



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

CITY COUNCIL WORKSHOP MEETING AGENDA 100% Virtual – Via Zoom

Tuesday, September 21, 2021 at 6:00 p.m.

<https://us02web.zoom.us/j/86050535325>

or call in at (253) 215-8782

Meeting ID: 860 5053 5325

- Staffing Plan - Anya
- Replacement of Police Fleet Vehicles - Chief

THE PUBLIC IS INVITED TO ATTEND BUT WILL NOT BE ALLOWED TO COMMENT

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are recorded, except Executive Sessions.



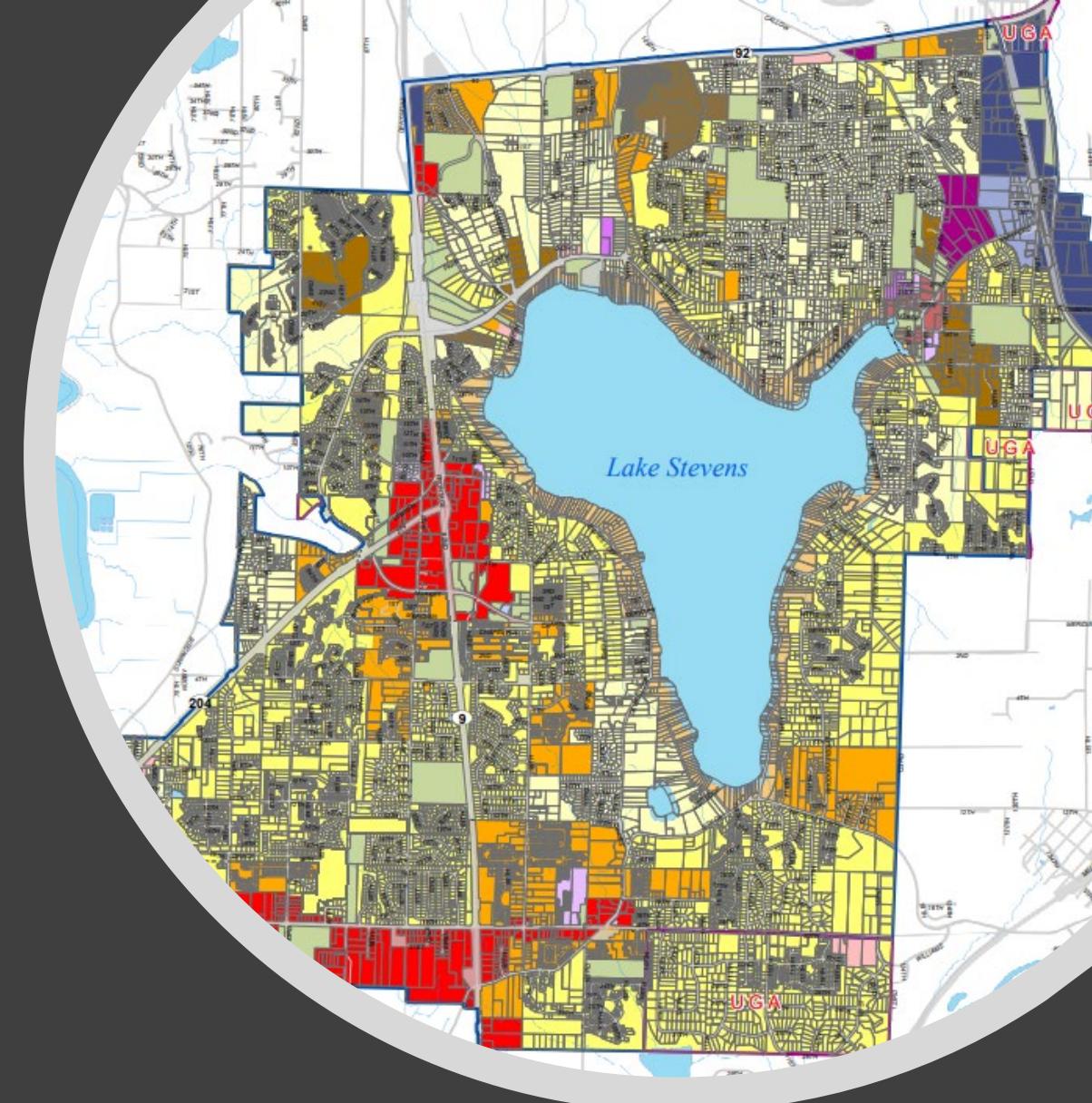
City of Lake Stevens Strategic Staffing Plan

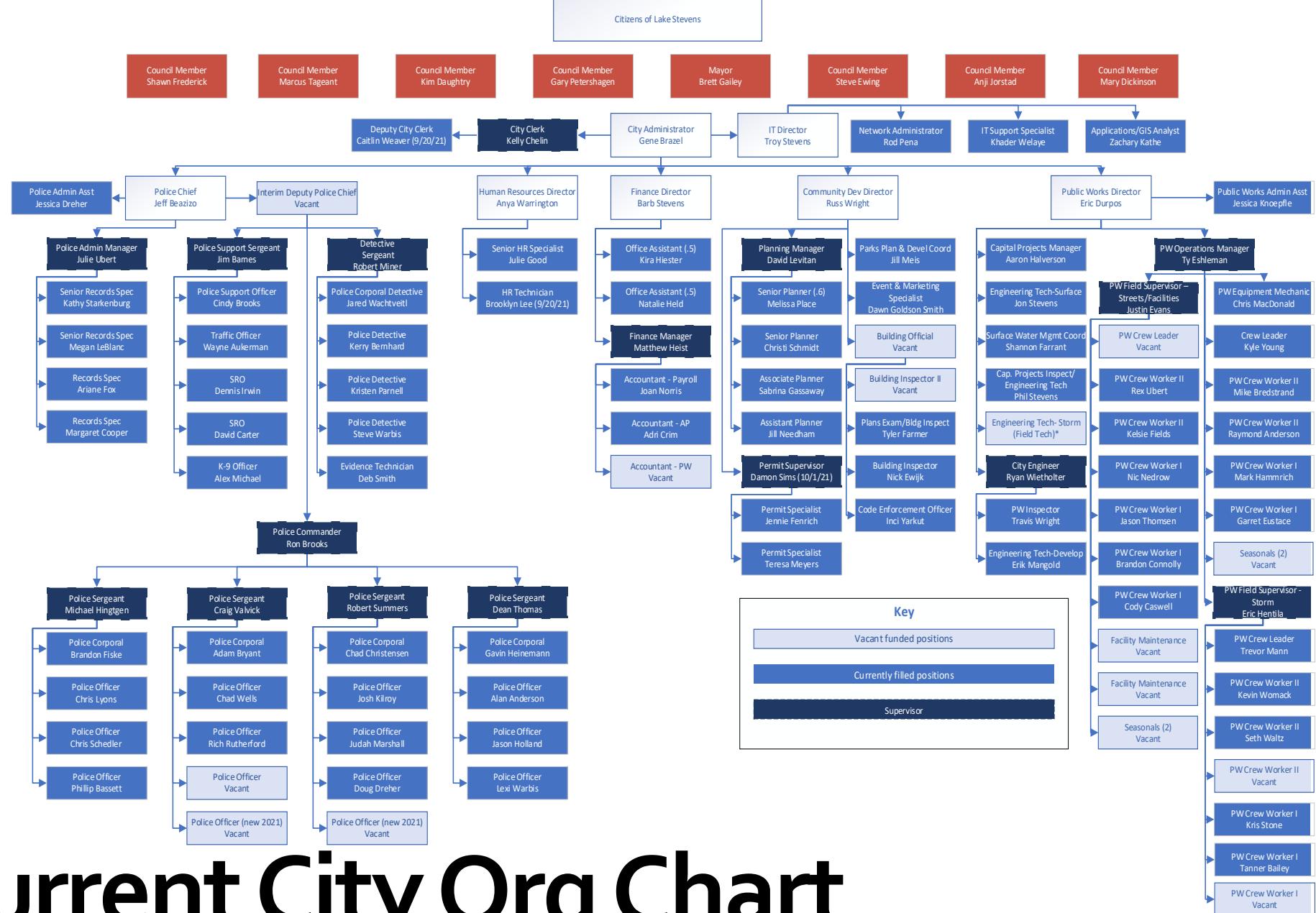
2022-2025

“One Community around the Lake”

Background

- The City of Lake Stevens is growing and is outpacing the rest of Snohomish County. Following the recent annexation, the city population has grown to nearly 40,000. The overall population is expected to grow to approximately 50,000 over the next 20 years.
- During the Council Retreat in February 2020, Council requested a strategic staffing plan be conducted to assess the following:
 - What are we not getting done that we need to?
 - What are we not getting done that we want to?
- At the mini-City Council Retreat in September 2021 as staffing plan was presented. Today's presentation is an update to the staffing plan,
- Moving forward the staffing plan will be updated annually and presented to City Council.



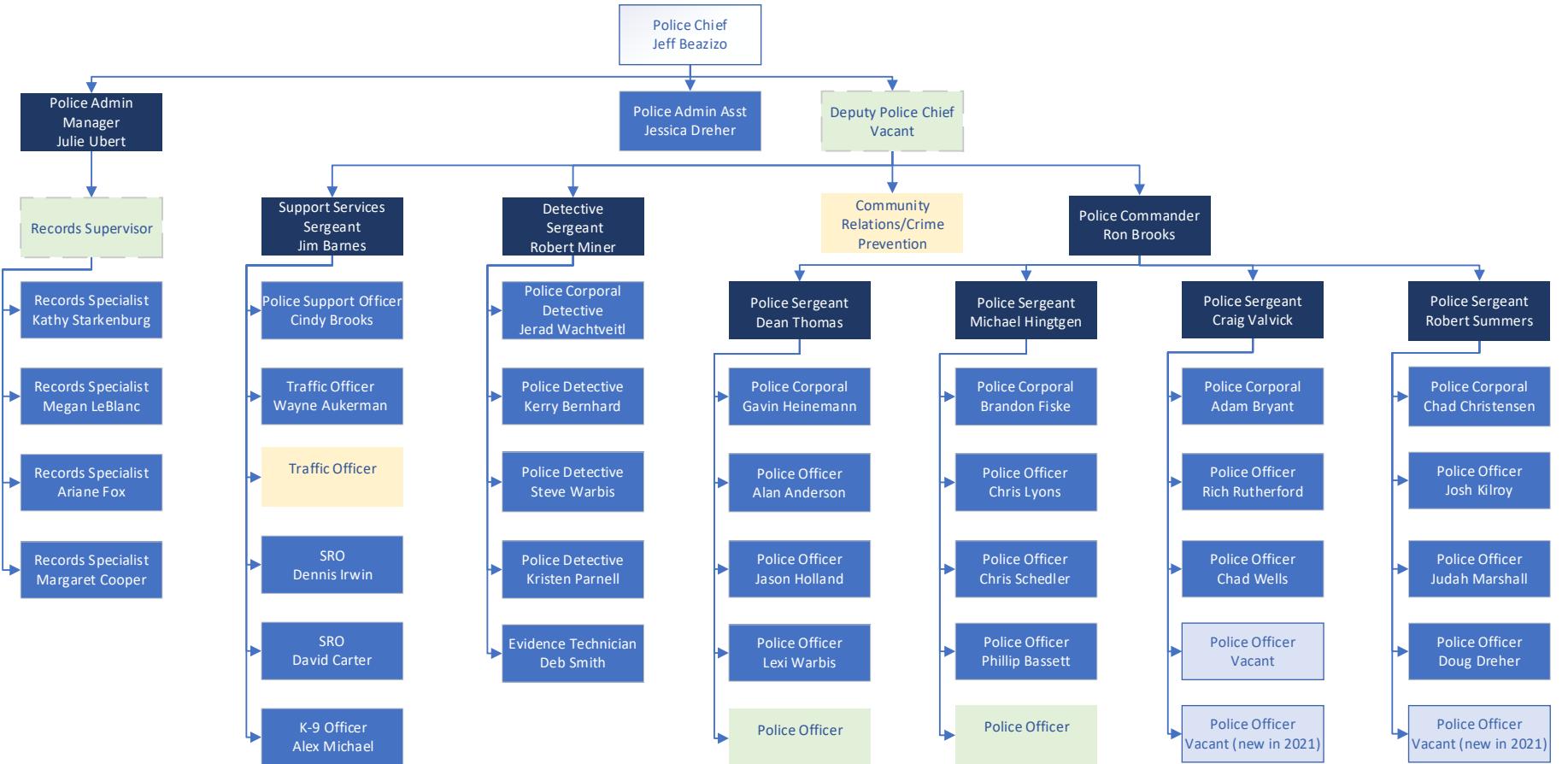


Current City Org Chart

Existing Staff as of September 15, 2021

Department	# of current FTEs	# of vacant funded positions	Comments
Executive	3	0	
Finance	6	1	
HR	3	0	
IT	4	0	
Community Development & Planning	15.6	2	
Police	43	4	3 vacant Officers; 1 vacant Interim DC
Public Works	35	6	3 vacant positions, 2 new positions, 1 on hold (+ 4 vacant seasonals)
Total	109.6	13	

Police Proposed Org Chart



Estimated Cost of 2022 Changes (salary & benefits)

Reclassify Support Services Commander to Deputy Police Chief = \$28,052

Add Police Officers (x2) = **\$217,054**

Re-establish Records Supervisor = \$106,387

Total Cost: \$351,483

Police Department – Staffing Needs

Patrol Unit

2022

- Addition of 2 Police Officers for patrol to bring minimum staffing per shift to 4 officers

** For more information see the Police Department's supplemental allocation model provided in your packet

Operations Unit

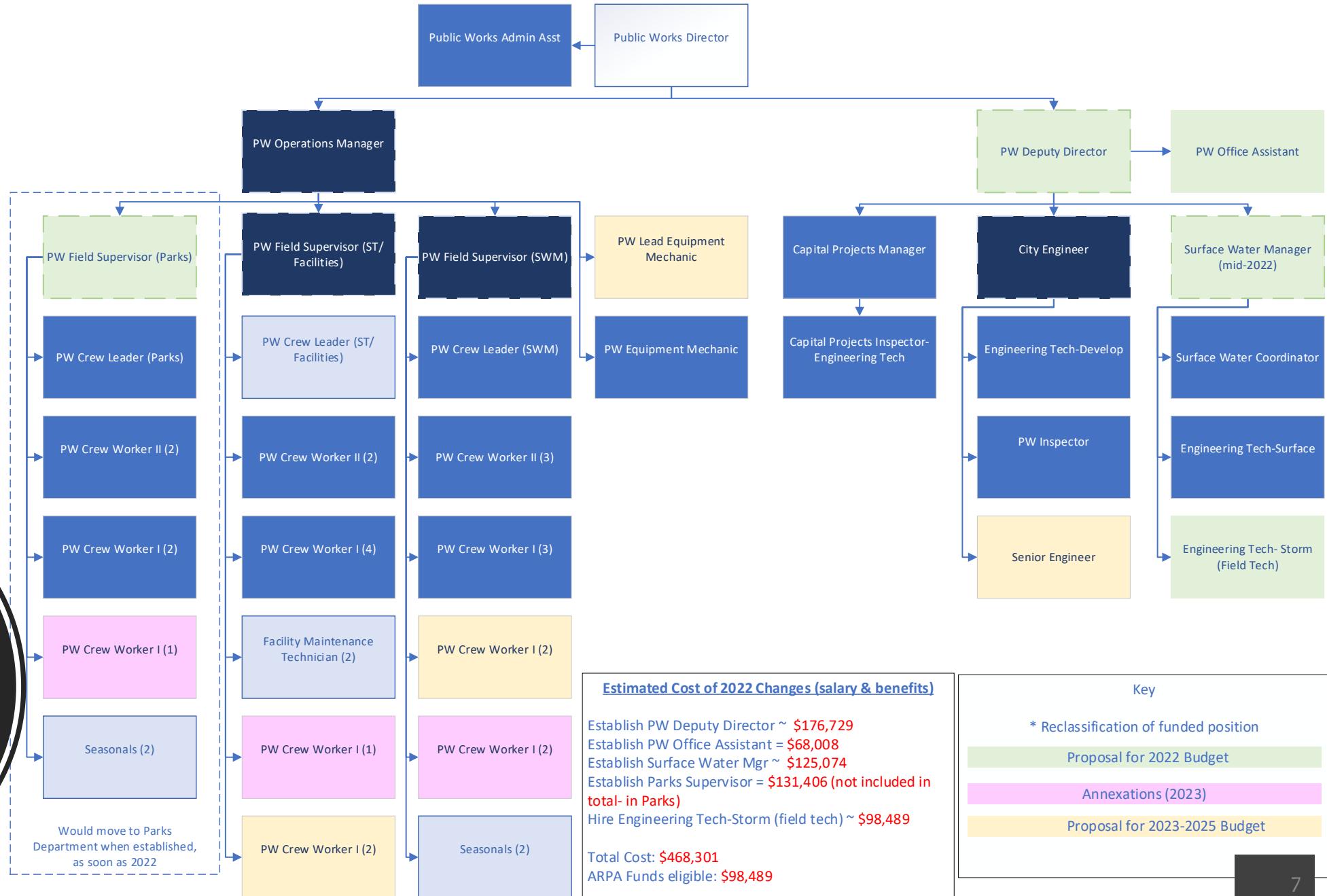
2022

- Permanently reclassify the Support Services Commander to Deputy Chief (currently under interim approval through 12/2021)
- Re-Establishment of Records Supervisor due to increase in workload of complex/technical duties and to provide additional oversight & support to the records unit

2023-2025

- Addition of Traffic Officer to respond to increased traffic issues and citizen concerns
- Establishment of Community Relations/Crime Prevention Specialist to meet strategic goals of community outreach

Public Works Proposed Org Chart



Public Works Department – Staffing Needs

2022

- Establishment of PW Deputy Director for operational oversight of Capital Projects, Engineering, Surface Water Management, accreditation and safety.
- Establishment of additional PW Field Supervisor for Parks (Also in Parks Department slide)
- Establishment of Surface Water Manager for additional oversight, workload and compliance
- Establishment of PW Office Assistant for reception, assisting the Deputy with accreditation, work order tracking, etc.
- Hire Engineering Tech- Storm to collect and maintain data for GIS mapping

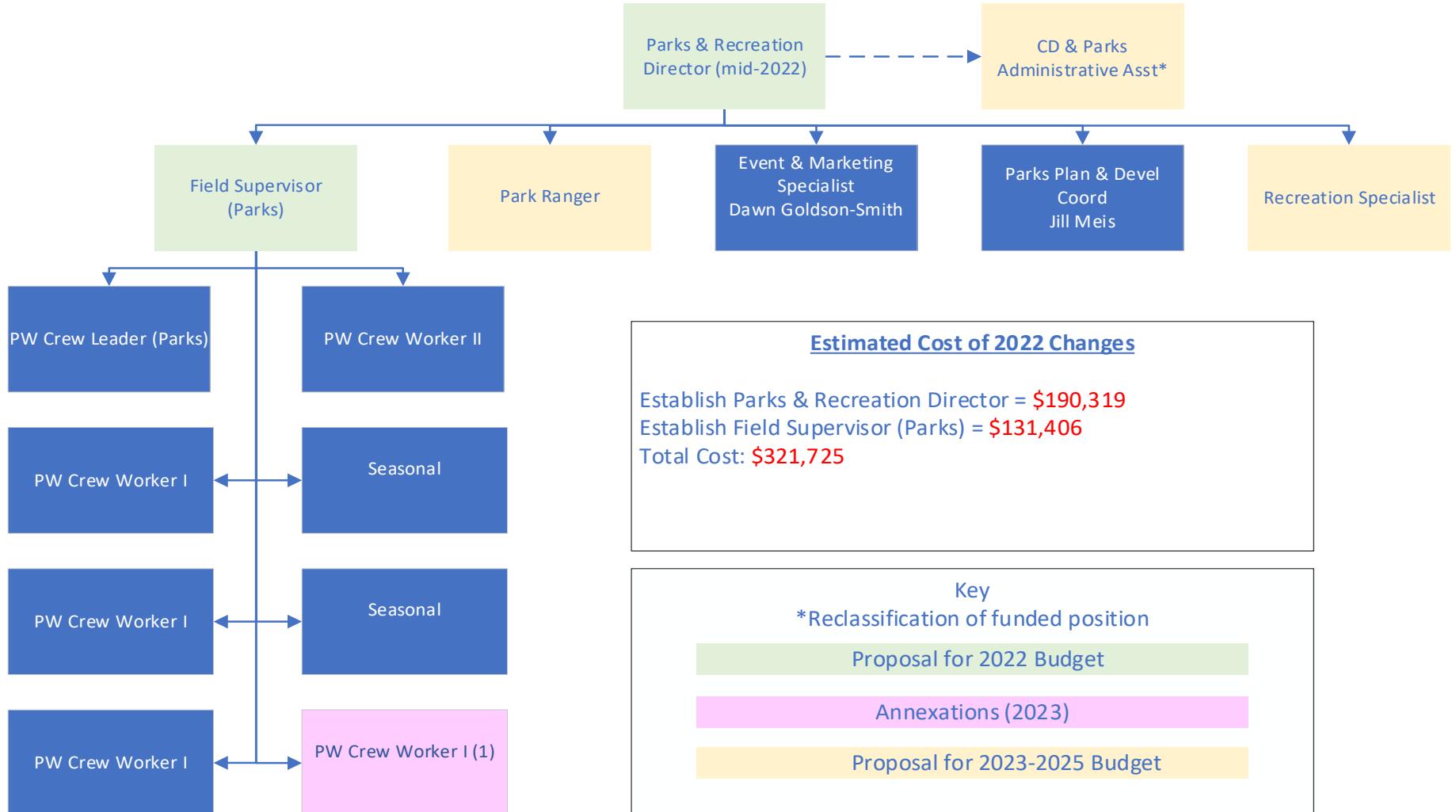
2023-2025

- Establishment of Senior Engineer to address increasing workload of the City Engineer and support growth of LS
- Establishment of Lead Equipment Mechanic for increased workload
- Addition of (4) Crew Worker I positions for increased workload of field staff

Due to Annexations (revenue expected in 2023):

- Addition of (4) Crew Worker I positions for increased zone of control

Parks Proposed Org Chart (Scenario 1)



Parks Department – Staffing Scenarios

Scenario 1 2022-2025

- Build the Parks Department from the top down, which includes:
 - Establishment of Parks Director (mid-2022)
 - Establishment of Field Supervisor – Parks (2022)
 - Establish Recreation Specialist (2023-2025)
 - Establish Parks Ranger (2023-2025)
 - Establish Administrative Assistant for Parks and CD to share (2023-2025)

Scenario 2 2022-2025

- Gradual build out of Parks positions within Public Works, Community Development and Police Departments, which includes:
 - Establishment of PW Field Supervisor (2022)
 - Establishment of Recreation Specialist (2022)
 - Establishment of Parks & Recreation Manager (2023-2025)
 - Establishment of Park Ranger (2023-2025)
 - Addition of Crew Worker I position (annexations 2023)
 - Reclassify Parks & Recreation Manager to Director (2025)
 - Reclassify CD Administrative Assistant from part-time to full-time. Parks and CD would share Admin.

Parks Department – Pros and Cons

Scenario 1

PROS

- Hiring Department Head provides leadership and direction, sets the tone, and evaluates future needs
- Increases/streamlines communication and priorities for line staff
- Takes Parks duties out of other city departments

CONS

- Higher up-front cost to build the leadership first

Scenario 2

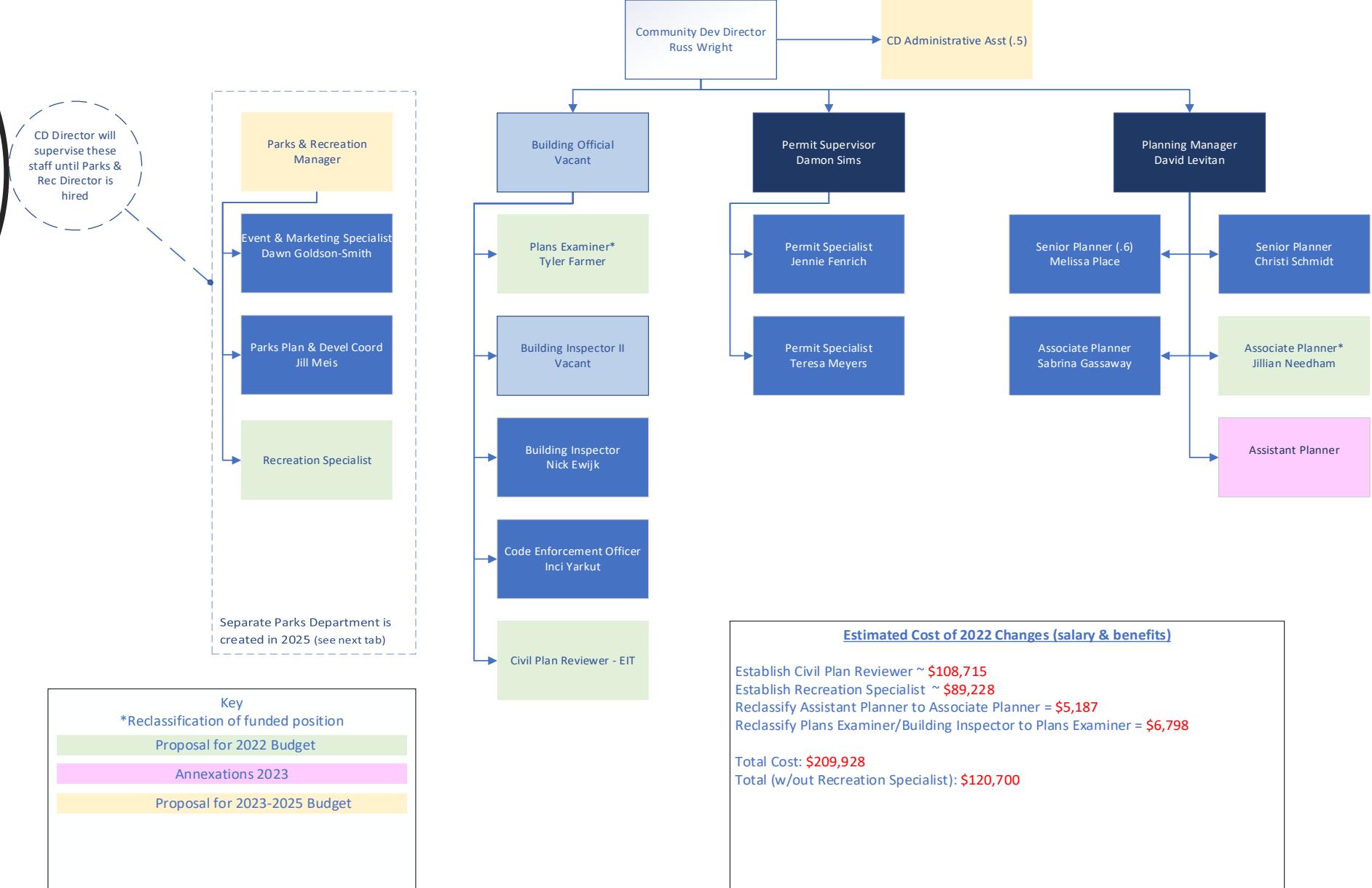
PROS

- Lower cost up-front to build line staff doing the work
- Hiring line staff first so the work is getting done to build the recreation program

CONS

- Lower cost up-front to build line staff doing the work
- Line staff stay in other city departments which causes competing priorities and coordination

Community Development Proposed Org Chart (Parks Scenario 2)



Community Development Department – Staffing Needs

2022

- Establish Civil Plan Reviewer
- Reclassify Assistant Planner to Associate Planner due to increase in complex/technical workload
- Reclassify Plans Examiner/Building Inspector to Plans Examiner to clean up duties and title
- Establish Recreation Specialist as part of gradual build of Parks Department (scenario 2)

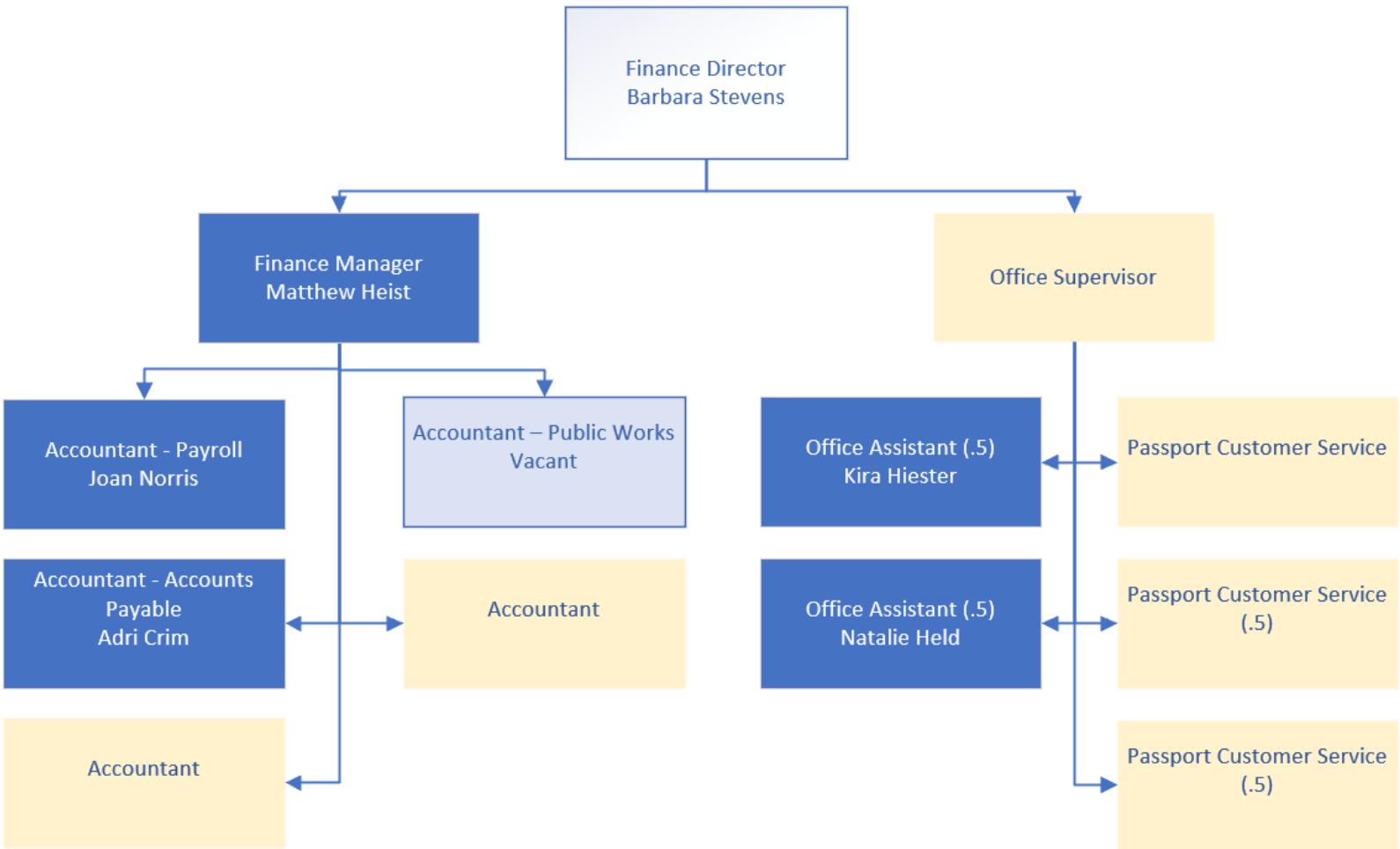
2023-2025

- Establish CD Administrative Assistant (.5) to provide administrative support to the CD Director and department

Due to Annexations (revenue expected in 2023):

- Establishment of additional Assistant Planner

Finance Proposed Org Chart



Estimated Cost of 2022 Changes (salary & benefits)

Total Cost: \$0

Key
 *Reclassification of funded position

Proposal for 2023-2025 Budget

Vacant Budgeted Position

Finance Department – Staffing Needs

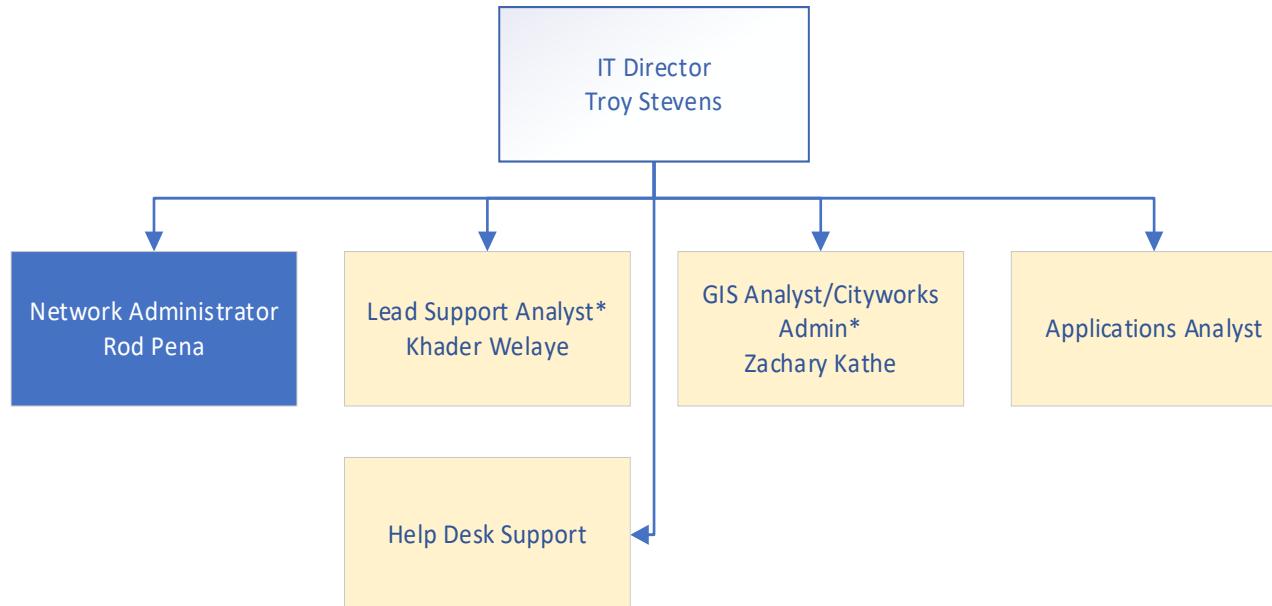
2023-2025

- Establishment of Office Supervisor
- Establishment of Passport Customer Service
- Addition of (2) Accountants
- Addition of (2) Passport Customer Service (.5)

Summary of Additional Accounting Duties:

- Budget Analysis
- Treasury Management (debt/investments)
- Capital Project Accounting
- Procurement/Purchasing
- Inventory Control/Asset Management
- Grant Management
- SWM Billing for private ponds LID Accounting (sidewalks)

IT Proposed Org Chart



Estimated Cost of 2022 Changes (salary & benefits)

Total Cost: \$0

Key
*Reclassification of funded position

Proposal for 2023-2025 Budget

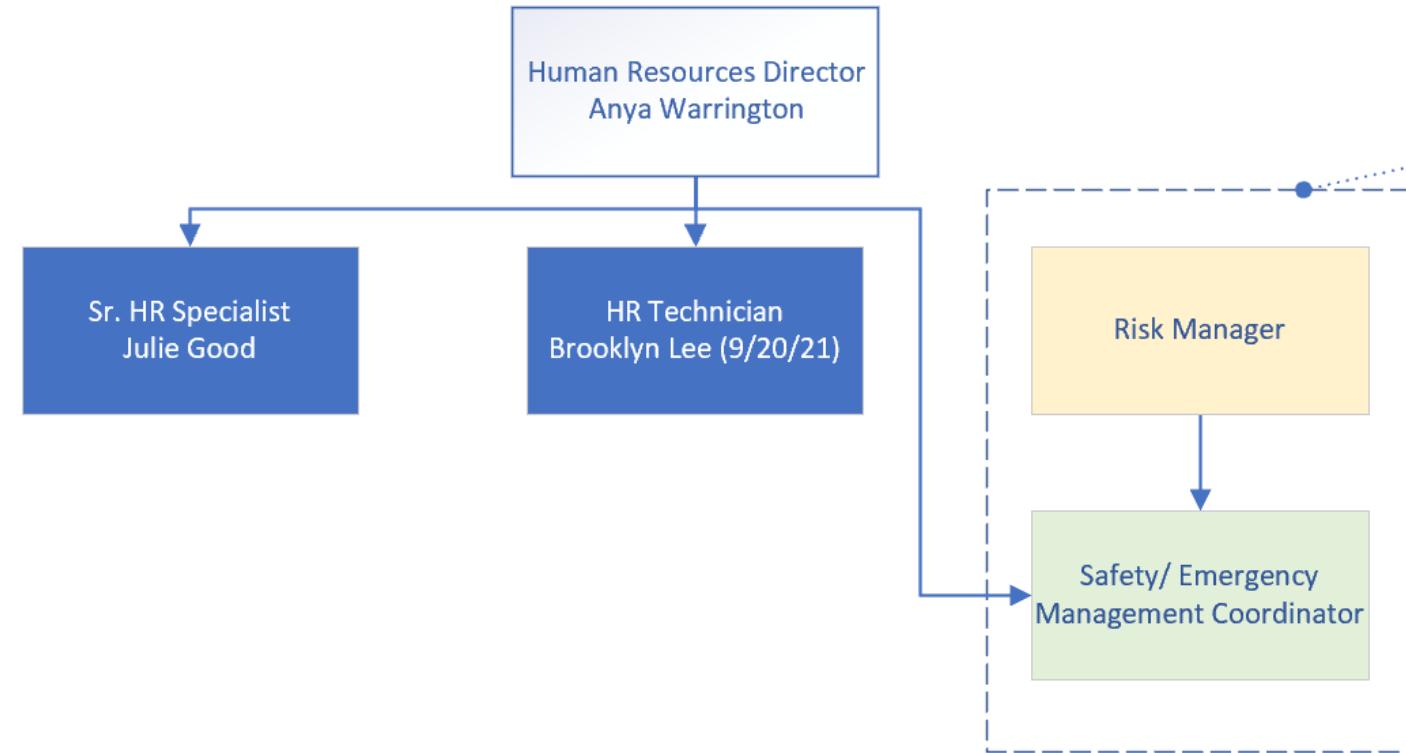
IT Department – Staffing Needs



2023-2025

- Establish specific Help Desk Support for increased workload and to separate duties
- Reclassify existing position to separate complex/technical duties and provide growth opportunities within department (lead level position)
- Establish Applications and reclassify existing position to separate duties

HR Proposed Org Chart



Estimated Cost of 2022 Changes (salary & benefits)

Establish Safety/Emergency Mgmt Coordinator ~ **\$111,432**

Key

Proposal for 2022 Budget

Proposal for 2023-2025 Budget

HR Department – Staffing Needs

2022

- Establish Safety/Emergency Management Coordinator to provide focus to these areas

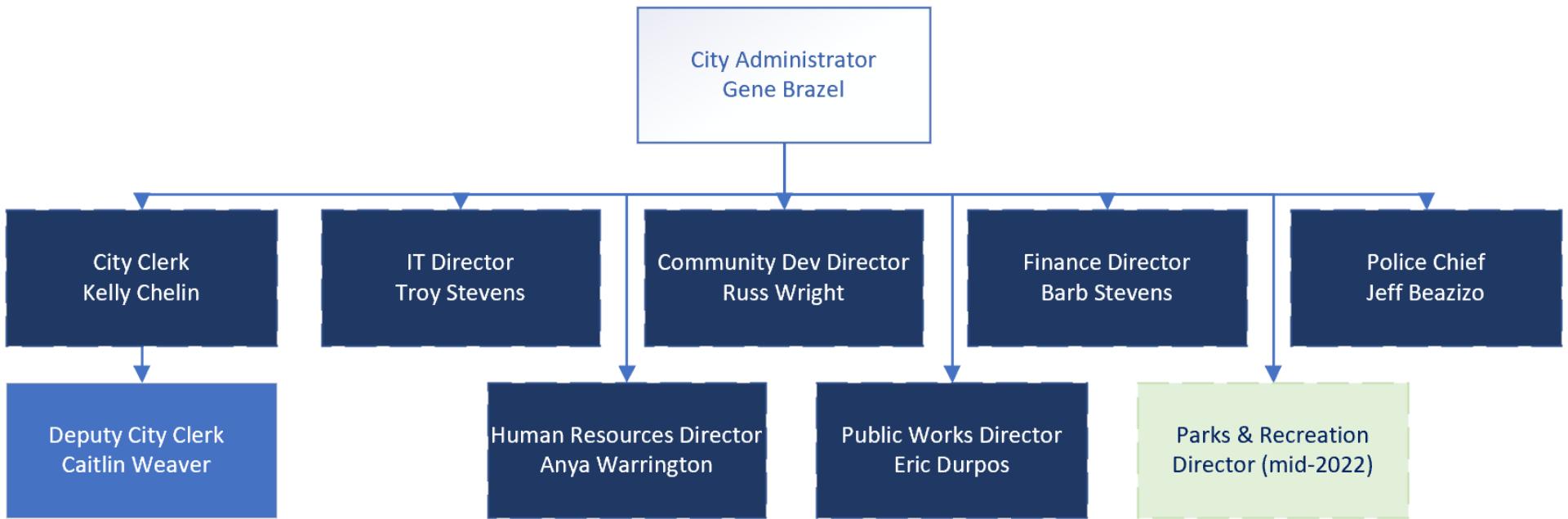
2023-2025

- Establish Risk Manager to separate HR duties

Safety/Emergency Management Summary of Duties

- Develop and administer the accident prevention programs along with compliance related to occupational safety and health regulations, policies and procedures.
- Conduct job hazard analysis; field inspection of work places for possible hazards and exposures; coordinate, schedule and track employee training and certification requirements related to safety; develop and implement written safety policies and procedures.
- Develop and administer the city's emergency management program in accordance with federal, state, and local laws, regulations, policies, and procedures.
- Coordinate disaster response/crisis management activities; develop and administer emergency management training and preparedness

Executive Proposed Org Chart



Key

*Reclassification of funded position

Proposal for 2022 Budget

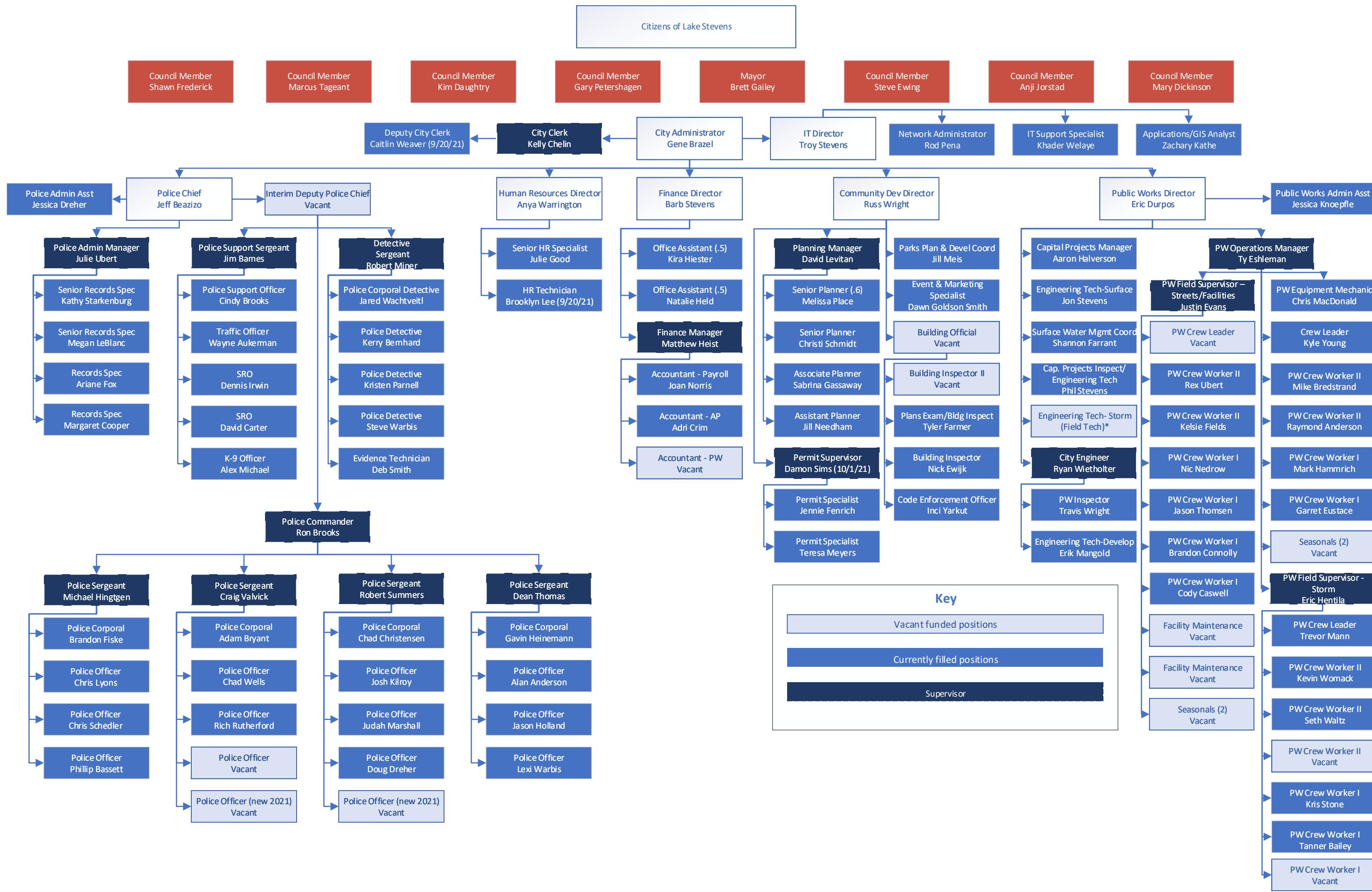
Staffing Breakdown if Plan is Adopted

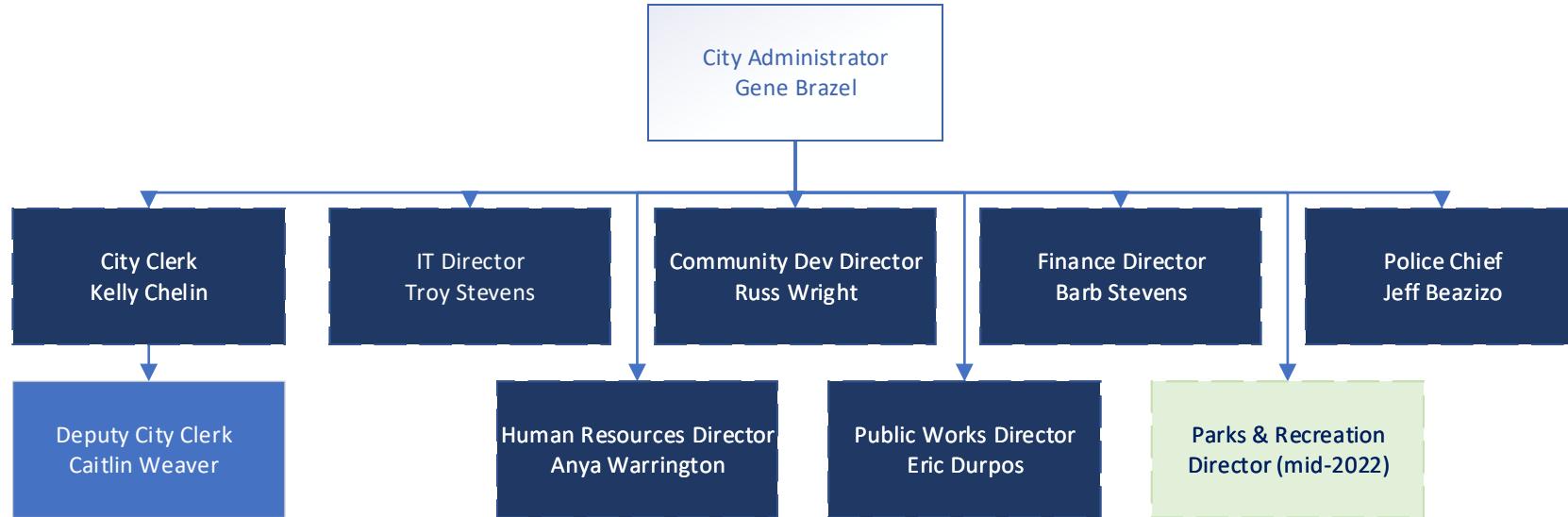
Department	# of current FTEs	# of future FTEs through 2025
Executive	3	3
Finance	6	11
HR	3	5
IT	4	6
Community Development & Planning	15.6	16.1
Parks		12.5
Police	43	48
Public Works	35	42
Total	109.6	144.6



Future State

FTE Count if entire staffing plan were adopted

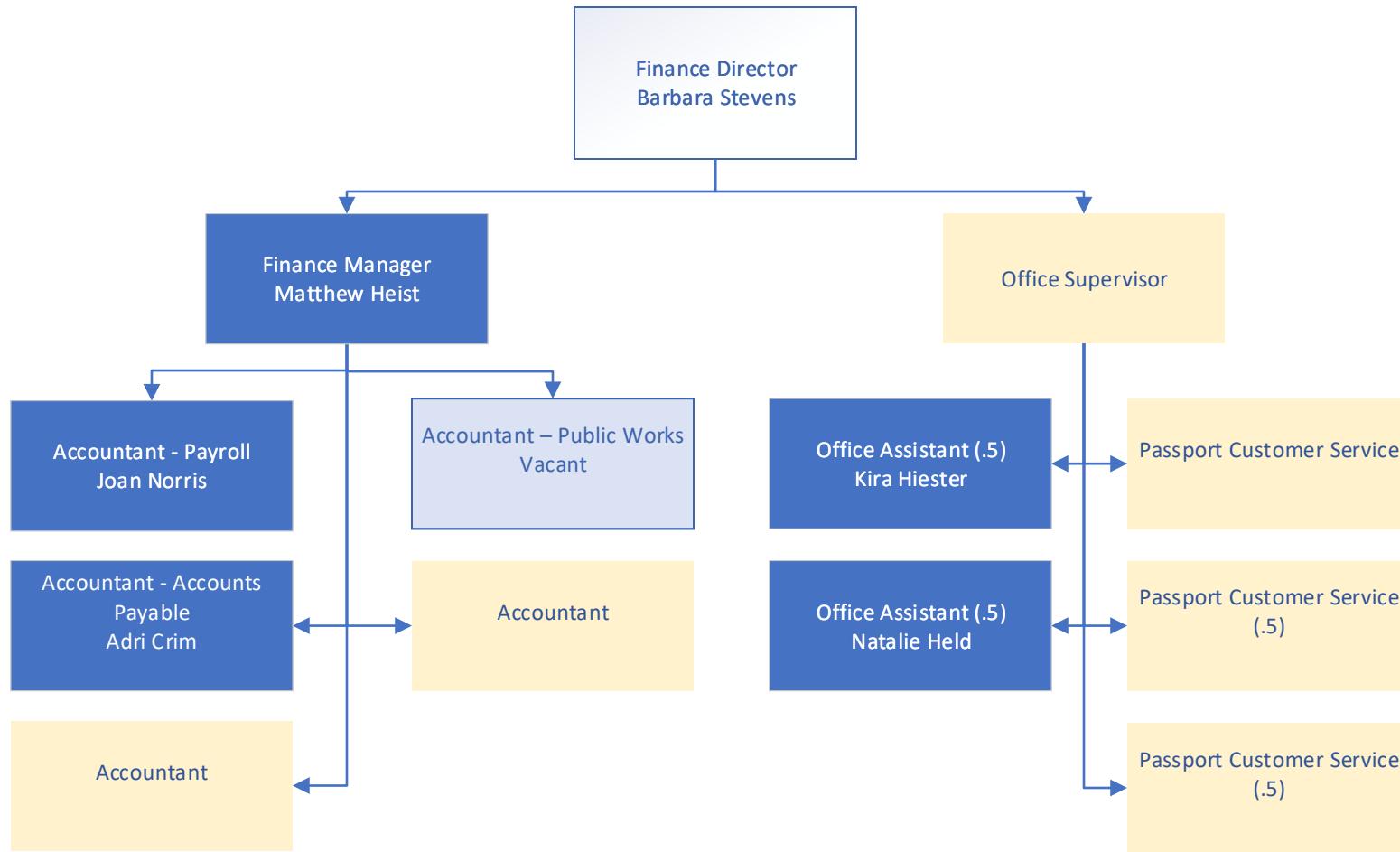




Key

*Reclassification of funded position

Proposal for 2022 Budget



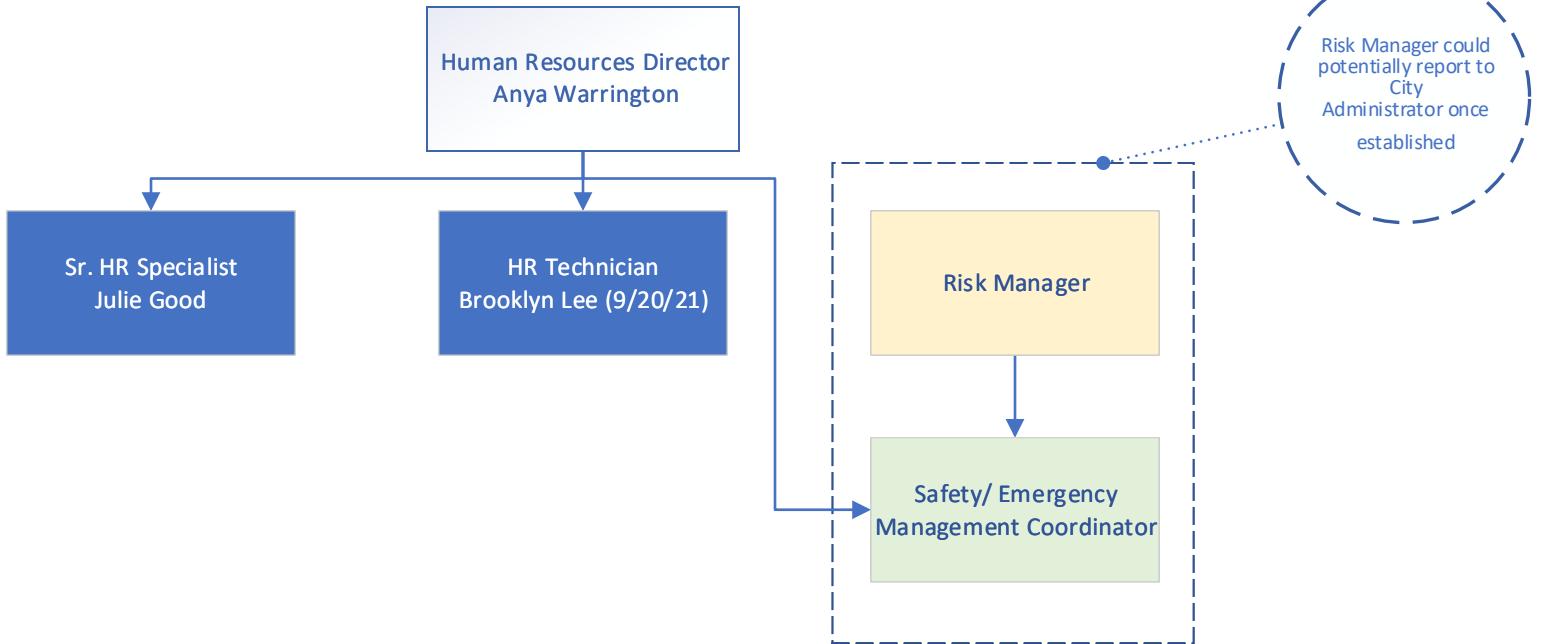
Estimated Cost of 2022 Changes (salary & benefits)

Total Cost: \$0

Key
*Reclassification of funded position

Proposal for 2023-2025 Budget

Vacant Budgeted Position



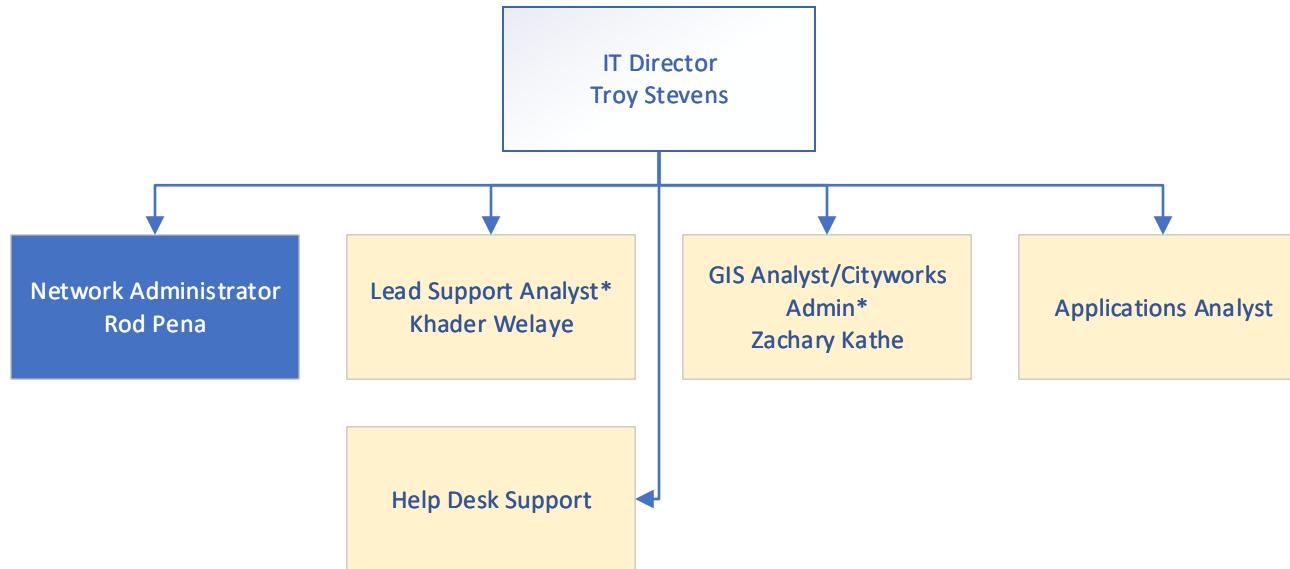
Estimated Cost of 2022 Changes (salary & benefits)

Establish Safety/Emergency Mgmt Coordinator ~ **\$111,432**

Key

Proposal for 2022 Budget

Proposal for 2023-2025 Budget

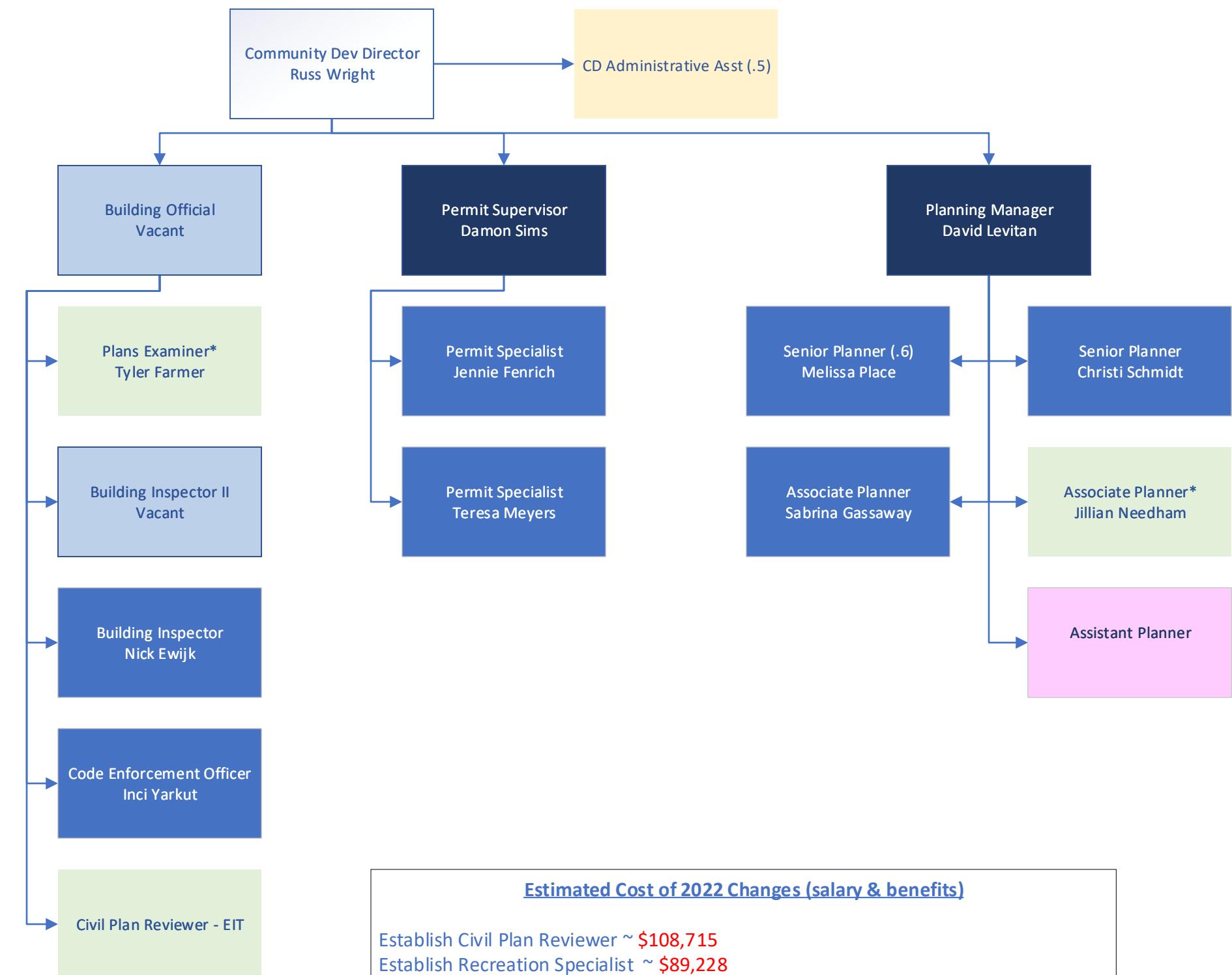
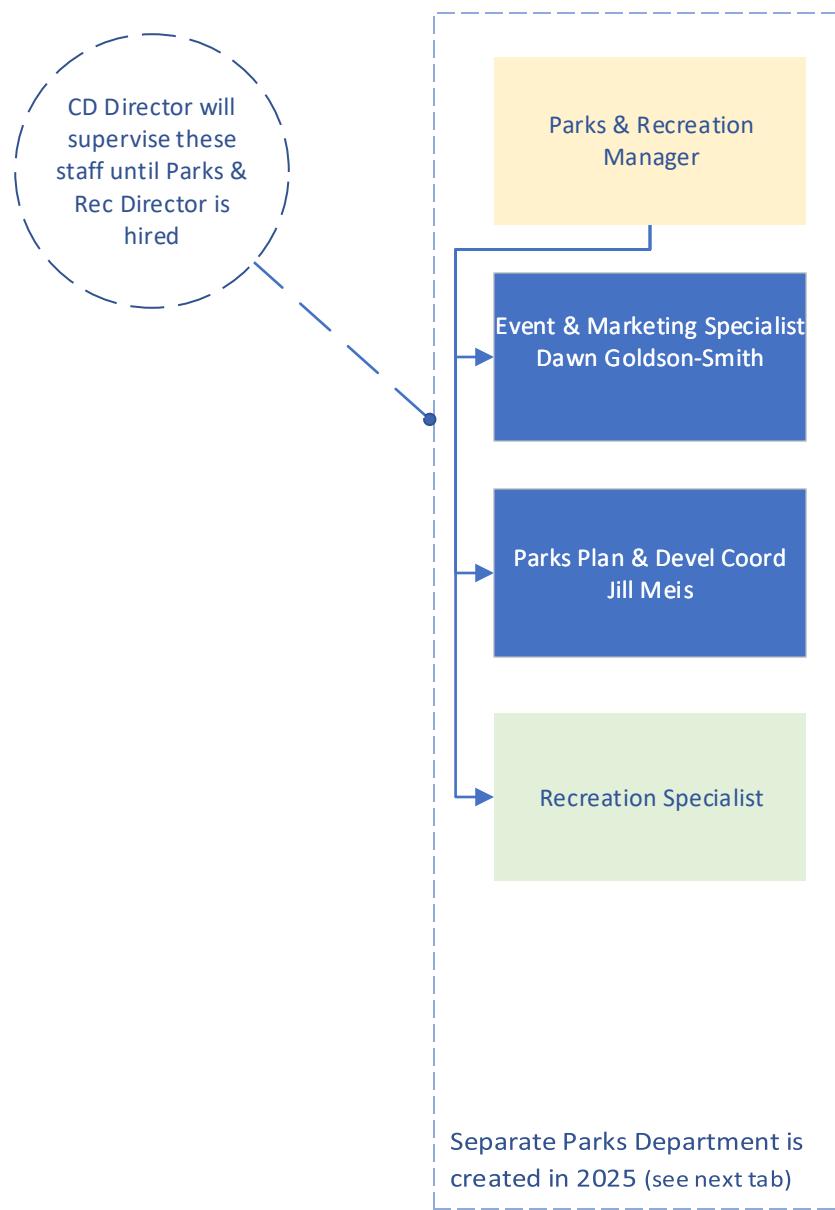


Estimated Cost of 2022 Changes (salary & benefits)

Total Cost: \$0

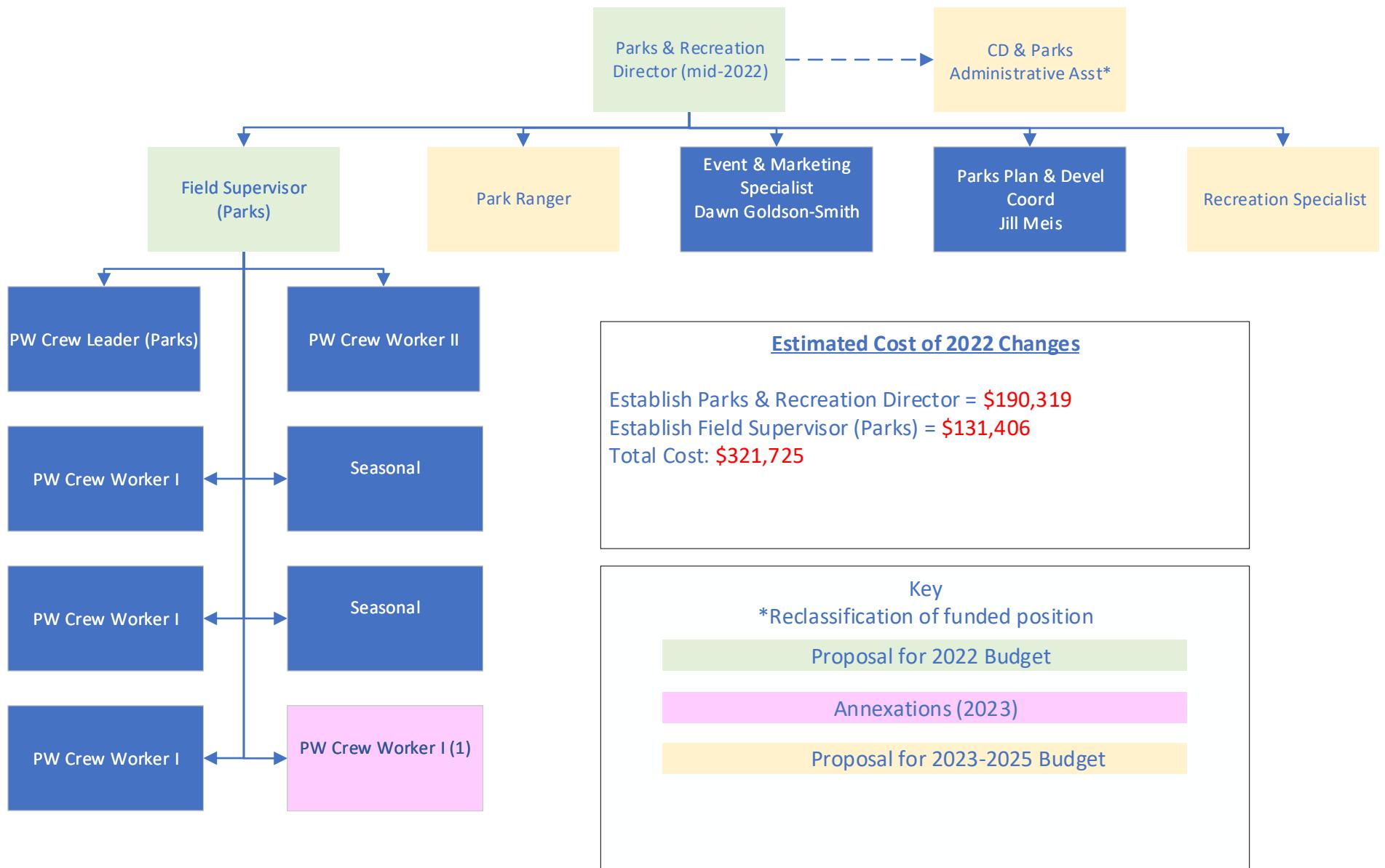
Key
*Reclassification of funded position

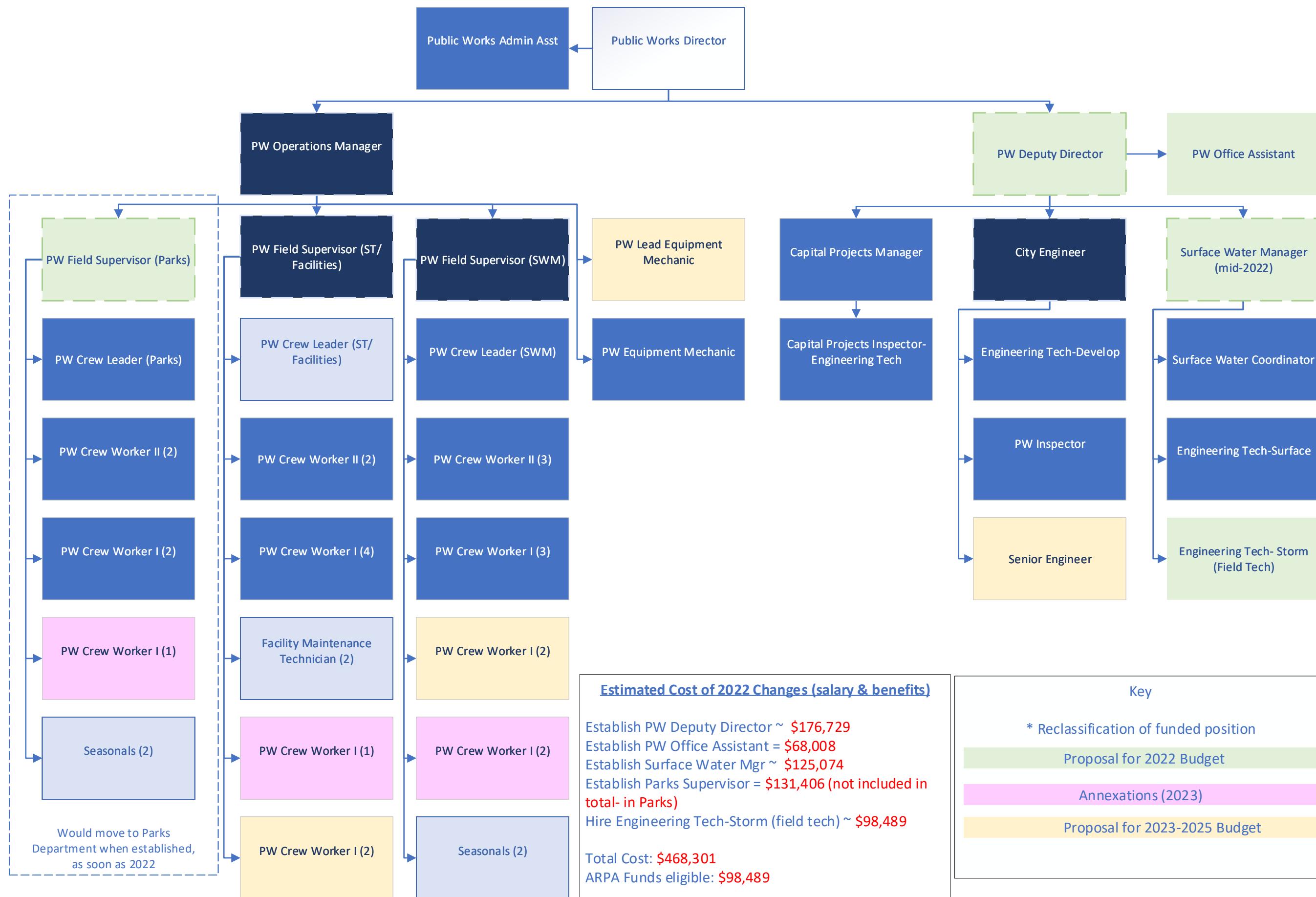
Proposal for 2023-2025 Budget

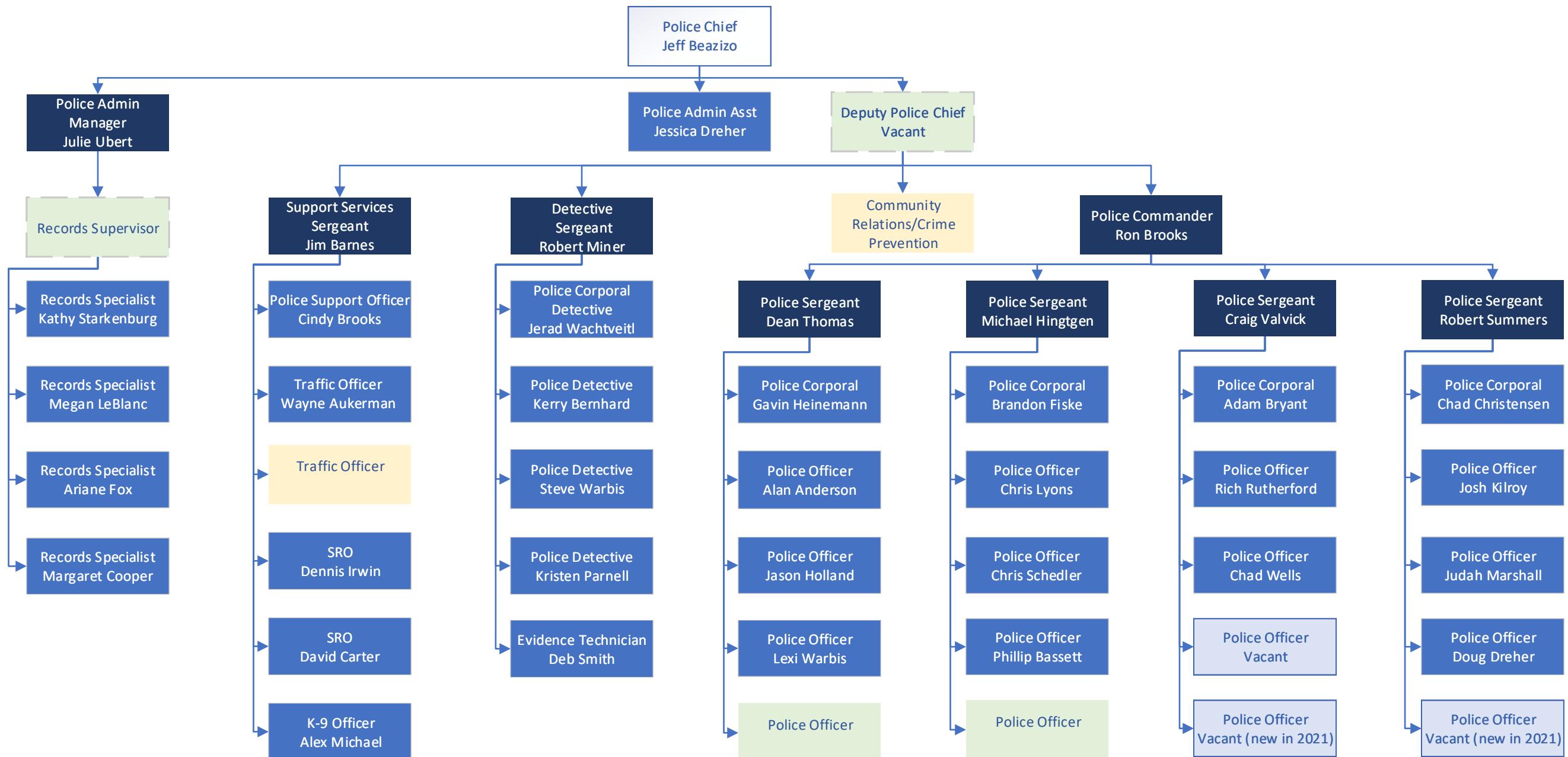


Key	
*Reclassification of funded position	
Proposal for 2022 Budget	
Annexations 2023	
Proposal for 2023-2025 Budget	

<u>Estimated Cost of 2022 Changes (salary & benefits)</u>
Establish Civil Plan Reviewer ~ \$108,715
Establish Recreation Specialist ~ \$89,228
Reclassify Assistant Planner to Associate Planner = \$5,187
Reclassify Plans Examiner/Building Inspector to Plans Examiner = \$6,798
Total Cost: \$209,928
Total (w/out Recreation Specialist): \$120,700







Estimated Cost of 2022 Changes (salary & benefits)

Reclassify Support Services Commander to Deputy Police Chief = \$28,052

Add Police Officers (x2) = **\$217,054**

Re-establish Records Supervisor = \$106,387

Total Cost: \$351,483

2021 City Personnel Comparison, 2021 Survey Data

City	Population	Full Time Employees	Part Time Employees	FT Employees per 1000 Population	PT Employees per 1000 Population	Services
Anacortes	18,050	195	30	10.8	1.7	Fire, Municipal Court, Parks & Rec (incl. Cemetery)
Arlington	21,710	140	28	6.4	1.3	Airport, Cemetery, Fire/EMS, Utilities (water, sewer), Emergency Mgmt., Wastewater
Burien	53,290	77	5	1.4	0.1	Parks & Rec, Human Services, Communication
Des Moines	32,820	145	2	4.4	0.1	Marina, Municipal Court, Parks & Recreation
Kenmore	23,770	41	4	1.7	0.2	
Lake Stevens	38,951	92	3	2.4	0.1	
Lynnwood	41,020	289	9	7.0	0.2	Municipal Court, Parks & Recreation, Utilities (water, sewer)
Maple Valley	27,570	48	3	1.7	0.1	Municipal Court, Parks & Recreation
Marysville	70,040	286	3	4.1	0.0	Utilities (water, sewer), Wastewater, Garbage, Fire, Emergency Mgmt, Parks & Rec
Monroe	19,990	130	10	6.5	0.5	Municipal Court, Wastewater, Utilities (water, sewer), Emergency Mgmt, Parks & Rec
Mountlake Terrace	22,640	117	10	5.2	0.4	Library, Parks, Utilities (water, sewer)
Mukilteo	21,470	120	13	5.3	0.6	Fire, Recreation & Cultural Services
Tukwila	21,970	318	11	14.8	0.5	Fire, Parks & Recreation, Human Services, Municipal Court
Total	413,291	1998	131			

Average	32,610	153.7	10.1	5.5	0.4
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4.71	# of Employees per 1000 using averages
183.58	# LS Employees based on average and LS population
95	LS Current Full Time Employees
3	LS Current Part Time Employees
109.6	Total funded positions for 2021



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Council Agenda Date: September 21, 2021

Subject: Replacement of Fleet Vehicles

Contact Person/Department: Jeff Beazizo, Chief of Police **Budget Impact:** \$218,531.21

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Approve ordering of three vehicles scheduled to be replaced in 2022 and approve the order and purchase of equipment needed to outfit them upon arrival

The Police Department has 36 vehicles in the Police Department fleet. To keep the fleet in operation, as well as to help create a reliable and stable funding model, which does not fluctuate greatly from year to year, we have created a replacement cycle for the fleet vehicles. The replacement schedule is based on 5 years for patrol vehicles and 10 years for non-patrol vehicles. The reasoning for this estimate is:

1. This is the average in which these vehicles reach 100,000 miles. Our experience is that these vehicles, which are used much differently than non-police vehicles, start to experience increased maintenance costs after 100,000 miles. The city experiences better value at auction when vehicles are not "run into the ground" and have extensive repair histories.
2. By using a mileage guide for replacement, we can create a level replacement cycle, which avoids huge fluctuations in budgeting, thus being able to plan for a stable vehicle fleet.
 - The time needed for a patrol vehicle to reach 100,000 averages five years.
 - The time needed for a non-patrol vehicle to reach 100,000 averages ten years.
 - When we get to those limits, we then look at the maintenance records to see if the vehicle is experiencing additional maintenance costs, which makes the replacement of the vehicle cost effective.

Police vehicles are purchased out of the Law Enforcement 520 Capital replacement funds. The full cost of these replacements is \$218,531.21.

2022 Vehicle Purchase Request	
2022 Ford Police Interceptor Utility AWD / Patrol (Replace A-13-52)	\$ 73,916.70
2022 Ford Police Interceptor Utility AWD / Patrol (Replace PT-16-60)	\$ 73,916.70
2022 Ford Police Interceptor Utility AWD / Admin (Replace PT-17-75)	\$ 70,697.81
Total:	\$ 218,531.21

Council is requested to authorize the order of 3 Police Vehicles in 2021 and approve the ordering and purchasing of equipment needed to outfit them. To receive 2022 models in a timely manner, we need to order as soon as possible. If we wait until January of 2022 to order the vehicles, we will be looking at a delivery date of late 2022. Several of the companies that make the specific equipment we need to outfit vehicles close their production facilities in November and

December, so it is equally as important that we order and purchase the equipment needed now so we do not have to wait once the vehicles arrive. Two points of note:

- The \$218,531.21 figure is full "ground up" cost. We may be able to move some equipment to the new vehicles. We will reuse as much equipment as possible.

- In 2020, we transitioned to the hybrid platform for our patrol vehicles. The fuel savings with the hybrid system has averaged 40%. This has been a significant savings to our fuel budget.

We are recommending, based on department needs, and total operating cost over 5 years, that we continue with the hybrid system.

BUDGET IMPACT:

The budget impact is difficult to estimate:

- \$218,531.21

ATTACHMENTS:

- ▶ Exhibit A: Fleet Replacement Schedule
- ▶ Exhibit B: Fleet vehicle equipment

Attachment A

Attachment B

2022 Departmental Budget Request

Item Requested:	Vehicle: Patrol
Description of Request:	2022 Ford PI Utility Hybrid
Additional items needed to put request into service (equipment, storage, training, accessories)	See below and attached
Please provide an explanation of the purpose of the project or program	Ongoing replacement cycle. This will replace vehicle# PT60, which has 100K miles, and a diminishing maintenance record.
Isthisproject/programexpected to span more than one calendar of year?	Yes
Cost:	\$73,916.70
Additional costs related to putting item into service	Insurance
future annual costs (upgrades/renewals)	Fuel, maintenance, insurance
Anticipated Fund	
Anticipated Budget Line	
Prepared By:	Barnes
Department Head Initials: (if other than preparer)	

2022 Patrol Vehicle Purchases					
Vehicle	Base Price	Tax	Equipment	Install	Total
2022 Ford Police Interceptor Utility AWD	\$ 47,898.00	\$ 4,023.43	\$ 19,995.27	\$ 2,000.00	\$ 73,916.70
2022 Ford Police Interceptor Utility AWD			Ordered?	Received?	
Whelen Core W/Control Head					
Whelen Projector Series Speaker/Bracket	1	\$ 2,798.00	\$ 2,798.00		
Whelen Liberty II Lightbar					
Whelen Argus Spotlight System	1	\$ 650.00	\$ 650.00		
Graphics	1	\$ 1,200.00	\$ 1,200.00		
Havis Center Printer Console w/Accessories	1	\$ 1,900.00	\$ 1,900.00		
Motorola Mobile Radio & Equipment	1	\$ 6,500.00	\$ 6,500.00		
Panasonic FZ-55 MDC	1	\$ 3,500.00	\$ 3,500.00		
Stop Stick Mounting Tray	1	\$ 47.00	\$ 47.00		
Patrol Supplies	1	\$ 1,698.93	\$ 1,698.93		
		Subtotal	\$ 18,293.93		
		Tax	\$ 1,701.34		
		Total	\$ 19,995.27		

2022 Departmental Budget Request

Item Requested:	Vehicle: Patrol
Description of Request:	2022 Ford PI Utility Hybrid
Additional items needed to put request into service (equipment, storage, training, accessories)	See below and attached *Will use as much equipment from replaced vehicle as possible, which will reduce costs
Please provide an explanation of the purpose of the project or program	Ongoing replacement cycle. This will replace vehicle# PT75, which has 90K miles, and a diminishing maintenance record.
Isthisproject/programexpected to span more than one calendar of year?	Yes
Cost:	\$73,916.70
Additional costs related to putting item into service	Insurance
future annual costs (upgrades/renewals)	Fuel, maintenance, insurance
Anticipated Fund	
Anticipated Budget Line	
Prepared By:	Barnes
Department Head Initials: (if other than preparer)	

2022 Patrol Vehicle Purchases					
Vehicle	Base Price	Tax	Equipment	Install	Total
2022 Ford Police Interceptor Utility AWD	\$ 47,898.00	\$ 4,023.43	\$ 19,995.27	\$ 2,000.00	\$ 73,916.70
2022 Ford Police Interceptor Utility AWD				Ordered?	Received?
Whelen Core W/Control Head					
Whelen Projector Series Speaker/Bracket	1	\$ 2,798.00	\$ 2,798.00		
Whelen Liberty II Lightbar					
Whelen Argus Spotlight System	1	\$ 650.00	\$ 650.00		
Graphics	1	\$ 1,200.00	\$ 1,200.00		
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Motorola Mobile Radio & Equipment	1	\$ 6,500.00	\$ 6,500.00		
Panasonic FZ-55 MDC	1	\$ 3,500.00	\$ 3,500.00		
Stop Stick Mounting Tray	1	\$ 47.00	\$ 47.00		
Patrol Supplies	1	\$ 1,698.93	\$ 1,698.93		
		Subtotal	\$ 18,293.93		
		Tax	\$ 1,701.34		
		Total	\$ 19,995.27		

2022 Departmental Budget Request

Item Requested:	Vehicle: Admin
Description of Request:	2022 Ford PI Utility Hybrid
Additional items needed to put request into service (equipment, storage, training, accessories)	See below and attached *Will use as much equipment from replaced vehicle as possible, which will reduce costs
Please provide an explanation of the purpose of the project or program	Ongoing replacement cycle. This will replace vehicle# A52, which has a broken radiator and not worth repairing.
Isthisproject/program expected to span more than one calendar of year?	Yes
Cost:	\$70,697.81
Additional costs related to putting item into service	Insurance
future annual costs <small>(upgrades/renewals)</small>	Fuel, maintenance, insurance
Anticipated Fund	
Anticipated Budget Line	
Prepared By:	Barnes
Department Head Initials: <small>(if other than preparer)</small>	

2022 Admin Vehicle Purchases					
Vehicle	Base Price	Tax	Equipment	Install	Total
2022 Ford Police Interceptor Utility AWD	\$ 47,898.00	\$ 4,023.43	\$ 16,776.38	\$ 2,000.00	\$ 70,697.81
2022 Ford Police Interceptor Utility AWD					Ordered? Received?
Whelen Core W/Control Head	1	\$ 1,100.00	\$ 1,100.00		
Whelen Argus Spotlight System	1	\$ 650.00	\$ 650.00		
Havis Center Printer Console w/Accessories	1	\$ 1,900.00	\$ 1,900.00		
Motorola Mobile Radio with Equipment	1	\$ 6,500.00	\$ 6,500.00		
Panasonic FZ-55 MDC	1	\$ 3,500.00	\$ 3,500.00		
Patrol Supplies	1	\$ 1,698.93	\$ 1,698.93		
		Subtotal	\$ 15,348.93		
		Tax	\$ 1,427.45		
		Total	\$ 16,776.38		

Attachment C

2022 Vehicle Purchase Request		
2022 Ford Police Interceptor Utility AWD / Patrol (Replace A-13-52)	\$ 73,916.70	Patrol
2022 Ford Police Interceptor Utility AWD / Patrol (Replace PT-16-60)	\$ 73,916.70	Patrol
2022 Ford Police Interceptor Utility AWD / Admin (Replace PT-17-75)	\$ 70,697.81	Deputy Chief
Total:		\$ 218,531.21

Total Budget for 2022: \$ 218,000.00

Budget Left: \$ (531.21)

2022 Patrol Vehicle Purchases					
Vehicle	Base Price	Tax	Equipment	Install	Total
2022 Ford Police Interceptor Utility AWD	\$ 47,898.00	\$ 4,023.43	\$ 19,995.27	\$ 2,000.00	\$ 73,916.70
2022 Ford Police Interceptor Utility AWD				Ordered?	Received?
Whelen Core W/Control Head					
Whelen Projector Series Speaker/Bracket	1	\$ 2,798.00	\$ 2,798.00		
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Patrol Supplies	1	\$ 1,698.93	\$ 1,698.93		
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2022 Patrol Vehicle Purchases					
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2022 Ford Police Interceptor Utility AWD				Ordered?	Received?
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Whelen Projector Series Speaker/Bracket	1	\$ 2,798.00	\$ 2,798.00		
Whelen Liberty II Lightbar					
Whelen Argus Spotlight System	1	\$ 650.00	\$ 650.00		
Graphics	1	\$ 1,200.00	\$ 1,200.00		
Havis Center Printer Console w/Accessories	1	\$ 1,900.00	\$ 1,900.00		
Motorola Mobile Radio & Equipment	1	\$ 6,500.00	\$ 6,500.00		
Panasonic FZ-55 MDC	1	\$ 3,500.00	\$ 3,500.00		
Stop Stick Mounting Tray	1	\$ 47.00	\$ 47.00		
Patrol Supplies	1	\$ 1,698.93	\$ 1,698.93		
		Subtotal	\$ 18,293.93		
		Tax	\$ 1,701.34		
		Total	\$ 19,995.27		

2022 Admin Vehicle Purchases					
Vehicle	Base Price	Tax	Equipment	Install	Total
2022 Ford Police Interceptor Utility AWD	\$ 47,898.00	\$ 4,023.43	\$ 16,776.38	\$ 2,000.00	\$ 70,697.81
2022 Ford Police Interceptor Utility AWD				Ordered?	Received?
Whelen Core W/Control Head	1	\$ 1,100.00	\$ 1,100.00		
Whelen Argus Spotlight System	1	\$ 650.00	\$ 650.00		
Havis Center Printer Console w/Accessories	1	\$ 1,900.00	\$ 1,900.00		
Motorola Mobile Radio with Equipment	1	\$ 6,500.00	\$ 6,500.00		
Panasonic FZ-55 MDC	1	\$ 3,500.00	\$ 3,500.00		
Patrol Supplies	1	\$ 1,698.93	\$ 1,698.93		
		Subtotal	\$ 15,348.93		
		Tax	\$ 1,427.45		
		Total	\$ 16,776.38		

2022 Vehicle Supplies Purchase List

Number of Vehicles	Item:	Quantity:	Price:	Per Vehicle:	Total Cost:	Ordered?	Received?
3	Traffic Vest	2	\$ 55.00	\$ 110.00	\$ 330.00		
3	18" Traffic Cones	6	\$ 20.00	\$ 120.00	\$ 360.00		
3	Rustoleum Marking Paint (Orange)	0					
3	Komelon 6622 200' Measuring Tape	1	\$ 25.00	\$ 25.00	\$ 75.00		
3	Komelon 6611 100' Measuring Tape	1	\$ 15.00	\$ 15.00	\$ 45.00		
3	Life Jacket (PFD) / Mustang MD3087LE	0					
3	Mustang Survival 75' Throw Rope	0					
3	RIPP Restraint	0					
3	Fire Extinguisher	0					
3	Trauma Kit	1	\$ 150.00	\$ 150.00	\$ 450.00		
3	Bio Hazard Cleanup Kit	1	\$ 20.00	\$ 20.00	\$ 60.00		
3	Sharps Container	0					
3	Personal Protective Equipment	1	\$ 20.00	\$ 20.00	\$ 60.00		
3	Magnetic Mic	2	\$ 29.47	\$ 58.94	\$ 176.82		
3	AED	1	\$ 1,100.00	\$ 1,100.00	\$ 3,300.00		
3	Heavy Duty Nitrile Gloves	0					
3	Stop Sticks	0					
3	Sound Meter	0					
3	Pro-Lok Lockout Kit (AK42-LAXL)	1	\$ 79.99	\$ 79.99	\$ 239.97		
3	Portable Breath Test (PBT) / AlcoSensor FST	0					
3	Fingerprint Kit	0					

Subtotal: \$ 1,698.93 \$ 5,096.79

Tax: \$ 151.20 \$ 453.61

Total: \$ 1,850.13 \$ 5,550.40

