



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

CITY COUNCIL REGULAR MEETING AGENDA REMOTE ACCESS ONLY – VIA ZOOM

Tuesday, September 14, 2021, at 6:00 p.m.

Join Zoom Meeting: <https://us02web.zoom.us/j/86747979197>

Or call in at: (253) 215 8782, Meeting ID: 867 4797 9197

CALL TO ORDER		Mayor
PLEDGE OF ALLEGIANCE		Mayor
ROLL CALL		City Clerk
APPROVAL OF AGENDA		Council President
CITIZEN COMMENTS		Mayor
COUNCIL BUSINESS		Council President
MAYOR'S BUSINESS	Proclamation to Lower Flag for Bernadette Quinn – US Army	Mayor
CITY DEPARTMENT REPORT	Introduction of City Engineer Ryan Wietholter and Storm Supervisor Eric Hentila	Eric
CONSENT AGENDA	Vouchers Board Appointments to Library Board and Salary Commission	Barb Kelly
PUBLIC HEARING	Impact Fee Code Amendments (LUA2021-0133)	David
	Public Works Surplus Equipment	Eric
ADJOURN		

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are recorded, except Executive Sessions.



Proclamation

WHEREAS, *Bernadette Quinn* has lived in and served our community; and

WHEREAS, *Bernadette Quinn* served his country as a member of the U.S. Army during Vietnam from 1957 to 1960; and

WHEREAS, American Legion Post No. 181 requested the American Flag be lowered to half-staff to honor those individuals who have served their country on behalf of freedom for others; and

WHEREAS, it is important to honor the patriotic service and dedicated efforts of those who have served their community and country.

NOW THEREFORE I, Brett Gailey, Mayor of the City of Lake Stevens, hereby proclaim that on the 18th day of September, in the year Two Thousand and Twenty-One, the flags of the Lake Stevens War Memorial shall be lowered to half-staff in order to honor the life and contributions of *Bernadette Quinn*. The community should know of those who give so much for liberty.

Brett Gailey, Mayor
Lake Stevens, Washington
United States of America

BLANKET VOUCHER APPROVAL
2021

Payroll Direct Deposits	08/25/2021 & 09/10/2021	\$525,353.35
Payroll Checks	53910-53913, 53922-53925	\$14,583.36
Electronic Funds Transfers	ACH	\$165,609.72
Claims	53914-53921, 53926-54048	\$481,775.91
Void Checks		
Total Vouchers Approved:		\$1,187,322.34

This 14th day of September 2021

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer

Mayor



September 14, 2021

City Expenditures by Type on this voucher packet

Personnel Costs	\$	539,937	45%
Payroll Federal Taxes	\$	99,101	8%
Excise Tax	\$	-	0%
Quarterly L&I	\$	-	0%
VEBA Sick Leave Cash Out	\$	-	0%
Standard Insurance	\$	-	0%
Retirement Benefits - Employer	\$	58,709	5%
Medical Benefits - Employer	\$	-	0%
Other Employer paid Benefits	\$	412	0%
Employee paid benefits - By Payroll	\$	11,091	1%
Supplies	\$	73,055	6%
Professional Services	\$	277,258	23%
Refunds	\$	4,135	0%
Capital *	\$	123,623	10%
Debt Payments	\$	-	0%
Void Check	\$	-	0.0%
Total	\$	1,187,322	100%

Large Purchases

*Access Easement Agreement for 91st/24th Project - \$15,000

*North Cove Phase II Project 19012 - \$21,839

City of Lake Stevens Blanket Voucher Report

Checks to be approved for period 08/18/2021 - 09/08/2021

Total for Period	
\$647,385.63	

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Ace Hardware	70804	410 016 531 10 31 02	SW-Operating Costs	Spring Clips	53926	\$17.40
Ace Hardware	70831	410 016 531 10 31 02	SW-Operating Costs	Tape Measure/Batteries/Gorilla Tape	53926	\$82.89
Ace Hardware	70837	001 013 518 20 31 00	GG-Operating Costs	Cobalt Drill	53926	\$38.10
Ace Hardware	70849	001 013 518 20 31 00	GG-Operating Costs	Junction Box	53926	\$5.54
Ace Hardware	70889	001 013 518 20 31 00	GG-Operating Costs	Round Outlet	53926	\$7.40
Ace Hardware	70903	101 016 544 90 31 02	ST-Operating Cost	Wrench/Hex Keys/Fasteners	53926	\$78.12
Ace Hardware	70912	001 010 576 80 31 00	PK-Operating Costs	Engine Oil	53926	\$74.08
Ace Hardware	70956	101 016 544 90 31 02	ST-Operating Cost	Saw Blades	53926	\$155.66
Ace Hardware	70963	001 008 521 50 30 00	LE-Facilities Supplies	Stain/Spot Remover/Insect Killer	53926	\$29.41
Ace Hardware	70980	001 010 576 80 31 00	PK-Operating Costs	Pad Locks for All Dept City Gates	53926	\$575.26
Ace Hardware	70980	101 016 544 90 31 02	ST-Operating Cost	Pad Locks for All Dept City Gates	53926	\$575.26
Ace Hardware	70980	410 016 531 10 31 02	SW-Operating Costs	Pad Locks for All Dept City Gates	53926	\$575.26
Ace Hardware	70997	410 016 531 10 31 02	SW-Operating Costs	Stripping Pad/Spraypaint/Drop Cloth/Gloves	53926	\$55.31
Ace Hardware	71006	410 016 531 10 31 02	SW-Operating Costs	Fasteners	53926	\$31.30
Ace Hardware	71007	410 016 531 10 31 02	SW-Operating Costs	Fasteners	53926	\$26.07
Ace Hardware	71034	001 008 521 50 30 00	LE-Facilities Supplies	Hand Soap/Toilet Brush/Dish Soap	53926	\$73.58
Ace Hardware	71053	001 008 521 50 30 00	LE-Facilities Supplies	Extra Long Screws for Cabinet Door Install	53926	\$5.11
Ace Hardware	71166	001 010 576 80 31 00	PK-Operating Costs	Gloves/Power Scrubber	53926	\$43.58
					53926 Total	\$2,449.33
Acton	081521 ACTON	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund - The Stack 08/15/21 Acton	53927	\$100.00
					53927 Total	\$100.00
All Battery Sales and Service	300-10090011	001 010 576 80 31 00	PK-Operating Costs	Adapters	53928	\$185.44
All Battery Sales and Service	300-10090011	101 016 544 90 31 02	ST-Operating Cost	Adapters	53928	\$185.45
All Battery Sales and Service	300-10090011	410 016 531 10 31 02	SW-Operating Costs	Adapters	53928	\$185.45
All Battery Sales and Service	300-10090013	001 010 576 80 31 00	PK-Operating Costs	Commercial Batteries	53928	\$85.71
All Battery Sales and Service	300-10090013	101 016 544 90 31 02	ST-Operating Cost	Commercial Batteries	53928	\$85.71
All Battery Sales and Service	300-10090013	410 016 531 10 31 02	SW-Operating Costs	Commercial Batteries	53928	\$85.71
					53928 Total	\$813.47
Amazon Capital Services	17JK-9HJD-C6R9	001 008 521 50 30 02	LE-Fleet Minor Equipment	Key Tags/Replacement Pick N Pluck	53929	\$96.55
Amazon Capital Services	1C4V-WPFF-9TNT	001 008 521 20 31 00	LE-Office Supplies	Batteries	53929	\$75.89
Amazon Capital Services	1D67-TPNR-JRWK	520 008 594 21 63 00	Vehicles - Capital Equip	Tactical Backpack/Optics Binoculars	53929	\$318.27
Amazon Capital Services	1NR7-3QQK-C4HK	001 008 521 20 31 00	LE-Office Supplies	Memory Card	53929	\$37.91
Amazon Capital Services	1YFY-7HLH-7FGQ	001 008 521 20 31 00	LE-Office Supplies	Wireless Mobile Mouse/Car Power AC Converter/All-in-One Printer	53929	\$495.27
Amazon Capital Services	1YG3-YKLH-PJHM	001 008 521 20 31 00	LE-Office Supplies	American Flag	53929	\$51.22
					53929 Total	\$1,075.11

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Amazon Capital Services	11KK-MG1K-7YHC	001 010 576 80 31 00	PK-Operating Costs	Monitors/Smart TVs/TV Mounts/Keyboard/Webcam	53930	\$2,197.74
Amazon Capital Services	11KK-MG1K-7YHC	101 016 544 90 31 02	ST-Operating Cost	Monitors/Smart TVs/TV Mounts/Keyboard/Webcam	53930	\$2,197.74
Amazon Capital Services	11KK-MG1K-7YHC	410 016 531 10 31 02	SW-Operating Costs	Monitors/Smart TVs/TV Mounts/Keyboard/Webcam	53930	\$2,197.74
Amazon Capital Services	1KG7-JGDL-YKPF	001 007 558 50 31 02	PL-Permit Related Op. Costs	File Folders/Sunscreen	53930	\$105.65
Amazon Capital Services	1L73-3YRL-QK6R	001 005 518 10 31 00	HR-Office Supplies	Breakaway Lanyards	53930	\$75.20
Amazon Capital Services	1Q9F-TVL1-NRYY	001 004 514 23 31 00	FI-Office Supplies	Headsets for Front Desk	53930	\$228.87
Amazon Capital Services	1TYF-1XJF-YPDL	101 016 544 90 31 01	ST-Office Supplies	PoE Injector/Adapter/Plug & Play	53930	\$16.88
Amazon Capital Services	1TYF-1XJF-YPDL	410 016 531 10 31 01	SW-Office Supplies	PoE Injector/Adapter/Plug & Play	53930	\$16.89
Amazon Capital Services	1YKT-WGH4-3DKQ	001 004 514 23 31 00	FI-Office Supplies	AP Folders/Pens	53930	\$35.84
					53930 Total	\$7,072.55
Assoc of Washington Cities	91797	001 004 514 23 49 01	FI-Staff Development	Registration - Muni Budget & Fiscal Mgmt 2021 - B Stevens	53931	\$50.00
					53931 Total	\$50.00
Balazic	082021 BALAZIC	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund - The Stack Rental 08/20/21	53932	\$100.00
					53932 Total	\$100.00
Berry Signs	0921 BERRYSIGNS	003 000 345 81 00 00	Zoning-Subdivision Fees	Refund Duplicate Sign Permit Fees SGN2021-0014	53933	\$200.00
					53933 Total	\$200.00
Big Trees Inc	21270	302 010 576 90 31 00	Tree Replacement Expenditures	Trees	53934	\$2,605.10
					53934 Total	\$2,605.10
Bills Blueprint Inc	628685	302 010 594 76 61 12	PM - North Cove Phase 3	Printing - Festival Street on Bond with Staple Binding	53935	\$155.17
					53935 Total	\$155.17
Bio Clean Inc	12486	001 008 521 20 41 00	LE-Professional Services	Deep Cleaning/Decontamination of PD Building	53936	\$953.76
					53936 Total	\$419.66
Bio Clean Inc	12507	001 008 521 20 41 00	LE-Professional Services	Decontamination of PD Vehicle PT-20-93	53936	\$1,373.42
					53937 Total	\$3,400.00
Bruce C Allen & Associates Inc	21-0178A	301 016 595 30 60 03	17005- 24th St & 91st Ext	Appraisal 20th St SE/91st Ave SE	53937	\$3,400.00
					53938 Total	\$2,921.88
Calliope Consulting LLC	171	001 005 518 10 41 00	HR-Professional Services	City Wide Lean Training Contract Services 07-2021	53938	\$2,921.88
					53939 Total	\$285.26
Canon Financial Services Inc	27171793	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Repair & Maintenance CH	53939	\$17.07
					53939 Total	\$17.08
Canon Financial Services Inc	27203265	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	53939	\$17.08
					53940 Total	\$319.41
Caracal Enterprises LLC	123629	001 010 576 80 31 10	PK - Boat Launch Expenses	Venlite Suite Annual Fee - North Cove Fee Machine	53940	\$1,055.36
					53940 Total	\$1,055.36

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CDW Government Inc	H717289	001 008 521 20 31 00	LE-Office Supplies	Airtame Micro USB to Ethernet	53941	\$61.02
CDW Government Inc	J356152	001 010 576 80 31 00	PK-Operating Costs	Fortinet Fortifone	53941	\$767.76
CDW Government Inc	J356152	101 016 544 90 31 02	ST-Operating Cost	Fortinet Fortifone	53941	\$767.76
CDW Government Inc	J356152	410 016 531 10 31 02	SW-Operating Costs	Fortinet Fortifone	53941	\$767.76
CDW Government Inc	J777232	101 016 544 90 31 01	ST-Office Supplies	Black Box Patch/Tripp Cat6 Molded/Wall Mount	53941	\$123.89
CDW Government Inc	J777232	410 016 531 10 31 01	SW-Office Supplies	Black Box Patch/Tripp Cat6 Molded/Wall Mount	53941	\$123.89
CDW Government Inc	J854572	101 016 544 90 31 01	ST-Office Supplies	CISCO Direct	53941	\$41.56
CDW Government Inc	J854572	410 016 531 10 31 01	SW-Office Supplies	CISCO Direct	53941	\$41.56
CDW Government Inc	J923770	001 008 521 21 31 00	LE-Boating Minor Equipment	Brother Mobile Pocket Jet	53941	\$861.99
					53941 Total	\$3,557.19
Central Welding Supply Co Inc	B132566	410 016 531 10 31 02	SW-Operating Costs	Alcotec Aluminum	53942	\$306.49
Central Welding Supply Co Inc	EV294448	410 016 531 10 31 02	SW-Operating Costs	Copper Nozzle	53942	\$91.57
Central Welding Supply Co Inc	EV294792	101 016 544 90 31 02	ST-Operating Cost	Argon Gas/Propane	53942	\$121.35
Central Welding Supply Co Inc	EV294792	410 016 531 10 31 02	SW-Operating Costs	Argon Gas/Propane	53942	\$121.34
					53942 Total	\$640.75
Cintas Loc 460	4092789968	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	53943	\$97.34
Cintas Loc 460	4092789968	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	53943	\$97.34
Cintas Loc 460	4092789968	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	53943	\$97.34
Cintas Loc 460	4093456883	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	53943	\$102.05
Cintas Loc 460	4093456883	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	53943	\$102.05
Cintas Loc 460	4093456883	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	53943	\$102.05
Cintas Loc 460	4094112635	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	53943	\$133.63
Cintas Loc 460	4094112635	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	53943	\$133.63
Cintas Loc 460	4094112635	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	53943	\$133.63
					53943 Total	\$999.06
City of Everett	I21004279	001 008 554 30 41 00	LE - Animal Control	Animal Boarding Fees	53944	\$1,140.00
City of Everett	I21004282	001 008 554 30 41 00	LE - Animal Control	Animal Boarding & Vet Fees	53944	\$735.00
City of Everett	I21004285	001 008 554 30 41 00	LE - Animal Control	Animal Control Services 07-2021	53944	\$3,740.00
					53944 Total	\$5,615.00
City of Marysville	LKS21-7	001 013 512 50 41 00	GG-Municipal Court Fees	Marysville Court Citations 07-2021	53945	\$13,244.15
City of Marysville	POLIN 21-0028	001 008 523 60 41 00	LE-Jail	Prisoner Medical 07-2021	53945	\$650.00
City of Marysville	POLIN 21-0029	001 008 523 60 41 00	LE-Jail	Prisoner Housing SCORE 07-2021	53945	\$3,450.00
City of Marysville	POLIN 21-0030	001 008 523 60 41 00	LE-Jail	Prisoner Housing Marysville 07-2021	53945	\$2,750.76
City of Marysville	POLIN 21-0031	001 008 523 60 41 00	LE-Jail	Prisoner Housing SNCO 07-2021	53945	\$1,172.57
					53945 Total	\$21,267.48
Code Publishing Co Inc	70630	001 003 514 20 41 00	CC-Professional Services	Muni Code Update Ord 1119/1121/1122	53946	\$1,761.96
					53946 Total	\$1,761.96
Comcast	0821 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Parks/Rec Office	53947	\$136.19
Comcast	0821 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - 20 S Davies Rd	53947	\$400.01
Comcast	0821 COMCAST	001 012 575 30 42 00	CS- Museum - Communications	Internet Services - N Lakeshore Dr	53947	\$146.19
Comcast	0821 COMCAST	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	53947	\$320.01
					53947 Total	\$1,002.40

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Dataquest LLC	15915	001 003 514 20 41 00	CC-Professional Services	Background Checks - New Employees	53948	\$79.50
Dataquest LLC	15915	001 004 514 23 41 00	FI-Professional Service	Background Checks - New Employees	53948	\$99.50
Dataquest LLC	15915	001 005 518 10 41 00	HR-Professional Services	Background Checks - New Employees	53948	\$79.50
Dataquest LLC	15915	001 007 558 50 41 00	PL-Professional Servic	Background Checks - New Employees	53948	\$79.50
Dataquest LLC	15915	001 007 559 30 41 00	PB-Professional Srv	Background Checks - New Employees	53948	\$79.67
Dataquest LLC	15915	101 016 542 30 41 02	ST-Professional Service	Background Checks - New Employees	53948	\$39.75
Dataquest LLC	15915	410 016 531 10 41 01	SW-Professional Services	Background Checks - New Employees	53948	\$39.75
					53948 Total	\$497.17
Davido Consulting Group Inc	37598	411 016 594 31 60 07	Wier Replacement Scope Design	Outlet Strategic Planning Engineering Services	53949	\$4,776.27
Davido Consulting Group Inc	37599	411 016 594 31 60 07	Wier Replacement Scope Design	On-Call Task Order 01 Pedestrian Bridges	53949	\$13,443.25
					53949 Total	\$18,219.52
Day Wireless Systems	INV690206	001 008 521 20 41 01	LE-Professional Serv-Fixed	Certify SMD Unit	53950	\$87.84
					53950 Total	\$87.84
Dept of Licensing	090421 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 08/08/21 thru 09/04/21	53951	\$816.00
					53951 Total	\$816.00
Dept of Retirement (Deferred Comp)	82521	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	0	\$2,695.00
					0 Total	\$2,695.00
Dept of Retirement PERS LEOFF	82521	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	0	\$58,416.13
Dept of Retirement PERS LEOFF	082521S	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions State Contributions	0	\$293.02
					0 Total	\$58,709.15
Dept of Revenue EFT	Jul-21	001 013 518 90 49 06	GG-Excise Tax	Excise Taxes - July 2021	0	\$64.72
					0 Total	\$64.72
Dicks Towing Inc	18174621	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2021-17847	53952	\$126.27
					53952 Total	\$126.27
Dreher	082121 DREHER J	001 008 521 20 31 00	LE-Office Supplies	Reimburse - Frames for Promotional Certificates	53953	\$88.19
Dreher	082221 DREHER J	001 008 521 20 43 01	LE-Business Meetings	Reimburse - Water/Coffee Cups for Business Meetings	53953	\$19.87
					53953 Total	\$108.06
DTSGIS Data Transfer Solutions LLC	1452524	410 016 531 10 31 02	SW-Operating Costs	Annual VueWorks Maintenance/Hosting	53954	\$6,400.00
					53954 Total	\$6,400.00
Dunlap Industrial Hardware	343834-1	001 010 576 80 31 00	PK-Operating Costs	Super Side Alum Box	53955	\$1,754.60
					53955 Total	\$1,754.60
EFTPS	82521	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	0	\$99,100.98
					0 Total	\$99,100.98
Electronic Business Machines	AR199216	001 007 558 50 48 00	PL-Repairs & Maint.	Copier Repair & Maintenance PL/PW	53956	\$95.79
Electronic Business Machines	AR199216	001 007 559 30 48 00	PB-Repair & Maintenance	Copier Repair & Maintenance PL/PW	53956	\$95.79
Electronic Business Machines	AR199216	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PL/PW	53956	\$95.78
Electronic Business Machines	AR199216	410 016 531 10 48 00	SW-Repairs & Maintenance	Copier Repair & Maintenance PL/PW	53956	\$95.79
Electronic Business Machines	AR199444	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Copier Repair & Maintenance PD	53956	\$106.19
					53956 Total	\$489.34
Erickson	081921 ERICKSON	301 016 595 30 60 03	17005- 24th St & 91st Ext	Access Easement Agreement for 91st/24th Project	53914	\$15,000.00
					53914 Total	\$15,000.00

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Evergreen State Heat & AC	0821 EVERGREEN	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund - Hartford Hall Rental 08/29/21 Chapman	53957	\$500.00
					53957 Total	\$500.00
Ewing Irrigation Products Inc	14951630	001 010 576 80 31 00	PK-Operating Costs	Rainbird	53958	\$193.46
					53958 Total	\$193.46
Fastenal Company	WAARN151141	001 010 576 80 31 00	PK-Operating Costs	Gloves	53959	\$301.01
					53959 Total	\$301.01
Feldman and Lee	08-2021 FELDMAN	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services 08-2021	53960	\$10,000.00
					53960 Total	\$10,000.00
Fisheries Supply Company	5815540	302 010 594 76 61 09	PM - Davies Beach	Mat Bino 2Pc 300' Roll	53961	\$5,371.96
					53961 Total	\$5,371.96
Florida State Disbursement Unit	82521	001 000 284 00 00 00	Payroll Liability Other	200000082DR34 Child Support	53915	\$177.57
					53915 Total	\$177.57
Gailey	082821 GAILEY	001 001 513 10 43 00	Executive - Travel & Mtgs	Reimburse - Lyft from Airport to APWA Conf St Louis MO - Gailey	53962	\$41.88
Gailey	090121 GAILEY	001 001 513 10 43 00	Executive - Travel & Mtgs	Reimburse - Lyft to Airport from APWA Conf St Louis MO - Gailey	53962	\$57.44
					53962 Total	\$99.32
Gardner	833	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Install PD Equipment in PT-21-97	53963	\$2,061.50
					53963 Total	\$2,061.50
Glens Welding & Machine Inc	S15141	001 010 576 80 31 00	PK-Operating Costs	Stand by Truck Saw	53964	\$74.46
Glens Welding & Machine Inc	S15141	101 016 544 90 31 02	ST-Operating Cost	Stand by Truck Saw	53964	\$74.46
Glens Welding & Machine Inc	S15141	410 016 531 10 31 02	SW-Operating Costs	Stand by Truck Saw	53964	\$74.46
					53964 Total	\$223.38
Grainger	9019075101	001 010 576 80 31 00	PK-Operating Costs	Hand Rails/Socket Mounting Bases	53965	\$356.30
Grainger	9019075101	101 016 544 90 31 02	ST-Operating Cost	Hand Rails/Socket Mounting Bases	53965	\$356.30
Grainger	9019075101	410 016 531 10 31 02	SW-Operating Costs	Hand Rails/Socket Mounting Bases	53965	\$356.30
Grainger	9019258129	001 010 576 80 31 00	PK-Operating Costs	Socket Mounting Bases	53965	\$245.62
Grainger	9019258129	101 016 544 90 31 02	ST-Operating Cost	Socket Mounting Bases	53965	\$245.61
Grainger	9019258129	410 016 531 10 31 02	SW-Operating Costs	Socket Mounting Bases	53965	\$245.61
					53965 Total	\$1,805.74
Granite Construction Supply	91996	001 010 576 80 31 00	PK-Operating Costs	Yield/Stop Ahead Signs	53966	\$249.61
Granite Construction Supply	91996	101 016 544 90 31 02	ST-Operating Cost	Yield/Stop Ahead Signs	53966	\$249.61
Granite Construction Supply	91996	410 016 531 10 31 02	SW-Operating Costs	Yield/Stop Ahead Signs	53966	\$249.62
Granite Construction Supply	92014	101 016 544 90 31 02	ST-Operating Cost	White Posts with Bands/Black Bases/Butyl Pads	53966	\$2,855.62
Granite Construction Supply	92045	410 016 531 10 31 02	SW-Operating Costs	Fire Extinguisher	53966	\$37.10
					53966 Total	\$3,641.56
HDR Engineering Inc	1200369081	304 016 595 60 60 05	Trestle/HOV Lane	Engineering Services - 20th Street BAT Lane Impr	53967	\$3,429.21
					53967 Total	\$3,429.21
Heinemann	091921HEINEMANN	001 008 521 20 43 00	LE-Travel & Per Diem	PerDiem - Meals SWAT ANnual Camp Rilea OR	53968	\$355.00
					53968 Total	\$355.00
Hoirup	082621 HOIRUP	309 016 595 61 60 02	Sidewalk Cap - 117th Ave NE	ROW Purchase	53920	\$554.49
					53920 Total	\$554.49

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Account Name</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Home Depot	10893	410 016 531 10 31 02	SW-Operating Costs	Car Freshener/Step Steel	53969	\$30.51
Home Depot	10991	001 010 576 80 31 00	PK-Operating Costs	Anchor Kits	53969	\$9.08
Home Depot	10991	101 016 544 90 31 02	ST-Operating Cost	Anchor Kits	53969	\$9.09
Home Depot	10991	410 016 531 10 31 02	SW-Operating Costs	Anchor Kits	53969	\$9.09
Home Depot	6130207	001 010 576 80 31 00	PK-Operating Costs	Spotlights/Battery Pack/Worm Drive Circular	53969	\$263.53
Home Depot	6130207	101 016 544 90 31 02	ST-Operating Cost	Spotlights/Battery Pack/Worm Drive Circular	53969	\$263.54
Home Depot	6130207	410 016 531 10 31 02	SW-Operating Costs	Spotlights/Battery Pack/Worm Drive Circular	53969	\$263.54
Home Depot	7017243	001 010 576 80 31 00	PK-Operating Costs	20-Volt MaxTool/Pin Punch Kit/Wrench Set/V-Jaw/Pliers	53969	\$109.88
Home Depot	7017243	101 016 544 90 31 02	ST-Operating Cost	20-Volt MaxTool/Pin Punch Kit/Wrench Set/V-Jaw/Pliers	53969	\$109.88
Home Depot	7017243	410 016 531 10 31 02	SW-Operating Costs	20-Volt MaxTool/Pin Punch Kit/Wrench Set/V-Jaw/Pliers	53969	\$109.88
Home Depot	7017294	001 013 518 20 31 00	GG-Operating Costs	Paint/Wire Brush	53969	\$27.70
					53969 Total	\$1,205.72
Honey Bucket	552235254	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 1808 Main St Pavilion	53970	\$150.50
Honey Bucket	552255784	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	53970	\$330.89
Honey Bucket	552268416	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Callow Rd	53970	\$142.50
Honey Bucket	552268417	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Frontier Cir W	53970	\$218.50
Honey Bucket	552277709	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Davies Beach	53970	\$217.50
Honey Bucket	552280159	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 8629 20th St SE	53970	\$170.50
Honey Bucket	552287844	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 1808 Main St Pavilion	53970	\$150.50
Honey Bucket	552287845	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 1806 Main St North Cove	53970	\$301.00
					53970 Total	\$1,681.89
Horizon Distributors Inc	2M116104	001 010 576 80 31 00	PK-Operating Costs	Herbicide/Glufosinate/Turfgro	53971	\$1,174.73
Horizon Distributors Inc	488224SR	001 010 576 80 31 00	PK-Operating Costs	Credit Inv #2M114438	53971	(\$13.55)
					53971 Total	\$1,161.18
HSA Bank	82521	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	53916	\$250.00
					53916 Total	\$250.00
Hunter	2626	001 007 558 50 41 04	Permit Related Professional Sr	Hearing Examiner COD2021-00664	53972	\$441.00
Hunter	2626	001 007 558 60 41 02	PL-Prof Serv-Hearing E	Hearing Examiner Services 07-2021	53972	\$4,000.00
					53972 Total	\$4,441.00
ICONIX Waterworks US Inc	U2116039942	410 016 531 10 31 02	SW-Operating Costs	Seal Shear Coupling	53973	\$108.33
ICONIX Waterworks US Inc	U2116039943	410 016 531 10 31 02	SW-Operating Costs	Seal Shear Coupling	53973	\$103.37
ICONIX Waterworks US Inc	U2116040969	410 016 531 10 31 02	SW-Operating Costs	PVC Counduit/Coupling/Locking Clean Out Ring & Cover	53973	\$572.49
ICONIX Waterworks US Inc	U2116042903	001 010 576 80 31 00	PK-Operating Costs	Conduit/Erosion Control Staples/Valve Box	53973	\$92.49
ICONIX Waterworks US Inc	U2116042903	101 016 544 90 31 02	ST-Operating Cost	Conduit/Erosion Control Staples/Valve Box	53973	\$92.48
ICONIX Waterworks US Inc	U2116042903	410 016 531 10 31 02	SW-Operating Costs	Conduit/Erosion Control Staples/Valve Box	53973	\$92.48
					53973 Total	\$1,061.64

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Account Name</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Industrial Bolt & Supply Inc	761619-3	410 016 531 10 31 02	SW-Operating Costs	Solid End Brush Trim Steel	53974	\$412.33
Industrial Bolt & Supply Inc	762899-1	410 016 531 10 31 02	SW-Operating Costs	Pipe Coupling/Fuse Holder & Cover/Batt Term	53974	\$79.22
Industrial Bolt & Supply Inc	763709-1	101 016 544 90 31 02	ST-Operating Cost	Cool Blue Cutting Gel/Master Screw Bit Set	53974	\$111.14
Industrial Bolt & Supply Inc	764159-1	001 010 576 80 31 00	PK-Operating Costs	Washers/Brass Pipe Coupling/Nylon Tie Wraps	53974	\$28.51
Industrial Bolt & Supply Inc	764159-1	101 016 544 90 31 02	ST-Operating Cost	Washers/Brass Pipe Coupling/Nylon Tie Wraps	53974	\$28.52
Industrial Bolt & Supply Inc	764159-1	410 016 531 10 31 02	SW-Operating Costs	Washers/Brass Pipe Coupling/Nylon Tie Wraps	53974	\$28.52
Industrial Bolt & Supply Inc	764159-2	001 010 576 80 31 00	PK-Operating Costs	Brass Pipe Coupling	53974	\$37.65
					53974 Total	\$725.89
International EZ UP Inc	INV0357062	001 007 571 00 30 00	PL-Park & Recreation	Vantage Steel Shelter 10x10	53975	\$400.96
					53975 Total	\$400.96
Iron Mountain Quarry LLC	319929	101 016 544 90 31 02	ST-Operating Cost	Rock	53976	\$164.46
Iron Mountain Quarry LLC	320035	101 016 544 90 31 02	ST-Operating Cost	Rock	53976	\$311.06
					53976 Total	\$475.52
J Thayer Company Inc	1541167-0	001 008 521 20 31 00	LE-Office Supplies	Custom Stamp - PD Custodian of Records	53977	\$96.96
J Thayer Company Inc	1541404-0	001 013 518 20 31 00	GG-Operating Costs	Binders/Pens/Binder Clips/Glass Cleaner	53977	\$62.64
J Thayer Company Inc	1541759-0	001 008 521 20 31 00	LE-Office Supplies	Paper	53977	\$326.73
J Thayer Company Inc	1543123-0	001 010 576 80 31 00	PK-Operating Costs	Paper Towel/Soap/Toilet Paper	53977	\$259.42
J Thayer Company Inc	1543123-0	101 016 544 90 31 02	ST-Operating Cost	Paper Towel/Soap/Toilet Paper	53977	\$259.42
J Thayer Company Inc	1543123-0	410 016 531 10 31 02	SW-Operating Costs	Paper Towel/Soap/Toilet Paper	53977	\$259.42
J Thayer Company Inc	1543210-0	001 010 576 80 31 00	PK-Operating Costs	Soap	53977	\$167.06
J Thayer Company Inc	1543210-0	101 016 544 90 31 02	ST-Operating Cost	Soap	53977	\$167.06
J Thayer Company Inc	1543210-0	410 016 531 10 31 02	SW-Operating Costs	Soap	53977	\$167.06
J Thayer Company Inc	1544268-0	001 007 559 30 31 00	PB-Office Supplies	Folders	53977	\$97.33
J Thayer Company Inc	1544268-0	001 013 518 20 31 00	GG-Operating Costs	Goo Gone/Envelopes/Batteries	53977	\$26.64
J Thayer Company Inc	1544268-0	101 016 544 90 31 01	ST-Office Supplies	Folders/Pens/Wireless LED	53977	\$79.52
J Thayer Company Inc	1544268-0	410 016 531 10 31 01	SW-Office Supplies	Folders/Pens/Wireless LED	53977	\$79.52
					53977 Total	\$2,048.78
Kaiser Permanente	70874729	101 016 542 30 41 02	ST-Professional Service	Commercial Drivers Med Exam - Bredstrand	53978	\$69.00
Kaiser Permanente	70874729	410 016 531 10 41 01	SW-Professional Services	Commercial Drivers Med Exam - Bredstrand	53978	\$69.00
					53978 Total	\$138.00
Kravchuck	0821 KRAVCHUCK	003 000 345 81 00 00	Zoning-Subdivision Fees	Refund LUA2021-0090 SEPA Review	53979	\$750.00
					53979 Total	\$750.00
Lake Industries LLC	40189	101 016 544 90 31 02	ST-Operating Cost	Hauling Services	53980	\$210.00
Lake Industries LLC	40200	410 016 531 10 31 02	SW-Operating Costs	Hauling Services - Concrete/Asphalt	53980	\$160.00
Lake Industries LLC	40213	101 016 544 90 31 02	ST-Operating Cost	Hauling Services - Concrete/Asphalt	53980	\$310.00
					53980 Total	\$680.00
Lake Stevens Chamber of Commerce	0921 CHAMBER	001 013 518 90 49 01	GG-Chamber of Commerce	Contributions for VIC 09-2021	53981	\$1,500.00
					53981 Total	\$1,500.00
Lake Stevens Police Guild	82521	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	53917	\$1,157.25
					53917 Total	\$1,157.25

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Land Development Consultants Inc	24638	302 010 594 76 61 12	PM - North Cove Phase 3	Festival Street Parking Lot Design	53982	\$3,099.00
Land Development Consultants Inc	24640	302 010 594 76 61 03	PM -20th SE Fields/Poweline TR	Powerline Trail Design	53982	\$21,205.31
Land Development Consultants Inc	24648	302 010 594 76 61 12	PM - North Cove Phase 3	Festival Street Design	53982	\$23,799.29
					53982 Total	\$48,103.60
Last Leaf Productions	0821 LAST LEAF	001 007 571 00 30 00	PL-Park & Recreation	Theater in the Park 2021	53983	\$700.00
					53983 Total	\$700.00
Lemay Mobile Shredding Inc	4716268	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	53984	\$24.86
					53984 Total	\$24.86
LN Curtis & Sons	INV516059	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Uniform - D Dreher	53985	\$692.32
LN Curtis & Sons	INV516403	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Uniform - D Dreher	53985	\$205.30
LN Curtis & Sons	INV516455	001 008 521 20 31 01	LE-Fixed Minor Equipment	Single Gold Star Pins	53985	\$51.32
LN Curtis & Sons	INV517142	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Uniform - D Dreher	53985	\$24.53
LN Curtis & Sons	INV517749	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Polos - Beazizo	53985	\$91.11
LN Curtis & Sons	INV517770	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Uniform - D Dreher	53985	\$30.52
LN Curtis & Sons	INV517780	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Uniform - D Dreher	53985	\$578.86
LN Curtis & Sons	INV520362	001 008 521 20 31 01	LE-Fixed Minor Equipment	Gun Belt/Tactical Flashlight	53985	\$172.69
					53985 Total	\$1,846.65
Madrona Law Group PLLC	10910	410 016 531 10 41 01	SW-Professional Services	Investigation Services 07-2021	53986	\$402.00
					53986 Total	\$402.00
McLoughlin & Eardley Group Inc	258080	001 008 521 50 30 02	LE-Fleet Minor Equipment	6-LED Bail Mount	53987	\$337.25
					53987 Total	\$337.25
Method Barricade & Construction Supply	14812	101 016 544 90 31 02	ST-Operating Cost	Sign - Various Street Names	53988	\$158.34
					53988 Total	\$158.34
Miles Sand & Gravel	1880617	309 016 595 61 63 01	Sidewalk Construction	Concrete	53989	\$1,318.90
					53989 Total	\$1,318.90
Millerstoultyme	7272137233	410 016 531 10 31 02	SW-Operating Costs	Flisocket Set/Adapter	53990	\$125.19
Millerstoultyme	8172138009	410 016 531 10 31 02	SW-Operating Costs	Dual Foot Budd Check	53990	\$31.34
					53990 Total	\$156.53
Mirick	082621 MIRICK	309 016 595 61 60 02	Sidewalk Cap - 117th Ave NE	ROW Purchase	53921	\$2,905.56
					53921 Total	\$2,905.56
Nationwide Retirement Solution	82521	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	0	\$4,495.37
					0 Total	\$4,495.37
Nelson Distributing Inc	0771695-IN	001 007 558 50 31 02	PL-Permit Related Op. Costs	Fuel	53991	\$294.91
Nelson Distributing Inc	0771695-IN	001 008 521 20 32 00	LE-Fuel	Fuel	53991	\$1,474.56
Nelson Distributing Inc	0771695-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel	53991	\$589.82
Nelson Distributing Inc	0771695-IN	101 016 542 30 32 00	ST-Fuel	Fuel	53991	\$1,769.48
Nelson Distributing Inc	0771695-IN	410 016 531 10 32 00	SW-Fuel	Fuel	53991	\$1,769.48
					53991 Total	\$5,898.25
North Cross Commercial Driving School	082621 DRIVING	410 016 531 10 49 01	SW-Staff Development	CDW Training/Testing - Nedrow	53992	\$3,815.00
					53992 Total	\$3,815.00
North Sound Hose Fittings Inc	N035162	410 016 531 10 31 02	SW-Operating Costs	Hose Repair Kit	53993	\$31.86
					53993 Total	\$31.86
NOVAtime Technology Inc	SI-102761	510 006 518 80 49 34	LR - NovaTime	NovaTime Annual Maint 09/01/21 thru 08/31/22	53994	\$5,886.00
					53994 Total	\$5,886.00

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O Reilly Auto Parts	2960-280616	101 016 544 90 31 02	ST-Operating Cost	Tire Shine/Micro Cloths	53995	\$21.24
O Reilly Auto Parts	2960-280616	410 016 531 10 31 02	SW-Operating Costs	Tire Shine/Micro Cloths	53995	\$21.23
O Reilly Auto Parts	2960-280821	410 016 531 10 31 02	SW-Operating Costs	Battery PW40	53995	\$124.55
O Reilly Auto Parts	2960-281918	101 016 544 90 31 02	ST-Operating Cost	Battery PW60	53995	\$117.23
O Reilly Auto Parts	2960-281931	410 016 531 10 31 02	SW-Operating Costs	Mini Bulbs PW60	53995	\$5.09
O Reilly Auto Parts	2960-281932	101 016 544 90 31 02	ST-Operating Cost	Mini Bulbs PW60	53995	\$10.18
O Reilly Auto Parts	2960-285419	410 016 531 10 31 02	SW-Operating Costs	Oil Filter	53995	\$9.24
					53995 Total	\$308.76
Office of the State Treasurer	0821 STATE	633 000 586 00 00 01	State Court Remit	State Court Fees 08-2021	53996	\$17,733.23
Office of the State Treasurer	0821 STATE	633 000 589 30 00 03	State Building Permit Remit	Building Code Fees 08-2021	53996	\$710.00
					53996 Total	\$18,443.23
Ogden Murphy Wallace PLLC	853428	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services 07-2021 Costco Development Agmt	53997	\$214.50
Ogden Murphy Wallace PLLC	853428	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services 07-2021	53997	\$14,103.00
Ogden Murphy Wallace PLLC	853428	001 011 515 45 41 00	Ext Litigation - City Atty	Legal Services 07-2021 Code Enforcement	53997	\$105.00
Ogden Murphy Wallace PLLC	853428	401 070 515 41 41 00	SE - Legal Services	Legal Services 07-2021 Sewer	53997	\$825.00
Ogden Murphy Wallace PLLC	853428	401 070 515 45 41 00	SE - Legal Litigation	Legal Services 07-2021 Sewer District	53997	\$28,704.00
					53997 Total	\$43,951.50
Outcomes by Levy LLC	2021-07-LS	001 013 511 70 40 00	Lobbying Services	Legislative/Regulatory Consulting 07-2021	53998	\$4,800.00
Outcomes by Levy LLC	2021-08-LS	001 013 511 70 40 00	Lobbying Services	Legislative/Regulatory Consulting	53998	\$4,800.00
					53998 Total	\$9,600.00
Owen Equipment Company	102925	410 016 531 10 31 02	SW-Operating Costs	Belt Band/Air Adapter PW65	53999	\$951.42
Owen Equipment Company	103041	410 016 531 10 31 02	SW-Operating Costs	Plus Set Up Key PW77	53999	\$271.77
Owen Equipment Company	202349	410 016 531 10 31 02	SW-Operating Costs	Belt Band PW65	53999	\$561.53
					53999 Total	\$1,784.72
Pace Engineers Inc	80185	004 013 518 20 40 00	ARPA - Professional Services	Septage Receiving Treatment Facility Feasibility	54000	\$3,084.39
					54000 Total	\$3,084.39
Pavement Markings Inc	2427	001 008 521 50 48 00	LE-Facility Repair & Maint	Polcie Dept Parking Lot Seal Coating/Striping	54001	\$8,363.72
					54001 Total	\$8,363.72
PB Parent Holdco LP	PSI1553767	001 010 576 80 31 00	PK-Operating Costs	First Aid Supplies - PW Shop	54002	\$67.49
PB Parent Holdco LP	PSI1553767	101 016 544 90 31 02	ST-Operating Cost	First Aid Supplies - PW Shop	54002	\$67.49
PB Parent Holdco LP	PSI1553767	410 016 531 10 31 02	SW-Operating Costs	First Aid Supplies - PW Shop	54002	\$67.49
PB Parent Holdco LP	PSI1553885	001 013 518 20 31 00	GG-Operating Costs	First Aid Supplies - CH	54002	\$147.80
PB Parent Holdco LP	PSI1553904	001 008 521 50 30 00	LE-Facilities Supplies	First Aid Supplies - PD	54002	\$208.41
PB Parent Holdco LP	PSI1559040	001 010 576 80 31 00	PK-Operating Costs	Fire Extinguishers	54002	\$156.24
PB Parent Holdco LP	PSI1559040	101 016 544 90 31 02	ST-Operating Cost	Fire Extinguishers	54002	\$156.23
PB Parent Holdco LP	PSI1559040	410 016 531 10 31 02	SW-Operating Costs	Fire Extinguishers	54002	\$156.23
					54002 Total	\$1,027.38
Petersen Brothers Inc	1716611	101 016 542 64 48 01	ST-Traf Control - Guardrail	Guardrail Repairs	54003	\$16,402.64
					54003 Total	\$16,402.64
Pilchuck Equipment Rental and Sales	118848A-1	001 010 576 80 45 00	PK-Equipment Rental	Boom Rental	54004	\$2,069.10
Pilchuck Equipment Rental and Sales	120752-1	101 016 544 90 31 02	ST-Operating Cost	Concrete Saw Self Propelled	54004	\$835.87
Pilchuck Equipment Rental and Sales	121522-1	001 010 576 80 31 00	PK-Operating Costs	Stump Grinder	54004	\$311.51
Pilchuck Equipment Rental and Sales	122403-1	101 016 544 90 31 02	ST-Operating Cost	Breaker/Hose/Hammer Points/Chisels	54004	\$1,168.14
					54004 Total	\$4,384.62

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Puget Sound Energy	22339471 0821	001 012 575 50 47 00	CS- Pavillion - Utilities	Natural Gas - The Mill	54005	\$35.87
Puget Sound Energy	24316495 0821	001 010 576 80 47 00	PK-Utilities	Natural Gas - City Shop	54005	\$11.96
Puget Sound Energy	24316495 0821	101 016 543 50 47 00	ST-Utilities	Natural Gas - City Shop	54005	\$11.96
Puget Sound Energy	24316495 0821	410 016 531 10 47 00	SW-Utilities	Natural Gas - City Shop	54005	\$11.95
Puget Sound Energy	24770236 0821	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - 10518 18th St SE	54005	\$130.64
Puget Sound Energy	3723810 0821	001 012 575 30 47 00	CS- Museum - Utilities	Natural Gas - 12301 N Lakeshore Dr	54005	\$35.87
					54005 Total	\$238.25
Purchase Power	01831977 0821	001 007 558 50 42 00	PL-Communication	Postage	54006	\$470.22
Purchase Power	01831977 0821	001 013 518 20 42 00	GG-Communication	Postage	54006	\$117.44
Purchase Power	01831977 0821	101 016 543 30 42 00	ST-Communications	Postage	54006	\$6.67
Purchase Power	01831977 0821	410 016 531 10 42 00	SW-Communications	Postage	54006	\$6.67
					54006 Total	\$601.00
Rexel USA Inc	1V36476	410 016 531 10 31 02	SW-Operating Costs	Multiport Simultaneous Fast Charger/Lithonia Lighting	54007	\$824.33
					54007 Total	\$824.33
Rich Marketing LLC	3120	410 016 531 10 31 02	SW-Operating Costs	Digital Advertising - Puget Sound Starts Here Sept Campaign	54008	\$500.00
					54008 Total	\$500.00
Right On Heating & Sheet Metal Inc	27595	001 008 521 50 48 00	LE-Facility Repair & Maint	Service Call - PD Training Center No AC	54009	\$272.50
					54009 Total	\$272.50
Rotary Club of Lake Stevens	092421 ROTARY	001 000 362 00 00 05	The Mill - Rental	Refund Due to COVID - The Mill Rental 09/24/21 Rotary	54010	\$985.00
Rotary Club of Lake Stevens	092421 ROTARY	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund Due to COVID - The Mill 09/24/21 Rotary	54010	\$500.00
					54010 Total	\$1,485.00
Ruiz	082821 RUIZ	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund - The Mill 08/28/21 Ruiz	54011	\$500.00
					54011 Total	\$500.00
Saville	082121 SAVILLE	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund - The Mill 08/21/21 Saville/Maynard	54012	\$500.00
					54012 Total	\$500.00
Sherwin-Williams Co	6498-1	101 016 544 90 31 02	ST-Operating Cost	Paint/Filter	54013	\$423.11
					54013 Total	\$423.11
Six Robblees Inc	14-418389	410 016 531 10 31 02	SW-Operating Costs	Hitch Lock/Ball Mount	54014	\$300.52
					54014 Total	\$300.52
Smarsh Inc	INV00669628	510 006 518 80 49 05	LR - Smarsh	Archiving Platform	54015	\$748.80
					54015 Total	\$748.80
Smernis Enterprises	39563	001 008 521 20 48 00	LE-Repair & Maintenance Equip	15K Service/R&R Tires	54016	\$1,573.72
					54016 Total	\$1,573.72
Snohomish Co-Op Inc	3038561	410 016 531 10 31 02	SW-Operating Costs	Fence Panels	54017	\$265.30
					54017 Total	\$265.30
Snohomish County 911	3891	001 008 528 00 41 00	LE - SNO911	Dispatch Services	54018	\$30,214.17
					54018 Total	\$30,214.17
Snohomish County Human Services Dept	I000569575	001 013 566 00 41 00	GG - Liquor Tax to SnoCo	Q2 2021 Liquor Excise Taxes	54019	\$2,483.97
					54019 Total	\$2,483.97
Snohomish County Public Works	I000569606	101 016 544 90 31 02	ST-Operating Cost	Signal/Sign Repair & Maint 07-2021	54020	\$365.86
					54020 Total	\$365.86

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Snohomish County PUD	100547685	001 010 576 80 47 00	PK-Utilities	222625881 8801 Froniter Cir W Water	54021	\$2,405.06
Snohomish County PUD	105623486	001 013 518 20 47 00	GG-Utilities	222931883 Row Club Water 12308 17th Pl NE	54021	\$24.88
Snohomish County PUD	105623486	001 013 518 20 47 00	GG-Utilities	222931883 Row Club Electric 12308 17th Pl NE	54021	\$16.60
Snohomish County PUD	108922013	101 016 542 63 47 00	ST-Lighting - Utilities	201860178 Traffic Signal 9101 Market Pl	54021	\$49.43
Snohomish County PUD	118826104	001 010 576 80 47 00	PK-Utilities	200493443 Catherine Creek Park Electric	54021	\$19.46
Snohomish County PUD	125459382	001 010 576 80 47 00	PK-Utilities	200206019 Parks Water	54021	\$158.72
Snohomish County PUD	125459382	001 010 576 80 47 00	PK-Utilities	200206019 Parks Electric	54021	\$33.70
Snohomish County PUD	125459382	001 010 576 80 47 00	PK-Utilities	200206019 North Cove Park Electric	54021	\$16.60
Snohomish County PUD	125459382	001 012 575 50 47 00	CS- Pavillion - Utilities	200206019 The Mill Water	54021	\$53.18
Snohomish County PUD	125459382	001 012 575 50 47 00	CS- Pavillion - Utilities	200206019 The Mill Electric	54021	\$333.34
Snohomish County PUD	125459382	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Water	54021	\$2,972.19
Snohomish County PUD	125459382	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Electric	54021	\$249.02
Snohomish County PUD	125459382	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Admin Electric	54021	\$119.27
Snohomish County PUD	125459382	101 016 542 63 47 00	ST-Lighting - Utilities	200206019 Street Lights	54021	\$24.02
Snohomish County PUD	125463282	001 010 576 80 47 00	PK-Utilities	222509887 Davies Beach Electric/Water	54021	\$468.17
Snohomish County PUD	125465273	001 010 576 80 47 00	PK-Utilities	221908015 City Shop Mechanic	54021	\$66.58
Snohomish County PUD	125465273	101 016 543 50 47 00	ST-Utilities	221908015 City Shop Mechanic	54021	\$66.56
Snohomish County PUD	125465273	410 016 531 10 47 00	SW-Utilities	221908015 City Shop Mechanic	54021	\$66.56
Snohomish County PUD	128724857	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Mobile Water/Electric	54021	\$100.28
Snohomish County PUD	128729992	101 016 542 63 47 00	ST-Lighting - Utilities	200363505 Traffic Signal	54021	\$56.47
Snohomish County PUD	128732271	001 010 576 80 47 00	PK-Utilities	222658130 The Timbers Park Water	54021	\$1,602.66
Snohomish County PUD	132039566	001 010 576 80 47 00	PK-Utilities	222942633 North Cove BBQ Shelter Electric	54021	\$113.72
Snohomish County PUD	132040932	001 010 576 80 47 00	PK-Utilities	221860174 Frontier Circle Park Electric	54021	\$17.74
Snohomish County PUD	135346918	001 010 576 80 47 00	PK-Utilities	222191298 North Cove Park Water	54021	\$83.75
Snohomish County PUD	135351752	101 016 542 63 47 00	ST-Lighting - Utilities	205320781 SR92 Roundabout at 99th	54021	\$33.60
Snohomish County PUD	141873720	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric/Water	54021	\$70.92
Snohomish County PUD	145204748	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Traffic Signal 8718 17th St NE	54021	\$41.39
Snohomish County PUD	145204748	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Street Lights 8533 15th St NE	54021	\$43.30
Snohomish County PUD	148498699	001 012 572 20 47 00	CS- Library-Utilities	203033030 Library Grade Rd Electric/Water	54021	\$326.46
Snohomish County PUD	151787420	101 016 542 63 47 00	ST-Lighting - Utilities	202648705 Street Lights	54021	\$44.93
Snohomish County PUD	151787885	101 016 542 63 47 00	ST-Lighting - Utilities	205338056 SR92 Roundabout at 113th	54021	\$46.63
Snohomish County PUD	151790273	001 010 576 80 47 00	PK-Utilities	203599006 City Shop Electric/Water	54021	\$161.13
Snohomish County PUD	151790273	101 016 543 50 47 00	ST-Utilities	203599006 City Shop Electric/Water	54021	\$161.12
Snohomish County PUD	151790273	410 016 531 10 47 00	SW-Utilities	203599006 City Shop Electric/Water	54021	\$161.12
Snohomish County PUD	151790726	001 013 518 20 47 00	GG-Utilities	223034448 Old WWTP Electric/Area Lighting	54021	\$471.63
Snohomish County PUD	155036335	001 013 518 20 47 02	GG-Utilities for Rentals	222450314 - 1819 S Lake Stevens Rd Commercial	54021	\$613.98
Snohomish County PUD	158232048	001 010 576 80 47 00	PK-Utilities	222205049 Nourse Park Electric	54021	\$19.71
Snohomish County PUD	158237108	101 016 542 63 47 00	ST-Lighting - Utilities	203728159 Traffic Signal	54021	\$50.75
Snohomish County PUD	167824444	001 008 521 50 47 00	LE-Facility Utilities	204719082 New PD Station Water/Electric	54021	\$368.57
					54021 Total	\$11,733.20
Snohomish County Sheriffs Office	2021-6898	001 008 523 60 41 00	LE-Jail	Jail Services 07-2021	54022	\$30,846.07
Snohomish County Sheriffs Office	2021-6920	001 008 523 60 41 00	LE-Jail	Jail Services Medical 07-2021	54022	\$36.84
					54022 Total	\$30,882.91

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Account Name</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Snohomish County Treasurer	0821 TREASURER	633 000 586 00 00 02	Crime Victims Comp - SnoCo	Crime Victims Compensation 08-2021	54023	\$278.90
					54023 Total	\$278.90
Sound Equipment Rental & Sales	20276	410 016 531 10 31 02	SW-Operating Costs	Loader/Mower	54024	\$5,460.77
					54024 Total	\$5,460.77
Sound Publishing Inc	EDH934847	001 007 558 50 41 03	PL-Advertising	LUA2021-0133 Amendments to LSMC Chapter 14	54025	\$126.00
Sound Publishing Inc	EDH936237	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2021-0137 Wrona Subdivision	54025	\$102.20
					54025 Total	\$228.20
Sound Security Inc	1022678	001 010 576 80 41 00	PK-Professional Services	Fire Monitoring/Confidence Testing PW Shop	54026	\$19.90
Sound Security Inc	1022678	001 012 575 50 47 00	CS- Pavillion - Utilities	Fire & Security Monitoring The Mill	54026	\$385.00
Sound Security Inc	1022678	001 013 518 20 41 00	GG-Professional Service	Fire & Security Monitoring CH	54026	\$571.04
Sound Security Inc	1022678	101 016 542 30 41 02	ST-Professional Service	Fire Monitoring/Confidence Testing PW Shop	54026	\$39.80
Sound Security Inc	1022678	410 016 531 10 41 01	SW-Professional Services	Fire Monitoring/Confidence Testing PW Shop	54026	\$39.80
Sound Security Inc	1022680	001 008 521 20 41 01	LE-Professional Serv-Fixed	Fire Monitoring 10518 18th St SE	54026	\$65.00
					54026 Total	\$1,120.54
SR Concrete Construction	741	001 010 576 80 31 00	PK-Operating Costs	Concrete Curb	54027	\$1,741.67
SR Concrete Construction	741	101 016 544 90 31 02	ST-Operating Cost	Concrete Curb	54027	\$1,741.66
SR Concrete Construction	741	309 016 595 61 63 01	Sidewalk Construction	Concrete Generator Pad	54027	\$1,665.00
SR Concrete Construction	741	410 016 531 10 31 02	SW-Operating Costs	Concrete Curb	54027	\$1,741.67
					54027 Total	\$6,890.00
Stericycle Inc	3005654924	001 008 521 20 41 01	LE-Professional Serv-Fixed	Hazardous Waste Disposal	54028	\$10.36
					54028 Total	\$10.36
Stewart Investments Inc	P1001	510 006 594 18 64 00	Capital - Purch Computer Equip	Video System Equipment for Cameras at NC/Davies Beach/Frontier	54029	\$589.93
					54029 Total	\$589.93
SVR Inc	25992	001 010 576 80 45 01	PK- Dumpster Service	Dumpster Rental	54030	\$1,004.60
					54030 Total	\$1,004.60
Tacoma Screw Products Inc	160016825-00	302 010 594 76 61 12	PM - North Cove Phase 3	Screw-Bolt & Anchors	54031	\$322.52
					54031 Total	\$322.52
Tandem Services Corp Inc	1176007	302 010 594 76 61 12	PM - North Cove Phase 3	Septic Tank Pumping Library Tear Down	54032	\$430.55
					54032 Total	\$430.55
Technological Services Inc	20794	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Oil/Fluids/Tire Rotation/Brake Inspt PT-21-94	54033	\$154.27
Technological Services Inc	20861	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Oil/Fluids/Brake Inspect PT-19-81	54033	\$89.93
Technological Services Inc	20869	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Misc Transmission/Steer/Suspension Inspect PT-20-87	54033	\$500.49
Technological Services Inc	20880	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Oil/Fluids/Tire Rotation S-15-59	54033	\$121.77
Technological Services Inc	20933	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Tire Repair T-17-72	54033	\$38.38
					54033 Total	\$904.84
Thermo King Northwest Inc	2622760	001 010 576 80 31 00	PK-Operating Costs	Oil Filter Cartridge/Fuel Filter/Air Filter	54034	\$87.96
					54034 Total	\$87.96

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Account Name</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
TransUnion Risk & Alternative Data Solutions	4016011-202108-1	001 008 521 20 41 01	LE-Professional Serv-Fixed	TILO - Information Gathering Services	54035	\$81.76
					54035 Total	\$81.76
Trinity Contractors Inc	PROGRESS 10 NC2	302 010 594 76 61 01	PM - North Cove Capital	North Cove Phase II Project 19012	54036	\$21,838.78
					54036 Total	\$21,838.78
ULINE	135497794	410 016 531 10 31 02	SW-Operating Costs	No Trespassing Signs	54037	\$784.80
ULINE	136934843	101 016 544 90 31 02	ST-Operating Cost	Dust Respirator/4-Lock Station/Electrical Kit/Paper/Pens	54037	\$729.69
ULINE	137064518	001 010 576 80 31 00	PK-Operating Costs	First Aid Kits/Ear Plugs/Anti-Fog/Sani-Cloth	54037	\$578.99
ULINE	137064518	101 016 544 90 31 02	ST-Operating Cost	First Aid Kits/Ear Plugs/Anti-Fog/Sani-Cloth	54037	\$578.98
ULINE	137064518	410 016 531 10 31 02	SW-Operating Costs	First Aid Kits/Ear Plugs/Anti-Fog/Sani-Cloth	54037	\$578.98
ULINE	137172515	001 010 576 80 31 00	PK-Operating Costs	Galvanized Single Side 4 Bike Cap	54037	\$362.99
					54037 Total	\$3,614.43
UPS	0000074Y42321	001 008 521 20 42 00	LE-Communication	Evidence Shipping	54038	\$27.37
UPS	0000074Y42331	001 008 521 20 42 00	LE-Communication	Evidence Shipping	54038	\$130.62
UPS	0000074Y42351	001 008 521 20 42 00	LE-Communication	Evidence Shipping	54038	\$27.28
					54038 Total	\$185.27
Vantagepoint Transfer Agents - 108991	82521	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	53918	\$412.35
					53918 Total	\$412.35
Vantagepoint Transfer Agents - 307428	82521	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	53919	\$1,771.67
					53919 Total	\$1,771.67
Verizon Northwest	9886910140	001 008 521 20 42 00	LE-Communication	Wireless Phone Service PD	54039	\$2,742.66
					54039 Total	\$2,742.66
Washington State Dept of Enterprise Svcs	731108925	001 008 521 20 31 00	LE-Office Supplies	Business Cards - Dreher D/Chief Beazizo	54040	\$81.76
					54040 Total	\$81.76
Washington State Patrol	I22001220	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	54041	\$365.50
					54041 Total	\$365.50
Washington State Support Registry	82521	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	0	\$544.50
					0 Total	\$544.50
Wave Broadband	103946401-0009020	001 002 513 11 42 00	AD-Communications	Telephone Service	54042	\$77.42
Wave Broadband	103946401-0009020	001 003 514 20 42 00	CC-Communications	Telephone Service	54042	\$154.84
Wave Broadband	103946401-0009020	001 004 514 23 42 00	FI-Communications	Telephone Service	54042	\$154.84
Wave Broadband	103946401-0009020	001 005 518 10 42 00	HR-Communications	Telephone Service	54042	\$77.42
Wave Broadband	103946401-0009020	001 006 518 80 42 00	IT-Communications	Telephone Service	54042	\$232.26
Wave Broadband	103946401-0009020	001 007 558 50 42 00	PL-Communication	Telephone Service	54042	\$503.49
Wave Broadband	103946401-0009020	001 007 559 30 42 00	PB-Communication	Telephone Service	54042	\$77.42
Wave Broadband	103946401-0009020	001 008 521 20 42 00	LE-Communication	Telephone Service	54042	\$2,633.31
Wave Broadband	103946401-0009020	001 012 575 30 42 00	CS- Museum - Communications	Telephone Service Museum	54042	\$77.42
Wave Broadband	103946401-0009020	001 012 575 50 42 00	CS- Pavillion - Communication	Telephone Service	54042	\$77.42
Wave Broadband	103946401-0009020	001 013 518 20 42 00	GG-Communication	Telephone Service	54042	\$309.68
Wave Broadband	103946401-0009020	101 016 543 30 42 00	ST-Communications	Telephone Service Shop	54042	\$445.56
Wave Broadband	103946401-0009020	410 016 531 10 42 00	SW-Communications	Telephone Service Shop	54042	\$445.55
Wave Broadband	103946401-0009020	510 006 518 80 49 04	LR - WaveBroadband Fiber Lease	Fiber Leases	54042	\$632.70
					54042 Total	\$5,899.33
WM Corporate Services Inc	0875934-4968-6	410 016 531 10 45 00	SW-Dumpster Service	Dumpster Service - 12699 36th St NE	54043	\$126.48
					54043 Total	\$126.48

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Account #</u>	<u>Account Name</u>	<u>Description</u>	<u>Check #</u>	<u>Amount</u>
Wynne and Sons Inc	69816	001 007 559 30 31 00	PB-Office Supplies	Business Cards - Yarkut	54044	\$72.19
					54044 Total	\$72.19
Yarkut	081621 YARKUT	001 007 559 30 32 00	PB-Fuel	Reimburse - Fuel Yarkut	54045	\$48.24
					54045 Total	\$48.24
Young	091221 YOUNG	001 010 576 80 43 00	PK-Travel & Meetings	PerDiem - Meals Backflow Training Spokane WA - Young	54046	\$351.00
					54046 Total	\$351.00
Zachor and Thomas Inc PS	21-LKS0008	001 011 515 41 41 02	Ext Consult - Prosecutor Svs	Prosecution Services 08-2021	54047	\$13,287.00
					54047 Total	\$13,287.00
ZOHO Corporation	2308815	510 006 518 80 49 24	LR - Log360 SIEM	Annual Subscription Log360	54048	\$2,294.45
					54048 Total	\$2,294.45



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda

Date: September 14, 2021

Subject: Appointments to the Library Board and Salary Commission

Contact

Person/Department: Kelly M. Chelin, City Clerk **Budget Impact:** 0

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Confirm the Mayor's appointment of LeeAnn Balbirona to the Library Board for a mid-term vacancy ending December 31, 2023 and confirm the appointment of Kaity Hoard to the Salary Commission with a mid-term vacancy expiring December 31, 2022.

SUMMARY/BACKGROUND:

There is currently one mid-term vacancy on the Library Board and one mid-term vacancy on the Salary Commission. Staff issued a press release for interested applicants. Two applications were received for Library Board and one was received for Salary Commission.

Interviews were held on September 9, 2021 with Council President Daughtry and Councilmember Ewing, along with the respective board chairs.

The interview committee has recommended, and the Mayor has nominated, the appointment of LeeAnn Balbirona to the Library Board for a mid-term vacancy ending December 31, 2023 and the appointment of Kaity Hoard to the Salary Commission with a mid-term vacancy expiring December 31, 2022.

APPLICABLE CITY POLICIES: LSMC Title 2

BUDGET IMPACT: N/A

ATTACHMENTS: None



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Date: September 14, 2021

Subject: Impact Fee Code Amendments (LUA2021-0133) - Public Hearing

Contact Person/Department: David Levitan, Planning Manager **Budget Impact:** None

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

1. **Hold a public hearing and take public testimony** on LUA2021-0133, a city-initiated land use code amendment related to school and traffic impact mitigation.
2. **Approve Ordinance No. 1123** amending LSMC Sections 14.100 (School Impact Mitigation) and 14.112 (Traffic Impact Mitigation Fees).

SUMMARY: Public hearing to consider city-initiated land use code amendment regarding school and traffic impact fees. The Planning Commission held a public hearing on the proposal on August 18, 2021 and made a unanimous recommendation for the City Council to approve the amendment as shown in Ordinance 1123 (Attachment 1).

BACKGROUND/HISTORY: Impacts fees are one-time charges that cities, counties, and special service districts may collect to fund public facility or capital improvements needed to help mitigate the impacts from development. Impact fees may only be used to fund "system improvements" identified in the city's (or district's) capital facilities plan. They must be reasonably related and proportional to the impacts of the proposed development and may not be used to correct existing deficiencies. City and school district impact fees are identified on pages 4/5 of the city's [fee resolution](#), which is updated annually.

Per RCW 82.02.050-110 and WAC 365-196-850, local jurisdictions may impose impact fees on:

- Public streets and roads (traffic)
- Public parks, open space, and recreation facilities
- Schools
- Fire protection facilities

The Lake Stevens Municipal Code (LSMC) currently includes sections related to the following impact fees:

- School Impact Mitigation ([LSMC 14.100](#))
- Traffic Impact Mitigation Fees ([LSMC 14.112](#))
- Park Impact Mitigation Fees ([LSMC 14.120](#))

Staff introduced a list of potential amendments to LSMC 14.100, 14.112, and 14.120 to the Planning Commission during a [June 16 work session](#) which are needed to account for recent and future annexations (including the Southeast Interlocal Annexation). Staff noted that the city's recent adoption of higher SEPA flexible thresholds for minor new construction may exempt several projects that the city previously was able to utilize its SEPA substantive authority to evaluate and impose mitigation, including impact fees.

Commissioners reviewed staff's recommended changes to the school and traffic impact fees and suggested several minor revisions, which staff incorporated into the draft code amendment presented to the Planning Commission at their August 18, 2021 public hearing (see below). As the city will need to complete additional research and analysis before it proposes any changes to its park impact fee code language and methodology, LUA2021-0133 does not include any changes to LSMC 14.120.

PLANNING COMMISSION PUBLIC HEARING AND RECOMMENDATION: On [August 18, 2021](#), the Planning Commission held a public hearing on the proposed land use code amendment. Staff provided a brief presentation, which was followed by an opportunity for public comment (none was provided) and discussion and deliberation by commissioners; video of the August 18 public hearing can be [found here](#). The Planning Commission voted unanimously (6-0) to recommend City Council approval of the amendment with one minor revision recommended by staff (to assign traffic impact fee pre-designations to unincorporated areas within the UGA). The revised code amendment language is reflected in Attachment 1, Exhibit A, and includes:

- School Impact Mitigation (LSMC 14.100)
 - Adds a new definition for “District” to LSMC 14.100.030, so that impact fees can be collected for any school district meeting this definition that is located within city boundaries.
 - Removes specific references to the Lake Stevens School District in LSMC 14.100.040 and 14.100.130 and replaces them with “district”, consistent with the definition above.
 - Revises LSMC 14.100.160(b) and 14.100.220 to extend the deadline for expending or encumbering school impact fees from six (6) years to 10 years (consistent with state law) before they must be refunded.
- Traffic Impact Mitigation Fees (LSMC 14.112)
 - Amends LSMC 14.112.050 (Service Areas) to:
 - Update the map of Traffic Impact Zones (TIZs) illustrated in Figure 14.112-I to account for annexations completed through September 14, 2021, including the Southeast Interlocal Annexation. TIZ 3 (South Lake Stevens) would extend north and east while TIZ 1 (East Lake Stevens) would extend south and west, with the boundary between the two zones located just south of 3rd Place SE. Figure 14.112-I also assigns predesignations to unincorporated areas within the city’s UGA.
 - Automatically assign the TIZ of directly contiguous areas when properties are annexed into the city (consistent with Figure 14.112-I).

FINDINGS AND CONCLUSIONS

Per [LSMC 14.16C.075\(f\)](#), the City Council shall make the following findings when approving land use code amendments:

1. The amendment is consistent with the Lake Stevens Comprehensive Plan

- Capital Facilities Element Goal 9.3: Development shall bear its fair share of costs of providing public facilities at the adopted levels of service.
- Capital Facilities Element Policy 9.3.1 – Transportation and park impact fees shall be sufficient to pay the fair share of improvement costs necessitated by new development.

Conclusions – Adoption of the city-initiated amendment is consistent with the goals and policies of the city’s Comprehensive Plan. Expansion of the city’s traffic impact zones will ensure that recent and future annexations will be subject to the city’s traffic impact fees and that future growth will pay its fair share of necessary capital improvements. Proposed changes to school impact fee code language will ensure that all school districts located within the boundaries of Lake Stevens can collect school impact fees to help fund school capital improvements.

2. The amendment is in compliance with the Growth Management Act (RCW 36.70A.106)

- Code amendments are subject to review by the Washington State Department of Commerce.

- The city provided a request for expedited review to the Department of Commerce on July 22, 2021 of its intent to amend LSMC 14.100 and 14.112, with a proposed adoption date of September 14, 2021. The Department of Commerce granted expedited review of the proposed amendment on August 5, 2021.
- If approved by the City Council, staff will file the final ordinance with the Department of Commerce within 10 days of its adoption.

Conclusions – The proposed code amendment has met all Growth Management Act requirements.

3. The amendment serves to enhance the public health, safety and welfare

Conclusions – The recommended amendment would allow the city to collect traffic impact fees in areas that have or will be annexed into the city, but which are not currently assigned a Traffic Impact Zone on LSMC Figure 14.112-I. The ability to collect traffic impact fees is integral to the city's ability to fund capital improvements necessary to accommodate future growth. Amendments to school impact mitigation (LSMC 14.100) would clarify that any public school district within the boundaries of Lake Stevens (and with a capital facilities plan approved by the City Council) would be eligible to collect school impact fees to fund capital improvements and would align the period during which school impact fees need to be expended or encumbered with state law (10 years). Collectively these amendments serve to enhance public health, safety and welfare.

Public Notice and Comments

- Land use code amendments are reviewed through the city's Type VI legislative review process identified in [LSMC 14.16B.605-660](#), which requires the Planning Commission to hold a public hearing and make a recommendation to City Council.
- The city published a joint Notice of Public Hearing and SEPA Exemption for the Planning Commission public hearing in the Everett Herald on August 6 and August 13, 2021, and a Notice of Public Hearing on September 3 and September 10, 2021 for the City Council public hearing. The notice was also posted at City Hall and on the [city's website](#).
- No public testimony was provided prior to or during the Planning Commission public hearing, and no written comments have been received to date in response to the City Council notice of public hearing.

Conclusions – The city has met all public notice requirements per Chapter 14.16B LSMC.

State Environmental Policy Act (SEPA) (Chapter 97-11 WAC and Title 16 LSMC)

- The proposal is categorically exempt from the State Environmental Policy Act (SEPA) under WAC 197-11-800(19)(b) as a text amendment that will result in no substantive changes respecting use or modification of the environment.

Conclusions – The proposed code amendment has met all local and state SEPA requirements.

REQUESTED COUNCIL ACTION: Approve Ordinance 1123 (Attachment 1), which would amend LSMC Sections 14.100 (School Impact Mitigation) and 14.112 (Traffic Impact Mitigation Fees) as shown in Attachment 1, Exhibit A, consistent with the Planning Commission's recommendation (Attachment 1, Exhibit B).

BUDGET IMPACT: There is not a budget impact.

ATTACHMENTS

Attachment 1 – DRAFT Ordinance 1123

Exhibit A: Updated LSMC 14.100 and 14.112 (Track Changes Version)

Exhibit B: Planning Commission Recommendation

**CITY OF LAKE STEVENS
Lake Stevens, Washington
ORDINANCE NO. 1123**

**AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON
REVISING LSMC SECTIONS 14.110 (SCHOOL IMPACT MITIGATION) AND
14.112 (TRAFFIC IMPACT MITIGATION FEES); ADOPTING FINDINGS AND
CONCLUSIONS RECOMMENDED BY THE PLANNING COMMISSION; AND
PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE AND FOR
SUMMARY PUBLICATION BY ORDINACE TITLE ONLY.**

WHEREAS, RCW 82.02.050-110 and WAC 365-196-850 allows cities to impose impact fees related to public streets and roads (traffic), parks, schools, and fire protection facilities; and

WHEREAS, the city has adopted impact fees for schools (LSMC 14.100), traffic (LSMC 14.112), and parks (LSMC 14.120), with fee amounts identified in the city's annual fees resolution; and

WHEREAS, the City of Lake Stevens last updated its impact fees code language in 2012, since which time the city has annexed several portions of its Urban Growth Area (UGA); and

WHEREAS, updates to LSMC Sections 14.100 and 14.112 as shown in Exhibit A are needed to reflect recent and upcoming annexations, including the presence of multiple school districts within city boundaries and the assignment of traffic impact fee zones (TIZs); and

WHEREAS, on July 22, 2021, the City submitted the proposed amendment to the Washington State Department of Commerce with a request for expedited review, which was approved on August 5, 2021 (Submittal ID 2021-S-2932); and

WHEREAS, the proposal is categorically exempt from the State Environmental Policy Act (SEPA) per WAC 197-11-800(19)(b); and

WHEREAS, the Lake Stevens Planning Commission held a duly noticed public hearing on August 18, 2021, during which no public testimony was provided; and

WHEREAS, at the conclusion of the August 18 public hearing, the Planning Commission made a recommendation to amend LSMC Sections 14.100 and 14.112, as shown in Exhibit A; and

WHEREAS, the Lake Stevens City Council reviewed the Planning Commission's recommendation relating to the proposed amendment and held a duly noticed public hearing and considered all public testimony on September 14, 2021; and

WHEREAS, land use code amendments are Type VI legislative decisions which require a recommendation from the Planning Commission to City Council, based on written findings and conclusions, supported by evidence from an open-record hearing; and

WHEREAS, the Planning Commission provided the City Council with a recommendation letter along with findings and conclusions to approve the code amendment request (Exhibit B); and

WHEREAS, the City Council considered the Planning Commission's recommendation on August 18, 2021.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS,
WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. The City Council hereby makes the following findings:

- A. This ordinance amending the City's municipal code was sent to the Washington State Department of Commerce on July 22, 2021 as required by the Growth Management Act; no comments were received.
- B. The requirements of Chapter 14.16C.075 LSMC for land use code amendments have been met.
- C. As required by LSMC 14.16C.075(f), the adoption and amendment of codes are consistent with the Comprehensive Plan, comply with the Growth Management Act and advance the public health, safety and welfare.

Section 2. Section 14.100, entitled "School Impact Mitigation", and Section 14.112, entitled "Traffic Impact Mitigation Fees", of the Lake Stevens Municipal Code is hereby amended to read as shown in the attached Exhibit A, with additions shown by underline and deletions shown by strikethrough.

Section 3. Severability. If any section, clause, phrase, or term of this ordinance is held for any reason to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance, and the remaining portions shall be in full force and effect.

Section 4. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 14th day of September 2021

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

First and Final Reading: September 14, 2021

Published:

Effective Date:

EXHIBIT A

Chapter 14.100 SCHOOL IMPACT MITIGATION

14.100.030 Definitions.



SHARE

Development activity means any residential construction or expansion of a building, structure or use of land, or any other change in use of a building, structure, or land that creates additional demand and need for school facilities, but excluding building permits for remodeling or renovation permits which do not result in additional dwelling units. Also excluded from this definition is “housing for older persons” as defined by [46](#) U.S.C. Section [3607](#), when guaranteed by a restrictive covenant, and new single-family detached units constructed on legal lots created prior to the effective date of the ordinance codified in this chapter.

District means any public school district whose geographic boundaries include areas within the city of Lake Stevens.

District property tax levy rate means the school district’s current capital property tax rate per \$1,000 of assessed value.

14.100.040 Capital facilities plan required.



SHARE

The Lake Stevens School District shall be eligible to receive school impact fees upon approval, by the City Council, of a district capital facilities plan (SDCFP) which meets the requirements of the GMA. Approval of the SDCFP will also constitute adoption the schedule of school impact fees contained therein.

14.100.130 Impact Fee Calculation Formula.



SHARE

(a) The formula in this section provides the basis for the impact fee schedule for Lake Stevens School District serving the City of Lake Stevens. District capital facilities plans shall include a calculation of its proposed impact fee schedule, by dwelling unit type, utilizing this formula. In addition, a detailed listing and description of the various data and factors needed to support the fee calculation is included herein and Section [14.100.030](#), Definitions.

14.100.160 Impact Fee Limitations.



SHARE

(a) School impact fees shall be imposed for district capital facilities that are reasonably related to the development under consideration, shall not exceed a proportionate share of the costs of system improvements that are reasonably related to the development, and shall be used for system improvements that will reasonably benefit the new development.

(b) School impact fees must be expended or encumbered for a permissible use within ~~six-10~~ years of receipt by the district.

14.100.220 Refunds.  SHARE

(a) School impact fees not spent or encumbered within ~~six-10~~ years after they were collected by the school district shall, upon receipt of a proper and accurate claim, be refunded by the school district together with interest to the then-current owner(s) of the property(ies). In determining whether school impact fees have been encumbered, impact fees shall be considered encumbered on a first-in, first-out basis. The school district shall report annually to the City Finance Director any funds collected by the school district that have not been spent or encumbered. The City shall, based on the annual report received from the school district pursuant to Section [14.100.210\(d\)](#), give notice to the last known address of potential claimants of any funds collected by the school district that have not been spent or encumbered and that a claim for a refund may be made.

Chapter 14.112 TRAFFIC IMPACT MITIGATION FEES*

14.112.050 Service Areas. SHARE

For the provision of public streets, implementation of the Capital Facilities and Transportation Elements of the Comprehensive Plan and administration of this chapter, three traffic impact zones (TIZ) are established. They consist of TIZ 1 - East Lake Stevens, TIZ 2 - West Lake Stevens, and TIZ 3 - South Lake Stevens. The precise boundaries of these service areas are shown in Figure 14.112-I.

Properties within the Urban Growth Area (UGA) that are annexed into the city shall be automatically assigned the same TIZ (service area) as city properties directly contiguous to the annexation, as shown in Figure 14.112-I.

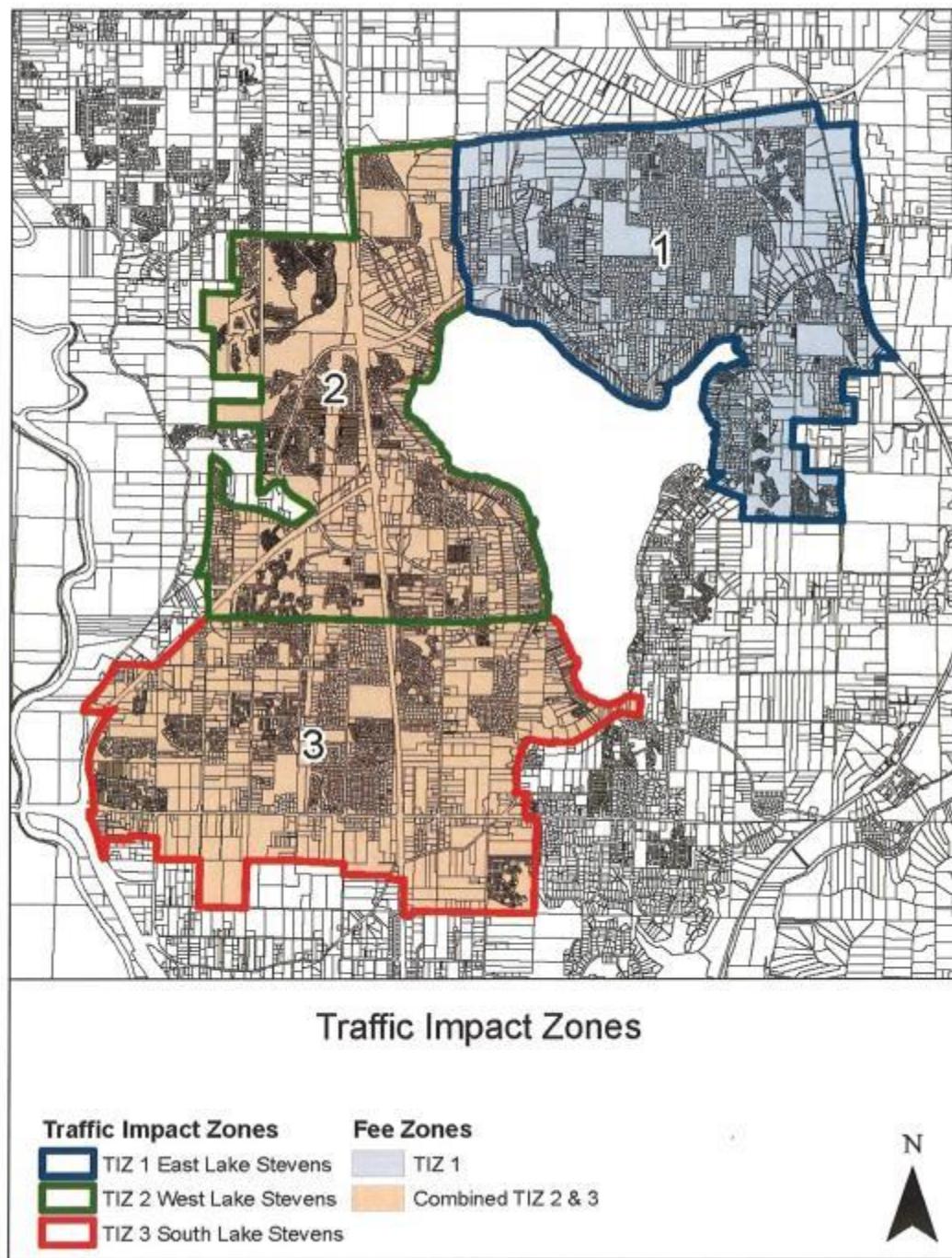


Figure 14.112-I Traffic Impact Zones (DELETED AND REPLACED WITH MAP ON NEXT PAGE)

(Ord. 876, Sec. 6 (Exh. 4), 2012)

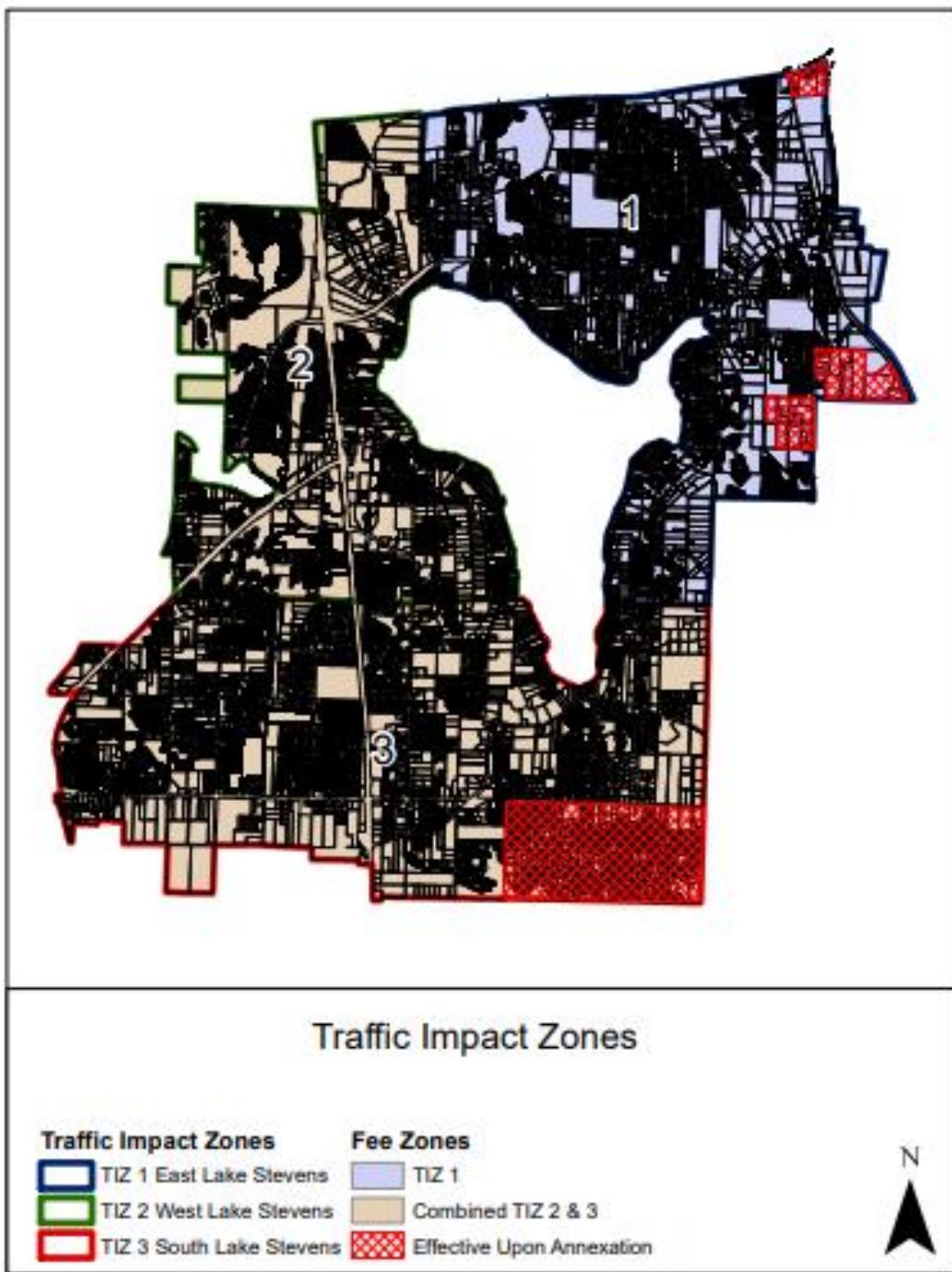


Figure 14.112-I Traffic Impact Zones [\(NEW MAP\)](#)

Exhibit B



One Community Around the Lake

August 19, 2021

Lake Stevens City Council
1812 Main Street
Lake Stevens, WA 98258

RE: Planning Commission Recommendation on Adoption of Impact Fee Code Amendments (LUA2021-0133)

Dear Council Members:

The Lake Stevens Planning Commission held a June 16, 2021 work session to consider land use code amendments to LSMC 14.100 (School Impact Mitigation) and 14.112 (Traffic Impact Mitigation Fees), where it provided feedback and suggested revisions to staff. The Commission subsequently held a public hearing on August 18, 2021 and is now forwarding their recommendation to City Council to approve the code amendment following the September 14 Council hearing, review of testimony and deliberation.

Commissioners Present: Jennifer Davis, Janice Huxford, Vicki Oslund, Linda Hoult, Todd Welch and Michael Duerr

Commissioners Absent: John Cronin

PLANNING COMMISSION PUBLIC HEARING

City staff presented the proposed code amendment, summarized the code amendment process and answered the Commission's questions related to the proposal. No public testimony was provided. Following Commission discussion and a recommendation from staff, the Commission agreed that LSMC Figure 14.112-I should be revised to show future traffic impact zone (TIZ) designations for unincorporated areas within the city's UGA.

FINDINGS AND CONCLUSIONS

The Planning Commission hereby adopts staff's findings and conclusions described in the August 18 staff report and concludes that the proposed amendment meets the following requirements:

1. The code amendment is consistent with the adopted Lake Stevens Comprehensive Plan;
2. The code amendment is compliant with the State Environmental Policy Act (SEPA); and
3. The code amendment complies with the Growth Management Act.

PLANNING COMMISSION RECOMMENDATION

Commissioner Huxford made a motion to forward a recommendation to the City Council to approve the adoption of the amendments to LSMC 14.100 and 14.112, with the discussed change to LSMC Figure 14.112-I, as identified in Ordinance 1123.

Commissioner Davis seconded the motion.

Motion passed 6-0-0 (Cronin absent).

Respectfully Submitted,

Lake Stevens Planning Commission



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: September 14, 2021

Subject: Public Works Surplus Equipment

Contact: Eric Durpos **Budget:** NA
Person/Department: Public Works **Impact:** _____

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Authorize Public Works to surplus non-functioning equipment and vehicles at auction.

SUMMARY/BACKGROUND:

It is recommended that the following equipment and vehicles be surplus from the city's inventory:

PW53 2006 Ford Explorer

PW68 2007 Chevy Impala

PW 29 1996 Vermeer Chipper

PW 4 2007 Crown Victoria

PW 61 2005 Chevy Blazer

PW 71 2006 Chevy Impala

PW28 GMC Sweeper Tenan

BUDGET IMPACT:NA