

**CITY OF LAKE STEVENS  
PARK AND RECREATION PLANNING BOARD  
REGULAR MEETING MINUTES**

Virtual Meeting  
Lake Stevens, WA 98258

Monday March 8, 2021

**CALL TO ORDER:** 6:02 PM by Chris Jones, Chair

**MEMBERS PRESENT:** Chair Jones, Marlene Sweet, Carl Johnson, Roger Schollenberger, Susan Green, Tina Decker, Council Member Marcus Tageant and Council Member Mary Dickinson

**MEMBERS ABSENT:**

**STAFF PRESENT:** Russ Wright, Planning and Community Development Director; Jill Meis, Parks Planning and Development Coordinator; Teresa Meyers, Planning

**GUESTS:** Connor Davis, Colton Whitworth, Bryan Heigert

**ACTION ITEMS:**

**Regular Minutes:** Chris Jones noted a required name correction. Tina Decker moved to approve minutes with the updated name change. Marlene Sweet seconded. The motion carried (6-0-0-0)

**Art for North Cove Seat Wall by Water Feature:** Jill Meis presented the item. The Arts and Parks Foundation is hoping for board input and recommendation to forward funds to secure an artist for the mural along the seat wall of the water feature. Two Park Board members are needed to attend interviews for the artist selection. City funds will be used for the request for proposal scope as seed money for the project to secure the artist. Jill asked for approval for board recommendation to move forward with the RFP. Carl Johnson moved to approve. Marlene Sweet seconded. The motion carried (6-0-0-0)

The nomination for two Park Board representatives to participate on the artist interview panel was tabled until a later meeting after the three new members take the oath of office.

**Centennial Woods Pump Track Feasibility:** As previously presented at the February 8, 2021, meeting, the first step for the feasibility study requires hiring a wetland consultant to determine critical areas. The item requires board action to approve the feasibility study and add the project to funding. Susan Green voiced concern over the proposed location and

potential wetland effect. Others questioned the total size of the track. Jill confirmed the location is preferred in conjunction the Centennial Trail link and the total track size will be determined with the critical area report. Tina Decker moved to approve to forward the recommendation to council. Roger Schollenberger seconded. Motion carried: (6-0-0-0)

#### **DISCUSSION ITEMS:**

##### **1. Part 1 of 2 – Presentation on changing needs in parks division**

Jill Meis introduced Tammy Dunn, Executive Director of Snohomish County Sports Commission and launched a presentation providing an overview of education, history, work program and agenda for the Parks and Recreation. Staff hopes the information will aid in modernizing the mission and vision of the Park Board to guide in developing goals and policies as the board evaluates park improvements. Russ Wright contributed to the presentation providing growth, housing and demographic statistics for the City which have attributed to park growth and community need for outdoor recreation. Tammy Dunn provided an overview of Parks and Recreation's wide range of benefits to communities including economic development, increased tourism, new business opportunities and increased property values. The board was asked to consider updating the current vision statement for a five-year stretch to encompass the facets provided in the presentation and overall needs of the community. The next step will be to bring a draft of a mission and vision statement back for discussion and action. Jill Meis complimented the Board for recognizing needs for current park development such as the wheelchair swing addition to North Cove Park. Marcus Tageant volunteered to discuss mission and vision statement with council members and bring any recommendations back to the Board. Mary Dickinson complimented the Board for all the great work. No action was taken.

##### **2. Parks Update- Jill Meis provided the update as presented in the agenda packet.**

- Park Board will be working on mission and vision in the coming months.
- North Cove Park – The City began the relocation of the rowing club shell building to the lot by the North Cove Boat Launch. Phase II is due to open by the end of April.
- Davies Beach – The docks adjacent to the boat launch used for launching and receiving will be replaced this summer.
- Master Trail Plan – Snohomish County is developing a county-wide trail map database and the city has submitted the Trail Master Plan to be included.
- Recreation programs – Staff has received several responses for recreation and community classes. Skyhawks will provide camps during spring break and summer programs for youth sports recreation. RFP's closed for community recreation events such as a 5-K event, a community concert band and community fitness classes.
- Volunteer projects – The NGPA at Frontier Heights Park will be planted and North Cove rain garden will be weeded using volunteer labor.
- Centennial Woods – Staff is working with an interested group to develop a pump track in this location. Once conceptual plans are developed alternatives will be presented to the Park Board for input and public outreach.

**Board Member Reports:** Chris Jones announced the Park Board will expand from a seven member to nine member board once City Council approves the nominations at the March 9, 2021 meeting. Lake Stevens Lacrosse is using the 20<sup>th</sup> Street Ball Fields and all fields and sports are gearing up throughout the area, so Chris cautioned folks to be on the look-out for children at play.

**Council Member Reports:** Council Member Tageant stated again he will get council feedback for the Park Board mission and vision statement update.

**ADJOURN:**

Marlene Sweet moved to adjourn. Carl Johnson seconded. The meeting adjourned at 7:12 pm.



Chris Jones, Chair



Teresa Meyers, Secretary