure, improve safety, continue the cost-effectiveness of the City's infrastructure investments, fund new capital projects and continue the optimal performance of the transportation system. Additional transportation improvement projects may be funded only after compliance with the provisions of RCW 36.73.050(2)(b) following notice, public hearing and enactment of an authorizing ordinance.

3.80.050 Dissolution of District. Pursuant to ~~RCW 36.73.050 and 36.73.170~~ the ~~transportation benefit district shall be automatically dissolved when all indebtedness of the District has been retired and when all of the District's anticipated responsibilities have been satisfied. Street preservation, maintenance and operation are ongoing, long-term obligations of the City.~~

Section 2. No Existing Right Impaired. Pursuant to RCW 36.74.040 (Section 304 of 2ESSB 5987), nothing in this Ordinance shall be construed as impairing or altering any existing rights acquired by the Lake Stevens TBD under chapter 36.73 RCW, this chapter or any other provision of law applicable to transportation benefit districts. Nor does this assumption impair or alter any actions, activities, or proceedings validated thereunder; any civil or criminal proceedings instituted thereunder; any rule, regulation, or order promulgated thereunder; any administrative action taken thereunder; nor the validity of any act performed by the Lake Stevens TBD or division thereof or any officer thereof prior to the assumption of such rights, powers, functions, and obligations by the City hereunder.

Section 3. Rules, Regulations, Pending Business, and Contracts. Pursuant to RCW 36.74.050 (1) (Section 305, subsection (1) of 2ESSB 5987), all rules and regulations and all pending business before the board of the Lake Stevens Transportation Benefit District shall be continued and acted upon by the Lake Stevens City Council. In addition, pursuant to subsection RCW 36.74.050 (2) ((2) of Section 305 of 2ESSB 5987), all existing contracts and obligations of the Lake Stevens Transportation Benefit District remain in full force and effect, and will be performed by the City. The assumption does not affect the validity of any official act performed by any official or employee prior to the assumption authorized under the law.

Section 4. Records of the Lake Stevens Transportation Benefit District. Pursuant to RCW 36.74.060 (1) (Section 306, subsection (1) of 2ESSB 5987), all reports, documents, surveys, books, records, files, papers, or other writings relating to the administration of the powers, duties, and functions available to the Lake Stevens Transportation Benefit District shall be made available to the City.

Section 5. Funds, Credits, Appropriations, Federal Grants, or Other Assets. Pursuant to RCW 36.74.060 (2) (Section 306, subsection (2) of 2ESSB 5987), all funds, credits, or other assets held in connection with rights, powers, duties, and functions of the Lake Stevens Transportation Benefit District assumed hereunder shall be assigned to the City. Further, pursuant to RCW 36.74.060 (3) (Section 306, subsection (3) of 2ESSB 5987), any appropriations or federal grant made to the Lake Stevens Transportation Benefit District for the purpose of carrying out the rights, powers, functions, and obligations authorized to be assumed by the City must, on the effective date of the assumption, be credited to the City for the purpose of carrying out such assumed rights, powers, functions, and obligations.

Section 6. Assumption of Indebtedness. Pursuant to RCW 36.74.070 (Section 307 of 2ESSB 5987), the City assumes and agrees to provide for the payment of all of the indebtedness of the Lake Stevens Transportation Benefit District, including the payment and retirement of outstanding general obligation and revenue bonds (if any) issued by the Lake Stevens Transportation Benefit District.

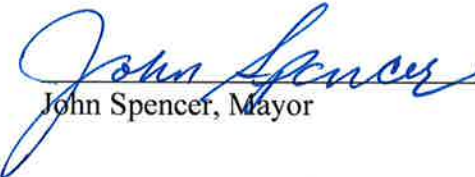
Section 7. Severability. If any one or more section, subsection, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is held to be unconstitutional or invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances, and the same shall remain in full force and effect.

Section 8. Effective Date. The ordinance shall be effective five (5) days follow passage and publication as provided by law.

Section 9. Publication. A summary of this Ordinance consisting of the title shall be published in the official newspaper as provided by law.

Section 10. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

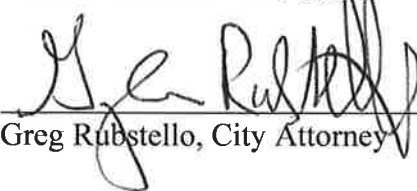
PASSED by the City Council and APPROVED by the Mayor this 8th day of January, 2019.


John Spencer, Mayor

ATTEST:


Kathy Pugh, City Clerk

APPROVED AS TO FORM:


Greg Rubstello, City Attorney

First and Final Reading: January 8, 2019

Date of Publication: 1/11/2019

Effective Date: 1/16/2019

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

RESOLUTION NO. 2019-01

**A RESOLUTION OF THE CITY OF LAKE STEVENS, WASHINGTON
APPROVING A TRANSPORTATION BENEFIT DISTRICT
MATERIAL CHANGE POLICY**

WHEREAS, chapters 36.73 RCW and RCW 35.21.255 authorize the City of Lake Stevens City Council to establish a transportation benefit district “TBD” within the City’s jurisdiction for the purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the district that are consistent with existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels; and

WHEREAS, in Ordinance No. 1043, the City Council of the City of Lake Stevens established the Lake Stevens Transportation Benefit District as authorized by RCW 35.21.225 and subject to the provisions of RCW 36.73; and

WHEREAS, RCW 36.73.160 requires the Transportation Benefit District to adopt a policy to address major plan changes that affect project delivery or the ability to finance the plan, and address material changes to cost, scope, and schedule; the level of change that will require governing body involvement; and how the governing body will address those changes; and

WHEREAS, in Ordinance No. 1044, the City Council of the City of Lake Stevens assumed the Lake Stevens Transportation Benefit District as authorized by RCW 36.74.010.

NOW THEREFORE, BE IT RESOLVED by the City of Lake Stevens City Council the Transportation Benefit District material change policy is hereby established as follows: AS FOLLOWS:

Section 1. Material Change to Cost. In the event an approved TBD transportation improvement project exceeds its original cost by more than twenty percent (20%), the governing body shall hold a public hearing to solicit comments from the public regarding how the cost change should be resolved. City staff shall consult with the Mayor and Council President prior to setting the public hearing.

Section 2. Material Change to Scope. In the event the scope of a TBD improvement project materially changes from that originally anticipated at project approval, City staff shall consult with and review the changes with the Mayor and Council President. The Mayor and Council President shall determine whether or not to convene a meeting of the City Council for discussion.

Section 3. Material Change to Schedule. In the event that the schedule of a TBD transportation improvement project materially changes in a way that significantly impacts other projects or funding or schedule changes exceed ninety (90) days, staff shall consult with and review such changes with the Mayor and Council President. The Mayor and Council President shall determine whether or not to convene a meeting of the City Council for discussion.

PASSED by the City Council of the City of Lake Stevens this 22nd day of January, 2019.



John Spencer, Mayor

ATTEST:



Kathy Pugh, City Clerk