

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Virtual Meeting
Lake Stevens, WA 98258

Monday, November 9, 2020

CALL TO ORDER:	6:01 PM by Chris Jones, Chair
MEMBERS PRESENT:	Chair Jones, Tina Decker, Marlene Sweet, Carl Johnson, Roger Schollenberger, Susan Green
MEMBERS ABSENT:	Terry Van Wyck
STAFF PRESENT:	Russ Wright, Planning and Community Development Director; Jill Meis, Parks Planning and Development Coordinator; Teresa Meyers, Planning

EXCUSED ABSENCE:

Marlene Sweet moved to excuse Terry Van Wyck's absence. Roger Schollenberger seconded. The motion carried: 6-0-0-1

ACTION ITEMS:

Regular Minutes: Susan Green requested the minutes be updated to recognize Ian Wright as the Eagle Scout who completed the work on the light poles and furniture in Frontier Heights Park. Carl Johnson moved to approve the October 12, 2020 regular meeting minutes with the change. Roger Schollenberger seconded. The motion carried (6-0-0-1)

Eagle Scout Project Proposal: Jill Meis introduced Kun Kim who provided a proposal for new tee pads at Catherine Creek Disc Golf Course. Eagle Scout Kim shared that tees 3, 5 and 8 need refurbishing and he would like to proceed with planning the project with approval from the board. Kun Kim informed the board he believed a group of five individuals could knock out the tee pads on a weekend. He will solicit involvement from the troop and high school volunteers. Roger Schollenberger suggested ensuring signs were up at the tee pads when under construction, so the disc golf users were aware. Carl Johnson moved to approve the project. Tina Decker seconded. The motion carried (6-0-0-1)

DISCUSSION ITEMS:

- 1. Work Plan Review and Update:** Jill Meis presented and reviewed the 2020 Park Board Work Program noting that Dawn Goldson Smith had assumed "Quarterly Events" on the program, so Jill will coordinate with Dawn to update the Board with a report. Due to COVID, the quarterly events did not happen and the schedule for 2021

is uncertain for the first quarter. Additionally, ribbon cutting ceremonies were delayed due to COVID. The Adopt-A-Community program was a success and well received and the Trail Master Plan tasks for 2020 were completed. Jill discussed the work program carryover for 2021 which will include: Park naming for 20th Street Ballfield; Board feedback for Adopt-A-Community projects in parks; Trail Master Plan RFP for recreational programs; Acquisition of Sunset Park and required safety improvements. Discussion was held for a proposed bike trail for Eagle Ridge Park as part of the grant proposal submittal for 2021.

- Eagle Ridge Park Bike Trail— Staff shared with the Board that Evergreen Trail Association partnered with Evergreen Mountain Biking Association is interested in a mountain bike trail at Eagle Ridge Park. Russ Wright reported he joined the Mayor and City Administrator on a walk through the park earlier in the week for a site visit to best determine if a bike trail and walking trail would work in the park. Chair Jones voiced concerns of mountain bike use versus hiking and interactive trail use. General discussion ensued over the proposed trail system options in the park. Councilmember Dickinson added she believed both trail systems could go in the park because there is so much acreage. Jill Meis confirmed the grant funding will allow for planning funds and the development of trails to be added to the work plan for Board review. Tina Decker asked if the Board needed to update the Eagle Ridge Master Plan? Jill Meis suggested the Board should revisit the plan and update, so the Eagle Ridge Master Plan will be added as a future agenda item for 2021. The Board's preference is to keep the trails separate but agreed to revisit the proposal under the 2021 work plan and when grant funding is secured.

2. **Spring Event Planning:** Jill Meis reported on events which were held in 2020 specifically the Farmer's Market which was heavily attended and wildly successful. Jill also asked for feedback from the Board for a proposed spring event such as a parade, scavenger hunt, walks in the park or other community involved activity. Mary Dickinson suggested checking with the Kiwanis volunteers for some suggestions. Chris Jones asked about park clean-up days suggesting board members be assigned a park for clean-up and recruitment. Additional suggestions included an art walk, art fair, sidewalk chalk event, planting in the park or food truck events. Jill will bring the discussion back to the Board at a future meeting for final determination.
3. **Comp Plan Update:** Jill Meis provided an update for the Sunset Park acquisition which was a major update to the comp plan. Sporting activities were also added to the comp plan..
4. **Parks Update:** Jill Meis shared the parks update report which was not included in the packet.
 - North Cove Phase II - The shelter with the restrooms and the playground equipment have been added. Construction work continues with the shelter and restroom building.
 - Frontier Heights – The light poles have been installed and the parking lot has been paved. A dedication plaque for Representative Lovick is in the works.

- Davies Beach – New tables and benches will be installed and the dock could be replaced next year.
- Lundeen Park – K-9 Training will be held at the park.
- Cavelero Park – The City is in partnership with the County to install an electronic reader board sign. Roger Schollenberger mentioned the current drainage issue at the park. Jill confirmed the County is aware of the problem.
- Eagle Scout Project: Scout Ian Wright completed staining approximately 30 light poles and assembled furniture for Frontier Heights Park.
- Recreation grant requests for Eagle Ridge and Frontier Heights parks have been submitted.
- A Winter Market with live reindeer will be held December 5, 2020 at the Mill and North Cove Park.
- The Rotary completed various clean-up projects through the City and Aquafest Royalty worked hard to clean up the South Lake Stevens Road Trail. Jill reported dog waste stations will be installed along the trail soon.

Board Member Reports: Tina Decker reported the Arts and Parks Foundation is going forward with the music garden installation at Frontier Heights. Chris Jones suggested board members make a drive by Frontier Heights to see the development.

ADJOURN:

Carl Johnson moved to adjourn. Marlene Sweet seconded. The meeting adjourned at 7:35 pm.



Chris Jones, Chair



Teresa Meyers, Secretary