

PLANNING COMMISSION REGULAR MEETING MINUTES
Remote Participation
Wednesday, February 03, 2021

CALL TO ORDER: 6:00 pm by Chair Cronin

MEMBERS PRESENT: Jennifer Davis, Janice Huxford, John Cronin, Todd Welch, Linda Hoult, Mike Duerr and Vicki Oslund

MEMBERS ABSENT: None

STAFF PRESENT: Community Development Director Russ Wright, Senior Planner Levitan, Assistant Planner Needham and Clerk Jennie Fenrich

OTHERS PRESENT: Councilmembers Steve Ewing and Gary Petershagen

Chair Cronin called the meeting to order at 6:00 pm and led the pledge of Allegiance.

Roll Call: All present.

Guest business: None

Approval of Minutes: Motion by Commissioner Cronin, to approve the minutes for 01-06-2021, with one correction, seconded by Commissioner Hoult (7-0-0-0).

Discussion items:

A proposed agenda item to discuss a citizen-initiated application for changes to the Marijuana Code, was removed from this meeting as requested by the applicant. The Commissioners had discussion amongst themselves and voiced general concerns about the proposed Code Amendment to reduce buffers for marijuana processing facilities to Daycare facilities.

Senior Planner Levitan gave a briefing on the proposed 2021 Comprehensive Plan docket. There were no citizen requests for amendments this year. There are minimal land use changes proposed by the City as part of the docket, with the largest being updated information from the county's Buildable Lands Report and minor updates to the Shoreline Master Program. Map changes will reflect new city boundaries resulting from current annexations. The Commission agreed with the proposed amendments.

Assistant Planner Jill Needham briefed the Commission on the Residential and Special Use components of the city's update to the Permissible Use table. Chair Cronin thought the format and layout of table was great and appreciated the simplicity of the chart and how it helps to eliminate code redundancies. Commissioner Duerr was pleased with the simplicity and alerted staff to several footnotes that need to be updated. Commissioner Davis inquired if tourist homes were in reference to homes listed on AirBnB and VRBO. Planner Needham confirmed that was correct and that it applied to all short-term rentals

(leases of 30 days or less). Director Wright said the City will be revisiting short term rentals as a separate work item this year.

Commissioner Reports:

Commissioner Welch is happy with the Permissible Use Table and thinks it was well done. Commissioner Oslund thanked both planners for the good reports. Commissioner Huxford appreciates the discussion on the proposed marijuana Code change and the two pending annexations. Commissioner Cronin is excited about the new Permissible Use table and noted the Staff reports have been great and thanked staff for their work.

Director's Report:

Community Development Director Wright reported on the Council Retreat. He shared that there is an ambitious Capital Project list this year, almost double from last year. The Planning Department briefed the Council on the vision of a new Civic Campus. The Downtown Plan continues as planned. The next phase will be to build a new festival street that will be named Mill Spur. Additional Urban Growth Areas are being considered for 2024 docket. There are plans to do some pedestrian features and beatification to 91st St. The Council has stepped back the revisioning of the Industrial area and recognize that there needs to a and focus on the Infrastructure effort there first.

MOTION: Moved by Commissioner Todd Welch, seconded by Commissioner Hoult to adjourn the meeting at 6:46 p.m. The motion carried (7-0-0-0).


Jennie Fenrich, Planning Commission Clerk