

PLANNING COMMISSION MEETING MINUTES



REMOTE PARTICIPATION
06-16-2021

CALL TO ORDER: 6:00 pm by Chair John Cronin

MEMBERS PRESENT: John Cronin, Mike Duerr, Janice Huxford, Vicki Oslund, Linda Hoult, Jennifer Davis and Todd Welch

MEMBERS ABSENT: None

STAFF PRESENT: Community Development Director Russ Wright, Planning Manager Levitan, Associate Planner Gassaway and Jennie Fenrich, Clerk

OTHERS PRESENT: Councilmember Gary Petershagen

Chair Cronin called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Roll Call: All present.

Guest business: None.

Approval of Minutes: Minutes of last meeting will be provided at the following meeting.

Public Hearing – Lot Status Regulations (LUA2021-0001)

Chair Cronin opened the public hearing for LUA2021-0001. Associate Gassaway gave a Powerpoint presentation on the amendment and explained the need for an official process to determine legal lot status in certain situations. She reviewed the components of the proposed code amendment, which establishes an application process, submittal requirements, decision criteria, methods for appeal and alternate methods for determination of legal lot status. Commissioners asked some clarifying questions. There was a motion made to make a recommendation for Council approval as submitted. Chair Cronin made the motion and Commissioner Welch seconded. It was approved to forward to Council (7-0-0-0).

Discussion Items

Planning Manager Levitan introduced proposed amendments to the city's impact fees, which are codified in LSMC 14.100 through 14.124. The primary focus will be on expanding the city's traffic impact zones to include newly annexed areas, simplifying the city's methodology for utilizing parks impact fees, and to address school impact fees for newly annexed areas within Snohomish School District

boundaries. Staff will provide additional analysis of potential changes to the park impact fee code language at a future work session before scheduling a public hearing for the proposed amendment.

Commissioner Reports: Commissioner Huxford reported that the Council had approved the marijuana facilities code amendment (LUA2020-0189) at their June 8, 2021, which the Commission had recommended at their May 19, 2021 meeting. Chair Cronin reported that four Bert Cronin scholarships were awarded this year.

Planning Director's Report: Director Wright provided additional information on the Council's adoption of the marijuana facilities code amendment. He noted that the City Council is on hiatus between July 14 and August 23, and that staff was proposing a similar break for Commission meetings, with meetings to be held on July 7 and August 18; commissioners agreed to this schedule. Director Wright reported that he has been appointed Co-Chair and PSRC representative of the Snohomish County Tomorrow Planning Advisory Committee. Director Wright invited the commissioners to attend the virtual 20th St Ballfield Open House on June 14.

Adjourn: Moved by Chair Cronin, seconded by Commissioner Hoult to adjourn the meeting at 6:48 p.m. On vote the motion carried (7-0-0-0).



Jennie Fenrich, Planning Commission Clerk