



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

Revised CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, October 12, 2021 at 6:00 p.m.

TWO WAYS TO PARTICIPATE:

- 1. Join Zoom Meeting:** <https://us02web.zoom.us/j/85728474890>

Or call in at: (253) 215 8782, Meeting ID: 857 2847 4890

- 2. In Person Meeting:** The Sawyers Room, at the Mill Building, 1808 Main Street, Lake Stevens, Washington 98258.

CALL TO ORDER		Mayor
PLEDGE OF ALLEGIANCE		Mayor
ROLL CALL		City Clerk
APPROVAL OF AGENDA		Council President
CITIZEN COMMENTS		Mayor
COUNCIL BUSINESS		Council President
MAYOR'S BUSINESS	A Proclamation for Domestic Violence Awareness Month B Senator Hobbs Dedication	Mayor
CITY DEPARTMENT REPORT	C Introduce Matthew Heist, Finance Manager and Caitlin Weaver, Deputy City Clerk D 2021 ICMA Annual Conference Report	Barb/Kelly Gene
CONSENT AGENDA	E Vouchers F City Council Meeting Minutes of September 21, 2021, September 28, 2021 and October 5, 2021 G Ordinance 1125 Amending LSCM 2.68 Police Civil Service Commission H Temporary Policy Analyst Position	Barb Kelly Julie/Chief Gene
PUBLIC HEARING	I Ordinance 1124 - Permissible Use Tables	David

STUDY SESSION

J 2022 Budget Requests

Barb

ADJOURN

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are recorded, except Executive Sessions and available on the City's YouTube Channel: <https://www.youtube.com/c/CityofLakeStevens>

Proclamation

RECOGNIZING OCTOBER 2021 AS DOMESTIC VIOLENCE AWARENESS MONTH IN THE CITY OF LAKE STEVENS

WHEREAS, October is National Domestic Violence Awareness Month and Snohomish County is served by many agencies, including Domestic Violence Services of Snohomish County, YWCA Seattle/King/Snohomish, the Snohomish County Domestic Violence Coalition, and the Snohomish County Domestic Violence Task Force; and

WHEREAS, Domestic Violence is a pattern of physical, emotional, verbal, and sexual abuse, which includes, but is not limited to, threats, intimidation, isolation, and/or financial control; and

WHEREAS, there are more than 10,000,000 abuse victims annually in the United States; and

WHEREAS, domestic violence accounts for 15% of all violent crime and one in four women and one in seven men have been the victim of severe physical violence by an intimate partner; and

WHEREAS, domestic violence crosses all boundaries including ethnic, cultural, economic, religious, age, ability, education, and class and can occur in any family structure; and

WHEREAS, the cost of domestic violence to our economy exceeds \$8.3 billion per year; and

WHEREAS, October 18-23, 2021 is YWCA Week Without Violence, which is a national initiative created by YWCA USA to mobilize people to take action against all forms of violence, wherever it occurs; and

WHEREAS, during 2020-2021, Domestic Violence Services of Snohomish County served more than 1,300 individuals through shelter, housing and legal services, answered 4,685 calls on the 24/7 support line, and provided 10,935 safe bed nights to those in need.

NOW THEREFORE I, Brett Gailey, Mayor of the City of Lake Stevens, hereby proclaim October 2021 as Domestic Violence Awareness Month in the City of Lake Steven and call upon residents to recognize domestic violence as a serious health and public safety concern and, with compassion, assist victims of these crimes in finding the help they need.

Brett Gailey, Mayor
Lake Stevens, Washington
United States of America



MEMORANDUM

Mayor's Office

DATE: October 6, 2021

TO: Lake Stevens City Council

FROM: Brett Gailey, Mayor

Gene R. Brazel, City Administrator

SUBJECT: 2021 ICMA Annual Conference Report

This year's ICMA Conference was nothing short of exceptional. Administrator Brazel and I attended the conference together allowing us to attend separate educational courses in order to get most of the conference. As part of this year's tuition, we can log into the ICMA Conference page and watch those courses we were unable to attend in person. Below is the listing of educational courses attended:

- Leadership Lessons Learned: Leading Through Crisis, Conflict and Challenging Times -Chief Carmen Best
- The Future of work is now: You really should give a damn -Claire Haidar
- The ROI of Workplace Culture
- Community Policing at its best: The formation of the Menifee Police Department
- Expanding Broadband Access: Challenges and Solutions
- The Downtown-ification of America- Leigh Gallagher
- Innovation in Economic Recovery: Work-Life Balance: Work LB Getting people back to work with a Racial Equity lens in the City of Long Beach, CA
- Advancing Racial Equity: It's time to Operationalize
- Healthy Cities: Connecting the Well-Bing of your community to stronger economies, higher employee engagement and more vibrant neighborhoods
- Empowering and Equipping Residents to Solve Community Issues
- Drone Use Among City and County Agencies in New York State and Beyond
- Robotic Process Automation in Local Government
- Top Questions and Best Practices to Manage ARPA Funding
- Expanding Broadband Access: Challenges and Solutions

In addition to educational courses, there was a vast exhibit hall with more than 100 companies showcasing the latest and greatest in local government innovations. We attended the exhibit hall daily meeting with numerous companies and learning about products to streamline our city practices and propel us into the future. One example of this is a document repository called Power DMS. This software is currently being used by our Police Department for their accreditation. After meeting with their representative at the Exhibit Hall, we were able to expand or existing agreement to include a module specifically designed to store city policies. This simple addition will allow us to organize our files and have one storage location easily accessible by all employees. Additionally, the software allows searching of an extensive library of policies created by other entities. This too will save time and create efficiencies.

Finally, we had a meetings with SFM Network where we discussed regional draw sporting centers/facilities, Retail Strategies who provides an interesting service of retail recruitment, and Library Systems and Services LLC to learn more about how library services have evolved and how the libraries of tomorrow appear.

BLANKET VOUCHER APPROVAL
2021

Payroll Direct Deposits	10/10/2021	\$274,635.49
Payroll Checks	54253-54255	\$5,862.37
Electronic Funds Transfers	ACH	\$163,123.68
Claims	54153-54252	\$526,181.25
Void Checks		
Total Vouchers Approved:		\$969,802.79

This 12th day of October 2021

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer

Mayor

October 12, 2021



City Expenditures by Type on this voucher packet

Personnel Costs	\$	280,498	29%
Payroll Federal Taxes	\$	96,647	10%
Retirement Benefits - Employer	\$	58,120	6%
Other Employer paid Benefits	\$	667	0%
Employee paid benefits - By Payroll	\$	11,789	1%
Supplies	\$	42,751	4%
Professional Services	\$	382,533	39%
Refunds	\$	2,339	0%
Capital *	\$	94,459	10%
Total	\$	969,803	100%

Large Purchases

* 24th St SE/91st Ave SE Construction Admin - \$29,287

* Powerline Trail Design - \$15,900

City of Lake Stevens Blanket Voucher Report
Checks to be approved for period 09/23/2021 - 10/06/2021

		Total for Period	
		\$689,304.93	

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Ace Hardware	71192	001 010 576 80 31 00	PK-Operating Costs	Paint/Handle	54158	\$163.22
Ace Hardware	71246	001 008 521 50 30 00	LE-Facilities Supplies	Adhesive Spray	54158	\$32.68
Ace Hardware	71334	001 010 576 80 31 00	PK-Operating Costs	Binder	54158	\$6.53
Ace Hardware	71354	001 008 521 50 30 00	LE-Facilities Supplies	Paper Towels/Trash Bags/Disposable Masks	54158	\$261.19
Ace Hardware	71395	001 013 518 20 31 00	GG-Operating Costs	Sealant	54158	\$9.80
					54158 Total	\$473.42
Active Excavator Rentals Inc	11159	411 016 594 31 60 07	Wier Replacement Scope Design	Outfall Cleaning	54159	\$4,672.00
					54159 Total	\$4,672.00
Alexander	100221 ALEXANDER	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund - The Stack Rental 10/02/21 Alexander	54160	\$100.00
					54160 Total	\$100.00
All Battery Sales and Service	693440	410 016 531 10 31 02	SW-Operating Costs	MHD Battery	54161	\$128.57
					54161 Total	\$128.57
Allied 100 LLC	2005233	001 008 521 20 31 01	LE-Fixed Minor Equipment	HeartStart Electrode Pads Cartridge	54162	\$182.41
					54162 Total	\$182.41
Amazon Capital Services	11D1-G3H1-QDDJ	001 007 559 30 31 00	PB-Office Supplies	File Organizer/Whiteboard Art Tape/Grid Tape Lines	54164	\$41.39
Amazon Capital Services	164T-QRLT-GHLK	001 007 558 50 31 00	PL-Office Supplies	Picture Frame for Awards Certificates	54164	\$43.80
					54164 Total	\$85.19
Amazon Capital Services	16XH-NLQ4-Q4C7	001 008 521 20 31 00	LE-Office Supplies	Bluetooth Wireless Mouse	54163	\$22.87
					54163 Total	\$22.87
Amazon Capital Services	1CYG-HD1T-D69G	001 013 518 20 31 00	GG-Operating Costs	P-Touch Tape Replacement/Paper Towels	54164	\$126.40
Amazon Capital Services	1JDY-46PC-K6CH	001 012 575 50 31 00	CS- Pavilion - Ops	Vacuum/Papertowel Stand/Toilet Paper Holder-The Mill	54164	\$508.01
Amazon Capital Services	1KGT-FTDG-CM76	101 016 544 90 31 01	ST-Office Supplies	Credit PoE Injector Inv #1TYF-1XJF-YPDL	54164	(\$13.62)
Amazon Capital Services	1KGT-FTDG-CM76	410 016 531 10 31 01	SW-Office Supplies	Credit PoE Injector Inv #1TYF-1XJF-YPDL	54164	(\$13.62)
Amazon Capital Services	1PGQ-1NTV-331P	001 007 558 50 31 02	PL-Permit Related Op. Costs	Wireless Keyboard for Permit Review	54164	\$40.32
					54164 Total	\$647.49
Amazon Capital Services	1RCG-RPG6-DPY4	001 008 521 20 31 02	LE-Minor Equipment	Lumbar Support Pillow for Office Chair	54163	\$31.59
Amazon Capital Services	1V44-1GYJ-YJKP	001 008 521 20 31 02	LE-Minor Equipment	MegaMover Stretchers	54163	\$813.90
					54163 Total	\$845.49
Amazon Capital Services	1Y3F-4DRG-4P4C	510 006 518 80 31 00	Purchase Computer Equipment	Lenovo Thinkpad Docking Stations	54164	\$1,379.55
					54164 Total	\$1,379.55
Brummett Inc	18325	001 003 514 20 31 00	CC-Office Supply	Name Badge Magnet - Weaver	54165	\$17.05
Brummett Inc	18325	001 004 514 23 31 00	FI-Office Supplies	Name Badge Magnet - Crim/Heist/Held	54165	\$51.15
Brummett Inc	18325	001 005 518 10 31 00	HR-Office Supplies	Name Badge Magnet - Lee	54165	\$17.05
Brummett Inc	18325	001 007 558 50 31 00	PL-Office Supplies	Name Badge Magnet - Schmidt	54165	\$17.05
Brummett Inc	18325	001 007 558 50 31 02	PL-Permit Related Op. Costs	Name Badge Magnet - Sims	54165	\$17.05
Brummett Inc	18325	101 016 544 90 31 02	ST-Operating Cost	Name Badge Magnet - Wietholter	54165	\$8.53
Brummett Inc	18325	410 016 531 10 31 02	SW-Operating Costs	Name Badge Magnet - Wietholter/Hentila	54165	\$25.57
					54165 Total	\$153.45
Cadman Materials Inc	2100	101 016 542 30 41 00	ST-Pavement Preservation	2021 Pavement Overlay	54166	\$156,077.35
					54166 Total	\$156,077.35
Canon Financial Services Inc	27322726	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Repair & Maintenance CH	54167	\$285.26
Canon Financial Services Inc	27354487	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Repair & Maintenance PW	54167	\$11.39
Canon Financial Services Inc	27354487	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	54167	\$11.38

Canon Financial Services Inc	27354487	410 016 531 10 48 00	SW-Repairs & Maintenance	Copier Repair & Maintenance PW	54167	\$11.38
					54167 Total	\$319.41
Carlson	091521 ALLPHASE	101 016 542 30 48 00	ST-Repair & Maintenance	Right of Way Clean Up - 20th St NE	54168	\$5,584.07
					54168 Total	\$5,584.07
Carlyle	100321 CARLYLE	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund - Hartford Hall Rental 10/03/21	54169	\$500.00
					54169 Total	\$500.00
CDW Government Inc	K230750	001 006 518 80 31 00	IT-Office Supplies	PoE Injector	54170	\$13.35
CDW Government Inc	K667094	001 008 521 20 31 02	LE-Minor Equipment	Panasonic Toughbook	54170	\$3,324.50
CDW Government Inc	K734171	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Havis Bracket Secures/Pole	54170	\$102.55
					54170 Total	\$3,440.40
CI Technologies Inc	3842	001 008 521 20 41 01	LE-Professional Serv-Fixed	BlueTeam Annual Maint 10/2021 - 09/2022	54171	\$918.00
					54171 Total	\$918.00
Cintas Loc 460	4096105415	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	54172	\$112.03
Cintas Loc 460	4096105415	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	54172	\$112.03
Cintas Loc 460	4096105415	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	54172	\$112.02
Cintas Loc 460	4096791721	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	54172	\$112.03
Cintas Loc 460	4096791721	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	54172	\$112.03
Cintas Loc 460	4096791721	410 016 531 10 41 01	SW-Professional Services	PW Uniform Service	54172	\$112.02
					54172 Total	\$672.16
City of Everett	I21004780	001 008 554 30 41 00	LE - Animal Control	Animal Vet Services	54173	\$99.00
City of Everett	I21004784	001 008 554 30 41 00	LE - Animal Control	Animal Control Services 08-2021	54173	\$1,320.00
City of Everett	I21004794	001 008 554 30 41 00	LE - Animal Control	Animal Pet Boarding	54173	\$620.00
					54173 Total	\$2,039.00
City of Marysville	LKS21-8	001 013 512 50 41 00	GG-Municipal Court Fees	Marysville Court Citations 08-2021	54174	\$11,589.98
City of Marysville	POLIN 21-0032	001 008 523 60 41 00	LE-Jail	Prisoner Housing SCSO 08-2021	54174	\$1,091.86
					54174 Total	\$12,681.84
Cummins	092821 CUMMINS	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund - The Mill 09/25/21	54175	\$500.00
					54175 Total	\$500.00
Dataquest LLC	16212	001 003 514 20 41 00	CC-Professional Services	Background Checks - New Employees	54176	\$112.00
Dataquest LLC	16212	001 008 521 20 41 00	LE-Professional Services	Background Checks - New Employees	54176	\$75.50
					54176 Total	\$187.50
David Evans and Associates Inc	494694	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs - LS Sewer Dist Boundary Legal Desc	54177	\$688.90
					54177 Total	\$688.90
Davido Consulting Group Inc	38011	411 016 594 31 60 07	Wier Replacement Scope Design	Outlet Strategic Planning Engineering Svcs	54178	\$12,032.59
					54178 Total	\$12,032.59
Dept of Licensing	100221 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 09/19/21 thru 10/02/21	54179	\$486.00
					54179 Total	\$486.00
Dept of Retirement (Deferred Comp)	92521	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	0	\$2,801.44
					0 Total	\$2,801.44
Dept of Retirement PERS LEOFF	92521	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	0	\$57,815.57
Dept of Retirement PERS LEOFF	092521S	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions State	0	\$304.53
					0 Total	\$58,120.10
Dicks Towing Inc	18177815	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2020-19554	54180	\$126.27
Dicks Towing Inc	18178214	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2021-19810	54180	\$126.27
Dicks Towing Inc	E193475	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2021-19357	54180	\$126.27
Dicks Towing Inc	E198613	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2021-19095	54180	\$263.52
					54180 Total	\$642.33
EFTPS	92521	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	0	\$96,647.30
					0 Total	\$96,647.30

Electronic Business Machines	AR201395	001 007 558 50 48 00	PL-Repairs & Maint.	Copier Repair & Maintenance Planning	54181	\$82.67
Electronic Business Machines	AR201395	001 007 559 30 48 00	PB-Repair & Maintenance	Copier Repair & Maintenance Building	54181	\$82.67
Electronic Business Machines	AR201830	001 008 521 50 48 00	LE-Facility Repair & Maint	Copier Repair & Maintenance PD	54181	\$150.85
Electronic Business Machines	AR201929	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Repair & Maintenance CH Admin	54181	\$724.57
					54181 Total	\$1,040.76
Elite Securities Inc	39004	001 010 576 80 31 00	PK-Operating Costs	Levers/Keys/Cores/Plugs	54182	\$1,309.69
Elite Securities Inc	39004	101 016 544 90 31 02	ST-Operating Cost	Levers/Keys/Cores/Plugs	54182	\$1,309.69
Elite Securities Inc	39004	410 016 531 10 31 02	SW-Operating Costs	Levers/Keys/Cores/Plugs	54182	\$1,309.69
					54182 Total	\$3,929.07
Florida State Disbursement Unit	92521	001 000 284 00 00 00	Payroll Liability Other	200000082DR34 Child Support	54153	\$177.57
					54153 Total	\$177.57
Grainger	9060748213	410 016 531 10 31 02	SW-Operating Costs	Magazine Rack	54183	\$181.13
Grainger	9061597028	001 010 576 80 31 00	PK-Operating Costs	Hand Dryer Swivel	54183	\$348.63
Grainger	9062459970	001 010 576 80 31 00	PK-Operating Costs	Door Closer	54183	\$92.89
Grainger	9063264783	410 016 531 10 31 02	SW-Operating Costs	Magazine Rack	54183	\$132.45
Grainger	9065521685	001 010 576 80 31 00	PK-Operating Costs	Garden Hose Reel	54183	\$100.12
					54183 Total	\$855.22
Granite Construction Supply	92458	101 016 544 90 31 02	ST-Operating Cost	Detour Ahead Sign	54184	\$167.99
Granite Construction Supply	92459	101 016 542 90 31 01	ST-Clothing	Orange Vest	54184	\$14.93
Granite Construction Supply	92460	101 016 542 90 31 01	ST-Clothing	Jackets/Trousers	54184	\$361.01
					54184 Total	\$543.93
Griffen	1A0302514	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	54185	\$300.00
Griffen	9Z0395814	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	54185	\$300.00
Griffen	9Z0472138	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	54185	\$225.00
Griffen	9Z0472139	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	54185	\$150.00
Griffen	9Z0472141	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	54185	\$300.00
					54185 Total	\$1,275.00
HDR Engineering Inc	1200374209	304 016 595 30 60 00	TrestleHOV Lane	Engineering Svcs-20th Street BAT Lane Impr	54186	\$2,474.58
					54186 Total	\$2,474.58
Home Depot	5090298	410 016 531 10 31 02	SW-Operating Costs	Chain Link Ties/Fabric/Tension Bars/Corner Post	54187	\$437.04
Home Depot	5902309	410 016 531 10 31 02	SW-Operating Costs	Chain Link Ties/Fabric - Credit	54187	(\$153.60)
Home Depot	6011647	001 013 518 20 31 00	GG-Operating Costs	Sander/PGP Channels/Sandpaper/Brush/Paint - 1819 S Lake	54187	\$203.82
Home Depot	8011674	001 013 518 20 31 00	GG-Operating Costs	Electric Tank Water Heater - 1812 S Lake Stevens	54187	\$615.57
					54187 Total	\$1,102.83
Honey Bucket	552268418	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 1804 Main St	54188	\$165.55
Honey Bucket	552290160	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Catherine Creek Pk	54188	\$156.75
Honey Bucket	552321344	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 1808 Main St	54188	(\$59.13)
Honey Bucket	552322942	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Callow Rd	54188	\$142.50
Honey Bucket	552331661	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Davies Beach	54188	\$142.50
Honey Bucket	552342030	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 1806 Main St NC	54188	\$301.00
Honey Bucket	552344301	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Catherine Creek Pk	54188	\$156.75
					54188 Total	\$1,005.92
HSA Bank	92521	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	54154	\$250.00
					54154 Total	\$250.00
HW Lochner Inc	000017878-12	304 016 594 31 63 00	17005 - 24th St SE & 91st Ave	24th St SE/91st Ave SE Construction Admin	54189	\$29,286.51
					54189 Total	\$29,286.51
ICONIX Waterworks US Inc	U2116047564	101 016 544 90 31 02	ST-Operating Cost	Brass Hose Adapter/Bushing/Nipple	54190	\$90.67
					54190 Total	\$90.67

Industrial Bolt & Supply Inc	766456-1	001 010 576 80 31 00	PK-Operating Costs	Hex Cap Screws	54191	\$26.65
Industrial Bolt & Supply Inc	766456-1	101 016 544 90 31 02	ST-Operating Cost	Hex Cap Screws	54191	\$26.64
Industrial Bolt & Supply Inc	766456-1	410 016 531 10 31 02	SW-Operating Costs	Hex Cap Screws	54191	\$26.65
					54191 Total	\$79.94
Iron Mountain Quarry LLC	321306	101 016 544 90 31 02	ST-Operating Cost	Rock	54192	\$515.04
					54192 Total	\$515.04
J Thayer Company Inc	1547994-0	001 007 558 50 31 00	PL-Office Supplies	Pens/Wireless Mouse/Keyboard	54193	\$41.05
J Thayer Company Inc	1547994-0	001 013 518 20 31 00	GG-Operating Costs	Toilet Paper/Tape	54193	\$48.19
J Thayer Company Inc	1549363-0	001 005 518 10 31 00	HR-Office Supplies	Scissors	54193	\$5.22
J Thayer Company Inc	1549363-0	001 013 518 20 31 00	GG-Operating Costs	Coin Envelopes/Toilet Paper/Pens/ Batteries	54193	\$155.35
					54193 Total	\$249.81
Kaiser Permanente	70992350	001 010 576 80 41 00	PK-Professional Services	Commercial Drivers Med Exam - Anderson	54194	\$82.80
Kaiser Permanente	70992350	001 013 518 20 41 00	GG-Professional Service	Commercial Drivers Med Exam - Anderson	54194	\$27.60
Kaiser Permanente	70992350	101 016 542 30 41 02	ST-Professional Service	Commercial Drivers Med Exam - Anderson	54194	\$13.80
Kaiser Permanente	70992350	410 016 531 10 41 01	SW-Professional Services	Commercial Drivers Med Exam - Anderson	54194	\$13.80
					54194 Total	\$138.00
Lake Industries LLC	40409	410 016 531 10 31 02	SW-Operating Costs	Hauling Services	54195	\$336.00
Lake Industries LLC	40413	410 016 531 10 31 02	SW-Operating Costs	Hauling Services	54195	\$84.00
Lake Industries LLC	40439	411 016 594 31 60 07	Wier Replacement Scope Design	Hauling Services - Lake Outfall	54195	\$672.00
Lake Industries LLC	290057	410 016 531 10 31 02	SW-Operating Costs	Rock/Cobbles	54195	\$357.19
					54195 Total	\$1,449.19
Lake Stevens Chamber of Commerce	1021 CHAMBER	001 013 518 90 49 01	GG-Chamber of Commerce	Contributions for VIC 10-2021	54196	\$1,500.00
					54196 Total	\$1,500.00
Lake Stevens Class of 1971	092121 CLASS 71	001 000 362 00 00 05	The Mill - Rental	Partial Refund - Hartford/Stack Rental 09/23/21	54197	\$654.00
Lake Stevens Class of 1971	092121 CLASS 71	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund-Hartford/Stack Rental 09/23/21	54197	\$250.00
					54197 Total	\$904.00
Lake Stevens Police Guild	92521	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	54155	\$1,157.25
					54155 Total	\$1,157.25
Land Development Consultants Inc	24843	410 016 531 10 41 01	SW-Professional Services	Storm Water Facilites Retrofit	54198	\$739.08
Land Development Consultants Inc	24888	302 010 594 76 61 12	PM - North Cove Phase 3	Festival Street Design	54198	\$8,953.60
Land Development Consultants Inc	24925	101 016 542 30 41 02	ST-Professional Service	Vernon Road Survey Monitoring	54198	\$737.50
Land Development Consultants Inc	24950	302 010 594 76 61 03	PM -20th SE Fields/Poweline TR	Powerline Trail Design	54198	\$15,900.19
Land Development Consultants Inc	24951	302 010 594 76 61 12	PM - North Cove Phase 3	Festival Street Parking Lot Design	54198	\$2,015.00
					54198 Total	\$28,345.37
Law Enforcement Info and Records Assoc	1052	001 008 521 40 49 01	LE-Registration Fees	Registration - Adv Public Disclosure for Law	54199	\$50.00
Law Enforcement Info and Records Assoc	1057	001 008 521 40 49 01	LE-Registration Fees	Registration - Managing Police Records - Cooper	54199	\$150.00
					54199 Total	\$200.00
Lemay Mobile Shredding Inc	4720005	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	54200	\$24.46
					54200 Total	\$24.46
LN Curtis & Sons	INV513637	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Uniform - D Dreher	54201	\$635.93
LN Curtis & Sons	INV515703	001 008 521 20 31 05	LE-Equipment - New Officers	New Officer Uniform - D Dreher	54201	\$205.30
LN Curtis & Sons	INV525485	001 008 521 20 31 01	LE-Fixed Minor Equipment	Long Sleeve Shirt - J Dreher	54201	\$86.32
LN Curtis & Sons	INV525731	001 008 521 20 31 01	LE-Fixed Minor Equipment	Pants - J Uber	54201	\$258.32
LN Curtis & Sons	INV526106	001 008 521 20 31 01	LE-Fixed Minor Equipment	Tie Bar - D Dreher	54201	\$17.44
LN Curtis & Sons	INV527205	001 008 521 20 31 01	LE-Fixed Minor Equipment	Nameplate - J Dreher	54201	\$26.21
					54201 Total	\$1,229.52
McIntyre	2021-02	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Testing - New Officers	54202	\$300.00
					54202 Total	\$300.00

McKinney	092821 MCKINNEY	001 000 362 00 00 05	The Mill - Rental	Refund - The Stack Rental due to COVID 10/17/21	54203	\$235.00
McKinney	092821 MCKINNEY	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund due to COVID 10/17/21	54203	\$100.00
					54203 Total	\$335.00
Miles Sand & Gravel	1889035	309 016 595 61 63 01	Sidewalk Construction	Concrete	54204	\$1,035.50
					54204 Total	\$1,035.50
Monroe Correctional Complex	MCC2108-1238	101 016 544 90 31 02	ST-Operating Cost	DOC Work Crew 08-2021	54205	\$296.85
Monroe Correctional Complex	MCC2108-1238	410 016 531 10 31 02	SW-Operating Costs	DOC Work Crew 08-2021	54205	\$296.86
					54205 Total	\$593.71
National Construction Rentals Inc	6282843	411 016 594 31 60 07	Wier Replacement Scope Design	Temporary Fence Panels	54206	\$1,362.50
					54206 Total	\$1,362.50
Nationwide Retirement Solution	92521	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	0	\$5,010.34
					0 Total	\$5,010.34
Nelson Distributing Inc	0775306-IN	001 007 558 50 31 02	PL-Permit Related Op. Costs	Fuel	54207	\$34.18
Nelson Distributing Inc	0775306-IN	001 008 521 20 32 00	LE-Fuel	Fuel	54207	\$2,889.67
Nelson Distributing Inc	0775306-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel	54207	\$706.91
Nelson Distributing Inc	0775306-IN	101 016 542 30 32 00	ST-Fuel	Fuel	54207	\$1,413.83
Nelson Distributing Inc	0775306-IN	410 016 531 10 32 00	SW-Fuel	Fuel	54207	\$1,413.83
					54207 Total	\$6,458.42
NMC Franchising LLC	171455	001 007 558 50 41 00	PL-Professional Servic	Janitorial Services - City Hall	54208	\$55.50
NMC Franchising LLC	171455	001 007 559 30 41 00	PB-Professional Srv	Janitorial Services - City Hall	54208	\$55.50
NMC Franchising LLC	171455	001 008 521 50 48 00	LE-Facility Repair & Maint	Janitorial Services - Police Dept	54208	\$1,257.00
NMC Franchising LLC	171455	001 010 576 80 41 00	PK-Professional Services	Janitorial Services - City Hall	54208	\$55.50
NMC Franchising LLC	171455	001 012 575 50 41 00	CS- Pavilion - Janitorial	Janitorial Services - The Mill	54208	\$183.00
NMC Franchising LLC	171455	001 013 518 20 41 00	GG-Professional Service	Janitorial Services - City Hall	54208	\$55.50
NMC Franchising LLC	171455	001 013 518 20 41 00	GG-Professional Service	Janitorial Services - VIC	54208	\$155.00
NMC Franchising LLC	171455	001 013 518 20 47 02	GG-Utilities for Rentals	Janitorial Services - 1819 S Lake Stevens Rd	54208	\$160.00
NMC Franchising LLC	171455	101 016 542 30 41 02	ST-Professional Service	Janitorial Services - City Hall	54208	\$55.50
NMC Franchising LLC	171455	410 016 531 10 41 01	SW-Professional Services	Janitorial Services - City Hall	54208	\$55.50
					54208 Total	\$2,088.00
Ogden Murphy Wallace PLLC	854432	001 011 515 41 41 01	Ext Consult - PRA	Legal Services 08-2021 PRR	54209	\$315.00
Ogden Murphy Wallace PLLC	854432	001 011 515 41 41 04	Ext Attorney - Sewer	Legal Services 08-2021 Sewer	54209	\$330.00
Ogden Murphy Wallace PLLC	854432	001 011 515 45 41 00	Ext Litigation - City Atty	Legal Services 08-2021	54209	\$16,658.50
Ogden Murphy Wallace PLLC	854432	001 011 515 45 41 02	Ext Litigation - Sewer	Legal Services 08-2021 Sewer	54209	\$19,113.00
					54209 Total	\$36,416.50
Pace Engineers Inc	80704	004 013 518 20 40 00	ARPA - Professional Services	Septage Receiving Treatment Facility Feasibility Study - ARPA	54210	\$4,862.25
					54210 Total	\$4,862.25
Pape Machinery Inc	4M 297969 S	411 016 594 31 60 07	Wier Replacement Scope Design	Jack Hammer Rental	54211	\$1,891.15
					54211 Total	\$1,891.15
Pilchuck Equipment Rental and Sales	111901F-1	101 016 542 30 45 00	ST-Rentals-Leases	Scissor Lift Rental	54212	\$601.15
Pilchuck Equipment Rental and Sales	118848B-1	101 016 542 30 45 00	ST-Rentals-Leases	Boom Rental	54212	\$2,069.10
					54212 Total	\$2,670.25
Pitney Bowes	3314355917	001 013 518 20 45 00	GG-Rental & Services	Postage Machine Rental 07/23/21-10/22/21	54213	\$353.32
					54213 Total	\$353.32
Precision Door Service	121777376	101 016 542 30 48 00	ST-Repair & Maintenance	PW Shop Bay Door Service Call	54214	\$404.00
					54214 Total	\$404.00
Public Safety Testing Inc	PSTI21-197	001 008 521 20 41 00	LE-Professional Services	Background Investigation	54215	\$1,521.00
					54215 Total	\$1,521.00

Puget Sound Clean Air Agency	Q4 2021 PSCAA	001 013 553 70 41 00	GG - Air Pollution	Q4 2021 Clean Air Assesment	54216	\$5,679.00
					54216 Total	\$5,679.00
Puget Sound Regional Council	2022043	001 013 518 90 49 00	GG-PSRC	2022 PSRC Membership Dues	54217	\$11,237.00
					54217 Total	\$11,237.00
Purchase Power	01831977 0921	001 007 558 50 42 00	PL-Communication	Postage	54218	\$142.53
Purchase Power	01831977 0921	001 013 518 20 42 00	GG-Communication	Postage	54218	\$157.47
					54218 Total	\$300.00
Quadient Finance USA Inc	INV16485204	001 008 521 20 42 00	LE-Communication	Postage Supplies PD	54219	\$105.74
					54219 Total	\$105.74
Rain for Rent	1655711	411 016 594 31 60 07	Wier Replacement Scope Design	Water Tank Rental	54220	\$710.54
					54220 Total	\$710.54
Rexel USA Inc	2A09121	101 016 544 90 31 02	ST-Operating Cost	Blank Wallplate	54221	\$56.66
Rexel USA Inc	2B13957	001 010 576 80 31 00	PK-Operating Costs	PVC Conduit/Terminal Adpt/Timers	54221	\$197.42
Rexel USA Inc	2B15512	101 016 544 90 31 02	ST-Operating Cost	Countdown Timer	54221	\$49.17
Rexel USA Inc	2B62057	001 010 576 80 31 00	PK-Operating Costs	Liquidtight Coil/Connector/Conduit	54221	\$568.16
					54221 Total	\$871.41
RP Electronics Inc	6702	001 013 518 20 47 02	GG-Utilities for Rentals	Q4 2021 Fire Alarm Monitoring 1819 S Lake Stevens	54222	\$212.55
					54222 Total	\$212.55
Safety-Kleen Systems Inc	87114149	001 010 576 80 31 00	PK-Operating Costs	Parts Washer-Solvent	54223	\$83.20
Safety-Kleen Systems Inc	87114149	101 016 544 90 31 02	ST-Operating Cost	Parts Washer-Solvent	54223	\$83.21
Safety-Kleen Systems Inc	87114149	410 016 531 10 31 02	SW-Operating Costs	Parts Washer-Solvent	54223	\$83.20
					54223 Total	\$249.61
Setina Manufacturing Co Inc	230848	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Alum Bumper	54224	\$783.98
					54224 Total	\$783.98
Sherwin-Williams Co	3086-1	101 016 544 90 31 02	ST-Operating Cost	Paint/Brush/Sponges	54225	\$12.84
					54225 Total	\$12.84
Smernis Enterprises	53717	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Tire Mount/Balance	54226	\$424.03
					54226 Total	\$424.03
Snohomish County 911	3973	001 008 528 00 41 00	LE - SNO911	Dispatch Services	54227	\$30,214.17
					54227 Total	\$30,214.17
Snohomish County Dept of Emergency Mgmt	I000569678	001 013 525 10 41 00	GG-Emergency	Q3 2021 Emergency Mangament Services	54228	\$10,948.50
					54228 Total	\$10,948.50
Snohomish County Public Works	I000570691	101 016 542 30 48 00	ST-Repair & Maintenance	Signal/Sign Repair & Maint 08-2021	54229	\$518.70
					54229 Total	\$518.70
Snohomish County PUD	100557071	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Electric	54230	\$121.85
Snohomish County PUD	100557071	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Water	54230	\$1,799.23
Snohomish County PUD	100557071	001 012 557 30 40 01	CS- VIC Utilities	203582010 Visitor Information Ctr Electric	54230	\$51.30
Snohomish County PUD	100557071	101 016 542 63 47 00	ST-Lighting - Utilities	203582010 Street Lights	54230	\$22.01
Snohomish County PUD	108946855	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Street Lights 8533 15th St NE	54230	\$63.37
Snohomish County PUD	108946855	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Traffic Signal 8718 17th St NE	54230	\$119.43
Snohomish County PUD	118841943	001 010 576 80 47 00	PK-Utilities	200493443 Catherine Creek Park Electric	54230	\$15.45
Snohomish County PUD	118842923	001 010 576 80 47 00	PK-Utilities	222509887 Davies Beach Electric	54230	\$23.71
Snohomish County PUD	118842923	001 010 576 80 47 00	PK-Utilities	222509887 Davies Beach Water	54230	\$386.66
Snohomish County PUD	128748311	101 016 542 63 47 00	ST-Lighting - Utilities	200363505 Traffic Signal	54230	\$84.25
Snohomish County PUD	135367666	101 016 542 63 47 00	ST-Lighting - Utilities	205320781 SR92 Roundabout at 99th	54230	\$40.10
Snohomish County PUD	135372459	001 013 518 20 47 00	GG-Utilities	223034448 Old WWTP Area Lighting	54230	\$8.10
Snohomish County PUD	135372459	001 013 518 20 47 00	GG-Utilities	223034448 Old WWTP Electric	54230	\$512.90
Snohomish County PUD	138569782	101 016 542 63 47 00	ST-Lighting - Utilities	205338056 SR92 Roundabout at 113th	54230	\$51.05

Snohomish County PUD	138572477	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric	54230	\$16.03
Snohomish County PUD	138572477	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Water	54230	\$53.18
Snohomish County PUD	141891496	001 012 572 20 47 00	CS- Library-Utilities	203033030 Library Grade Rd Electric	54230	\$547.60
Snohomish County PUD	141891496	001 012 572 20 47 00	CS- Library-Utilities	203033030 Library Grade Rd Water	54230	\$79.04
Snohomish County PUD	145223477	001 010 576 80 47 00	PK-Utilities	221908015 City Shop Mechanic	54230	\$48.34
Snohomish County PUD	145223477	101 016 543 50 47 00	ST-Utilities	221908015 City Shop Mechanic	54230	\$48.33
Snohomish County PUD	145223477	410 016 531 10 47 00	SW-Utilities	221908015 City Shop Mechanic	54230	\$48.33
Snohomish County PUD	148518838	101 016 542 63 47 00	ST-Lighting - Utilities	203728159 Traffic Signal	54230	\$59.79
Snohomish County PUD	151805726	101 016 542 63 47 00	ST-Lighting - Utilities	202648705 Street Lights	54230	\$43.47
Snohomish County PUD	151811886	001 010 576 80 47 00	PK-Utilities	222191314 20th St Ballfield Water	54230	\$53.18
Snohomish County PUD	155054237	001 010 576 80 47 00	PK-Utilities	222625881 8801 Froniter Cir W Water	54230	\$145.58
Snohomish County PUD	155055732	001 008 521 50 47 00	LE-Facility Utilities	204719082 New PD Station Area Lighting	54230	\$8.30
Snohomish County PUD	155055732	001 008 521 50 47 00	LE-Facility Utilities	204719082 New PD Station Electric	54230	\$366.36
Snohomish County PUD	155055732	001 008 521 50 47 00	LE-Facility Utilities	204719082 New PD Station Water	54230	\$242.62
Snohomish County PUD	158249208	001 010 576 80 47 00	PK-Utilities	222658130 The Timbers Park Water	54230	\$1,196.44
Snohomish County PUD	161419066	001 010 576 80 47 00	PK-Utilities	222205049 Nourse Park Electric	54230	\$22.02
Snohomish County PUD	161423762	001 010 576 80 47 00	PK-Utilities	203599006 City Shop Electric/Water	54230	\$226.50
Snohomish County PUD	161423762	101 016 543 50 47 00	ST-Utilities	203599006 City Shop Electric/Water	54230	\$226.50
Snohomish County PUD	161423762	410 016 531 10 47 00	SW-Utilities	203599006 City Shop Electric/Water	54230	\$226.50
Snohomish County PUD	164629466	001 010 576 80 47 00	PK-Utilities	221860174 Frontier Circle Park Electric	54230	\$13.74
					54230 Total	\$6,971.26
Snohomish County Recorders Office	100621 SNOCO	411 016 594 31 60 01	SWC - PW Shop Remodel	Recording Fee - NGPA Easement Hartford Park Phase II	54231	\$210.50
					54231 Total	\$210.50
Snohomish County Sheriffs Office	2021-6940	001 008 523 60 41 00	LE-Jail	Jail Services 08-2021	54232	\$40,244.61
Snohomish County Sheriffs Office	2021-7012	001 008 523 60 41 00	LE-Jail	Jail Services Medical 08-2021	54232	\$4,741.11
					54232 Total	\$44,985.72
Sound Publishing Inc	EDH938389	001 013 518 30 41 01	GG-Advertising	Ordinance 1123	54233	\$32.20
Sound Publishing Inc	EDH938498	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2021-0044 DNS	54233	\$134.40
Sound Publishing Inc	EDH939080	001 007 558 50 31 02	PL-Permit Related Op. Costs	Legal Notice NOPH NonConforming	54233	\$44.80
					54233 Total	\$211.40
Sound Safety Products Co Inc	37570/6	410 016 531 10 26 00	SW Clothing-Boot Allowance	Boots - Connolly	54234	\$254.43
					54234 Total	\$254.43
Sound Security Inc	1025926	001 010 576 80 41 00	PK-Professional Services	Fire Monitoring/Confidence Testing PW	54235	\$33.16
Sound Security Inc	1025926	001 012 575 50 47 00	CS- Pavilion - Utilities	Fire & Security Monitoring The Mill	54235	\$385.00
Sound Security Inc	1025926	001 013 518 20 41 00	GG-Professional Service	Fire & Security Monitoring CH	54235	\$571.04
Sound Security Inc	1025926	101 016 542 30 41 02	ST-Professional Service	Fire Monitoring/Confidence Testing PW	54235	\$33.17
Sound Security Inc	1025926	410 016 531 10 41 01	SW-Professional Services	Fire Monitoring/Confidence Testing PW	54235	\$33.17
					54235 Total	\$1,055.54
Stericycle Inc	3005693259	001 008 521 20 41 01	LE-Professional Serv-Fixed	Hazardous Waste Disposal	54236	\$10.36
					54236 Total	\$10.36
Stowe	011 CITY CIVIC	303 013 594 18 60 01	Civic Center	Civic Center Consultant Services 08-2021 /09-2021	54237	\$13,241.92
					54237 Total	\$13,241.92
SVR Inc	26185	410 016 531 10 45 00	SW-Dumpster Service	Dumpster Rental - PW Shop	54238	\$887.69
					54238 Total	\$887.69
Symbol Arts	0403091-IN	001 008 521 20 31 04	LE-Donation Exp - Other	LS Police Ornaments	54239	\$1,082.10
Symbol Arts	0404242-IN	001 008 521 20 31 01	LE-Fixed Minor Equipment	PD Badges	54239	\$119.90
					54239 Total	\$1,202.00

Technological Services Inc	21110	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Tire Repair PT-21-94	54240	\$42.82
Technological Services Inc	21118	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Transmission Service/Tune Up/Express Lube PT-19-82	54240	\$2,317.69
Technological Services Inc	21179	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Express Lube/Fluids/Tire Rot/Brake Inspection A-18-80	54240	\$406.37
					54240 Total	\$2,766.88
Trailers Plus	TRPL26-48100	001 012 575 50 31 00	CS- Pavillion - Ops	Enclosed Trailer for Mill Storage	54241	\$13,842.58
					54241 Total	\$13,842.58
TransUnion Risk & Alternative Data Solutions	4016011-202109-1	001 008 521 20 41 01	LE-Professional Serv-Fixed	TILO - Information Gathering Services	54242	\$81.76
					54242 Total	\$81.76
ULINE	138440085	001 010 576 80 31 00	PK-Operating Costs	Shelves/Air Freshener/Chairs/Cleaner/ Trash Containers	54243	\$813.29
ULINE	138440085	101 016 544 90 31 02	ST-Operating Cost	Shelves/Air Freshener/Chairs/Cleaner/ Trash Containers	54243	\$813.29
ULINE	138440085	410 016 531 10 31 02	SW-Operating Costs	Shelves/Air Freshener/Chairs/Cleaner/ Trash Containers	54243	\$813.29
					54243 Total	\$2,439.87
UPS	0000074Y42371	001 008 521 20 42 00	LE-Communication	Evidence Shipping	54244	\$14.18
UPS	0000074Y42381	001 008 521 20 42 00	LE-Communication	Evidence Shipping	54244	\$25.48
					54244 Total	\$39.66
Urban 3 LLC	AC000088	004 013 518 20 40 00	ARPA - Professional Services	Economic Analysis - ARPA	54245	\$10,560.00
					54245 Total	\$10,560.00
Vantagepoint Transfer Agents - 108991	92521	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	54156	\$412.35
					54156 Total	\$412.35
Vantagepoint Transfer Agents - 307428	92521	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	54157	\$1,847.79
					54157 Total	\$1,847.79
Verizon Northwest	9889089222	001 008 521 20 42 00	LE-Communication	Wireless Phone Service PD	54246	\$2,810.13
					54246 Total	\$2,810.13
Washington State Dept of Ecology	2022-WAR309448-95024	410 016 531 10 41 08	SW-DOE Annual Permit	SW Construction Fee Decant Facility	54247	\$780.00
					54247 Total	\$780.00
Washington State Patrol	I22001353	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	54248	\$418.50
					54248 Total	\$418.50
Washington State Support Registry	92521	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	0	\$544.50
					0 Total	\$544.50
Weeks & Weeks Inc	19750	410 016 531 10 31 02	SW-Operating Costs	Towing Services PT-20-21	54249	\$272.25
					54249 Total	\$272.25
Westside Windows Inc	9743	001 008 521 50 48 00	LE-Facility Repair & Maint	PD Window Cleaning	54250	\$1,375.00
					54250 Total	\$1,375.00
Young	091321 YOUNG	001 010 576 80 43 00	PK-Travel & Meetings	PerDiem - Mileage Backflow Cert Class Spokane WA	54251	\$372.36
					54251 Total	\$372.36
Zachor and Thomas Inc PS	21-LKS0009	001 011 515 41 41 02	Ext Consult - Prosecutor Svs	Prosecution Services 09-2021	54252	\$13,287.00
					54252 Total	\$13,287.00

**CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP MEETING MINUTES**

Tuesday, September 21, 2021 at 6:00 p.m.
By Remote Participation via Zoom

CALL TO ORDER: 6:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Marcus Tageant and Anji Jorstad

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief Jeff Beazizo, Human Resources Director Anya Warrington and City Clerk Kelly Chelin

Discussion Items:

Staffing Plan – Anya

Director Warrington presented an overview of the City's staffing plan. Each of the departments spoke to the needs within their department. Council will be discussing these positions in more detail during the budget discussions. Staff and Council discussed the need to identify the funding sources and priorities going forward. More discussions will continue on this topic.

Replacement of Police Fleet Vehicles – Chief

Chief Beazizo asked the Council to approve ordering three police vehicles scheduled to be replaced in 2022 and approve the order and purchase of equipment needed to outfit them upon arrival. He explained that in order to receive the 2022 models in a timely manner, they need to be ordered as soon as possible. If the City waits until January of 2022 to order the vehicles, the delivery date would be late 2022. Several of the companies that make the specific equipment close their production facilities in November and December, so it is equally as important that the City orders and purchases the equipment needed now so we do not have to wait once the vehicles arrive. The Council agreed and this item will come back to the next meeting for approval.

Adjourn:

Hearing no further business, the meeting was adjourned at 7:33 p.m.

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk

CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES
Tuesday, September 28, 2021 at 6:00 p.m.
By Remote Participation via Zoom

CALL TO ORDER: 6:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Marcus Tageant and Steve Ewing

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief Jeff Beazizo, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, Senior Planner David Levitan, City Attorney Greg Rubstello.

Call to Order:

The Mayor called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Mayor Gailey led the Pledge of Allegiance.

Roll Call:

All Councilmembers were present.

Approval of Agenda:

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Frederick, to approve the agenda as presented. The motion passed 7-0-0-0.

Citizen Comments:

Gary Schmuck, Lake Stevens. Mr. Schmuck spoke about sparse sidewalks and excessive speeding.

Councilmember Jorstad asked if the Council could review the priority list for sidewalks.

Jacque Longley, Lake Stevens. Ms. Longley spoke about oversights at City Hall including retention of trees.

Council Business:

Councilmember Jorstad spoke about hate graffiti on 92nd. She thanked community members for the quick response.

Councilmember Taegant attended the Lake Stevens Sewer District Meeting today.

Councilmember Ewing attended the last Planning Commission meeting.

Councilmember Dickinson attended the Community Advisory Council meeting and thanked Chief Beazizo for his presentation. She spoke to the racist graffiti on 92nd. She also attended the Senior Center Board meeting.

Councilmember Petershagen attended the Lake Stevens Sewer District Meeting today. He stated that the District and City met in person today and would urge Council meetings to get back to the same. Lastly, he presented a proposed Resolution 2021-14 to the City Council for review and vote. This Resolution requests the Governor, the Washington State Legislature, and State Attorney General to assist in providing clarification of new law enforcement standards and requirements.

The Council discussed the Resolution.

MOTION. Councilmember Frederick made a motion, seconded by Councilmember Tageant, to approve Resolution 2021-14. The motion passed 7-0-0-0.

Mayor Business:

Mayor Gailey thanked the Council for their support of that Resolution. He will be meeting the Everett Mayor tomorrow about the water lines.

Guest Business:

Presentation from Snohomish Health District, Heather Thomas, Public Government Affairs Manager, Snohomish Health District

(Will reschedule to the October 12, 2021 Meeting) Introduction of Caitlin Weaver, Deputy City Clerk

Introduction of Christi Schmidt, Senior Planner

Introduction of Zachary Kathe, Applications GIS Analyst

Consent Agenda:

MOTION: Councilmember Tageant made a motion, seconded by Councilmember Frederick, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda included the following:

- Vouchers
- City Council Meeting Minutes of August 24, 2021, August 27, 2021, September 7, 2021 and September 14, 2021
- Deputy Chief Position
- Recreation Boating Program & Federal Financial Assistance Grant
- Replacement of Police Fleet Vehicles
- Ordinance 1126 – Amendments to LSCM 14.44.097 Marijuana Facilities
- Planning and Community Development Positions

Discussion Items:

Nonconforming Code Update

Senior Planner Place stated that the purpose of this briefing is to discuss proposed amendments to the City's nonconforming regulations (Chapter 14.32 LSMC), which address existing lots, structures, or uses that fail to comply with existing zoning standards. Staff have fielded numerous nonconforming questions/situations over the last several years which has identified the need to provide more clarity to both staff and property owners regarding nonconformities within the City.

Council and Staff engaged in a discussion. This is an informational briefing; no Council action requested at this time.

Estimated Revenues & Preliminary Budget

Finance Director Stevens presented the estimated revenue and preliminary budget to the Council. There will be several discussions on the budget through November and possibly December. The next budget briefing will be at the October 12, 2021 Council Meeting.

Adjournment:

MOTION. Councilmember Tageant made a motion, seconded by Councilmember Frederick, to adjourn the meeting. The motion passed 7-0-0-0. The meeting adjourned at 7:41 p.m.

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk

**CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP MEETING MINUTES**

Tuesday, October 5, 2021 at 6:00 p.m.
By Remote Participation via Zoom

CALL TO ORDER: 6:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Marcus Tageant, Steve Ewing and Anji Jorstad

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Public Works Director Eric Durpos, Police Chief Jeff Beazizo, Human Resources Director Anya Warrington, City Attorney Greg Rubstello, Planning Manager David Levitan and City Clerk Kelly Chelin

Discussion Items:

Joint Workshop with Lake Stevens Sewer District - Department of Ecology Draft Puget Sound Nutrient General Permit

The following speakers presented to the Council:

Eileen Canola, Senior Planner, Snohomish County Planning & Development
Jeff Clarke, Commissioner Mukilteo Water and Wastewater District & WASWD Representative
on the DOE General Permit Advisory Committee
Barry Baker, Engineer, Gray & Osborne

Growth Allocations – David

Planning Manager Levitan discussed the growth allocations with the Council. Staff has been participating in a working group of the Planning Advisory Committee through Snohomish County Tomorrow to review proposed growth targets for 2044 that are consistent with the Vision 2050 Regional Growth Strategy.

Adjourn:

Hearing no further business, the meeting was adjourned at 8:11 p.m.

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk



STAFF REPORT

Council Agenda Date: 10/12/2021

Subject: Ordinance 1125 Amending LSMC 2.68.010

Contact Person/Department:	Anya Warrington/Human Resources Jeff Beazizo/Police Chief <u>Reviewed by City Attorney</u>	Budget Impact: N/A
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RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

**Approve Ordinance 1125 amending LSMC 2.68 Police Civil Service Commission, section 2.68.010
“Created”**

SUMMARY/BACKGROUND:

The current Lake Stevens Municipal Code Section 2.68 governs the Police Civil Service Commission which is required by RCW 41.12. After review of current code, it does not specify any additional positions allowed to be exempt from civil service besides the Police Chief. Per RCW 41.12.050 (Exhibit B) additional positions are allowed to be exempt from civil service dependent on the size of department personnel. With our current staffing levels, this allows 4 additional positions to be exempt, which reflects the city's current practice. This code amendment is being proposed in order to clarify that the City follows RCW 41.12.050 regarding the allowable number of positions exempt from civil service (this is not changing any current process/procedure).

APPLICABLE CITY POLICIES: N/A

BUDGET IMPACT: N/A

ATTACHMENTS:

- Exhibit A: Ordinance 1125
- Exhibit B: RCW 41.12.050

**CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON**

ORDINANCE NO. 1125

**AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON
CONCERNING THE POLICE CIVIL SERVICE COMMISSION;
AMENDING LAKE STEVENS MUNICIPAL CODE (LSMC) CHAPTER
2.68 TO PROVIDE CLARIFICATION AND NECESSARY UPDATES PER
RCW 41.12; PROVIDING FOR SEVERABILITY, SUMMARY
PUBLICATION BY ORDINANCE TITLE ONLY AND AN EFFECTIVE
DATE.**

WHEREAS, the City of Lake Stevens is a non-charter optional municipal code city operating under the Mayor – Council plan of government in Chapter 35A.12 RCW; and

WHEREAS, Civil Service is required for Washington cities and towns by Revised Code of Washington (RCW) 41.12; and

WHEREAS, by RCW 41.12.050 those cities that have six or more commissioned officers may exclude the Police Chief from civil service coverage and an additional number of positions depending on the total number of department personnel; and

WHEREAS, the LSMC Chapter 2.68 requires an update to reflect the allowance of certain positions be exempt from civil service within the Police Department.

NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. Lake Stevens Municipal Code Chapter 2.68 “Police Civil Service Commission” be amended in Section 2.68.010 to read as follows (additions shown in underline, deletions by strike through):

2.68.010 Created.

A Civil Service Commission is created to accomplish the purposes of RCW 41.12 relative to the selection, appointment and employment of police officers (~~excluding the Police Chief~~) within the City Police Department. The Police Chief and an additional number of positions designated allowed by RCW 41.12.050 are exempt from civil service. Exempt positions other the Police Chief shall be designated pursuant to the provisions of RCW 41.12.050.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence,

clause or phrase of this ordinance.

Section 3. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force and effect five days after its publication in the City's official newspaper.

PASSED by the City Council of the City of Lake Stevens this ____ day of October 2021.

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

First and Final Reading: October 12, 2021

Published: _____

Effective Date: _____

RCW 41.12.050

Persons included—Restricted exemptions—Competitive examinations—Transfers, discharges, and reinstatements.

(1) For police departments with fewer than six commissioned officers, including the police chief, the classified civil service and provisions of this chapter includes all full paid employees of the department of the city, town, or municipality.

(2) For police departments with six or more commissioned officers, including the police chief, the legislative body of a city, town, or municipality may exempt from civil service individuals appointed as police chief after July 1, 1987.

(a) If the police chief is not exempt, the classified civil service includes all full paid employees of the department of the city, town, or municipality, including the police chief.

(b) If the police chief is exempt, the classified civil service includes all full paid employees of the department of the city, town, or municipality, except the police chief and an additional number of positions, designated the unclassified service, determined as follows:

Department Personnel	Unclassified Position Appointments
6 through 10	2
11 through 20	3
21 through 50	4
51 through 100	5
101 through 250	6
251 through 500	8
501 and over	10

(3) The unclassified position appointments authorized by subsection (2)(b) of this section may only include selections from the following positions up to the limit of the number of positions authorized: Assistant chief, deputy chief, bureau commander, and administrative assistant or administrative secretary. The initial selection of specific positions to be in the unclassified service and exempt from civil service shall be made by the police chief, who shall notify the civil service commission of his or her selection. Subsequent changes in the designation of which positions are in the unclassified service may be made only with the concurrence of the police chief, the mayor or the city administrator, and the civil service commission, and then only after the civil service commission has heard the issue in an open meeting. If a position initially selected by the police chief to be in the unclassified service is in the classified civil service at the time of the selection, and if the position is occupied, the employee occupying the position has the right to return to the next highest position or a like position in the classified civil service.

(4) All appointments to and promotions in the department shall be made solely on merit, efficiency, and fitness except as provided in RCW **35.13.360** through **35.13.400**, which shall be ascertained by open competitive examination and impartial investigation. No person in the unclassified service shall be reinstated in or transferred, suspended, or discharged from any such place, position, or employment contrary to the provisions of this chapter.

[2002 c 143 § 1; 1993 c 189 § 1; 1987 c 339 § 2; 1937 c 13 § 4; RRS § 9558a-4.]

NOTES:

Severability—Effective date—1987 c 339: See notes following RCW **35.21.333**.

*Chief of police or marshal—Eligibility requirements: RCW **35.21.333**.*



STAFF REPORT

Council _____ **Agenda** October 12, 2021
Date: _____

Subject: Establishment of Temporary/Limited Duration Policy Analyst

Contact	Person/Department:	Budget Impact	Cost Savings
	Gene Brazel, City Administrator Anya Warrington, HR Director		

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Approve to establish a temporary/limited duration Policy Analyst position at range NR15.

SUMMARY/BACKGROUND:

During the staffing plan presentation on September 21, 2021, the City Administrator notified City Council that he would bring back a proposal for a temporary position to help the city update policies and procedures as it relates to risk management. This position will be used to research, review, revise and develop city policies and procedures (job description attached). Logistically, the position will be set up similarly to our seasonal positions; no benefits will be provided and the incumbent will be limited to no more than 5 months of full-time work or the equivalent, per city policy. This classification will remain active for future use beyond the first project and will only be hired when a project need is established by the City Administrator.

The first project for this position will be part-time and the incumbent is expecting to work approximately 5 hours per week until project completion. The project will entail policy development of our safety, emergency management and risk departments city-wide. Upon project completion, the incumbent would separate employment.

In the future, this position may be filled for projects such as policy development for Public Works accreditation, implementing policy management processes, or analyzing and revising other city policies and procedures.

The establishment of this position have been reviewed by the Mayor, City Administrator, Finance Director and HR Director.

APPLICABLE CITY POLICIES: Employee Handbook

BUDGET IMPACT:

This position will be funded only by salary cost savings due to vacant funded positions (resignations, delays in hiring, etc). This will not be a budgeted position and will only be filled if funds are available in the existing budget. The cost impact for the initial project is expected to be approximately \$1,300 for the remainder of 2021.

ATTACHMENTS:

Exhibit A – Policy Analyst job description

CITY OF LAKE STEVENS POSITION DESCRIPTION

POSITION TITLE:	Policy Analyst
DEPARTMENT:	Administration
REPORTS TO:	City Administrator or Designee
CLASSIFICATION:	Non-Represented; Temporary/Limited Term
SALARY RANGE:	NR15
EFFECTIVE DATE:	October 13, 2021

POSITION PURPOSE:

Under the general direction of the City Administrator or designee, the incumbent assigned to this position are expected to research, review, evaluate, develop, and provide in-depth analysis of city policies and procedures. This limited-term analyst will typically work part-time hours that are project based and designated by the needs of the city.

ESSENTIAL DUTIES AND RESPONSIBILITIES - *Essential duties and responsibilities may include, but are not limited to, the following:*

- Development and analyses of policies, review and amend policy drafts and scrutinize policies to determine matching objectives.
- Identify, analyze and interpret city and department needs.
- Identify, analyze and interpret federal, state and local laws and regulations; draft policies that comply.
- Develop options and present recommendations and respond to policy questions from internal and external audiences.
- Propose suggestions to improve the effects of existing policies.
- Liaise with stakeholders to determine needs and goals of policies.
- Gather data and produce reports on the qualitative and quantitative analysis.
- Analyze area trends and conditions. Review and develop policy management procedures.
- Performs other duties as assigned within the project scope.
- Maintains regular and reliable attendance.

PHYSICAL DEMANDS/WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the incumbent is regularly required to use hands to finger, handle, or feel; talk; and hear. The incumbent frequently is required to sit for extended periods of time and type on a keyboard for extended periods of time. The employee is occasionally required to stand; walk; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 35 pounds.

Specific vision abilities required by this job include close, distance, color, and peripheral vision; depth perception; and the ability to adjust focus.

Work is performed in a typical office environment subject to working outside of normal working hours to meet critical timelines or to provide support in department emergency response events. While performing the duties of this position, the incumbent is subject to multiple interruptions by telephones and walk-ins by employees and citizens; may be exposed to individuals who are irate or hostile. The noise level in the work environment is usually moderate.

Typical business office machinery and equipment include, but not limited to, personal computer including database program, spreadsheet and word processing software, printer, telephone, scanning equipment, fax machine, copy machine, calculator and projector.

Evening or variable hours to attend meetings may be required.

QUALIFICATIONS:

Education, Training and Experience Guidelines

Education: High School diploma or GED; and

Experience: Three (3) years of similar work experience; or experience developing public agency policies is preferred;

Or: Any combination of education and experience, which provides the applicant with the desired skills, knowledge and ability required to perform the job, may be substituted for these qualifications. Examples of these skills may include:

Knowledge, Skills and Abilities:

- Demonstrated ability to generate policy memos, briefs, and reports.
- Demonstrated meeting facilitation skills.
- Experience with policy development, implementation, and evaluation processes.
- Working knowledge of the legal aspects affecting policies.
- Excellent understanding of the relevant industry and market conditions.
- Time-management and organizational skill.
- Strong analytical and problem-solving skill.
- Skilled in report preparation and presentation of findings.
- Skilled in identifying policy oversights and omissions.
- Ability to recommend new policies or amendments and prepare draft versions.
- Ability to collaborate with internal and external stakeholders.
- Excellent written and verbal communication skills, including the ability to communicate technical information clearly and effectively to non-policy-oriented audiences, both in writing and through public speaking.
- Demonstrated ability to work independently while managing multiple tasks/projects.
- Knowledge of the Lean Management System or Six Sigma principles; ability to apply lean principles to continuously improve policy management.

LICENSE, CERTIFICATE, or OTHER REQUIREMENTS:

- Must be at least 18 years of age.

- Completion of position-relevant background check.

This position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

EMPLOYEE NAME (printed)

EMPLOYEE ACKNOWLEDGEMENT

_____/_____/_____
DATE



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Date: October 12, 2021

Subject: Permissible Uses Code Amendment (LUA2021-0136) - Public Hearing

Contact Person/Department: David Levitan, Planning Manager **Budget Impact:** None

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

1. **Hold a public hearing and take public testimony** on LUA2021-0136, a city-initiated land use code amendment related to LSMC 14.40 (Permissible Uses) and associated chapters.
2. **Approve Ordinance No. 1124** amending LSMC Chapters 5.08 (Definitions), 14.08 (Definitions), 14.40 (Permissible Uses), 14.44 (Supplementary Use Regulations) and 14.72 (Parking).

SUMMARY: Public hearing to consider city-initiated land use code amendment to LSMC 14.40 (Permissible Uses) and associated chapters, which aim to update the city's permissible uses table and provide more clear and objective development standards for specific uses. The Planning Commission held a public hearing on the proposal on September 15, 2021 and made a unanimous recommendation for the City Council to approve the amendment as shown in Ordinance 1124 (Attachment 1).

BACKGROUND/HISTORY: The City of Lake Stevens regulates the types of land uses permitted in different parts of the city through Lake Stevens Municipal Code (LSMC) Chapter 14.40 (Permissible Uses), in conjunction with a number of associated chapters such as Chapter 14.08 (Basic Definition and Interpretations), Chapter 14.38 (Subarea Plans), and Chapter 14.44 (Supplementary Use regulations). The central component of Chapter 14.40 is the Table of Permissible Uses (Table 14.40-I), which identifies which uses are permitted in each of the city's individual zoning districts. As noted in LSMC 14.40.020, each use is assigned either the letter "P", "A", or "C":

With commercial land uses continuing to expand and the city seeking to facilitate greater economic development, in October 2020 began the process to amend LSMC 14.40 and associated chapters, with the hopes of:

- Updating and consolidating the uses identified in Table 14.40-I, many of which were overly detailed, antiquated, or obsolete;
- Developing a more complete and defined set of performance standards (supplementary use regulations) for certain uses, in the hopes of streamlining the development and permitting process by reducing the number of uses that require a CUP or ACUP;
- Better linking Chapter 14.40 to LSMC 14.38 (Subarea Plans), which includes a list of permissible uses and development standards for areas within the boundaries of the city's three adopted subarea plans that supersede LSMC 14.40 (when conflicts exist) and which cover most but not all the city's commercial areas; and
- Refining the process and level of discretion for evaluating similar uses not clearly identified in Table 14.40-I.

Over the course of the past year, staff held seven work sessions with the Planning Commission and three check-ins with the City Council to discuss the scope and content of the amendment. A detailed history of the process and issues discussed can be found in the September 15 Planning Commission [public hearing packet](#) (page 5).

PLANNING COMMISSION PUBLIC HEARING AND RECOMMENDATION: On [September 15, 2021](#), the Planning Commission held a public hearing on the proposed land use code amendment. Staff provided a brief presentation, which was followed by an opportunity for public comment (none was provided) and a brief discussion by commissioners; video of the September 15 public hearing can be [found here](#). The Planning Commission voted unanimously (5-0-0-2) to recommend City Council approval of the amendment. The proposed code amendment language is show in Attachment 1, Exhibit A, and includes the following changes:

- Definitions (LSMC 14.08)
 - Adds several new definitions for uses that have been added to the three use tables
 - Refines, adds and deletes definitions for several categories of residences
- Permissible Uses (LSMC 14.40)
 - Splits the existing Table of Permissible Uses (Table 14.40-I) at the end of the chapter into three separate tables with several new, deleted and/or revised uses: Table 14.40-I (Residential Uses), Table 14.40-II (Non-Residential Uses), and Table 14.40-III (Special Uses)
 - Adds a new section (14.40.015) that specifically references the city's Subareas Plans chapter (Chapter 14.38), and notes that the regulations in Chapter 14.38 supersede those in Chapter 14.40
 - Provides more clarity in Section 14.40.030 regarding permissible and prohibited uses
 - Simplifies language related to accessory uses (Section 14.40.040), the use of supplementary use regulations (Section 14.40.050), and how to evaluate combinations of uses that require different types of permits (Section 14.40.070)
 - Deletes several existing sections that are adequately addressed in other LSMC sections, including Jurisdiction over Uses Otherwise Permissible and More Specific Use Controls
- Supplementary Use Regulations (LSMC 14.44)
 - Moves Home Occupations from LSMC 14.16C.070 to LSMC 14.44.010, and provides additional clarity
 - Revises Section 14.44.044 (Storage Facilities), including a new requirement to prepare an economic analysis with the development application that supports the need for addition storage facilities, rather than more intensive commercials uses.
 - Revises Section 14.44.075 (Farm Animals) to specifically note that properties annexed into the city with vested rights to farm animals shall maintain those rights following annexation
 - Simplifies Section 14.44.210 (Noise) by removing specific noise requirements and instead referencing Chapter 173-60 of the Washington Administrative Code (WAC)
 - Deletes and refines languages in a few other sections for simplicity and readability
- Parking (LSMC 14.72)
 - Amends Table 14.72-I (Table of Parking Requirements) to be consistent with revisions made to Chapter 14.40
- Animal Regulations, Definitions (Chapter 5.08)
 - Deletes the definition of "Covered Animal" and revises the definition of "Farm Animals" to be consistent with revisions made to Section 14.44.075 (Farm Animals)

FINDINGS AND CONCLUSIONS

Per [LSMC 14.16C.075\(f\)](#), the City Council shall make the following findings when approving land use code amendments:

1. The amendment is consistent with the Lake Stevens Comprehensive Plan

- Land Use Element Goal 2.1: Provide sufficient land area to meet the projected needs for housing, employment and public facilities within the City of Lake Stevens
- Land Use Element Policy 2.1.1 – Accommodate a variety of land uses to support population and employment growth, consistent with the city's responsibilities under the Growth Management Act, Regional Growth Strategy and the Countywide Planning Policies
- Land Use Element Policy 2.1.3 – Review land uses in conjunction with updates to the Buildable Lands Report and Growth Monitoring Report to ensure employment and population capacity estimates are being met. The strategy will be used to amend the Plan as necessary to remain consistent with actual development trends.
- Land Use Element Goal 2.2: Achieve a well-balanced and well-organized combination of residential, commercial, industrial, open space, recreation and public uses

Conclusions – Adoption of the city-initiated amendment is consistent with the goals and policies of the city's Comprehensive Plan. As the city continues to grow and expand, it needs to periodically assess and revise the types of uses permitted in different zoning districts to ensure it meets its residential and employment growth targets. The proposed amendment will serve to help the city meet these goals.

2. The amendment is in compliance with the Growth Management Act (RCW 36.70A.106)

- Code amendments are subject to review by the Washington State Department of Commerce.
- The city provided a 60-day notice of its intent to amend its development code to the Department of Commerce on August 12, 2021 of its intent to amend LSMC 14.100 and 14.112, with a proposed adoption date of October 13, 2021. The Department of Commerce acknowledged the proposed amendment under Submittal ID 2021-S-3005, and no comments were received.
- If approved by the City Council, staff will file the final ordinance with the Department of Commerce within 10 days of its adoption.

Conclusions – The proposed code amendment has met all Growth Management Act requirements.

3. The amendment serves to enhance the public health, safety and welfare

Conclusions – The recommended amendment will refine and simplify several LSMC sections to provide better clarity and reliability on the types of residential, commercial, industrial, and special uses that are permitted in different parts of the city. Revisions to Table 14.40-I (which is proposed to be split into three separate tables) will result in updated terminology and use classifications and incorporate recent code amendments related to subarea plans and infill/innovative housing. Revisions to several of the city's supplementary use regulations (Chapter 14.40) will provide clear and objective standards to evaluate proposed developments, and reduce the need for CUPs and ACUPs, which will save local businesses both time and money.

Public Notice and Comments

- Land use code amendments are reviewed through the city's Type VI legislative review process identified in [LSMC 14.16B.605-660](#), which requires the Planning Commission to hold a public hearing and make a recommendation to City Council.
- The city published a Notice of Public Hearing for the Planning Commission public hearing in the Everett Herald on September 3 and September 10, 2021, and a Notice of Public Hearing on October 1 and October 8, 2021 for the City Council public hearing. The notice was also posted at City Hall and on the [city's website](#).

- No public testimony was provided prior to or during the Planning Commission public hearing, and no written comments have been received to date in response to the City Council notice of public hearing.

Conclusions – The city has met all public notice requirements per Chapter 14.16B LSMC.

State Environmental Policy Act (SEPA) (Chapter 97-11 WAC and Title 16 LSMC)

- The city issued a Determination of Nonsignificance (DNS) for the proposal on September 1, 2021 and did not receive any comments or appeals.

Conclusions – The proposed code amendment has met all local and state SEPA requirements.

REQUESTED COUNCIL ACTION: Approve Ordinance 1124 (Attachment 1), which would amend LSMC Chapters 5.08 (Definitions), 14.08 (Basic Definitions and Interpretations), 14.40 (Permissible Uses), 14.44 (Supplementary Use Regulations) and 14.72 (Parking) as shown in Attachment 1, Exhibit A, consistent with the Planning Commission's recommendation (Attachment 1, Exhibit B).

BUDGET IMPACT: There is not a budget impact.

ATTACHMENTS

Attachment 1 – DRAFT Ordinance 1124

Exhibit A: Updated Code Language (Track Changes Version)

Exhibit B: Planning Commission Recommendation

Attachment 1

**CITY OF LAKE STEVENS
Lake Stevens, Washington
ORDINANCE NO. 1124**

**AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON
REVISING LSMC CHAPTERS 5.08 (DEFINITIONS), 14.08 (BASIC
DEFINITIONS AND INTERPRETATIONS), 14.40 (PERMISSIBLE USES), 14.44
(SUPPLEMENTARY USE REGULATIONS) AND 14.72 (PARKING); ADOPTING
FINDINGS AND CONCLUSIONS RECOMMENDED BY THE PLANNING
COMMISSION; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE
DATE AND FOR SUMMARY PUBLICATION BY ORDINACE TITLE ONLY.**

WHEREAS, the city regulates land uses in its adopted zoning districts primarily through Chapter 14.40 (Permissible Uses); and

WHEREAS, the city undertook a process in October 2020 to update Chapter 14.40 and associated chapters, with the goals of revising, consolidating and modernizing the table of permissible uses; creating more clear and objective development standards for specific uses; and streamlining the development process; and

WHEREAS, the Planning Commission held seven work sessions to discuss the proposed amendments shown in Exhibit A, while the City Council was briefed on three occasions; and

WHEREAS, on August 12, 2021, the City submitted the proposed amendment to the Washington State Department of Commerce for the required 60-day review (Submittal ID 2021-S-3005); and

WHEREAS, the city issued a Determination of Nonsignificance (DNS) for the proposal under the State Environmental Policy Act (SEPA) on September 1, 2021, and received no comments or appeals; and

WHEREAS, the Lake Stevens Planning Commission held a duly noticed public hearing on September 15, 2021, during which no public testimony was provided; and

WHEREAS, at the conclusion of the September public hearing, the Planning Commission made a recommendation to amend LSMC Chapters 5.08, 14.08, 14.40, 14.44 and 14.72, as shown in Exhibit A; and

WHEREAS, the Lake Stevens City Council reviewed the Planning Commission's recommendation relating to the proposed amendment and held a duly noticed public hearing and considered all public testimony on October 12, 2021; and

WHEREAS, land use code amendments are Type VI legislative decisions which require a recommendation from the Planning Commission to City Council, based on written findings and conclusions, supported by evidence from an open-record hearing; and

WHEREAS, the Planning Commission provided the City Council with a recommendation letter along with findings and conclusions to approve the code amendment request (Exhibit B); and

WHEREAS, the City Council considered the Planning Commission's recommendation on October 12, 2021.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS,
WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. The City Council hereby makes the following findings:

- A. This ordinance amending the City's municipal code was sent to the Washington State Department of Commerce on August 12, 2021 as required by the Growth Management Act; no comments were received.
- B. The requirements of Chapter 14.16C.075 LSMC for land use code amendments have been met.
- C. As required by LSMC 14.16C.075(f), the adoption and amendment of codes are consistent with the Comprehensive Plan, comply with the Growth Management Act and advance the public health, safety and welfare.

Section 2. Chapter 14.08, entitled "Basic Definitions and Interpretations"; Chapter 14.40, entitled "Permissible Uses"; Chapter 14.44, entitled "Supplementary Use Regulations"; and Chapter 14.72, entitled "Parking", of the Lake Stevens Municipal Code is hereby amended to read as shown in the attached Exhibit A, with additions shown by underline and deletions shown by strikethrough.

Section 3. **Severability.** If any section, clause, phrase, or term of this ordinance is held for any reason to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance, and the remaining portions shall be in full force and effect.

Section 4. **Effective Date and Publication.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 12th day of October 2021

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

First and Final Reading: October 12, 2021

Published:

Effective Date:

EXHIBIT A

14.08.010 Definitions of Basic Terms

Community Center: An institution used for athletic, social, civic, or recreational purposes, operated by a nonprofit or government organization, and open to the public on an equal basis.

Covered Animal: Any hooved animal usually found on farms, such as horses, ponies, mules, bovine animals, sheep and goats.

Essential Public Facility: Any facility owned, operated or contracted to be operated by a unit of local or State government, by a public utility or transportation company, or by any other entity providing a public service as its primary mission may qualify as an essential public facility. In general, an essential public facility is a necessary component of a system or network which provides a public service or good; and may be difficult to site because of potential significant opposition. [A complete list of essential public facilities can be found in Table 14.40-III.](#)

Farm Animals: Any animal typically found on farms and kept predominantly outdoors, including but not limited to horses, ponies, mules, cows, sheep, goats and fowl, and rabbits. ~~Includes but is not limited to covered animals, poultry and rabbits.~~

Miscellaneous Equipment Rental: An area or building used to store equipment (excluding automobiles) to be rented to the public. Such area may include customer service and support space.

Miscellaneous Repair: An area or building used to repair equipment (excluding automobiles and heavy equipment) to be rented to the public. Such area may include customer service and support space.

Indoor Recreational Facility: An entertainment or recreation facility under private ownership and operated by a for-profit or nonprofit organization providing one or more of the following types of entertainment activities, including but not limited to; cinemas, billiard parlors, nightclubs, coin-operated arcades, bowling alleys, ice skating and roller skating.

Outdoor Recreational Facility: An entertainment or recreation facility under private ownership and operated by a for-profit or nonprofit organization providing one or more of the following types of entertainment activities: ice skating; skate park and swimming; or commercial outdoor recreation, including golf courses, archery range, or similar use.

Oxford House (and Similar Uses): Communal living facilities focused on recovery from drug and alcohol addiction, which are recognized as disabilities under the Federal Fair Housing Act, permitted within all residential zoning districts, and exempt from zoning regulations on the number of unrelated individuals living in one household.

Residence, Duplex. A building designed exclusively for occupancy by two families containing two dwelling units with separate entrances and sharing a common wall that may include side walls, floors or ceilings. Duplexes may be located either on one lot or on separate lots. This definition does not include single-family dwellings within an approved accessory dwelling unit. A two-family residence containing two dwelling units. Units may be stacked or side-by-side, and occupy one single lot. A duplex or separate lots.

Residence, Triplex. A building containing three dwelling units. Units may be stacked or side-by-side and occupy one single lot or separate lots. Triplexes meeting the definition for townhomes may be considered as such.

Residence, Single-Family Attached, One Dwelling Unit Per Lot. A residential use consisting of a single building containing two dwelling units which share a common wall (including without limitation the wall of an attached garage or porch), but located on two separate lots containing no other dwelling units in such a manner that a lot line bisects the building along the common wall and that each dwelling unit is completely on a separate lot.

Residence, Single-Family. A building containing one dwelling unit. Unit may also have an attached or detached Accessory Dwelling Unit.

Residence, Fourplex. A building containing only four dwelling units. Units may be stacked or side-by-side and occupy one single lots or separate lots. Fourplexes meeting the definition for townhomes may be considered as such.

Residence, Two Family. A residential use consisting of a building containing two dwelling units. If two dwelling units share a common wall, even the wall of an attached garage or porch, the dwelling units shall be considered to be located in one building.

Residence, Two Family Conversion. A two family residence resulting from the conversion of a single building containing at least 2,000 square feet of gross floor area that was in existence on the effective date of this provision and that was originally designed, constructed and occupied as a single family residence.

Delete two family conversion definition.

Utility Facilities: Publicly, privately, or cooperatively owned facilities other than professional offices that contribute to the provision of utility services, including water, wastewater (sewer), stormwater, electricity, telecommunications, and natural gas.

Chapter 14.40 – Permissible Uses

14.40.010 ~~Table of Permissible Use Tables~~.

~~Tables 14.40-I-III, the Table of Permissible Use Tables~~, sets forth the permissible uses for the various zoning districts in the City ~~established in Chapter 14.36 Part I~~, subject to other applicable provisions in this title. It should be read in close conjunction with the definitions of terms set forth in Section [14.08.010](#) and the other interpretative provisions set forth in this chapter. Permissible uses for the subarea zoning districts are not included in this table, but are included in Section [14.38.020](#). (Ord. 876, Sec. 18, 2012; Ord. 811, Sec. 31, 2010; Ord. 676, Sec. 23, 2003; Ord. 468, 1995)

[14.40.015](#) Uses within Subareas

~~Permissible and prohibited uses withinfor adopted subarea zoning districtsplan boundaries (as identified on the Official Zoning Map) are listed in Section 14.38.020. Identified principal and secondary uses are both considered permissible uses, although principal uses are preferred. For development within adopted subareas, see Per SectionLSMC 14.38.015 and 14.44.030 (Development within Adopted Subareas), regulations regarding permitted uses in Chapter 14.38 supersede those in other Title 14 chapters, including this one..~~

14.40.020 Use of the Designations P, A, C in ~~Table of Permissible Use Tables~~.

(a) The ~~Table of Permissible Use Tables~~ (Tables 14.40-I-III) sets forth which uses are permitted in which zones. The letter “P” means the use is permitted or allowed in the indicated zon~~ing~~ district subject to all code requirements of this title. The letter “A” means the use requires an administrative conditional use permit [\(see Section 14.16C.015\)](#), and the letter “C” means the use requires a conditional use permit [\(see Section 14.16C.045\)](#). No letter means that use is not permitted in the indicated zon~~ing~~ district.

(b) [When used in connection with residential uses \(use classification 1.000\), the designation “PAC” means that such developments of less than five dwelling units are a permitted use when code requirements are met, developments of five or more but less than 13 dwelling units need an administrative conditional use permit, and developments of 13 or more dwelling units require a conditional use permit.](#)

(c) [When used in connection with nonresidential uses, the designation “PA” means that such developments are permitted if the lot to be developed is less than one acre in size and require an administrative conditional use permit if the lot is one acre or larger in area; and the designation “PC” means that such developments are permitted if the lot to be developed is less than one acre in size and require a conditional use permit if the lot is one acre or larger in area.](#)

(d) Use of the designation PAC for combination uses is explained in Section 14.40.080. (Ord. 903, Sec. 29, 2013; Ord. 811, Sec. 32, 2010; Ord. 798, Sec. 3, 2009; Ord. 676, Sec. 24, 2003; Ord. 590, 1998; Ord. 468, 1995)

14.40.030 Jurisdiction over Uses Otherwise Permissible.

Whenever this title provides that a use in a nonresidential zone or a nonconforming use in a residential zone is permissible, an administrative conditional use permit shall nevertheless be required if the Planning Director finds that the proposed use would have an extraordinary impact on neighboring properties or the general public. In making this determination, the Planning Director shall consider, among other factors, whether the use is proposed for an undeveloped or previously developed lot, whether the proposed use constitutes a change from one principal use classification to another, whether the use is proposed for a site that poses peculiar traffic or other hazards or difficulties, and whether the proposed use is substantially unique or is likely to have impacts that differ substantially from those presented by other uses that are permissible in the zoning district in question. (Ord. 811, Sec. 33, 2010; Ord. 676, Sec. 25, 2003; Ord. 468, 1995)

14.40.0340 Permissible and Prohibited Uses.

(a) The presumption established by this title is that all legitimate uses of land are addressed within the Table of Permissible Use Tables, and are either allowed or not allowed thereby. But because the list of permissible uses set forth at the end of this chapter cannot be all inclusive, those uses that are listed shall be interpreted liberally to include other uses that have similar impacts to the listed uses.

(b) Tables 14.40-I-III includes a column indicating the most similar classification code under the North American Industrial Classification System ("NAICS code"), where applicable. NAICS codes establish general categories of businesses and land uses, with more detailed subcategories. Consistent with subsection (a), NAICS codes may be used to evaluate whether uses with similar characteristics and impacts that are not explicitly listed in the use tables shall be permitted or permitted conditionally.

(c) Any proposed use not listed in the tables shall be determined as allowed or not allowed within a land use designation based on its consistency with the Comprehensive Plan and the purpose of the zoning district. If allowed, the use shall be classified by the Planning Director as outright permitted or requiring an administrative conditional use or conditional use permit using the most similar listed use. The Planning Director shall make that determination based on the physical characteristics of the use and its supporting structures, including scope, traffic generation, hours of operation and other potential impacts.

The determination of the Planning Director shall be appealable pursuant to Section 14.16B.710.

(db) Without limiting the generality of the foregoing provisions, the following uses are specifically prohibited in all districts:

- (1) Any use that involves the manufacture, handling, sale, distribution, or storage of any highly combustible or explosive materials in violation of the City's fire prevention code.
- (2) Stockyards, slaughterhouses, rendering plants.
- (3) Use of a travel trailer, motor home, or other recreational vehicle as a permanent residence except those permitted in a manufactured/mobile home park as per Section [14.44.070](#).
Recreational vehicles may be used as a temporary guest residence for up to two weeks without a permit, or up to three months within any one consecutive year upon approval by the Planning Director. Situations that do not comply with this subsection on the effective date of the ordinance codified in this title are required to conform within one year.
- (4) Use of a motor vehicle parked on a lot as a structure in which, out of which, or from which any goods are sold or stored, any services are performed, or other business is conducted. This prohibition does not apply to temporary public services, such as bookmobiles, blood donation centers, public service information, etc., or temporary food vendors allowed pursuant to Sections [14.44.085](#) [14.44.400](#) and [14.44.410](#) (situations that do not comply with this subsection on the effective date of the ordinance codified in this title are required to conform within 30 days).
- (5) *Repealed by Ord. 958.*
- (6) Sewage/septic sludge recycling except when approved as an essential public facility pursuant to Section [14.16C.060](#). (Ord. 991, Sec. 5, 2017; Ord. 958, Sec. 2, 2016; Ord. 903, Sec. 30, 2013; Ord. 894, Sec. 2, 2013; Ord. 811, Sec. 34, 2010; Ord. 676, Sec. 26, 2003; Ord. 468, 1995)

14.40.0450 Accessory Uses.

(a) ~~Tables 14-40-I-III|The Table of Permissible Uses (referenced in Section 14.40.010 and found at the end of this chapter) classifies different principal uses according to their land uses, potential different impacts and NAICS codes. Whenever an activity, use or structure exists that is (which may or may not be separately listed as a principal use in this table) is conducted in conjunction with incidental and subordinate to another principal use and constitutes only an incidental or insubstantial part of the total activity that takes place on the same lot, or is commonly associated with the principal use and integrally related to it, then it may be regarded as accessory to the principal use, and may be carried on underneath the umbrella of the permit issued for the principal use. For example, a swimming pool/tennis court complex is customarily associated with and integrally related to a residential subdivision or~~

multifamily development ~~and would be~~ is regarded as accessory to such principal uses, even though ~~such facilities, if developed apart from a residential development, they~~ would require an administrative conditional use permit ~~if developed as a principal use. (use classification 6.210). A use cannot be approved an accessory use without a primary use to which it is subordinate.~~

(b) For purposes of interpreting subsection (a) of this section:

- (1) ~~A use may be regarded as incidental or insubstantial if it is incidental or insubstantial in and of itself or in relation to the principal use;~~
- (2) ~~To be "commonly associated" with a principal use it is not necessary for an accessory use to be connected with such principal use more times than not, but only that the association of such accessory use with such principal use takes place with sufficient frequency that there is common acceptance of their relatedness.~~

(be) Without limiting the generality of subsections (a) and (b) of this section, the following activities, so long as they satisfy the general criteria set forth above, are specifically regarded as accessory to residential principal uses:

- (1) Home occupations, subject to the standards of LSCM 14.44.010.
- (2) Hobbies or recreational activities of a noncommercial nature.
- (3) The renting out of ~~one or two rooms within a single family residential unit to (which one or two rooms do not themselves constitute a separate dwelling unit) other than on a daily or weekly basis to not more than two persons who are not part of the family that resides in the single family dwelling for a period of 30 or more days, so long as the household (including all renters) is consistent with the definition of "family" in LSCM 14.08.010.~~
- (4) Yard sales or garage sales, so long as such sales are not conducted on the same lot for more than three days (whether consecutive or not) during any 30-day period.

(d) Without limiting the generality of subsections (a) and (b) of this section, the following activities shall not be regarded as accessory to a residential principal use and are prohibited in residential districts.

- (1) Storage outside of a substantially enclosed structure of more than one motor vehicle that is unlicensed and nonoperational for a period of more than three months.

(2) Parking outside a substantially enclosed structure or a legally established vehicle accommodation area (as defined in LSMC 14.72.060) of more than four motor vehicles between the building setback of the principal building and the street on any lot used for purposes that fall within the following principal use classifications: 1.100, 1.200, or 1.400single-family or multifamily residential development. Parking on non-approved surfaces is prohibited.

(e) When a land use permit is applied for, all anticipated accessory uses shall be explicitly disclosed, and made part of the findings. Subsequent accessory uses not disclosed shall be subject to the permit modification requirements of Section 14.16A.235 prior to commencing. (Ord. 811, Sec. 35, 2010; Ord. 676, Sec. 27, 2003; Ord. 468, 1995)

14.40.0560 Use of Supplementary Use Regulations

The city has established specific supplementary use regulations that establish performance standards and requirements for certain types of land uses. Tables 14.40-I-III utilize footnotes to indicate those uses for which supplementary use regulations or performance standards apply and provide citations and links to the applicable LSMC sections.

Permissible Uses Not Requiring Permits.

Notwithstanding any other provisions of this title, no land use approval, administrative conditional use, or conditional use permit is necessary for the following uses:

(1) Streets.

(2) Electric power, telephone, telegraph, cable television, gas, water, and sewer lines, wires or pipes, together with supporting poles or structures, located within a public right of way.

(3) Neighborhood utility facilities located within a public right of way with the permission of the owner (State or town) of the right of way. (Ord. 811, Sec. 36, 2010)

14.40.0670 Change in Use.

A change of use of property shall be reviewed pursuant to Section 14.16C.030. (Ord. 811, Sec. 37, 2010; Ord. 468, 1995)

14.40.0780 Combination Uses.

(a) When a combination use comprises two or more principal uses that require different types of permits (permitted use, administrative conditional use, or conditional use), then the permit authorizing the combination use shall be:

- (1) A conditional use permit if any of the principal uses combined requires a conditional use permit.
- (2) An administrative conditional use permit if any of the principal uses combined requires an administrative conditional use permit but none requires a conditional use permit.
- (3) A permitted use requiring Planning Director approval in all other cases. [This is indicated in the Table of Permissible Uses by the designation PAC in a column.](#)

~~(b) When a combination use consists of a single-family detached residential subdivision and two-family or multifamily uses, the total density permissible on the entire tract shall be determined by having the developer indicate on the plans the portion of the total lot that will be developed for each purpose and calculating the density for each portion as if it were a separate lot.~~

~~(c) When a combination use consists of a single-family detached and two-family or multifamily uses, then the total density permissible on the entire tract shall be determined by dividing the area of the tract by the minimum square footage per dwelling unit specified in Section 14.48.020. (Ord. 811, Sec. 38, 2010; Ord. 676, Sec. 28, 2003; Ord. 468, 1995)~~

14.40.090 More Specific Use Controls.

~~Whenever a development could fall within more than one use classification in the Table of Permissible Uses~~
~~Permissible Use Tables~~ (referenced in Section 14.40.010 and found at the end of this chapter), the classification that most closely and most specifically describes the development controls. For example, a small doctor's office or clinic clearly falls within the 3.110 classification (office and service operations conducted entirely indoors and designed to attract customers or clients to the premises). However, classification 3.130, "office or clinics of physicians or dentists with not more than 10,000 square feet of gross floor area," more specifically covers this use and therefore is controlling. (Ord. 1020, Sec. 3, 2018; Ord. 468, 1995)

Table 14.40-I: Table of Residential Uses by Zones

A blank box indicates a use is not allowed in a specific zone. Note: Reference numbers within matrix indicate special conditions apply.
P – Permitted Use; A – Administrative Conditional Use; C – Conditional Use (See Section 14.40.070 for explanation of combinations)

NAICS Code	Use	R4	W R	R6	R8- 12	MFR	LB	MU ¹	PBD ²	BD	C B D	C D	LI	GI	P/SP
GENERAL RESIDENTIAL															
N/A	Single-Family Detached, site built or modular	P	P	P	P	P									
N/A	Class A or B mobile home	P	P	P	P	P									
N/A	Mobile/ manufactured home park	A	A	A	A	P									
N/A	Apartment(s) above permitted nonresidential use					A	P	P	P		P	P	P	P	
N/A	Cottage housing development ³	P	P	P	P	P			P				P		
N/A	Duplexes	P ⁴	P ⁴	P ⁴	P ⁴	P			P						
N/A	Apartments <u>(five or more attached units)</u>	P ⁴ C ²				P			P						
N/A	Townhomes/rowhouses ¹²				P	P			P						
N/A	Triplexes	P ⁵		P ⁵	P ⁵	P									
N/A	Fourplexes	P ⁵		P ⁵	P ⁵	P									
N/A	<u>Any residential use above a permitted non-residential use</u>						P	P	P						

MISCELLANEOUS & ACCESSORY USES																
<u>NAICS Code</u>	<u>Use</u>	<u>R4</u>	<u>W R</u>	<u>R6</u>	<u>R8- 12</u>	<u>MFR</u>	<u>LB</u>	<u>MU</u>	<u>PBD</u>	<u>BD</u>	<u>C B D</u>	<u>C D</u>	<u>LI</u>	<u>GI</u>	<u>P/SP</u>	
N/A	Accessory Dwelling Units ⁶	P	P	P	P	P		P								
721310	Rooming Houses, Boarding Houses	A	A	A	A	<u>PA</u>		P	P							
N/A	-Mobile/ manufactured home or apartment used exclusively for a night watchman and his/her family ⁷												A	A		
N/A	Tourist Homes	A	A	A	A	A	<u>A</u>	A	<u>A</u>							
N/A	In-Home Daycare ⁸	P	P	P	P	P		P	P							
N/A	Home Occupations ⁸	P	P	P	P	P	<u>P</u>	P	P				P	P		
N/A	Farm Animals ⁹															
N/A	Planned Residential Developments ¹⁰	<u>EP</u>	<u>P</u>	<u>EP</u>	<u>EP</u>	<u>EP</u>										
<u>N/A</u>	<u>Oxford Houses and Other Similar Uses protected by Federal Fair Housing Act</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>			<u>P</u>							
N/A	Level I Healthcare Facility	P	P	P	P	P		P							A	
N/A	Level II Healthcare Facility				C	C			P						A	
N/A	Secure Community Transition Facilities												C	C		
N/A	Group homes for licensed for juvenile offenders	C	C	C	C	C	P	P								
N/A	Temporary encampments ¹¹	P	P	P	P	P	P	P								

¹ Subject to Section 14.44.010 (Mixed Use)

² Subject to Section 14.44.090 (Planned Business District)

³ Subject to Section 14.46 Part II

⁴ Subject to Section 14.48.020 (Duplexes in Single-Family Zones)

⁵ Subject to Section 14.46 Part III

⁶ Subject to Section 14.44.045 (Accessory Dwelling Units), and only as accessory to a detached single-family residence

⁷ Subject to Section 14.44.065 (Accessory Apartments in Industrial Zones)

⁸[Subject to Section 14.44.010 \(Home Occupations\)](#)

⁹[Subject to Section 14.44.075 \(Farm Animals\). Requires a Pasture Plan to be submitted pursuant to Chapter 5.18.](#)

¹⁰[Subject to Section 14.18.300 \(Planned Residential Developments\)](#)

¹¹[Subject to Section 14.44.038 \(Temporary Encampments\)](#)

¹²[Townhomes permitted as part of Planned Residential Development \(PRD\) in single family zones, subject to Section 14.18.300 \(Planned Residential Developments\)](#)

Table 14.40-III: Table of Non-Residential Uses by Zones

NAICS Code	Use	LB	MU ¹	PBD ²	BD	CB D	CD	LI	GI	P/SP	
	RETAIL³										
N/A	Retail, small/medium scale (<10,000 sf floor area)	P	P	P	<u>A</u>	P	P	<u>PA</u>	<u>PA</u>	P	
N/A	Retail, large scale (>10,001 sf floor area)		P	P			P	<u>PA</u>	<u>PA</u>	P	
N/A	Outdoor retail displays accessory to a retail use	P		P		P	P	P	P	P	
N/A	Marijuana retail ⁴							P	P		
N/A	Open air markets	P	P	P	P	P	P	P	P	P	
444220	Outdoor plant nurseries, commercial greenhouses, farm supply stores	P					P	P	P	P	
423	Wholesale						P	P	P	P	
4411, 4412,	Vehicle sales, new and used	P					P	P	P		
453930	Mobile home sales	<u>P</u>					P	P	P		
PERSONAL & GENERAL SERVICES											
531130	Personal storage facilities ⁵	A ⁶					A	<u>PA</u>	<u>PA</u>	P	
447110, 447190	Gas station	P				P	P	P	P		
812910	Pet care, except veterinary and kennels	P	P	P	<u>P</u>	P	P	P	P	P	
812910	Kennel				<u>A</u>	<u>A</u>	<u>P</u>	P	P		
6244	Daycare / preschool	P	P	P	<u>P</u>	P	P				
8111	Automotive repair, <u>except not including</u> car washes	P					P	P	P		
811192	Carwashes	P	P	P	P	P	P	P	P		
8121	Barber shops, beauty salons	P	P	P	P	P	P				
812220	Crematorium							<u>P</u>	P	C	
812210	Funeral homes						P	P	P	<u>P</u> ⁷	
8123	Dry-cleaning, laundry services	P	P	P	P	P	P	P	P		
8113	Heavy equipment rental						P	P	P		
76	Miscellaneous repair	P	P	P	P	P	P	P	P		
53211	Automobile rental	P					P	P	P		
53212, 5322-3	Miscellaneous equipment rental	<u>P</u>	<u>P</u>		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>		
81293	Automobile parking	P	P	P		P	P	P	P	P	
HEALTHCARE & SOCIAL SERVICES											
N/A	Level III Healthcare Facility	P	<u>PA</u>	P	P	P	P	P		A	

¹[Subject to Section 14.44.010 \(Mixed Use\)](#)

²[Subject to Section 14.44.090 \(Planned Business District\)](#)

³[A retail or office use in a commercial zone is permitted, except adjacent to or across the street from a residential zone shall require an administrative or conditional use permit.](#)

⁴[Subject to Section 14.44.097 \(Marijuana Facilities\)](#)

⁵[Subject to Section 14.44.044 \(Storage Facilities\)](#)

⁶[Permitted outright in the Local Business Zone on a road designated as a State route or State highway, per LSCM 14.44.044\(b\)](#)

⁷[When accompanying a cemetery use](#)

⁸[Subject to Section 14.44.350 \(Drive Thru Windows\)](#)

⁹[A manufacturing or industrial use is permitted, except a use adjacent to or across the street from a residential zone, which will require an administrative or conditional use permit.](#)

¹⁰[Subject to Section 14.44.085](#)

Table 14.40-III: Table of Special Uses by Zones

A blank box indicates a use is not allowed in a specific zone. Note: Reference numbers within matrix indicate special conditions apply.
P – Permitted Use; A – Administrative Conditional Use; C – Conditional Use (See Section 14.40.070 for explanation of combinations)

NAICS Code	Use	R 4	W R	R6	R8-12	MFR	L B	MU ¹	PB D ²	B D	C B	C D	LI	GI	P/SP
PARKS & OPEN SPACE															
N/A	Public parks and playgrounds	<u>C</u> <u>A</u>	<u>C</u> <u>A</u>	<u>AE</u>	<u>EA</u>	<u>CA</u>	P	P	P	<u>A</u>	<u>A</u>	<u>A</u>	A	A	P
71290	Nature parks, preserves	P	P	P	P	P	<u>P</u> <u>A</u>	<u>PA</u>	<u>PA</u>		<u>A</u>	<u>A</u>	A	A	P
712130	Zoos, botanical gardens, arboretums														A
812220	Cemeteries												P	P	<u>PC</u>
CULTURAL															
813110	Places of worship	A	A	A	A	A	P	P	P	P	<u>P</u> <u>P</u>				
514120	Libraries	A	A	A	A	A	P	P	P	<u>P</u> <u>A</u>	<u>A</u>				P
712110	Museums, art gallery						<u>P</u>	<u>P</u>	<u>P</u>		<u>P</u>	<u>P</u>			<u>P</u>
813410	Social, fraternal clubs and lodges, union halls						<u>P</u>				<u>P</u>	<u>P</u>			
N/A	Community centers									P					P
N/A	Indoor stadium												A	A	<u>A</u>
N/A	Amphitheater												P	P	P

¹ Subject to Section [14.44.010](#) (Mixed Use).

² Subject to Section [14.44.090](#) (Planned Business District).

³ See regulations in Chapter [14.62](#) for specific regulations. See Chapter [14.38](#) for wireless facilities within subareas.

⁴ See specific regulations in Section [14.62.160](#).

⁵ Only allowed as an essential public facility pursuant to Section [14.16C.060](#)

GOVERNMENTAL & REGIONAL														
922110	Court							C	C	C				C
N/A	Civil defense operations											C	C	C
N/A	Military reserve, National Guard centers											C	C	C
491110	Post offices					P	P	P	P	P		P	P	P
	Temporary mobile or modular structures used for public services	P	P	P	P	P	P	P	P			P	P	P
N/A	Penal and correctional facilities, work release, pre-release, or similar facilities											C	C	C
ESSENTIAL PUBLIC FACILITIES														
611110	Elementary and secondary schools	C	C	C	C	C								P
6115, 6116	Trade and vocational schools					C	P	P		P	P	P	A	A
611310	Colleges and universities,	C	C	C	C	C			P			C	C	C
922160, 922120, 611910	Fire stations, police stations, ambulance services, rescue squads	C	C	C	C	C	C	P	P	P	P	P	P	C
458199, 458103	Airports											C		
562111, 562212	Solid waste transfer stations, recycling centers, sanitary landfills											C	C	
221320	Sewage/septic sludge recycling center ⁵													
N/A	Community/Neighborhood or regional utility facilities											P	P	
4851, 4821	Bus stations, train stations, park and rides								P	P	P			

WIRELESS COMMUNICATION FACILITIES														
N/A	Small wireless facilities (towers/antennas 50 feet or less in height) ³	P	P	P	P	P	P	P	P	P		P	P	P
N/A	Large wireless facilities (towers/antennas 50 feet or more in height) ³	C		C	C	C	A	A				A	A	A
N/A	Macro facilities collocation on existing structures ⁴	P	P	P	P	P	P	P				P	P	P
N/A	Eligible facility modifications	P	P	P	P	P	P	P				P	P	P
RESOURCE & AGRICULTURAL														
1131, 1132, 1133	Silvicultural Operations											P	P	

Chapter 14.44 – Supplementary Use Regulations

14.44.01516C.070 Home Occupations. (Moved from Land Use Actions to Use Regulations)

(a) The purpose of this section is to allow small-scale commercial occupations incidental to residential uses to ~~be located~~ locate in residences while guaranteeing all neighboring residents freedom from excessive noise, traffic, nuisance, fire hazard, and other possible effects of commercial uses being conducted in residential neighborhoods.

(b) Procedure. A home occupation ~~permit~~ is approved by the Planning Director or designee for each home occupation. ~~Home occupations shall be reviewed in the manner and following the procedures established in Chapters 14.16A and 14.16B for a Type I review.~~

(c) Home occupations shall require a city business license and shall be reviewed for compliance with the provisions of this section during the business license review. Home occupations may require the submittal of additional information beyond the standard business license application. Employees of a non-home based business utilizing a home office to telecommute shall not require a business license.

(d) Standards. Home occupations are permitted as an accessory use to the residential use of a property only when ~~all of all~~ the following conditions are met:

- (1) The total area devoted to all home occupation(s) shall not exceed 25 percent of the floor area of the dwelling unit or 500 square feet, whichever is less. Areas within attached garages and storage buildings shall not be considered part of the dwelling unit for purposes of calculating allowable home occupation area but may be used for storage of goods associated with the home occupation;
- (2) If the home occupation is located in an accessory structure, the area devoted to the occupation, as described in subsection (c)(1) of this section, shall be based upon the floor area of the dwelling only; Areas accessible to customers shall be legally established. Additional building permits may be required.
- (3) No business activity may occur outside of any buildings on site, including displays of goods, stock in trade or other commodities;
- (4) Not more than one person outside of the family shall be employed on the premises;
- (5) The home occupation shall in no way alter the normal residential character of the premises;
- (6) No objectionable noise, fumes, odor, or dust shall be allowed;

(7) The home occupation(s) shall not use electrical or mechanical equipment that results in:

- (i) A change to the fire rating of the structure(s) used for the home occupation(s);
- (ii) Visual or audible interference in radio or television receivers, or electronic equipment located off-premises; or
- (iii) Fluctuations in line voltage off-premises;

(8) No equipment or material may be stored, altered or repaired on any exterior portion of the premises;

(9) Sales shall be limited to:

- (i) Products accessory to the home occupation (e.g., shampoo for beauty shop, etc.);
- (ii) Merchandise which is produced on the premises; and/or
- (iii) Mail order, online internet and telephone sales; and
- (iv) With appointment for pick up or off-site delivery;

(10) Services to patrons shall be arranged by appointment or provided off site;

(11) In addition to required parking for the dwelling unit, one on-site parking stall shall be provided when services are rendered on-site;

(12) The home occupation(s) may use or store ~~a~~ vehicles for pickup of materials used by the home occupation(s) or the distribution of products from the site, provided:

- (i) No more than two such vehicles shall be allowed;
- (ii) Such vehicles-shall not be parked within the public right of way or in any yard areas and must be parked in allowed vehicle accommodation areas such as driveways and garages.
~~parked within any required setback areas of the lot or on adjacent streets; and~~
- (iii) Such vehicles shall be commonly associated with residential development. Vehicles not commonly associated with residential development and which are more typically used for business operations identified as prohibited home occupations in subsection (f) - such as dump trucks, tow trucks, and box trucks - , and commercial vans are not allowed. not exceed the weight capacity of one ton;

- (13) Signs in connection with the home occupation shall comply with the restrictions of Chapter [14.68](#), Signs; and
- (14) No sales or services will be conducted on the premises which will generate more than 10 average daily round trips per day by customers except for day care.
- (15) Food related business shall be required to possess and maintain a food handler's card from the Snohomish Health District.
- (16) Food related businesses shall comply with all applicable WSDA cottage food operation regulations in RCW 69.22.

(ed) The following is a non-exhaustive list of examples of enterprises that may be granted-approved as a home occupation permit if they meet the foregoing standards:

- (1) Office or studio of a physician, dentist, artist, musician, lawyer, architect, engineer, teacher, or similar professional;
- (2) Workshops, greenhouses, or kilns;
- (3) Dressmaking or hairdressing studios; and
- (4) Day care.

(fe) Prohibited home occupations are enterprises which may create objectionable noise, fumes, odor, dust or electrical interference and may involve hazardous materials or on-site storage of petroleum products, and which are not compatible with residential development. The following is a non-exhaustive list of examples of such prohibited enterprises:

- (1) Automobile, truck and heavy equipment repair;
- (2) Autobody work or painting;
- (3) Parking and storage of heavy equipment;
- (4) Storage of building materials for use on other properties;
- (5) Marijuana production, processing or retail facility; or
- (6) Similar types of enterprises.

(g) Transferability. A home occupation ~~permit issued to~~ approved for one ~~applicant person~~ shall not be transferable to any other person; nor shall a home occupation ~~permit~~ be valid at any other address than the one listed on the ~~business license~~ ~~permit~~.

(h) Additional Conditions. In granting approval for a home occupation, the Planning Director or their designee may attach additional conditions to ensure the home occupation will be in harmony with, and not detrimental to, the character of the residential neighborhood.

(i) Inspections. Any home occupation authorized under the provisions of this chapter shall be open to inspection and review at all reasonable times by enforcement officials for purposes of verifying compliance with the conditions of approval and other provisions of this title.

(j) Modification. The Planning Director shall have authority to grant an administrative modification to the standards listed in subsection (c) of this section, provided the use is consistent with the purposes of this chapter and will be operated in harmony with the character of and create no significant impact to the residential neighborhood. The Planning Director is authorized to approve administrative modifications only in cases of unique circumstances, such as large property acreage, remote site access or site location, or small scale of use, when these circumstances ensure the commercial operation remains incidental to the dwelling and in no way alters the normal residential character of the premises. No modification shall be granted which would be detrimental to the public health, or welfare or the environment.

(k) In-Home Day Care Standards.

(1) Home day care and adult family care facilities shall meet State licensing requirements, including those pertaining to building, fire safety, and health codes. A copy of the required State license, if applicable, shall be furnished by the applicant with the City business license application.

(2) There shall be minimal, if any, change in the outside appearance of the residence.

(3) Where outdoor recreation facilities are provided for children in day care facilities, they shall be screened by a fence at least four feet high, where abutting residentially zoned property.

(4) The facility shall provide a safe passenger loading area.

(5) The day care provider shall provide written notification to immediately adjoining property owners of the intent to locate and maintain a facility and provide a copy of the notification to the Planning Department. (Ord. 908, Sec. 5, 2014; Ord. 811, Sec. 4 (Exh. 3), 2010)

14.44.044 Storage Facilities

(a) Intent. Storage facilities include characteristics common to commercial and industrial uses. This section provides regulations to help guide appropriate siting of storage facilities ~~in the Local Business zoning district~~, while maintaining the desired character and function of that district. If designed appropriately, storage facilities can emulate the exterior architecture and site design of commercial or mixed-use developments, reducing inconsistencies with Comprehensive Plan goals or zoning district intent and limiting impacts to surrounding neighborhoods. Storage facilities in the Local Business zoning district shall adhere to the additional special restrictions and development standards of this section.

(b) Applicable Location of Section [14.44.044](#) Regulations. Storage facilities shall be ~~outright permitted~~allowed in the Local Business zoning districts on roads designated as State routes or State highways.

(c) Special Restrictions.

- (1) The storage use shall be limited in size to 25 percent coverage or less per development.
 - (i) Each development is defined as the area of contiguous Local Business parcels.
 - (ii) The use coverage is defined as the amount of space solely devoted to supporting the storage use on each development. This ~~shall may~~ include building footprints, drive aisles between storage facilities, loading bays, parking, landscape screening, offices and associated appurtenances. The ~~total~~ use coverage percentage ~~shall may~~ exclude critical areas and features shared within a development like pedestrian facilities, internal access and circulation roads, and shared parking.

(2) ~~With each storage facility application, the proponent must submit an economic analysis with the development application, supporting the need for additional self-storage facilities rather than more intensive commercial uses that generate higher employment density. The analysis, at a minimum, shall demonstrate that the storage use does not diminish the City's overall economic viability as set forth in the goals, policies, and strategies of the Comprehensive Plan given preference to non-land intensive uses and will not contribute to the city's inability to meet its long-term employment growth targets.~~

(d) Design Standards.

(24) Storage facilities shall have an outward appearance that more closely resembles a commercial or mixed-use development than a warehouse or single-story linear shed design, and shall be subject to the design review requirements of Section [14.16C.050](#).

(32) Storage facilities shall include architectural and design features that promote visual compatibility with commercial or mixed-use developments. Examples of these features may include providing facade modulation; using varied or contrasting exterior building materials and detailing; screening blank walls; incorporating varied roof-lines among other features.

(43) Storage facilities shall shield exterior lighting so as not to directly illuminate or create visible glare from adjacent residential properties subject to the requirements of Section [14.38.080](#).

(54) Storage facilities are subject to the screening requirements of a Type A screen, as described in Chapter [14.76](#), when abutting residential zoning districts.

(i) Open storage facilities must provide an additional Type C screen that includes trees, shrubs and ground cover or similar vegetation to screen the exterior of the open storage facility's enclosure. (Ord. 1016, Sec. 2, 2018)

14.44.065 Accessory Apartment in Industrial Zones

Any accessory apartments permitted in the Light or General Industrial Zone ~~pursuant to Use Class 1.115~~ shall meet the following standards:

- (a) The total number of accessory dwellings on a site shall not exceed one.
- (b) The gross floor area of an accessory apartment site shall not exceed 1,000 square feet.
- (c) The accessory apartment shall be integrated into a larger building which also houses activities for the principally permitted use.
- (d) The apartment use shall not enjoy the protection of the Manufacturing and Processing Performance Standards as contained in Part III of this chapter. (Ord. 1030, Sec. 2 (Exh. B), 2018; Ord. 606, 1999)

14.44.070 Recreational Park Trailers and Recreational Vehicles (RV) Regulations

(a) Recreational park trailers and recreational vehicles as defined in WAC [296-150P-0020](#) and [296-150R-0020](#) and Chapter [14.08](#) shall be permitted in manufactured/mobile home parks. Existing recreational park trailers and RVs within existing manufactured home/mobile home parks on or prior to the effective date of this section are exempt from the requirements listed below. As allowed by State law the following additional standards shall apply when housing governed by this section is sited:

(1a) Recreational park trailers and recreational vehicles may be installed within a manufactured home park pursuant to RCW [35A.21.312](#) and the requirements listed below:

- (i1) Utility hookups shall meet local, State, and federal building code standards;
- (i2) Recreational park trailers and recreational vehicles shall be equipped with an internal toilet and an internal shower; or the manufactured/mobile home park shall provide a common toilet and shower facility for the residents of the park;
- (i3) Recreational park trailers or recreational vehicles shall be connected to the sanitary sewer system provided within the park if used as permanent residence; otherwise, waste from the unit must be disposed of at an appropriate receiving location;
- (i4) The unit shall be placed on an impervious pad made of cement concrete or asphalt concrete; and
- (i5) Any steps, landings, stairways, decks, and balconies (not originally attached) shall meet the requirements of the International Residential Code, shall be independently supported, and require a building permit.

(2b) Approvals.

- (1) If a recreational park trailer or recreational vehicle is to be used as a temporary residence, it must comply with the standards of Section [14.16C.110](#).
- (2) If a recreational park trailer or recreational vehicle is to be used as a permanent residence, it must comply with the standards of Section [14.16C.105](#) for a site plan review, but will be considered a Type I review. Recreational park trailers or recreational vehicles used as permanent residences are considered dwelling units subject to all applicable impact fees that apply per Chapters [14.110](#), [14.112](#) and [14.120](#).

(3e) Inspections. The City and/or affected agency shall inspect the installation of each recreational park trailer or recreational vehicle to determine that its installation complies with this section before residency begins.

(4e) Insignia Required. All recreational park trailers or recreational vehicles, installed within the City, shall contain the insignia of approval of the State of Washington or be exempt from said insignia, pursuant to the standards of the State of Washington for the manufacture of such homes. (Ord. 991, Sec. 2, 2017)

14.44.075 Farm Animals

Farm animals are permitted in single-family residential zoning districts, provided the following standards are met:

- (a) The keeping of animals complies with the animal regulations contained in Title 5 of the Lake Stevens Municipal Code.
- (b) Farm animals may be kept only on lots of two and one-half acres or larger except small farm animals such as rabbits, fowl, miniature goat breeds, and household pets (including pot-belly pigs) may be kept on residential lots of any size, provided they are kept in a manner so as not to constitute a nuisance pursuant to Chapter 9.60 (Nuisance Activity).
- (c) Farm animals may be kept only for the personal use, whether it be for recreational, personal enjoyment, social and educational purposes or food production. Keeping of animals for commercial purposes is prohibited in residential zones, except where specifically allowed pursuant to Table 14.40-I.
- (d) Farm animals must be kept a minimum of 50 feet from any stream buffer or wetland buffer. (Ord. 903, Sec. 32, 2013; Ord. 607, Sec. 2, 1999; Ord. 468, 1995)
- (e) Properties annexed into the city that do meet the provisions of subsections (b) and (d) but which can demonstrate an existing legally established use of the property under county regulations at the time of annexation may maintain said use, but may not increase the number of animals kept, reduce the existing wetland or stream buffer, or otherwise expand the scope or scale of the nonconformance to LSCM 14.44.075.

14.44.210 Noise. SHARE

- (a) All uses shall comply with the maximum noise levels outlined in Chapter 173-60 WAC No 4.000 classification use in any permissible business district may generate noise that tends to have an annoying or disruptive effect upon (1) uses located outside the immediate space occupied by the 4.000 use if that use is one of several located on a lot, or (2) uses located on adjacent lots.
- (b) Except as provided in subsection (f) of this section, the table set forth in subsection (e) of this section establishes the maximum permissible noise levels for 4.000 classification uses in the Light Industrial and General Industrial districts. Measurements shall be taken at the boundary line of the lot where the 4.000 classification use is located, and, as indicated, the maximum permissible noise levels vary according to the zoning of the lot adjacent to the lot on which the 4.000 classification use is located.

(e) A decibel is a measure of a unit of sound pressure. Since sound waves having the same decibel level "sound" louder or softer to the human ear depending upon the frequency of the sound wave in cycles per second (i.e., whether the pitch of the sound is high or low) an A-weighted filter constructed in accordance with the specifications of the American National Standards Institute, which automatically takes account of the varying effect on the human ear of different pitches, shall be used on any sound level meter taking measurements required by this section. And accordingly, all measurements are expressed in dB(A) to reflect the use of this A-weighted filter.

(d) The standards established in the table set forth in subsection (e) of this section are expressed in terms of the equivalent sound level (Leq), which must be calculated by taking 100 instantaneous A-weighted sound levels at 10-second intervals (see the administrative guideline entitled "Guide for Noise Levels," Section F-1) and computing the Leq in accordance with the table set forth in the administrative guideline entitled "Guide for Noise Levels," Section F-2.

(e) Table 14.44-I: Maximum Permitted Sound Levels, dB(A).

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Table 14.44-I: Maximum Permitted Sound Levels, dB(A)

Zoning of Lot Where 4.000 Use Located	(re: 0.0002 Microbar) Zoning of Adjacent Land				
	Residential and PND		NC, LB, CBD, MU, PBD, SRC	LI	GI
	7:00 a.m. - 9:00 p.m.	9:00 p.m. - 7:00 a.m.			
LI & GI	60	50	65	70	70

(f) Impact noises generated by sources that do not operate more than one minute in any one-hour period are permissible up to a level of 10 dB(A) in excess of the figures listed in subsection (e) of this section, except that this higher level of permissible noise shall not apply from 9:00 p.m. to 7:00 a.m. when the adjacent lot is zoned residential. The impact noise shall be measured using the fast response of the sound level meter.

(g) Noise resulting from temporary construction activity that occurs between 7:00 a.m. and 9:00 p.m. shall be exempt from the requirements of this section. (Ord. 811, Sec. 46, 2010; Ord. 590, 1998; Ord. 468, 1995)

14.44.220 Vibration. SHARE

(a) No subject 4.000 classification use in any permissible business district may generate any ground-transmitted vibration that is perceptible to the human sense of touch measured at (1) the outside boundary of the immediate space occupied by the enterprise generating the vibration if the enterprise is one of several located on a lot, or (2) the lot line if the enterprise generating the vibration is the only enterprise located on a lot.

(b) No subject 4.000 classification use in a Light Industrial or General Industrial district may generate any ground-transmitted vibration in excess of the limits set forth in subsection (e) of this section. Vibration shall be measured at any adjacent lot line or residential district line as indicated in the table set forth in subsection (d) of this section.

(c) The instrument used to measure vibrations shall be a three-component measuring system capable of simultaneous measurement of vibration in three mutually perpendicular directions.

(d) The vibration maximums set forth in subsection (e) of this section are stated in terms of particle velocity, which may be measured directly with suitable instrumentation or computed on the basis of displacement and frequency.

When computed, the following formula shall be used:

$$PV = 6.28 F \times D$$

Where:

PV Particle velocity, inches per-
= second

F = Vibration frequency, cycles per-
second

D = Single amplitude displacement of
the vibration, inches.

The maximum velocity shall be the vector sum of the three components recorded.

(e) Table 14.44 II: Table of Maximum Ground Transmitted Vibration.

Table 14.44-II: Maximum Ground-Transmitted Vibration

Zoning District	Particle Velocity, Inches Per Second	
	Adjacent Lot Line	Residential District
M-1	0.10	0.02
M-2	0.20	0.02

(f) The values stated in subsection (e) of this section may be multiplied by two for impact vibrations, i.e., discrete vibration pulsations not exceeding one second in duration and having a pause of at least one second between pulses.

(g) Vibrations resulting from temporary construction activity that occurs between 7:00 a.m. and 9:00 p.m. shall be exempt from the requirements of this section. (Ord. 811, Sec. 92, 2010)

14.44.230 Odors.  SHARE

(a) For purposes of this section, the "odor threshold" is defined as the minimum concentration in air of a gas, vapor, or particulate matter that can be detected by the olfactory systems of a panel of five healthy observers beyond the subject property.

(b) No subject 4.000 classification use in any district may generate any odor that reaches the odor threshold, measured at:

- (1) The outside boundary of the immediate space occupied by the enterprise generating the odor.
- (2) The lot line if the enterprise generating the odor is the only enterprise located on a lot.

14.44.240 Smoke and Air Pollution.  SHARE

(a) Any subject 4.000 classification use that emits any "air contaminant" as defined in Regulations 14, 112, or 113 of the Puget Sound Clean Air Agency shall comply with applicable state standards concerning air pollution, as set forth in Regulations 1, 2, or 3 of the Puget Sound Clean Air Agency.

(b) No Planning Director approval, administrative conditional use, or conditional use permit may be issued with respect to any development covered by subsection (a) of this section until the Puget Sound Clean Air Agency has certified to the permit-issuing authority that the appropriate state permits have been received by the developer, or that the developer will be eligible to receive such permits and that the development is otherwise in compliance with applicable air pollution laws.

(Ord. 903, Sec. 35, 2013; Ord. 811, Sec. 47, 2010).

14.44.250 Disposal of Liquid and Hazardous Wastes.

(a) No subject 4.000 classification use in any district may discharge any waste contrary to the provisions of Chapter [70.105](#) RCW (Hazardous Waste Management) or Chapter [90.48](#) RCW (Water Pollution Control).

(b) No subject 4.000 classification use in any district may discharge into the City sewage treatment facilities any waste that cannot be adequately treated by biological means.

14.44.260 Water Consumption.

No subject 4.000 classification use shall consume and/or use water supplied by the Snohomish County Public Utility District No. 1 in a manner inconsistent with the requirements and water service policies of the Snohomish County Public Utility District No. 1.

14.44.270 Electrical Disturbance or Interference.

No subject 4.000 classification use may:

- (a) Create any electrical disturbance that adversely affects any operations or equipment other than those of the creator of such disturbance; or
- (b) Otherwise cause, create, or contribute to the interference with electronic signals (including television and radio broadcasting transmissions) to the extent that the operation of any equipment not owned by the creator of such disturbance is adversely affected.

Part V. Multifamily Apartments Annexed into the City

14.44.500 Authority.

This chapter contains the City's procedures and policies related to the expansion or replacement of existing multifamily structures located in [WR, R4, R6, or R8-12](#) Zoning Districts, annexed into the City on or after January 1, 2006. (Ord. 871, Sec. 3, 2012)

14.44.510 Conditional Use Permit Required.  SHARE

Any requests to expand and/or replace existing multifamily structures (regardless of reason), located in WR, R4, R6, or R8-12 Zoning Districts, annexed into the City on or after January 1, 2006, shall require a Conditional Use Permit per Section [14.16C.045](#) prior to approval of the expansion and/or replacement. (Ord. 871, Sec. 3, 2012)

14.72 Parking

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
1.110 Single family detached residences.	2 spaces per dwelling unit plus one space per room rented out (see Accessory Uses, Section 14.40.050)
1.200 <u>Duplex</u> <u>Two-family</u> residences.	2 spaces for each dwelling unit, except that one-bedroom units require only one space.
1.220 Accessory dwelling units.	Single-family detached residences with accessory dwelling units require 1 space in addition to the 2 spaces required for the principal dwelling.
1.300 Multifamily residences.	2 spaces per unit plus 1 additional space for every four units in the development, except multifamily units limited to senior citizens require only 1 space per unit.
1.410 Level I health and social service facility.	3 spaces for every five beds except for uses exclusively serving children under 16, in which case 1 space for every three beds shall be required.
1.420 Level II and III health and social service facility.	To be determined by the Planning Director on a case by case basis.
1.440 Group Homes for Juvenile Offenders	1 space for each staff person on site during the maximum shift plus 1 space for each facility vehicle plus 1 space for every three beds.
1.510 Rooming and boarding houses.	1 space for each bedroom.
1.520	
1.530 Tourist homes, hotels and motels.	1 space for each room to be rented plus additional space (in accordance with other sections of this table) for restaurant or other facilities.
1.700 Temporary emergency, construction, and repair residences.	2 spaces per dwelling unit plus one space per room rented out (see Accessory Uses, Section 14.40.050)

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
2.111 2.210	Retail sales high volume traffic. 1 space per 200 square feet of gross floor area.
2.112	Convenience stores. 1 space per 150 square feet of gross floor area.
2.120 2.130 2.220 2.230	Retail sales low volume traffic, wholesale sales. 1 space per 400 square feet of gross floor area.
3.110 3.120 3.130 3.210 3.220	Offices. 1 space per 400 square feet of gross floor area.
3.230	Banks. 1 space per 200 square feet of area within main building plus reservoir land capacity equal to 5 spaces per window (10 spaces if window serves two stations).
4.110	Manufacturing: majority of business from walk in trade. 1 space per 400 square feet of gross floor area.
4.120 4.200	Manufacturing: majority of business does not come from walk in trade. 1 space for every employee on the maximum shift except that, if permissible in the commercial districts, such uses may provide 1 space per 200 square feet of gross floor area.
5.110	Elementary and secondary schools. 1.75 spaces per classroom in elementary schools, 5 spaces per classroom in high schools.
5.120	Trade and vocational schools. 1 space per 100 square feet of gross floor area.
5.130	Colleges and universities. 1 space per 150 square feet of gross floor area.

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
5.200 Churches, synagogues and temples.	1 space for every four seats in the portion of the church building to be used for services plus spaces for any residential use as determined in accordance with the parking requirements set forth above for residential uses, plus 1 space for every 200 square feet of gross floor area designed to be used neither for services nor residential purposes.
5.300 5.400 Libraries, museums, art galleries, art centers. Social, fraternal clubs and lodges, union halls.	1 space per 300 square feet of gross floor area.
6.110 Bowling alleys, skating rinks, indoor tennis and squash courts, billiard and pool halls, indoor athletic and exercise facilities.	1 space for every three persons that the facilities are designed to accommodate when fully utilized (if they can be measured in such a fashion—example, tennis courts or bowling alleys) plus 1 space per 200 square feet of gross floor area used in a manner not susceptible to such calculation.
6.120 6.130 Movie theaters. Coliseums, stadiums, and <u>amphitheaters all other facilities in the 6.100 use class designed to seat or accommodate more than 1,000 people at a time.</u>	1 space for every four seats.
6.210 6.220 <u>Privately owned outdoor recreational facilities.</u> <u>Publicly owned</u> <u>O</u> utdoor recreational facilities.	1 space per 200 square feet of area within enclosed buildings, plus 1 space for every three persons that the outdoor facilities are designed to accommodate when used to the maximum capacity.

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
6.230 Golf driving ranges not accessory to golf courses, par 3 golf courses, miniature golf courses, skateboard parks, water slides. Outdoor recreational facilities - Specialized	Miniature golf course, skateboard park, water slide, and similar uses--1 space per 300 square feet of area plus 1 space per 200 square feet of building gross floor area; Driving range--1 space per tee plus 1 space per 200 square feet in building gross floor area; Par Three Course—2 spaces per golf hole plus 1 space per 200 square feet of building gross floor area.
6.240 Horseback riding stables.	1 space per horse that could be kept at the stable when occupied to maximum capacity.
6.250 Automobile and motorcycle racing tracks.	1 space for every three seats.
6.260 Drive-in movie theater.	1 space per speaker outlet.
6.300 Recreational activities compatible with regional recreation facilities and/or intended to cater to users of such facilities.	1 space for every three persons that the facilities are designed to accommodate when fully utilized (if they can be measured in such a fashion example, tennis courts or bowling alleys) plus 1 space per 200 square feet of gross floor area used in a manner not susceptible to such calculation. (Ord. 501, Sec. 13, 1995)
7.100 Secure community transition facilities	1.5 spaces for each staff person on site during the maximum shift plus 1 space for each facility vehicle plus 1 space for every three beds.
7.400 Penal and correctional facilities.	1 space for every two employees on maximum shift.
8.100 Restaurants without substantial carry-out or delivery service, no drive-in service, no outdoor seating.	1 space per 100 square feet of gross floor area.

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
<p>8.200 Restaurant without <u>substantial carry-out or delivery service, no drive-in or drive-through service, but with outdoor seating.</u> <u>Restaurants with carry-out and delivery service, and outside seating.</u></p>	<p><u>1 space per 100 square feet of gross inside floor area. Same as 8.100 plus 1 space for every four outside seats.</u></p>
<p>8.400 Restaurants with <u>carry-out and delivery service, drive-in and outside seating, or drive-through service</u></p>	<p><u>1 space per 100 square feet of inside gross floor area</u> <u>Same as 8.200 plus 1 space for every four outside seats plus</u> reservoir lane capacity equal to 5 spaces per drive in window.</p>
<p>9.100 Motor vehicle sales or rental; 9.200 mobile home sales. 9.300 Sales with installation of motor vehicle parts or accessories. 9.400 Motor vehicle repair and maintenance.</p>	<p>1 space per 200 square feet of gross floor area.</p>
<p>9.500 Gasoline sales.</p>	<p>1 space per 200 square feet of gross floor area of building devoted primarily to gas sales operation, plus sufficient parking area to accommodate vehicles at pumps without interfering with other parking spaces.</p>
<p>9.600 Car wash.</p>	<p>Conveyer type--1 space for every three employees on the maximum shift plus reservoir capacity equal to five times the capacity of the washing operation. Self-service type--2 spaces for drying and cleaning</p>

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
	purposes per stall plus two reservoir spaces in front of each stall.
10.210 <u>Personal storage facilities</u> 10.220 Storage of goods not being sold on the same site.	1 space for every two employees on the maximum shift but not less than 1 space per 5,000 square feet of area devoted to storage (whether inside or outside).
11.000 Scrap materials, salvage yards, junkyards, automobile graveyards.	1 space per 200 square feet of gross floor area.
12.000 Veterinarian, kennel.	1 space per 200 square feet of gross floor area.
13.000 Emergency services (Police Stations, Fire Stations).	1 space per 200 square feet of gross floor area.
14.000 <u>Agriculture, silviculture, mining, quarrying, soil processing</u> .	1 space for every two employees on maximum shift.
15.100 Post office, airport. 15.200	1 space per 200 square feet of gross floor area.
15.300 Solid waste facilities.	1 space for every two employees on maximum shift.
15.400 Military reserve, national guard centers.	1 space per 100 square feet of gross floor area.
16.000 Dry cleaner, Laundromat .	1 space per 200 square feet of gross floor area.
19.000 Open markets and horticultural sales.	1 space per 1,000 square feet of lot area used for storage, display, or sales.
20.000 Funeral home.	1 space per 100 square feet of gross floor area.
21.200 Crematorium.	1 space per 200 square feet of gross floor area.
22.000 Commercial nursery schools, day care centers.	1 space per employee plus 1 space per 200 square feet of gross floor area.

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
24.000	Bus and train stations. 1 space per 200 square feet of gross floor area.
25.000	Commercial greenhouse. 1 space per 200 square feet of gross floor area.

(Ord. 1030, Sec. 2 (Exh. B), 2018; Ord. 811, Sec. 92, 2010; Ord. 666, Sec 11, 2002; Ord. 468, 1995)

5.08.010 Definitions.

I. Covered Animal. Any hoofed animal usually found on farms, such as horses, ponies, mules, bovine animals, sheep and goats.

M. Farm Animals. Includes but is not limited to covered animals, poultry, and rabbits. Any animal typically found on farms and kept predominantly outdoors, including but not limited to horses, ponies, mules, cows, sheep, goats, fowl, and rabbits.. (See 14.44.075).



Exhibit B

One Community Around the Lake

September 16, 2021

Lake Stevens City Council
1812 Main Street
Lake Stevens, WA 98258

RE: Planning Commission Recommendation on Permissible Uses Code Amendment (LUA2021-0136)

Dear Council Members:

The Lake Stevens Planning Commission held seven work sessions in 2020 and 2021 to consider land use code amendments to LSCM 14.40 (Permissible Uses) and associated LSCM chapters, where it provided feedback and suggested multiple revisions to staff. The Commission subsequently held a public hearing on September 15, 2021 and is now forwarding their recommendation to City Council to approve the code amendment following the October 12 Council hearing, review of testimony and deliberation.

Commissioners Present: Janice Huxford, Vicki Oslund, Linda Hoult, Todd Welch and Michael Duerr

Commissioners Absent: John Cronin, Jennifer Davis

PLANNING COMMISSION PUBLIC HEARING

City staff presented the proposed code amendment, summarized the code amendment process and answered the Commission's questions related to the proposal. No public testimony was provided, and commissioners had just a few minor questions about the proposed code language.

FINDINGS AND CONCLUSIONS

The Planning Commission hereby adopts staff's findings and conclusions described in the August 18 staff report and concludes that the proposed amendment meets the following requirements:

1. The code amendment is consistent with the adopted Lake Stevens Comprehensive Plan;
2. The code amendment is compliant with the State Environmental Policy Act (SEPA); and
3. The code amendment complies with the Growth Management Act.

PLANNING COMMISSION RECOMMENDATION

Commissioner Duerr made a motion to forward a recommendation to the City Council to approve the adoption of the amendments to LSCM 14.40 and associated chapters.

Commissioner Huxford seconded the motion.

Motion passed 5-0-0 (Cronin and Davis absent).

Respectfully Submitted,

Lake Stevens Planning Commission



City of Lake Stevens

One Community Around the Lake

2022 Budget Requests



2022 Budget Calendar

- **Budget Requests**
October 12, 2021
- Preliminary Budget
October 19, 2021
- Proposed Budget
October 26, 2021
- City Council Discussion
(if needed)
November 2, 2021
- Public Hearing #1
(Property Tax Levy)
November 9, 2021
- Final Public Hearing and
Budget Adoption
November 23, 2021



2022 Budget Priorities

- American Public Works Association (APWA) Accreditation
- Complete Capital Projects in Process
- Streamlining Citywide Processes to Increase LOS
 - Citywide management systems (GIS/Assets/Administrative)
 - Strategic Staffing
- Management of Citywide Surface/Storm Water Detention Ponds (2023)
- Enhance Transportation Funding
- Enhance Park & Recreation Funding



Staffing Requests

Position Staffing Requests		\$1,670,850
Request	Dept	Budget
COLA Non-Represented	Various	\$107,719
Risk Manager (50% ARPA)	HR/GG	\$141,858
Civil Plan Reviewer	PCD	\$111,614
Park & Recreation Director	PR	\$196,029
Passports	LE/GG	\$71,070
Records Supervisor	LE	\$118,768
Patrol Officer (w/Vehicle)	LE	\$222,623
Patrol Officer	LE	\$148,706
PD Command Staff Raise/Reclassification	LE	\$51,246
Parks Field Supervisor	Park	\$131,406
Deputy Public Works Director	PW	\$176,729
Public Works Office Assistant	PW	\$68,008
Surface Water Manager	SWM	\$125,074



Item Requests

Item Requests			\$470,000	\$764,200	Budget Needed
Request	Dept	Possible ARPA			
SharePoint CDWG Data Management-Records Management POC (ARPA)	IT	\$60,000			
Remote Control Mower-Retention Pond clearing (ARPA)	SWM	\$150,000			
Concrete Cleaning machine (Mini Sweeper) (ARPA)	SWM	\$260,000			
Remote Garbage Can Program	GG				\$2,400
Marine Dock Relocation	LE				\$54,000
Building Renovation Project Completion	LE				\$41,000
Secondary Backup Server	IT				\$15,000
Taser Replacement "Increase annual contribution"	LE				\$21,300
Firearm Replacement "Increase annual contribution"	LE				\$12,500
RollOff Truck	PW				\$200,000
BackHoe	PW				\$195,000
Asphalt Roller	PW				\$20,000
Walk Behind Saw Cutter	PW				\$25,000
Tilt Deck Trailer	PW				\$20,000
Replacement Truck Pw14	PW				\$60,000
Replacement truck PW 69	PW				\$60,000
X Mark Lawn mower	PW				\$15,000
Iron Worker Tool	PW				\$16,000
Gas Powered Welder	PW				\$7,000



Service/Consultant Requests

Service/Consultant Requests		\$270,000	
Request	Dept	Budget	
Consultant - Hartford/Machias Industrial Area - Market Analysis	PDC	\$25,000	
Consultant - Affordable Housing - Action Plan/Story Map (Grant)	PDC	\$100,000	
Consultant - Shoreline Master Program (Grant)	PDC	\$50,000	
Lean Consulting Services	GG	\$25,000	
Citywide Employment Advertising/Marketing Budget	HR	\$3,000	
Tuition Reimbursement - Citywide	HR	\$10,000	
Bitwarden Enterprise (Password Security)	IT	\$6,000	
SharePoint - Lighting Connector (SharePoint Market Place Add-in)	IT	\$1,000	
Consultant - Transportation Element for 2024 Comp Plan	ST	\$50,000	



Capital Requests

Capital Projects		\$2,566,000	\$434,200	\$3,136,155
Request	Possible ARPA	Other Grants	Budget Needed	
Grimm House	\$0	\$0	\$50,000	
Festival Street Restroom	\$0	\$0	\$150,000	
Festival Street	\$0	\$0	\$0	
Davies Beach Pier Restoration	\$50,000	\$0	\$50,000	
Centennial Park - Pump track & Climbing Wall (10% Design)	\$0	\$0	\$25,000	
SE Park Acquisition	\$0	\$0	\$500,000	
Cedarwood	\$200,000	\$0	\$250,000	
NC Floating Dock Bulkhead Replacement	\$0	\$0	\$15,000	
Eagle Ridge Park Phase II	\$459,000	\$429,200	\$107,000	
Frontier Heights Park (Phase II)	\$225,000	\$0	\$0	
North Cove Boat Slips	\$200,000	\$0	\$0	
North Cove Park Pedestrian Bridge	\$0	\$0	\$30,000	
20th Powerline Trail	\$500,000	\$0	\$475,000	
Sunset Park Restoration	\$225,000	\$5,000	\$220,000	
12th St. SE/87th Ave SE Road Realignment	\$0	\$0	\$50,000	
79th and 8th Intersection Improvements	\$0	\$0	\$100,000	
99th Ave SE U-Turn Channelization at 20th St. SE	\$0	\$0	\$20,000	
S. Lake Stevens Multi-Use Path Phase II	\$0	\$0	\$0	
36th Street NE Bridge Design (SWM)	\$0	\$0	\$250,000	
117th St. NE Storm Water	\$607,000	\$0	\$0	
117th St. NE Sidewalk Project	\$0	\$0	\$669,155	
10th and 79th Storm Line Replacement	\$0	\$0	\$100,000	
99th Ave SE and 4th St. SE – Culvert Feasibility Analysis	\$0	\$0	\$75,000	
Weir Replacement (Design)	\$100,000	\$0	\$0	



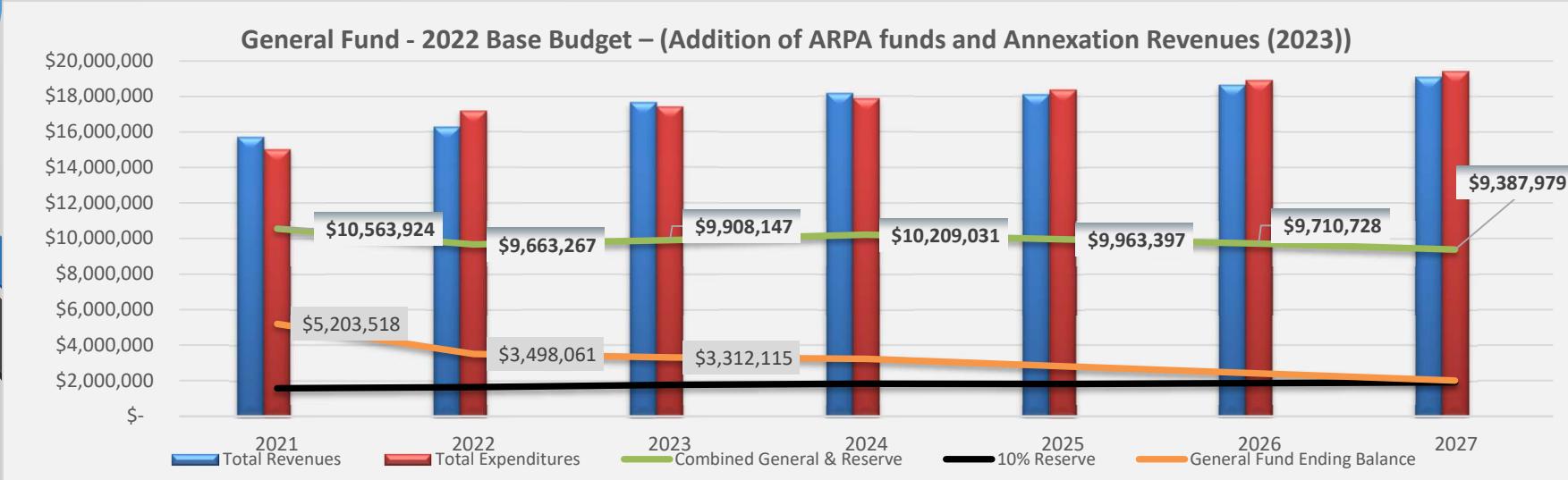
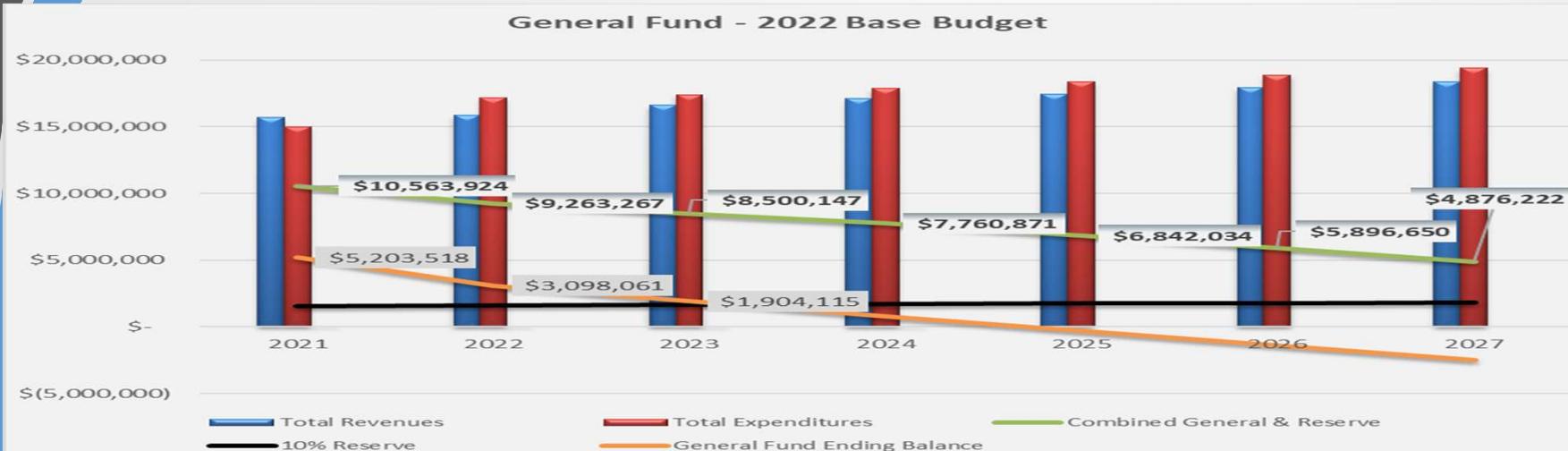
Budget Requests

- Budget Impact of Operating and Capital Equipment Requests \$3,175,000

	General Fund	Permit Fund	ARPA	101	410	510	520	530
Personnel	\$1,248,301	\$83,711	\$70,929	\$70,879	\$197,030	\$0	\$0	\$0
Other	\$310,400	\$0	\$470,000	\$50,000	\$0	\$22,000	\$33,800	\$618,000
Totals	\$1,558,701	\$83,711	\$540,929	\$120,879	\$197,030	\$22,000	\$33,800	\$618,000

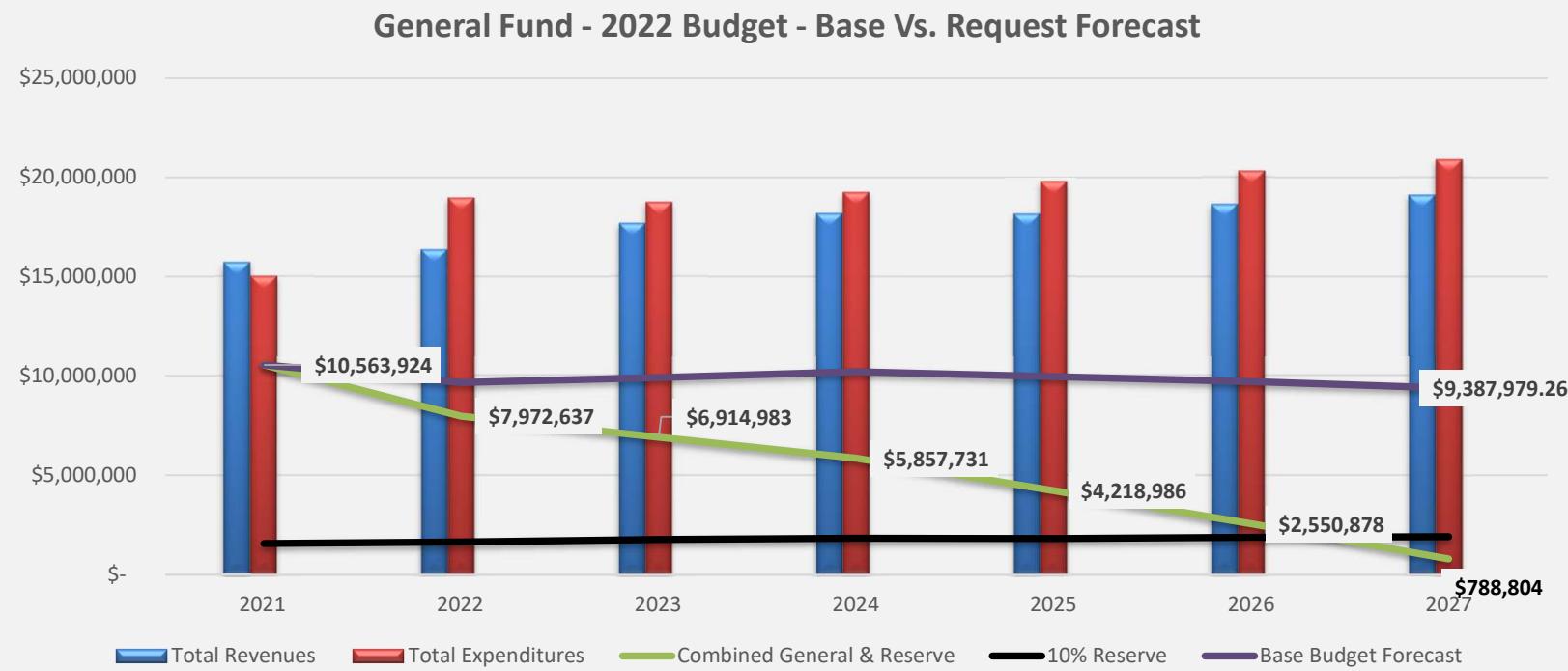


Updated Base Budget Forecast - General Fund





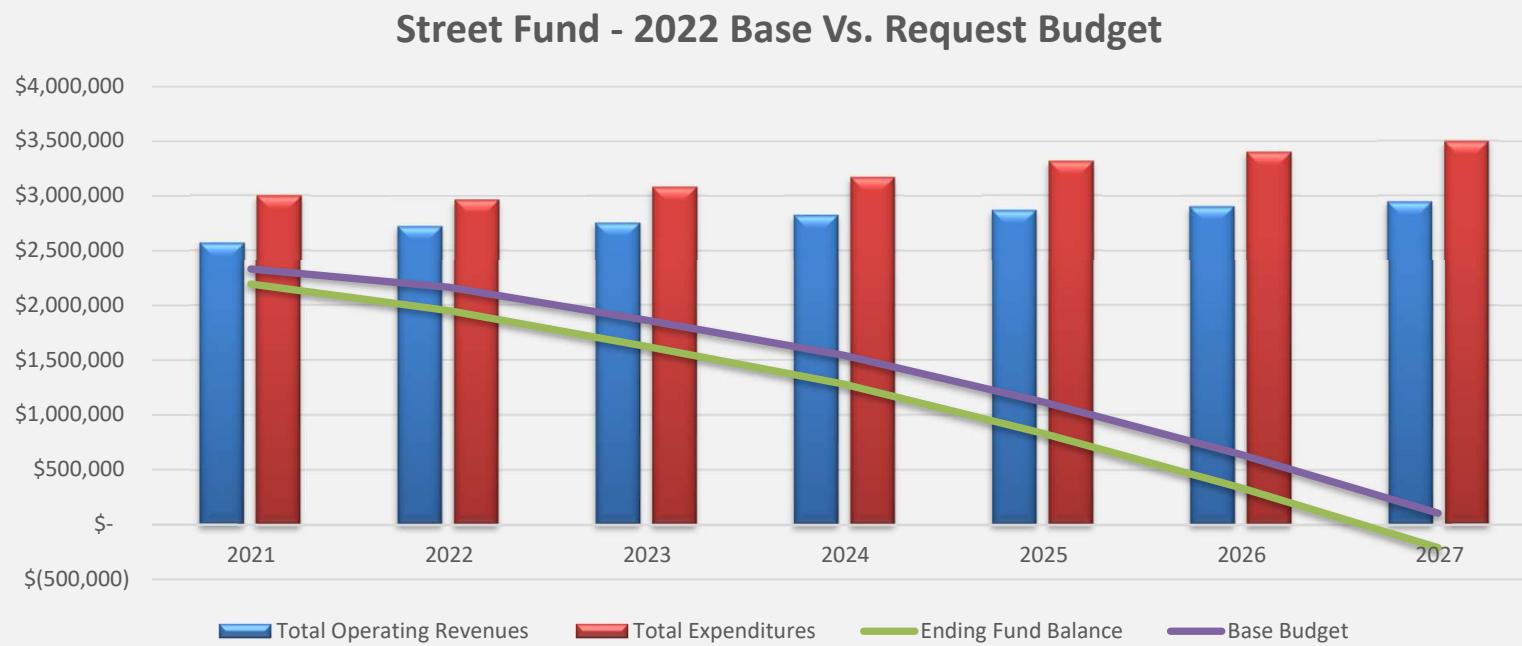
General Fund Base Budget Forecast vs. Requests



- 2022 Budget Requests - \$1,555,701
 - Includes Grimm House Repairs



Street Fund Base Budget Forecast vs. Requests

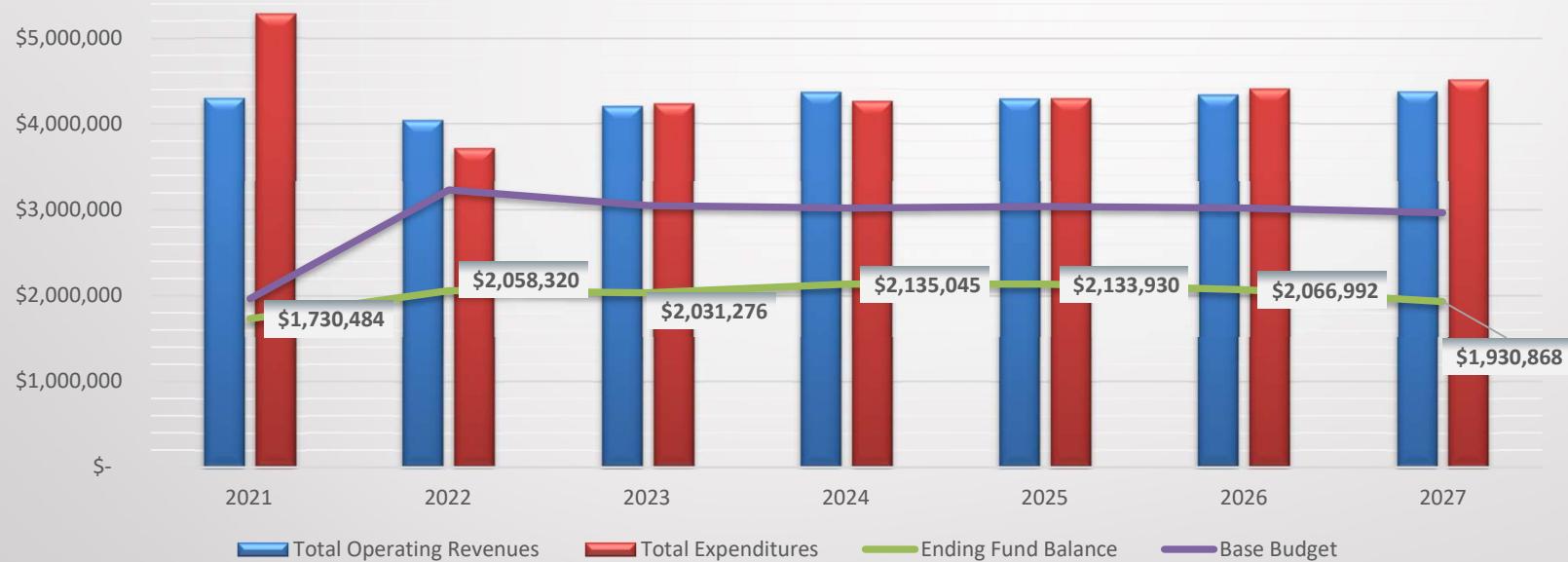


- 2022 Budget Requests - \$120,897
 - Does not include capital projects



Storm Water Fund Base Budget Forecast vs. Requests

Storm Water - 2022 Base Vs. Request Budget



- 2022 Budget Requests - \$197,030
 - Does not include capital projects



2022 Budget Next Steps

- Mayor's Recommended Budget
- Budget Discussions
- Public Hearings
- Property Tax Levy
- Budget Adoption