

**CITY OF LAKE STEVENS CIVIL SERVICE COMMISSION
SPECIAL MEETING MINUTES**

Tuesday, December 3, 2019
City Hall Conference Room A
1812 Main Street, Lake Stevens, WA

CALL TO ORDER: 4:30 p.m.

COMMISSIONERS PRESENT: Ray Mitchell, Amanda Adamik, Jim Duffy

STAFF MEMBERS PRESENT: Chief Examiner Julie Good

OTHERS PRESENT: None

Call to Order: The meeting was called to order at 4:30 p.m.

Roll Call: Ray Mitchell, Amanda Adamik and Jim Duffy; Chief Examiner Julie Good and Police Commander Ron Brooks

Action Items:

Election of 2019 Chairperson: **MOTION** by Amanda Adamik that Ray Mitchell be the Chairperson for 2019. Motion seconded by Jim Duffy. Motion passed unanimously.

MOTION by Jim Duffy to approve the minutes of June 4, 2019. Motion seconded by Amanda Adamik. Motion passed unanimously.

MOTION by Jim Duffy to approve the minutes of July 1, 2019. Motion seconded by Amanda Adamik. Motion passed unanimously.

MOTION by Jim Duffy to approve the minutes of August 20, 2019. Motion seconded by Amanda Adamik. Motion passed unanimously.

MOTION by Jim Duffy to approve the minutes of September 12, 2019. Motion seconded by Amanda Adamik. Motion passed unanimously.

Discussion Items:

Commander Brooks provided a police department update including the status of the K9 and the new Administrative Sergeant position (assignment) in the 2020 budget.

Adjourn: **MOTION** by Jim Duffy to adjourn the meeting. Motion seconded by Amanda Adamik. Motion passed unanimously. The meeting was adjourned at 4:55 p.m.

Respectfully Submitted:

Julie Good

Julie Good
Civil Service Secretary/Chief Examiner

Approved By:

Ray Mitchell

Ray Mitchell
Chairperson