

**CITY OF LAKE STEVENS CIVIL SERVICE COMMISSION  
SPECIAL MEETING MINUTES**

Tuesday, December 3, 2019  
City Hall Conference Room A  
1812 Main Street, Lake Stevens, WA

CALL TO ORDER: 4:30 p.m.

COMMISSIONERS PRESENT: Ray Mitchell, Amanda Adamik, Jim Duffy

STAFF MEMBERS PRESENT: Chief Examiner Julie Good

OTHERS PRESENT: None

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**Call to Order:** The meeting was called to order at 4:30 p.m.

**Roll Call:** Ray Mitchell, Amanda Adamik and Jim Duffy; Chief Examiner Julie Good and Police Commander Ron Brooks

**Action Items:**

**Election of 2019 Chairperson:** **MOTION** by Amanda Adamik that Ray Mitchell be the Chairperson for 2019. Motion seconded by Jim Duffy. Motion passed unanimously.

**MOTION** by Jim Duffy to approve the minutes of June 4, 2019. Motion seconded by Amanda Adamik. Motion passed unanimously.

**MOTION** by Jim Duffy to approve the minutes of July 1, 2019. Motion seconded by Amanda Adamik. Motion passed unanimously.

**MOTION** by Jim Duffy to approve the minutes of August 20, 2019. Motion seconded by Amanda Adamik. Motion passed unanimously.

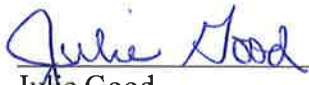
**MOTION** by Jim Duffy to approve the minutes of September 12, 2019. Motion seconded by Amanda Adamik. Motion passed unanimously.

**Discussion Items:**

Commander Brooks provided a police department update including the status of the K9 and the new Administrative Sergeant position (assignment) in the 2020 budget.

**Adjourn:** **MOTION** by Jim Duffy to adjourn the meeting. Motion seconded by Amanda Adamik. Motion passed unanimously. The meeting was adjourned at 4:55 p.m.

Respectfully Submitted:

A handwritten signature in blue ink that reads "Julie Good". The signature is written in a cursive style and is positioned above a horizontal line.

Julie Good  
Civil Service Secretary/Chief Examiner

Approved By:

A handwritten signature in blue ink that reads "Ray Mitchell". The signature is written in a cursive style and is positioned above a horizontal line.

Ray Mitchell  
Chairperson