



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, November 9, 2021 at 6:00 p.m.

TWO WAYS TO PARTICIPATE:

- 1. Join Zoom Meeting:** <https://us02web.zoom.us/j/87383130399>

Or call in at: (253) 215 8782, Meeting ID: 873 8313 0399

- 2. In Person Meeting:** The Sawyers Room, at the Mill Building, 1808 Main Street, Lake Stevens, Washington 98258.

CALL TO ORDER		Mayor
PLEDGE OF ALLEGIANCE		Mayor
ROLL CALL		City Clerk
APPROVAL OF AGENDA		Council President
CITIZEN COMMENTS		Mayor
COUNCIL BUSINESS		Council President
MAYOR'S BUSINESS		
CITY DEPARTMENT UPDATE		Gene
CONSENT AGENDA	Vouchers City's 2022 State Legislative Agenda Ordinance 1130 - Update to LSMC Chapter 5.12 Dog and Cat Licensing Washington State Parks Marine Program Interagency Agreement	Barb Gene Chief Chief
PUBLIC HEARING	Ordinance 1124 - Permissible Uses Code Amendment (LUA2021-0136) Ordinance 1127 – Property Tax Levy for 2022 2022 Preliminary Budget	David Barb Barb

Lake Stevens City Council Regular Meeting Agenda

November 9, 2021

DISCUSSION ITEMS

2021 Comprehensive Plan Docket Briefing

David

ADJOURN

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are recorded, except Executive Sessions and available on the City's YouTube Channel: <https://www.youtube.com/c/CityofLakeStevens>

BLANKET VOUCHER APPROVAL
2021

Payroll Direct Deposits	10/25/2021	\$258,465.85
Payroll Checks	54377-54379	\$5,728.11
Electronic Funds Transfers	ACH	\$223,549.86
Claims	54380-54477	\$1,207,508.38
Void Checks	54111	(\$754.50)
Total Vouchers Approved:		\$1,694,497.70

This 9th day of November 2021

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer

Mayor



November 9, 2021

City Expenditures by Type on this voucher packet

Personnel Costs	\$	264,194	16%
Payroll Federal Taxes	\$	92,875	5%
Excise Tax	\$	2,546	0%
Quarterly L&I	\$	47,933	3%
Family Medical Leave	\$	9,216	1%
VEBA Sick Leave Cash Out	\$	-	0%
Standard Insurance	\$	-	0%
Retirement Benefits - Employer	\$	57,021	3%
Medical Benefits - Employer	\$	-	0%
Other Employer paid Benefits	\$	653	0%
Employee paid benefits - By Payroll	\$	12,265	1%
Supplies	\$	48,874	3%
Professional Services	\$	241,904	14%
Refunds	\$	1,230	0%
Capital *	\$	749,572	44%
Debt Payments	\$	166,970	10%
Void Check	\$	(755)	0.0%
Total	\$	1,694,498	100%

Large Purchases

City of Lake Stevens Blanket Voucher Report

Checks to be approved for period 10/21/2021 - 11/03/2021

					Total for Period
					\$1,431,058.24

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
A Worksafe Service Inc	312331	101 016 542 30 41 02	ST-Professional Service	Drug Screening	54385	\$27.50
A Worksafe Service Inc	312331	410 016 531 10 41 01	SW - Professional Services	Drug Screening	54385	\$27.50
					54385 Total	\$55.00
ABS Valuation	21-0116A	302 010 594 76 61 03	PM -20th SE Fields/Poweline TR	Property Appraisals for Powerline Trail Easement Acquisition	54386	\$6,500.00
					54386 Total	\$6,500.00
Ace Hardware	71615	001 013 518 20 31 00	GG-Operating Costs	Ace Nickel Air Gap - 1819 S Lake Stevens	54387	\$14.81
Ace Hardware	71646	001 010 576 80 31 00	PK-Operating Costs	Couplers	54387	\$7.26
Ace Hardware	71646	101 016 544 90 31 02	ST-Operating Cost	Couplers	54387	\$7.26
Ace Hardware	71646	410 016 531 10 31 02	SW - Operating Costs	Couplers	54387	\$7.26
Ace Hardware	71661	001 008 521 50 30 02	LE-Fleet Minor Equipment	Glass Cleaner/Tire Coat/Detailer	54387	\$26.13
					54387 Total	\$62.72
All Battery Sales and Service	300-10083879	101 016 544 90 31 02	ST-Operating Cost	Credit Crimp Tool/Tool Post Clean Drill	54388	(\$150.67)
All Battery Sales and Service	300-10083879	410 016 531 10 31 02	SW - Operating Costs	Credit Crimp Tool/Tool Post Clean Drill	54388	(\$150.67)
All Battery Sales and Service	300-10093261	101 016 542 64 31 00	ST-Traffic Control - Supply	LED Warning Lights	54388	\$374.09
					54388 Total	\$72.75
Amazon Capital Services	111M-WFM4-KYRJ	001 003 514 20 31 00	CC-Office Supply	Honeywell Safe	54390	\$34.87
Amazon Capital Services	111M-WFM4-XVL7	410 016 531 10 31 02	SW - Operating Costs	Supports for Traps	54390	\$36.96
Amazon Capital Services	1167-RCF4-HCRH	410 016 531 10 31 01	SW - Office Supplies	Wireless Keyboard/Mouse Combo	54390	\$37.05
Amazon Capital Services	11JW-YT3J-MKDN	001 007 558 50 31 00	PL-Office Supplies	Earbud Headphones	54390	\$26.14
Amazon Capital Services	133Y-CCMK-XHMY	101 016 544 90 31 01	ST-Office Supplies	Bookcase/Phones Chargers/Power Strip/Pens	54390	\$185.68
Amazon Capital Services	16K4-GN3J-CXGP	001 007 571 00 30 00	PL-Park & Recreation	Candy/Movie Night Gift Basket for Harvest Market	54390	\$43.20
					54390 Total	\$363.90
Amazon Capital Services	17QQ-RVPF-CKP9	001 008 521 20 31 02	LE-Minor Equipment	USB Cable/Luggage Locks	54389	\$29.83
Amazon Capital Services	1G3W-LP66-K466	001 008 521 20 31 00	LE-Office Supplies	USB Cables/Microsoft Surface Dock2	54389	\$334.78
					54389 Total	\$364.61
Amazon Capital Services	1J3K-HT9J-4FFD	001 010 576 80 31 00	PK-Operating Costs	Office Chair Mats	54390	\$133.98
Amazon Capital Services	1J3K-HT9J-4FFD	101 016 544 90 31 01	ST-Office Supplies	Office Chair Mats	54390	\$133.98
Amazon Capital Services	1J3K-HT9J-4FFD	410 016 531 10 31 01	SW - Office Supplies	Office Chair Mats	54390	\$133.98
					54390 Total	\$401.94
Amazon Capital Services	1KRX-H1NG-WXQG	001 008 521 20 31 00	LE-Office Supplies	Wall Clock	54389	\$26.88
Amazon Capital Services	1QW9-1RM4-CLNX	001 008 521 20 31 02	LE-Minor Equipment	Tourniquet Cases/Rescue Touriquet Packs	54389	\$618.42
Amazon Capital Services	1QW9-1RM4-CLNX	001 008 521 20 31 04	LE-Donation Exp - Other	Tourniquet Cases/Rescue Touriquet Packs	54389	\$1,500.00
Amazon Capital Services	1VJC-VKTW-YK3R	001 008 521 20 31 00	LE-Office Supplies	Lexmark Pick Roller Assembly	54389	\$12.53
					54389 Total	\$2,157.83
American West Construction LLC	PROGRESS 8 AWC	001 010 594 76 64 00	PK-Capital Outlay	PW Shop Remodel Project 18003	54391	\$58,926.30
American West Construction LLC	PROGRESS 8 AWC	101 016 594 42 64 00	ST-Capital Expenditures	PW Shop Remodel Project 18003	54391	\$117,852.58
American West Construction LLC	PROGRESS 8 AWC	411 016 594 31 60 01	SWC - PW Shop Remodel	PW Shop Remodel Project 18003	54391	\$117,852.58
					54391 Total	\$294,631.46
Belson Outdoors LLC	196146	001 012 573 20 31 00	Arts - Operating Cost	Benches/Cooking Grate Grill	54392	\$2,520.00
Belson Outdoors LLC	196146	302 010 594 76 61 12	PM - North Cove Phase 3	Benches/Cooking Grate Grill	54392	\$7,453.91
					54392 Total	\$9,973.91
Bliven	20321	001 010 576 80 41 01	PK -Professional Tree Srv	Tree Removal Services-Emergency Clean Up Wind Storm	54393	\$3,815.00
					54393 Total	\$3,815.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Bud Clary Ford Hyundai	3NN214 N214	411 016 594 31 60 08	Capital Equipment	2021 Ford F550 Shop Truck	54394	\$83,105.94
					54394 Total	\$83,105.94
Canon Financial Services Inc	27415551	001 007 558 50 48 00	PL-Repairs & Maint.	Copier Repair & Maintenance CH Planning/Building	54395	\$115.36
Canon Financial Services Inc	27415551	001 007 559 30 48 00	PB-Repair & Maintenance	Copier Repair & Maintenance CH Planning/Building	54395	\$115.37
Canon Financial Services Inc	27478529	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Repair & Maintenance CH Admin	54395	\$285.26
Canon Financial Services Inc	27478532	001 007 558 50 48 00	PL-Repairs & Maint.	Copier Repair & Maintenance CH Planning/Building	54395	\$115.36
Canon Financial Services Inc	27478532	001 007 559 30 48 00	PB-Repair & Maintenance	Copier Repair & Maintenance CH Planning/Building	54395	\$115.37
Canon Financial Services Inc	27509574	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Repair & Maintenance PW	54395	\$11.39
Canon Financial Services Inc	27509574	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW	54395	\$11.38
Canon Financial Services Inc	27509574	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Repair & Maintenance PW	54395	\$11.38
					54395 Total	\$780.87
Cascade Collision Center Inc	4860	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Repair Services A-20-92	54396	\$2,836.25
					54396 Total	\$2,836.25
CDW Government Inc	M346740	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Mounting Brackets for Radios	54397	\$475.79
					54397 Total	\$475.79
Central Welding Supply Co Inc	RN10211008	001 010 576 80 31 00	PK-Operating Costs	Argon Gas/Centrashield/Propane	54398	\$20.22
Central Welding Supply Co Inc	RN10211008	101 016 544 90 31 02	ST-Operating Cost	Argon Gas/Centrashield/Propane	54398	\$20.22
Central Welding Supply Co Inc	RN10211008	410 016 531 10 31 02	SW - Operating Costs	Argon Gas/Centrashield/Propane	54398	\$20.22
					54398 Total	\$60.66
Chilwon Corporation	LSPD 016	001 008 521 20 41 01	LE-Professional Serv-Fixed	Uniform Cleaning Services PD	54399	\$409.35
					54399 Total	\$409.35
Cintas Loc 460	4099478251	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	54400	\$112.03
Cintas Loc 460	4099478251	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	54400	\$112.03
Cintas Loc 460	4099478251	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	54400	\$112.02
Cintas Loc 460	4100165831	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	54400	\$119.16
Cintas Loc 460	4100165831	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	54400	\$119.16
Cintas Loc 460	4100165831	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	54400	\$119.15
					54400 Total	\$693.55
Cities Digital Inc	52760	001 006 518 80 41 00	IT-Professional Services	Silver Advanced Service Package	54401	\$4,142.00
					54401 Total	\$4,142.00
City of Everett	I21005193	001 008 554 30 41 00	LE - Animal Control	Animal Boarding Fees	54402	\$600.00
City of Everett	I21005197	001 008 554 30 41 00	LE - Animal Control	Animal Control Services 09-2021	54402	\$2,420.00
City of Everett	I21005215	410 016 531 10 31 02	SW - Operating Costs	Fecal Coliform Analysis	54402	\$99.00
City of Everett	I21005346	001 008 521 40 49 01	LE-Registration Fees	ILA for LS Share of Police Skill Refresher Training	54402	\$800.00
					54402 Total	\$3,919.00
City of Marysville	POLIN 21-0034	001 008 523 60 41 00	LE-Jail	Prisoner Housing Marysville 09-2021	54403	\$2,328.80
					54403 Total	\$2,328.80
Colacurcio Brothers Inc	PE 1 FESTIVAL	304 016 595 30 60 03	Festival Street/Mill Spur	Festival Street Project 20006	54404	\$310,690.23
					54404 Total	\$310,690.23
Crystal Springs	5249844 100121	001 007 558 50 31 01	PL-Operating Costs	Bottled Water - City Hall	54405	\$30.15
Crystal Springs	5249844 100121	001 007 559 30 31 01	PB-Operating Cost	Bottled Water - City Hall	54405	\$30.15
Crystal Springs	5249844 100121	001 013 518 20 31 00	GG-Operating Costs	Bottled Water - City Hall	54405	\$85.24
Crystal Springs	5249844 100121	101 016 544 90 31 02	ST-Operating Cost	Bottled Water - PW Shop	54405	\$73.08
Crystal Springs	5249844 100121	410 016 531 10 31 02	SW - Operating Costs	Bottled Water - PW Shop	54405	\$73.08
Crystal Springs	5249844 110121	001 007 558 50 31 01	PL-Operating Costs	Bottled Water - City Hall	54405	\$23.08
Crystal Springs	5249844 110121	001 007 559 30 31 01	PB-Operating Cost	Bottled Water - City Hall	54405	\$23.08
Crystal Springs	5249844 110121	001 013 518 20 31 00	GG-Operating Costs	Bottled Water - City Hall	54405	\$71.08
Crystal Springs	5249844 110121	101 016 544 90 31 02	ST-Operating Cost	Bottled Water - PW Shop	54405	\$44.79
Crystal Springs	5249844 110121	410 016 531 10 31 02	SW - Operating Costs	Bottled Water - PW Shop	54405	\$44.78
					54405 Total	\$498.51

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
David Evans and Associates Inc	496637	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Services - Smith Townhomes	54406	\$2,782.20
David Evans and Associates Inc	496638	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Services - Westlake Townhomes	54406	\$2,613.80
David Evans and Associates Inc	496639	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Services - Soper Hill AM/PM Site	54406	\$1,052.00
David Evans and Associates Inc	496640	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Services - Wrona Plat	54406	\$1,993.20
David Evans and Associates Inc	496667	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Services - Adrian BLA Addtl Support	54406	\$1,097.50
					54406 Total	\$9,538.70
DEK Enterprises	135292	001 012 573 20 31 00	Arts - Operating Cost	Aluminum Plaque	54407	\$929.05
					54407 Total	\$929.05
Dept of Labor and Industries	343437	001 012 569 00 47 00	CS- Senior Services-Utilities	Boiler/Pressure Vessel Cert - Senior Center	54408	\$28.40
Dept of Labor and Industries	343437	001 012 572 20 47 00	CS- Library-Utilities	Boiler/Pressure Vessel Cert - Library	54408	\$28.40
Dept of Labor and Industries	343437	001 012 575 30 47 00	CS- Museum - Utilities	Boiler/Pressure Vessel Cert - Museum	54408	\$28.40
Dept of Labor and Industries	343481	101 016 542 30 41 02	ST-Professional Service	Boiler/Pressure Vessel Cert/Permit - PW Shop	54408	\$118.20
Dept of Labor and Industries	343481	410 016 531 10 41 01	SW - Professional Services	Boiler/Pressure Vessel Cert/Permit - PW Shop	54408	\$118.20
Dept of Labor and Industries	343528	001 012 557 30 40 02	CS- VIC Professional Services	Boiler/Pressure Vessel Cert - VIC	54408	\$56.80
					54408 Total	\$378.40
Dept of Labor and Industries	317962046	001 013 518 61 49 00	GG-Judgments & Settlements	L&I Corrective Notice of Redetermination	54409	\$16,200.00
					54409 Total	\$16,200.00
Dept of Labor and Industries	Q3 2021	001 000 281 00 00 00	Payroll Liability Taxes	Q3 2021 Workers Comp Insurance	0	\$47,932.58
Dept of Labor and Industries	Q3 2021	001 008 521 20 24 00	LE-Workers Comp	Q3 2021 Workers Comp Insurance	0	\$3.61
Dept of Labor and Industries	Q3 2021	001 010 576 80 24 00	PK-Workers Comp	Q3 2021 Workers Comp Insurance	0	\$40.90
Dept of Labor and Industries	Q3 2021	001 013 518 30 24 00	GG-Workers Comp	Q3 2021 Workers Comp Insurance	0	(\$0.02)
Dept of Labor and Industries	Q3 2021	101 016 542 30 24 00	ST-Workers Comp	Q3 2021 Workers Comp Insurance	0	\$40.90
Dept of Labor and Industries	Q3 2021	410 016 531 10 24 00	SW-Workers Comp	Q3 2021 Workers Comp Insurance	0	\$40.90
					0 Total	\$48,058.87
Dept of Licensing	102321 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 10/17/21 thru 10/23/21	54410	\$561.00
					54410 Total	\$561.00
Dept of Retirement (Deferred Comp)	102521	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Defere	0	\$3,187.21
					0 Total	\$3,187.21
Dept of Retirement PERS LEOFF	102521	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	0	\$56,616.88
Dept of Retirement PERS LEOFF	102521	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions - Damon Sims	0	\$33.16
Dept of Retirement PERS LEOFF	102521	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions State Contributions	0	\$370.64
					0 Total	\$57,020.68
Dept of Revenue EFT	Sep-21	001 013 518 90 49 06	GG-Excise Tax	Excise Taxes - September 2021	0	\$68.18
Dept of Revenue EFT	Sep-21	410 016 531 10 44 00	SW-Excise Taxes	Excise Taxes - September 2021	0	\$4,386.35
					0 Total	\$4,454.53
Dept of Revenue Leasehold EFT	Q3 2021	633 000 589 30 00 01	Leasehold Excise Tax Remit	Q3 2021 Leasehold Excise Tax	0	\$2,545.63
					0 Total	\$2,545.63
Dept of Revenue Unclaimed Property EFT	102821 DOR	001 000 321 99 00 00	Bus. Lic - Other	2021 Unclaimed Property to DOR	0	\$25.00
Dept of Revenue Unclaimed Property EFT	102821 DOR	001 007 558 50 49 01	PL-Staff Development	2021 Unclaimed Property to DOR	0	\$100.00
Dept of Revenue Unclaimed Property EFT	102821 DOR	001 007 559 30 49 00	PB-Miscellaneous	2021 Unclaimed Property to DOR	0	\$70.00
Dept of Revenue Unclaimed Property EFT	102821 DOR	001 007 559 30 49 01	PB-Staff Development	2021 Unclaimed Property to DOR	0	\$100.00
Dept of Revenue Unclaimed Property EFT	102821 DOR	001 008 521 20 42 00	LE-Communication	2021 Unclaimed Property to DOR	0	\$231.56
Dept of Revenue Unclaimed Property EFT	102821 DOR	001 008 521 20 49 00	LE-Dues & Memberships	2021 Unclaimed Property to DOR	0	\$75.00
Dept of Revenue Unclaimed Property EFT	102821 DOR	003 000 345 81 00 00	Zoning-Subdivision Fees	2021 Unclaimed Property to DOR	0	\$35.00
					0 Total	\$636.56

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
EFTPS	102521	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	0	\$92,875.44
					0 Total	\$92,875.44
Electronic Business Machines	AR203834	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Repair & Maintenance PW Shop JMQ17151	54411	\$19.94
Electronic Business Machines	AR203834	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Repair & Maintenance PW Shop JMQ17151	54411	\$19.94
Electronic Business Machines	AR203834	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Repair & Maintenance PW Shop JMQ17151	54411	\$19.94
Electronic Business Machines	AR204153	001 008 521 50 48 00	LE-Facility Repair & Maint	Copier Repair & Maintenance PD JMQ10326	54411	\$76.69
					54411 Total	\$136.51
Employment Security Department	Q3 2021	001 000 284 00 00 00	Payroll Liability Other	Q3 2021 Paid Family Medical Leave	0	\$9,216.40
Employment Security Department	Q3 2021	001 013 518 30 20 00	GG-Benefits	Q3 2021 Paid Family Medical Leave	0	(\$0.30)
					0 Total	\$9,216.10
Employment Security Department	Q3 2021 ESD	501 000 517 60 49 00	Payment to Claimants	Q3 2021 Payments to Claimants	54412	\$2,531.10
					54412 Total	\$2,531.10
Engineering Business Systems Inc	132535	001 007 558 50 31 00	PL-Office Supplies	Plotter Paper	54413	\$142.77
Engineering Business Systems Inc	132535	001 007 559 30 31 00	PB-Office Supplies	Plotter Paper	54413	\$142.76
					54413 Total	\$285.53
Fastenal Company	WAARN152752	001 010 576 80 31 00	PK-Operating Costs	Quik Links/Anchors/Sawzal Blades	54414	\$96.48
Fastenal Company	WAARN152752	101 016 544 90 31 02	ST-Operating Cost	Quik Links/Anchors/Sawzal Blades	54414	\$96.48
Fastenal Company	WAARN152752	410 016 531 10 31 02	SW - Operating Costs	Quik Links/Anchors/Sawzal Blades	54414	\$96.48
					54414 Total	\$289.44
Feldman and Lee	09-2021 FELDMAN	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services 09-2021	54415	\$10,000.00
Feldman and Lee	10-2021 FELDMAN	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services 10-2021	54415	\$10,000.00
					54415 Total	\$20,000.00
Florida State Disbursement Unit	102521	001 000 284 00 00 00	Payroll Liability Other	200000082DR34 Child Support 10/25/21	54380	\$177.57
					54380 Total	\$177.57
Grainger	9094072940	101 016 542 64 31 00	ST-Traffic Control - Supply	Sign - Do Not Block Driveway	54416	\$71.77
Grainger	9096188165	001 010 576 80 31 00	PK-Operating Costs	Eyewash w/Divertor Faucet Mount	54416	\$37.77
Grainger	9096188165	101 016 544 90 31 02	ST-Operating Cost	Eyewash w/Divertor Faucet Mount	54416	\$37.77
Grainger	9096188165	410 016 531 10 31 02	SW - Operating Costs	Eyewash w/Divertor Faucet Mount	54416	\$37.77
Grainger	9097090691	101 016 544 90 31 01	ST-Office Supplies	Wall Calendar	54416	\$26.96
Grainger	9101035146	001 010 576 80 31 00	PK-Operating Costs	Boot Brushes	54416	\$29.52
Grainger	9101035146	101 016 544 90 31 02	ST-Operating Cost	Boot Brushes	54416	\$29.53
Grainger	9101035146	410 016 531 10 31 02	SW - Operating Costs	Boot Brushes	54416	\$29.53
					54416 Total	\$300.62
Granite Construction Supply	93034	101 016 544 90 31 02	ST-Operating Cost	Solar Cell LEDs	54417	\$848.03
Granite Construction Supply	93035	410 016 531 10 31 02	SW - Operating Costs	Honda Generator	54417	\$1,614.06
Granite Construction Supply	93036	410 016 531 10 31 02	SW - Operating Costs	Custom Truck Kit Sign	54417	\$76.86
					54417 Total	\$2,538.95
Greenshields Industrial Supply Inc	111707	001 010 576 80 31 00	PK-Operating Costs	Aluminum Pickup Cab Rack/Bed Cover PW24/PW7	54418	\$568.02
Greenshields Industrial Supply Inc	111707	101 016 544 90 31 02	ST-Operating Cost	Aluminum Pickup Cab Rack/Bed Cover PW24/PW7	54418	\$568.02
Greenshields Industrial Supply Inc	111707	410 016 531 10 31 02	SW - Operating Costs	Aluminum Pickup Cab Rack/Bed Cover PW24/PW7	54418	\$568.02
					54418 Total	\$1,704.06
Heritage Bank	100635410 1120	213 008 591 21 71 00	2015 LTGO 2015 Princ Pmt PD	2015 LTGO Bond Principal	54419	\$90,000.00
Heritage Bank	100635410 1120	213 008 592 21 83 00	2015 LTGO Interest Pymt PD	2015 LTGO Bond Interest	54419	\$2,825.40
					54419 Total	\$92,825.40
Herrick	102021 HERRICK	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund - The Stack Rental 10/20/21	54420	\$100.00
					54420 Total	\$100.00
Home Depot	1014590	410 016 531 10 31 02	SW - Operating Costs	Painters Touch Aluminum	54421	\$4.67
Home Depot	1014684	410 016 531 10 31 02	SW - Operating Costs	Oak Wood Countertop Edge Moulding	54421	\$122.17
Home Depot	2014466	101 016 544 90 31 02	ST-Operating Cost	Concrete Mix	54421	\$187.86
Home Depot	2014468	001 010 576 80 31 00	PK-Operating Costs	Rayovac Batteries	54421	\$18.18

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Home Depot	2014468	101 016 544 90 31 02	ST-Operating Cost	Rayovac Batteries	54421	\$18.19
Home Depot	2014468	410 016 531 10 31 02	SW - Operating Costs	Rayovac Batteries	54421	\$18.19
Home Depot	3012567	410 016 531 10 31 02	SW - Operating Costs	Cushion Grip Wrench/Adapter/Tectite Elbow	54421	\$48.62
Home Depot	3015942	001 010 576 80 31 00	PK-Operating Costs	Plywood/Stain	54421	\$92.64
Home Depot	3015942	101 016 544 90 31 02	ST-Operating Cost	Plywood/Stain	54421	\$92.63
Home Depot	3015942	410 016 531 10 31 02	SW - Operating Costs	Plywood/Stain	54421	\$92.63
Home Depot	4015737	001 010 576 80 31 00	PK-Operating Costs	Plywood/Painters Touch/Sandpaper	54421	\$80.82
Home Depot	4015737	410 016 531 10 31 02	SW - Operating Costs	Plywood/Painters Touch/Sandpaper	54421	\$80.82
Home Depot	5015566	001 010 576 80 31 00	PK-Operating Costs	Sanding Belts	54421	\$11.42
Home Depot	5015566	410 016 531 10 31 02	SW - Operating Costs	Sanding Belts	54421	\$11.41
Home Depot	9014922	001 010 576 80 31 00	PK-Operating Costs	Power Cord/Wood Chisel Set	54421	\$17.98
Home Depot	9014922	101 016 544 90 31 02	ST-Operating Cost	Power Cord/Wood Chisel Set	54421	\$17.99
Home Depot	9014922	410 016 531 10 31 02	SW - Operating Costs	Power Cord/Wood Chisel Set	54421	\$17.99
Home Depot	9015004	410 016 531 10 31 02	SW - Operating Costs	Lumber	54421	\$98.63
					54421 Total	\$1,032.84
Honey Bucket	552394208	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 1806 Main St North Cove	54422	\$301.00
Honey Bucket	552396409	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Catherine Creek Park	54422	\$156.75
Honey Bucket	552404418	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Community Garden	54422	\$123.50
Honey Bucket	552414408	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	54422	\$330.89
					54422 Total	\$912.14
Horizon Distributors Inc	2M118910	001 010 576 80 31 00	PK-Operating Costs	Spred-Rite Spreader	54423	\$88.67
					54423 Total	\$88.67
HSA Bank	102521	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	54381	\$250.00
					54381 Total	\$250.00
HW Lochner Inc	000017878-13	304 016 594 31 63 00	17005 - 24th St SE & 91st Ave	24th St SE/91st Ave SE Construction Admin	54424	\$25,533.00
					54424 Total	\$25,533.00
ICONIX Waterworks US Inc	U2116057173	410 016 531 10 31 02	SW - Operating Costs	Single Net Straw Wattle Stakes	54425	\$422.82
					54425 Total	\$422.82
Identikit Solutions	107183	001 008 521 20 41 01	LE-Professional Serv-Fixed	Identikit7 Licenses/Installs	54426	\$495.00
					54426 Total	\$495.00
Industrial Bolt & Supply Inc	769836-1	001 010 576 80 31 00	PK-Operating Costs	Crimp & Seal Rings/Step Butt Conn/Butane Torch	54427	\$49.65
Industrial Bolt & Supply Inc	769836-1	101 016 544 90 31 02	ST-Operating Cost	Crimp & Seal Rings/Step Butt Conn/Butane Torch	54427	\$49.64
Industrial Bolt & Supply Inc	769836-1	410 016 531 10 31 02	SW - Operating Costs	Crimp & Seal Rings/Step Butt Conn/Butane Torch	54427	\$49.64
					54427 Total	\$148.93
J Thayer Company Inc	1550878-1	001 013 518 20 31 00	GG-Operating Costs	Wall Sign Holder	54428	\$15.25
J Thayer Company Inc	1550904-0	001 013 518 20 31 00	GG-Operating Costs	Paper	54428	\$50.09
J Thayer Company Inc	1552267-0	001 013 518 20 31 00	GG-Operating Costs	Scissors/Post It Notes/Steno Pads	54428	\$77.97
J Thayer Company Inc	1553553-0	001 013 518 20 31 00	GG-Operating Costs	Stamp Ink/Duster/Envelopes	54428	\$83.58
J Thayer Company Inc	1554987-0	001 010 576 80 31 00	PK-Operating Costs	Paper/Pens	54428	\$19.06
J Thayer Company Inc	1554987-0	101 016 544 90 31 02	ST-Operating Cost	Paper/Pens	54428	\$19.06
J Thayer Company Inc	1554987-0	410 016 531 10 31 02	SW - Operating Costs	Paper/Pens	54428	\$19.06
J Thayer Company Inc	1555035-0	001 010 576 80 31 00	PK-Operating Costs	Sanitizer/Desk Tray	54428	\$33.68
J Thayer Company Inc	1555035-0	101 016 544 90 31 02	ST-Operating Cost	Sanitizer/Desk Tray	54428	\$33.67
J Thayer Company Inc	1555035-0	410 016 531 10 31 02	SW - Operating Costs	Sanitizer/Desk Tray	54428	\$33.67
J Thayer Company Inc	1556113-0	001 010 576 80 31 00	PK-Operating Costs	Binders	54428	\$10.04
J Thayer Company Inc	1556113-0	001 013 518 20 31 00	GG-Operating Costs	Paper/Disinfecting Wipes/Tape/Binder Clips	54428	\$233.67
J Thayer Company Inc	1556113-0	101 016 544 90 31 01	ST-Office Supplies	Binders	54428	\$10.03
J Thayer Company Inc	1556113-0	410 016 531 10 31 01	SW - Office Supplies	Binders	54428	\$10.03
J Thayer Company Inc	C1547994-0	001 007 558 50 31 00	PL-Office Supplies	Wireless Mouse Credit	54428	(\$35.41)
					54428 Total	\$613.45

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Lake Industries LLC	40569	101 016 544 90 31 02	ST-Operating Cost	Hauling Services	54429	\$168.00
					54429 Total	\$168.00
Lake Stevens Chamber of Commerce	1121 CHAMBER	001 013 518 90 49 01	GG-Chamber of Commerce	Contributions for VIC 11-2021	54430	\$1,500.00
					54430 Total	\$1,500.00
Lake Stevens Police Guild	102521	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	54382	\$1,157.25
					54382 Total	\$1,157.25
LN Curtis & Sons	INV535089	001 008 521 21 26 00	LE-Boating Clothing	Ripstop Recon Pants	54431	\$114.44
					54431 Total	\$114.44
Lowes Companies	990778-HRXPKJ	001 010 576 80 31 00	PK-Operating Costs	Steel Rip and Slotter Router Bit/3-Wing Slot Cutter	54432	\$22.09
Lowes Companies	990778-HRXPKJ	101 016 544 90 31 02	ST-Operating Cost	Steel Rip and Slotter Router Bit/3-Wing Slot Cutter	54432	\$22.09
Lowes Companies	990778-HRXPKJ	410 016 531 10 31 02	SW - Operating Costs	Steel Rip and Slotter Router Bit/3-Wing Slot Cutter	54432	\$22.10
Lowes Companies	998559-HRTGPP	001 010 576 80 31 00	PK-Operating Costs	Credit Routing Sets	54432	(\$14.11)
Lowes Companies	998559-HRTGPP	101 016 544 90 31 02	ST-Operating Cost	Credit Routing Sets	54432	(\$14.11)
Lowes Companies	998559-HRTGPP	410 016 531 10 31 02	SW - Operating Costs	Credit Routing Sets	54432	(\$14.11)
					54432 Total	\$23.95
Madrona Law Group PLLC	10814	410 016 531 10 41 01	SW - Professional Services	Credit for Overpayment for Investigation Services	54433	(\$60.00)
Madrona Law Group PLLC	10951	410 016 531 10 41 01	SW - Professional Services	Investigation Services 08-2021	54433	\$754.50
					54433 Total	\$694.50
Martin	102621 MARTIN	003 000 345 81 00 00	Zoning-Subdivision Fees	LUA21-169 Zoning Refund - Application Withdrawn	54434	\$1,000.00
Martin	102621 MARTIN	510 000 341 81 00 00	Technology Fee	LUA21-169 Tech Fee Refund-Application Withdrawn	54434	\$30.00
					54434 Total	\$1,030.00
McLoughlin & Eardley Group Inc	259158	520 008 594 21 63 00	Vehicles - Capital Equip	LED Dome Lights PO #1844	54435	\$113.36
McLoughlin & Eardley Group Inc	259160	520 008 594 21 63 00	Vehicles - Capital Equip	LED Dome Lights PO #1845	54435	\$56.68
					54435 Total	\$170.04
Method Barricade & Construction Supply LLC	14958	101 016 542 64 31 00	ST-Traffic Control - Supply	Signs - School Hours/No Parking	54436	\$689.87
Method Barricade & Construction Supply LLC	14983	101 016 542 64 31 00	ST-Traffic Control - Supply	Signs - Street Names	54436	\$360.36
Method Barricade & Construction Supply LLC	14984	101 016 544 90 31 02	ST-Operating Cost	Signs - School Days/No Parking/Caution Pesticides	54436	\$1,284.97
					54436 Total	\$2,335.20
Monroe Correctional Complex	MCC2109-1247	101 016 544 90 31 02	ST-Operating Cost	DOC Work Crew 09-2021	54437	\$148.93
Monroe Correctional Complex	MCC2109-1247	410 016 531 10 31 02	SW - Operating Costs	DOC Work Crew 09-2021	54437	\$148.93
					54437 Total	\$297.86
Myron Corp	119477982	001 008 521 30 31 00	LE-Community Outreach Supplies	Rubber Police Ducks	54438	\$85.72
Myron Corp	119478006	001 008 521 30 31 00	LE-Community Outreach Supplies	Smilez Pens	54438	\$779.26
Myron Corp	119478022	001 008 521 30 31 00	LE-Community Outreach Supplies	Pencils with Logo	54438	\$611.14
					54438 Total	\$1,476.12
Nationwide Retirement Solution	102521	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	0	\$5,010.34
					0 Total	\$5,010.34
O Reilly Auto Parts	2960-294179	410 016 531 10 31 02	SW - Operating Costs	Fuel Filters	54439	\$18.01
					54439 Total	\$18.01
Ogden Murphy Wallace PLLC	855449	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services 09-2021	54440	\$4,934.50
Ogden Murphy Wallace PLLC	855449	001 011 515 41 41 01	Ext Consult - PRA	Legal Services 09-2021 PRR	54440	\$105.00
Ogden Murphy Wallace PLLC	855449	001 011 515 45 41 02	Ext Litigation - Sewer	Legal Services 09-2021 Sewer	54440	\$12,213.00
					54440 Total	\$17,252.50
Outcomes by Levy LLC	2021-09-LS	001 013 511 70 40 00	Lobbying Services	Legislative/Regulatory Consulting 09-2021	54441	\$4,827.44
Outcomes by Levy LLC	2021-10-LS	001 013 511 70 40 00	Lobbying Services	Legislative/Regulatory Consulting 10-2021	54441	\$5,044.02
					54441 Total	\$9,871.46
Pace Engineers Inc	81119	004 013 518 20 40 00	ARPA - Professional Services	Septage Receiving Treatment Facility Study ARPA	54442	\$4,087.50
					54442 Total	\$4,087.50
PowerDMS Inc	INV-12740	001 008 521 20 41 01	LE-Professional Serv-Fixed	PowerDMS Single Sign On Service 10/25/21 - 07/15/22	54443	\$394.69
					54443 Total	\$394.69

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Public Safety Testing Inc	2021-639	001 008 521 20 41 00	LE-Professional Services	Q3 2021 Recruiting Assistance - Police Officer	54444	\$476.00
					54444 Total	\$476.00
Purchase Power	01831977 1021	001 007 558 50 42 00	PL-Communication	Postage	54445	\$100.65
Purchase Power	01831977 1021	001 013 518 20 42 00	GG-Communication	Postage	54445	\$199.35
					54445 Total	\$300.00
Rain Tree & Sea LLC	79	001 007 571 00 30 00	PL-Park & Recreation	Harvest Market Chalk Board Artwork	54446	\$163.50
					54446 Total	\$163.50
Rexel USA Inc	2C89482	001 010 576 80 31 00	PK-Operating Costs	LED Solar Area Light	54447	\$971.29
Rexel USA Inc	2C89482	101 016 544 90 31 02	ST-Operating Cost	LED Solar Area Light	54447	\$971.30
Rexel USA Inc	2C89482	410 016 531 10 31 02	SW - Operating Costs	LED Solar Area Light	54447	\$971.29
					54447 Total	\$2,913.88
Right On Heating & Sheet Metal Inc	28190	001 008 521 50 48 00	LE-Facility Repair & Maint	Services Call - PD Furnace Repair	54448	\$1,890.06
					54448 Total	\$1,890.06
Robinson	102421 ROBINSON	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund-Sawyers Room Rental 10/24/21	54449	\$100.00
					54449 Total	\$100.00
Rolyan Buoys	3686106	001 010 576 80 31 06	PK - Lake Safety	Buoys/Ropes	54450	\$11,371.70
					54450 Total	\$11,371.70
Six Robblees Inc	14-420341	410 016 531 10 31 02	SW - Operating Costs	Hitch Lock/Super Wide LED Work Lamps	54451	\$64.16
Six Robblees Inc	14-420341-1	001 010 576 80 31 00	PK-Operating Costs	Super Wide LED Work Lamps	54451	\$52.17
					54451 Total	\$116.33
Snohomish County 911	4063	001 008 528 00 41 00	LE - SNO911	Dispatch Services	54452	\$30,214.17
					54452 Total	\$30,214.17
Snohomish County Conservation Dist	5744	410 016 531 50 31 16	DOE - Capacity Exp 17-19	Grant Reimbursement July-Sept 2021	54453	\$3,680.57
					54453 Total	\$3,680.57
Snohomish County Public Works	I000571606	410 016 531 20 41 00	SW - SnoCo Lake Monitoring	ILA Surface Water Mgmt July-Sept 2021	54454	\$4,405.16
Snohomish County Public Works	I000571639	101 016 544 90 31 02	ST-Operating Cost	Signal/Sign Repair & Maint 09-2021	54454	\$1,686.39
Snohomish County Public Works	I000571640	101 016 544 90 31 02	ST-Operating Cost	Aid Agreement Bridge Inspection	54454	\$782.26
					54454 Total	\$6,873.81
Snohomish County PUD	100571750	001 010 576 80 47 00	PK-Utilities	203582010 Lundein Restrooms Electric	54455	\$208.87
Snohomish County PUD	100571750	001 010 576 80 47 00	PK-Utilities	203582010 Lundein Restrooms Water	54455	\$268.17
Snohomish County PUD	100571750	001 012 557 30 40 01	CS- VIC Utilities	203582010 Visitor Information Center Electric	54455	\$92.55
Snohomish County PUD	100571750	101 016 542 63 47 00	ST-Lighting - Utilities	203582010 Street Lights	54455	\$26.17
Snohomish County PUD	105670560	101 016 542 63 47 00	ST-Lighting - Utilities	202013249 Traffic Signal 1933 79th Ave SE	54455	\$116.19
Snohomish County PUD	105670560	101 016 542 64 47 00	ST-Traffic Control - Utility	202013249 Traffic Signal 7441 20th St SE	54455	\$76.79
Snohomish County PUD	112257377	001 010 576 80 47 00	PK-Utilities	200493443 Catherine Creek Park Electric	54455	\$17.17
Snohomish County PUD	115566078	001 012 575 30 47 00	CS- Museum - Utilities	200558690 Museum Electric/Water	54455	\$59.75
Snohomish County PUD	125500082	001 010 576 80 47 00	PK-Utilities	203599006 City Shop Electric/Water	54455	\$228.42
Snohomish County PUD	125500082	101 016 543 50 47 00	ST-Utilities	203599006 City Shop Electric/Water	54455	\$228.41
Snohomish County PUD	125500082	410 016 531 10 47 00	SW - Utilities	203599006 City Shop Electric/Water	54455	\$228.41
Snohomish County PUD	125500592	001 013 518 20 47 00	GG-Utilities	223034448 Old WWTP Area Lighting	54455	\$7.83
Snohomish County PUD	125500592	001 013 518 20 47 00	GG-Utilities	223034448 Old WWTP Electric	54455	\$479.81
Snohomish County PUD	138591429	101 016 542 63 47 00	ST-Lighting - Utilities	203728159 Traffic Signal	54455	\$56.90
Snohomish County PUD	138594021	001 010 576 80 47 00	PK-Utilities	202340527 Decant Yard	54455	\$14.26
Snohomish County PUD	138594021	101 016 543 50 47 00	ST-Utilities	202340527 Decant Yard	54455	\$14.26
Snohomish County PUD	138594021	410 016 531 10 47 00	SW - Utilities	202340527 Decant Yard	54455	\$14.27
Snohomish County PUD	141917068	101 016 542 63 47 00	ST-Lighting - Utilities	203731153 Traffic Signals	54455	\$158.93
Snohomish County PUD	155080277	001 010 576 80 47 00	PK-Utilities	222191314 20th St Ballfield Water	54455	\$53.18
Snohomish County PUD	161446383	001 008 521 50 47 00	LE-Facility Utilities	204719082 New PD Station Area Lighting	54455	\$9.16
Snohomish County PUD	161446383	001 008 521 50 47 00	LE-Facility Utilities	204719082 New PD Station Electric	54455	\$891.85
Snohomish County PUD	161446383	001 008 521 50 47 00	LE-Facility Utilities	204719082 New PD Station Water	54455	\$169.77

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Snohomish County PUD	164653492	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric/Water	54455	\$69.78
Snohomish County PUD	167866883	001 010 576 80 47 00	PK-Utilities	222947715 Hartford Industrial Electric/Water	54455	\$111.12
Snohomish County PUD	167866883	101 016 543 50 47 00	ST-Utilities	222947715 Hartford Industrial Electric/Water	54455	\$111.12
Snohomish County PUD	167866883	410 016 531 10 47 00	SW - Utilities	222947715 Hartford Industrial Electric/Water	54455	\$111.12
					54455 Total	\$3,824.26
Snohomish County Sheriffs Office	2021-7028	001 008 523 60 41 00	LE-Jail	Jail Services 09-2021	54456	\$34,678.38
Snohomish County Sheriffs Office	2021-7046	001 008 523 60 41 00	LE-Jail	Jail Services Medical 09-2021	54456	\$268.26
					54456 Total	\$34,946.64
Sound Publishing Inc	EDH940510	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2021-0162 McCrillis Retroactive Bulkhead Replacement	54457	\$98.00
Sound Publishing Inc	EDH940620	001 013 518 30 41 01	GG-Advertising	Ordinance 1125	54457	\$32.20
Sound Publishing Inc	EDH940841	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2021-0165 Trestle Station Binding Site Plan Revision	54457	\$72.80
Sound Publishing Inc	EDH940949	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2021-0140	54457	\$82.60
Sound Publishing Inc	EDH941056	001 007 558 50 31 02	PL-Permit Related Op. Costs	LUA2020-0125	54457	\$78.40
Sound Publishing Inc	EDH941418	001 007 558 50 31 02	PL-Permit Related Op. Costs	LAU2021-0121 Guimont Short Plat	54457	\$72.80
					54457 Total	\$436.80
Sound Security Inc	1028202	001 013 518 20 41 00	GG-Professional Service	Service Call/Battery Replacement at CH	54458	\$2,278.01
Sound Security Inc	1029306	001 010 576 80 41 00	PK-Professional Services	Access/Fire Monitoring/Confidence Testing PW Shop	54458	\$196.46
Sound Security Inc	1029306	001 012 575 50 47 00	CS- The Mill - Utilities	Fire & Security Monitoring The Mill	54458	\$385.00
Sound Security Inc	1029306	001 013 518 20 41 00	GG-Professional Service	Fire & Security Monitoring CH	54458	\$571.04
Sound Security Inc	1029306	101 016 542 30 41 02	ST-Professional Service	Fire Monitoring/Confidence Testing PW Shop	54458	\$196.47
Sound Security Inc	1029306	410 016 531 10 41 01	SW - Professional Services	Fire Monitoring/Confidence Testing PW Shop	54458	\$196.47
Sound Security Inc	1031151	001 010 576 80 41 00	PK-Professional Services	Installation of Access System/Electrical Permit PW Shop	54458	\$5,521.47
Sound Security Inc	1031151	101 016 542 30 41 02	ST-Professional Service	Installation of Access System/Electrical Permit PW Shop	54458	\$5,521.47
Sound Security Inc	1031151	410 016 531 10 41 01	SW - Professional Services	Installation of Access System/Electrical Permit PW Shop	54458	\$5,521.46
					54458 Total	\$20,387.85
State Auditors Office	L144509	001 004 514 23 41 00	FI-Professional Service	2020 Accountability/Federal/Financial Audit	54459	\$3,223.35
					54459 Total	\$3,223.35
Superior Concrete Inc	79656	302 010 594 76 61 12	PM - North Cove Phase 3	Grimm House Foundation	54460	\$20,622.80
					54460 Total	\$20,622.80
Symbol Arts	0411804-IN	001 008 521 20 31 01	LE-Fixed Minor Equipment	LSPD Pink Badges/35th Anniversary Badge Tin	54461	\$2,596.66
Symbol Arts	0411804-IN	001 008 521 20 31 04	LE-Donation Exp - Other	LSPD Pink Badges/35th Anniversary Badge Tin	54461	\$1,082.10
					54461 Total	\$3,678.76
Technological Services Inc	21505	001 008 521 20 48 00	LE-Repair & Maintenance Equip	New Tires PT-21-93	54462	\$354.48
					54462 Total	\$354.48
Thomco Aggregate LLC	3260	101 016 544 90 31 02	ST-Operating Cost	Concrete	54463	\$654.22
					54463 Total	\$654.22
Thyssenkrupp Elevator Corporation	3006244866	001 008 521 50 47 00	LE-Facility Utilities	Elevator Service-1825 S Lake Stevens Rd 11/01-01/31/22	54464	\$858.38
Thyssenkrupp Elevator Corporation	3006244866	001 013 518 20 47 02	GG-Utilities for Rentals	Elevator Service-1819 S Lake Stevens Rd 11/01-01/31/22	54464	\$858.38
					54464 Total	\$1,716.76
TranTech Engineering LLC	2020004-15	411 016 594 31 60 05	Catherine Creek/36th St Bridge	Catherine Creek Bridge Monitoring/Replacement	54465	\$864.39
					54465 Total	\$864.39
ULINE	139900649	001 010 576 80 31 00	PK-Operating Costs	Gloves/Earplugs	54466	\$274.16
ULINE	139900649	101 016 544 90 31 02	ST-Operating Cost	Gloves/Earplugs	54466	\$274.16
ULINE	139900649	410 016 531 10 31 02	SW - Operating Costs	Gloves/Earplugs	54466	\$274.17
ULINE	139901920	001 010 576 80 31 00	PK-Operating Costs	Label Machine Tape	54466	\$44.39
ULINE	139901920	101 016 544 90 31 01	ST-Office Supplies	Label Machine Tape	54466	\$44.40
ULINE	139901920	410 016 531 10 31 01	SW - Office Supplies	Label Machine Tape	54466	\$44.40
ULINE	140230534	101 016 544 90 31 02	ST-Operating Cost	A Frame Signs	54466	\$418.95
					54466 Total	\$1,374.63

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
UPS	0000074Y42421	001 008 521 20 42 00	LE-Communication	Evidence Shipping	54467	\$15.94
					54467 Total	\$15.94
Urban 3 LLC	AC000104	004 013 518 20 40 00	ARPA - Professional Services	Economic Analysis Consulting - ARPA	54468	\$9,420.00
Urban 3 LLC	AC000122	004 013 518 20 40 00	ARPA - Professional Services	Economic Analysis Consulting - ARPA	54468	\$4,800.00
					54468 Total	\$14,220.00
US Bank St Paul	1862898	412 016 592 31 80 01	LP_2020B Interest	2020B LS Local Lease LAK0677-4-1 Vactor Truck Interest	54469	\$9,097.07
					54469 Total	\$9,097.07
Valvick	110721 VALVICK	001 008 521 20 43 00	LE-Travel & Per Diem	PerDiem - Meals Drone Operator Training Fort Worth TX	54470	\$384.00
					54470 Total	\$384.00
Vantagepoint Transfer Agents - 108991	630386	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	54383	\$412.35
					54383 Total	\$412.35
Vantagepoint Transfer Agents - 307428	630388	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	54384	\$1,938.30
					54384 Total	\$1,938.30
Verizon Northwest	9891283977	001 008 521 20 42 00	LE-Communication	Wireless Phone Service PD	54471	\$2,734.51
					54471 Total	\$2,734.51
VersaTube	100027127	001 010 576 80 31 00	PK-Operating Costs	Generator Cover for PW Shop	54472	\$888.35
VersaTube	100027127	101 016 544 90 31 02	ST-Operating Cost	Generator Cover for PW Shop	54472	\$888.35
VersaTube	100027127	410 016 531 10 31 02	SW - Operating Costs	Generator Cover for PW Shop	54472	\$888.36
					54472 Total	\$2,665.06
Washington Assoc of Sheriffs and Police Chiefs	DUES2021-00652	001 008 521 20 49 00	LE-Dues & Memberships	2021 WASPC Dues - Beazizo	54473	\$305.00
					54473 Total	\$305.00
Washington State Patrol	I22002343	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	54474	\$185.50
					54474 Total	\$185.50
Washington State Support Registry	102521	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	0	\$544.50
					0 Total	\$544.50
Wynne and Sons Inc	70607	001 008 521 20 31 00	LE-Office Supplies	Recovery Business Cards	54475	\$106.67
					54475 Total	\$106.67
Zachor and Thomas Inc PS	21-LKS00010	001 011 515 41 41 02	Ext Consult - Prosecutor Svs	Prosecution Services 10-2021	54476	\$13,287.00
					54476 Total	\$13,287.00
Zions Bank	110321 ZIONS	412 016 591 31 70 00	2019 LTGO Bond - Principal	2019 LTGO Bond Principal	54477	\$62,000.00
Zions Bank	110321 ZIONS	412 016 592 31 80 00	2019 LTGO Bond - Interest	2019 LTGO Bond Interst	54477	\$3,047.25
					54477 Total	\$65,047.25

City of Lake Stevens -- 2022 State Legislative Agenda
Key-Priority Issues at a Glance – Impacting Lake Stevens Directly

Transportation Infrastructure

- **Pass a Transportation Investment Package:** Lake Stevens will actively support passage of a transportation revenue package – if not in a Special Session leading up to the 2022 Session, then *during* it. The City has appreciated efforts and leadership by its area legislators – especially Senate Transportation Chair Steve Hobbs (D-Lake Stevens/44th Dist.) – and will work toward a final package with Chamber and business groups, other local governments, labor groups, contractors, etc. In particular, Lake Stevens will promote funding and inclusion of the following projects – all of which were on the 2021 “Forward Washington” and “Miles Ahead Washington” lists – as well as direct distribution items, grant enhancements, and local options:

Projects –

- ❖ **U.S. 2 Trestle Improvements and Replacement:** Lake Stevens urges the Legislature to ensure that any package include \$1.8 billion+ to improve the U.S. 2 Trestle – and ultimately to replace the deteriorating westbound structure. The City will look for continued opportunities to emphasize the critical need to act on and fund the Trestle.
- ❖ **20th Street NE and Main Intersection:** The City requests \$1 million toward this key intersection to bring all major downtown roads together for better flow and access. Lake Stevens is starting a 10 percent design of this intersection and seeks state funds for right-of-way and construction. Project construction could be underway in Spring 2023.
- ❖ **Phase 2 of South Lake Stevens Road Multi-Use Trail:** The City requests \$3 million to continue the highly-popular South Lake Stevens Road multi-use path from 20th Street to State Route 9.
- ❖ **16th Street NE Centennial Trail Connector:** The City requests \$2.5 million for this project, which will help implement the Downtown Lake Stevens Subarea Plan and add multi-modal connections to the Centennial Trail.

Direct Distribution, Enhanced Funding for Grant Programs, Local Options

- **Key Components of any Transportation Package for Local Governments:** Lake Stevens will work closely with the Association of Washington Cities, individual cities, counties, and others to ensure any revenue package crafted in 2021 includes a direct distribution of new gas tax to cities and counties; enhanced funding for mission-critical grant programs such as the Transportation Improvement Board (TIB); and new local options that cities and counties can evaluate to address local roadway needs – particularly maintenance-driven ones.

Fiscal Matters – Revenue Relief and Flexibility

- **Idea of 1 percent local option excise tax:** Lake Stevens is exploring the idea of bringing to the 2022 Legislature a very narrowly-crafted local option excise tax that would be imposed on manufacturers and processors. Such a local option tax would be designed to assist cities such as Lake Stevens, which have very little manufacturing property within their jurisdictions and thus have very little incentive to accept new marijuana outlets or marijuana canopy. Lake Stevens hopes to form a coalition with area marijuana retailers to bring this idea forward in 2022.

Capital Budget/Quality of Life

- **Emergency Repairs to Cedarwood Clubhouse:** Lake Stevens requests \$250,000 to assist with emergency repairs of this facility, which will become a community recreation center for youth. The Cedarwood Clubhouse is within an apartment complex built in 1978 and including a 5,000-square-foot gymnasium and separate restroom facility. It was closed years ago over security and vandalism concerns and has been dormant since. However, after the Cedarwood Homeowners Association and Mercy Housing transferred the facility to Lake Stevens in 2021 for public park purposes, the city began exploring ways to repair and reopen it as indoor recreational facility for youth and for community events. However, numerous emergency repairs are needed to remediate building deficiencies, especially since the building has been vacant. Lake Stevens seeks the Legislature's help on a \$250,000 allocation to assist with urgent roof repairs, ADA access, and new siding and windows so that this facility in a lower-income area can be rejuvenated.

Criminal Justice/Law Enforcement

- **Civil remedies for those who are victims of malicious 'doxing':** In collaboration with the Anti-Defamation League (ADL) and with Rep. John Lovick (D-Mill Creek/44th Dist.) as a prime sponsor, Lake Stevens plans to bring legislation forward in 2022 to provide local officials with a civil damages remedy if they are the victims of malicious 'doxing' of their personal information and whereabouts over the Internet.
- **Policing Reforms – Language Changes:** During the 2021 Session, Lake Stevens actively supported numerous bills enacted by the Legislature and designed to re-imagine local policing and the conditions under which law enforcement agencies resorted to the use of force. That included bills around de-certification, duty to intervene, use-of-force data bases, and more. However, the City believes that in working to make a number of dramatic changes to state laws regarding law enforcement, the Legislature may have created a few unintended consequences in bills dealing with police tactics and use of force. Lake Stevens thus *supports* clarifications of the civil standards for use of force in situations involves mental health crises, "Terry stops" on suspected criminal activity, use of non-lethal ammunition, and conditions under which vehicle pursuits are conducted.

Support/Oppose and Track/Monitor Issues

Budget and Fiscal Matters

- **Protect Existing Revenues, including “State-Shared” Revenues:** Lake Stevens urges lawmakers, in fine-tuning a 2022 Supplemental Operating Budget, to ‘do no harm’ and refrain from state-shared revenue reductions or other cuts to local governments that result in a *transferring* of negative impacts from the state level to the local level.

Criminal Justice/Public Safety/Fire/Courts

- **“Blake” decision:** As lawmakers continue to sort out how to proceed with a new paradigm of handling drug offenses under the *Blake* decision, Lake Stevens will join AWC and others in *supporting* additional funding for diversion efforts, therapeutic courts, and more. This is particularly important given a \$4.5 million grant that the Marysville and Everett Municipal Courts are seeking for a Therapeutic Court (*Lake Stevens is served by the Marysville Muni Court*).
- **Catalytic Converter Thefts:** Lake Stevens is prepared to support legislative initiatives from the City of Des Moines and others to enact statutory changes to help police address the rapidly growing rate of catalytic converter thefts.
- **Legislation mandating Citizen Oversight Boards and adding civil liability exposure:** In 2021, Lake Stevens joined AWC and other cities in *opposing HB 1203* which would have *mandated* the establishment of Citizen Oversight Boards for law enforcement and **HB 1202** which would have greatly expanded civil liability exposure for local governments in cases involving law enforcement officer misconduct. The City urges lawmakers to respect local discretion on the establishment of Oversight Boards so cities like Lake Stevens can tailor them to what fits their communities. Lake Stevens also urges legislators not to expand civil liability against local governments that simply can’t control all aspects of law enforcement training and conduct.

Economic Development/Infrastructure/Housing – Including Affordable Housing/Homelessness

- **Affordable Housing/Homelessness:** Lake Stevens will *support* measures to bring funding and tools to local communities to add affordable housing, permanent shelter space, and other options for those in need. This includes *support* of additional funding through the Housing Trust Fund (HTF); the notion of a third quarter-percent Real Estate Excise Tax (“REET3”) for affordable housing; and authorizing “Housing Benefit Districts” as an added tool for bringing affordable housing to Transit-Oriented-Development (TOD) projects.
- **Public Works Assistance Account:** Lake Stevens *supports* efforts to rebuild the PWAA and recapture funding streams previously diverted into the Education Legacy Account.

Land Use/Growth Management Act (GMA)

- **Achieving Density and “Missing Middle” Requirements:** Lake Stevens supports the right of state lawmakers to ensure local communities are accepting their share of population growth. The City urges legislators to *respect local discretion* on *how* to best accommodate that growth and to refrain from density mandates that do not make sense for all

communities and not pre-empt local ordinances already enacted to address missing middle housing goals.

- ***Local authority over how to add Accessory Dwelling Units (ADUs):*** Lake Stevens supports adding ADUs into local communities and hopes to expand the number of ADUs in the local community. However, the City *opposes* legislation that would mandate specific development standards and regulations. Such decisions are best left to elected officials at the local level and not pre-empt local ordinances already enacted to address accessory dwelling units. Additionally, Lake Stevens' experience is that the biggest impediment to the construction of more ADUs is the cost of impact and utility hookup fees, not regulations.
- ***Statutory changes to stimulate more condominium construction in cities:*** Even with recent actions by the Legislature to stimulate the condominium construction market, the preponderance of building is in cities such as Seattle and Bellevue. Lake Stevens is poised to *support* legislation that would further incentivize condominium building and other types of fee-simple ownership.
- ***Funding to implement planning provisions of ESHB 1220:*** Legislators did not include local funding in 2021 when they enacted this measure to require cities to plan for and accommodate emergency housing, emergency shelters, and permanent supportive housing. Lake Stevens joins AWC and others in *supporting* a legislative push to ensure the funding is included in the 2022 Supplemental Operating Budget.

Local Government in General

- ***Release of body-worn camera footage*** – Lake Stevens is prepared to support a technical fix in the law being sought by the City of Kent, which proposes statutory changes that would allow unredacted Body-Worn Camera (BWC) video footage to be released to involved attorneys and thus avoid the unnecessary expense of un-redacting such video of footage sought through trial discovery processes in criminal prosecutions.
- ***Permanent authority to conduct public meetings virtually during an emergency under the Open Public Meetings Act (OPMA):*** In 2021, the Legislature came very close to enacting a bill promoted by the AWC to permanently enable local governments to conduct public meetings virtually during a declared emergency. AWC will again seek passage of a bill to enable this, and Lake Stevens will *support* it.

Parks and Recreation/Arts and Culture

- ***Local funding options for parks and recreation agencies:*** Lake Stevens will *support* legislation being promoted by the Washington Recreation & Park Association (WRPA) that provides a new funding option for parks and recreation agencies run by cities, counties, Metropolitan Park Districts, and Park Districts. The 1/10th of 1 cent sales tax initiative (voter approval required) being promoted by WRPA is a tool Lake Stevens may well wish to bring to local voters.
- ***Use of one-time Stadium & Exhibition Center Account funds for youth fields and youth activities:*** Washington State has now paid off all prior debt obligations on the Seahawks Stadium (Lumen Field) following a ballot measure in the 1990s that asked voters to approve a funding-and-bonding initiative to build it. That ballot measure also set aside funding for youth field needs. Now that the bond obligations have been addressed, and a one-time, \$42 million allocation has been provided to the Recreation & Conservation Office (RCO),

Lake Stevens strongly *supports* utilizing those monies for youth fields and recreational activities and granting funds to local communities and local parks-and-recreation programs.

Personnel, Pensions, Other Human Resources Issues

- ***Fixes to long-term care law:*** Lake Stevens agrees with those who believe important legislative fixes must be made to the state's long-term care law, which creates a first-in-the-nation program known as the Washington Cares Fund. The City would *support* changes to provide people more time to meet opt-out requirements, as well as technical changes involving those who pay into the system but will never see benefits, such as people near retirement or moving out of state.
- ***Pension rates:*** Lake Stevens asks lawmakers to proceed with caution in increasing employer and employee pension rates as the state and local governments are still struggling financially under the economic impacts brought on by COVID-19.
- ***Enabling psychologists to be added as attending providers on mental health-only claims for Workers' Compensation:*** Lake Stevens is prepared to *support* a State Labor & Industries agency request bill that would allow psychologists to act as the "Attending Provider" for mental health-only claims under Workers' Compensation.

Transportation

- ***Changes to Transportation Benefit District (TBD) statutes:*** Lake Stevens will *support* legislative changes being pursued by AWC, the City of Walla Walla, and other cities to make it easier for local jurisdictions to renew and maintain Transportation Benefit Districts once established. Current law, for example, puts a 10-year limitation on voter-approved TBD authorization and allows for only one 10-year renewal to go back to those same voters. Allowing for additional authorization periods would add certainty for local jurisdictions that establish TBDs financed by sales taxes.

**City of Lake Stevens
2022 Federal Affairs Agenda**

- **Top Priority:** Continue to seek funding opportunities for the U.S. 2 Trestle, particularly within transportation reauthorization and infrastructure legislation being considered by Congress and if Congress re-establishes any type of project earmarking process.
- **Priority:** Strongly support legislation to enhance transportation and infrastructure funding, resources, and tools. Lake Stevens continues to urge the U.S. Senate and U.S. House to take the final steps necessary to pass a bi-partisan infrastructure bill that would generate \$550 billion in new investments over the next five (5) years. The measure gained U.S. Senate approval in early August and continues to await a U.S. House vote which is tied to corollary action on a “Reconciliation Bill” that would include anywhere from \$2 to \$3.5 trillion in new social safety-net investments.
- **Priority:** Strong support for legislation by U.S. Senator Maria Cantwell (D-WA) and U.S. Rep. Suzan DelBene (D-WA/1st District) to add significant funding and eligibility for the Low-Income Housing Tax Credit (LIHTC) program;

Other Key Items

- **COVID-19 Revenue Relief/ARPA:** Lake Stevens appreciates the work of Congress to enact the American Rescue Plan Act (ARPA) that involved direct funding distributions to cities and counties throughout the U.S. to provide revenue relief due to the impacts of the COVID-19 pandemic. Lake Stevens has rolled out its initial spending plans for the \$9+ million in ARPA funds and will work hard on public outreach, compliance, and ongoing funding decisions.
- **Grant Funding – FEMA, JAG Grants, Land and Water Conservation Funds (LWCF), Etc.:** Lake Stevens will work with its congressional delegation, community partners, and other local and regional agencies to consistently seek out and evaluate potential federal grant opportunities that could be value-added for the City. These include FEMA grants for flood stabilization; Justice Assistance Grants for law enforcement; LWCF grants for parks and trails; and more.
- **Protecting financial and bonding tools authorized at the federal level:** Lake Stevens will support legislative initiatives put forth by the Government Finance Officers Association (GFOA), including the protection of tax-exempt and bank-qualified Municipal Bonds.
- **Brownfield Grants through the Environmental Protection Agency:** Lake Stevens is exploring, along with Snohomish County, whether brownfield funding through the U.S. EPA could be one way to expedite the cleanup of an old landfill that lies due east of the Lake. Initial funding would need to first focus on a feasibility analysis to see what total cleanup costs would be and how feasible a joint effort would be.



STAFF REPORT

Council Agenda Date: November 9, 2021

Subject: Update to LSMC Chapter 5.12 Dog and Cat Licensing

Contact Person/Department: Jeffrey Beazizo, Chief of Police **Budget Impact** None

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

Request council to approve and adopt the update to LSMC 5.12

SUMMARY/BACKGROUND:

The City of Lake Stevens and the Lake Stevens Police Department both have the capability of issuing dog and car animal licenses. The current code needs updated to show this. The proposed updates are listed below:

5.12.015 Number if Dogs and Cats Permitted.

Change the six to three to be consistent with 5.12.010

5.12.030 License Fees Registration Required.

Update language in Section B to allow electronic application and payment and making grammatical changes.

Update language in Section C to remove “Clerk” allowing for the current practice of the City or Police Department to issue the license and these departments share the duties.

BUDGET IMPACT: None

ATTACHMENTS:

- Exhibit A: Chapter 5.12 Ordinance with Track Changes
- Exhibit B: Proposed Ordinance for Animal License Changes

**CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON**

ORDINANCE NO. 1130

**AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON
CONCERNING DOG AND CAT LICENSING, AMENDING LAKE
STEVENS MUNICIPAL CODE (LSMC) CHAPTER 5.12 TO PROVIDE
CLARIFICATION AND NECESSARY UPDATES, PROVIDING FOR
SEVERABILITY, SUMMARY PUBLICATION BY ORDINANCE TITLE
ONLY AND AN EFFECTIVE DATE.**

WHEREAS, the City of Lake Stevens is a non-charter optional municipal code city operating under the Mayor – Council plan of government in Chapter 35A.12 RCW; and

WHEREAS, Lake Stevens Municipal Code (LSMC) Chapter 5.12 states that citizens shall apply by printed form and the City Clerk's Office alone shall issue license tags; and

WHEREAS, the LSMC Chapter 5.12 requires an update to reflect the acceptance of Animal Licenses at any department within the City and to allow for other methods of application beside printed form.

NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON, DO
ORDAIN AS FOLLOWS:**

Section 1. Lake Stevens Municipal Code Chapter 5.12 "Dog and Cat Licensing" be amended to read as outline in Attachment A.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force and effect five days after its publication in the City's official newspaper.

PASSED by the City Council of the City of Lake Stevens this 9th day of November 2021.

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

First and Final Reading: November 9, 2021

Published: _____

Effective Date: _____

Chapter 5.12 DOG AND CAT LICENSING

Sections:

- 5.12.010 Dog and Cat License Required**
- 5.12.015 Number of Dogs and Cats Permitted**
- 5.12.020 Exemptions**
- 5.12.030 License Fees Registration Required**
- 5.12.050 Violation and Penalty**

5.12.010 Dog and Cat License Required.

It is unlawful for any person to own any dog or cat over the age of three months within the City unless the owner has first procured a license therefor, unless no license is required by this chapter.

5.12.015 Number of Dogs and Cats Permitted.

No person shall keep more than three dogs and/or three cats that are over ~~six~~three months of age as household pets on any premises in the City, except as permitted by Chapter [5.16](#), Commercial Animal Rearing (Kennel) Regulations.

5.12.020 Exemptions.

The licensing provisions of this chapter shall not apply to the following:

- (a) Dogs and cats brought into the City for the purpose of participating in any dog or cat show;
- (b) Dogs or cats, temporarily kenneled at a licensed kennel for the sole purpose of breeding, training, hunting, or boarding, so long as the dogs or cats are restricted within a building or fenced enclosure intended and designed only for the purpose of kenneling dogs or cats and are not permitted to run at large.

5.12.030 License Fees Registration Required.

- (a) Fees for dog and cat licenses shall be established by the City Council pursuant to such periodic resolutions as the Council from time to time updates and approves. No license fee is payable with respect to the following: guide dogs and service animals properly trained to assist persons when such animals are actually being used by such persons for the purpose of aiding them in going from place to place.
- (b) The dog or cat owner shall fill out ~~a~~an ~~printed~~ application ~~form~~ specifying ~~his~~their name and address, whether the license is for a guard dog, the name, breed, color, sex and age, if known, of each dog or cat

kept and whether or not a dog has been declared "Dangerous or Potentially Dangerous" in any jurisdiction.

(c) The City ~~Clerk~~ shall thereafter issue a metal identification tag denominated a license for each dog or cat for which a completed application is presented and for which there is a tender of the fee provided for in subsection (a) of this section, if applicable.

(d) Every owner shall provide for each dog or cat a method by which the license tag shall be affixed and shall cause the tag to be worn by the dog or cat at all times.

(e) No refunds shall be made on any dog or cat license. License tags are not transferable from dog to dog or cat to cat.

(f) All dogs and cats shall be licensed within 60 days of City residency, including dogs and cats in newly annexed areas. (Ord. 820, Sec. 1, 2009)

5.12.050 Violation and Penalty.

(a) Failure to comply with any provision of this chapter or violation of any provision of this chapter is a civil infraction for first and second offenses occurring within a 365-day period.

(1) For the first offense the fee for such violation shall be set equivalent to the Basic Rule violation as set forth in the Justice Information System (JIS) Law Table as published by the Administrative Office of the Courts.

(2) For the second offense the fee for such violation shall be set equivalent to double the Basic Rule violation as set forth in the Justice Information System (JIS) Law Table as published by the Administrative Office of the Courts.

(b) Third or subsequent offenses of this chapter within a 365-day period shall either be:

(1) A misdemeanor subject to a jail term of not more than 90 days, a fine of not more than \$1,000, or both such fine and imprisonment; or

(2) Subject to enforcement pursuant to Title 17 of the Lake Stevens Municipal Code. (Ord. 717, 2005)



STAFF REPORT

Council Agenda

Date: November 9, 2021

Subject: Acceptance of Washington State Parks Marine Program Interagency Agreement

Contact Person/Department: Jeffrey Beazizo, Chief of Police **Budget Impact:** None

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: Authorize the Mayor to sign the Interagency Agreement.

SUMMARY/BACKGROUND:

Lake Stevens Police Department partners with the Washington State Parks Law Enforcement Marine Programs to establish a cooperative framework between STATE PARKS and LSPD to enhance the performance of boating safety and education services in the state per RCW 88.02650 and WAC 352-65.010. The goal is to reduce the number and severity of recreational boating casualties of all types associated with recreational boating and ensure a safe and enjoyable boating environment for all users.

In exchange for vessel registration fees, transmitted to the LSPD by the Washington State Treasurer, LSPD shall furnish the necessary personnel, equipment, material, and services and otherwise do all things necessary for, or incidental to, the performance of marine law enforcement and other duties as defined in Chapter 79A.60 RCW - REGULATION OF RECREATIONAL VESSELS.

The term of this agreement, once signed by STATE PARKS, shall end on September 30 of the current calendar year

ATTACHMENTS: Interagency Agreement



INTERGOVERNMENTAL AGREEMENT

Between

WASHINGTON STATE PARKS AND RECREATION COMMISSION

And

Lake Stevens Police Department

Agency Size Category: Medium

Marine Lead: James Barnes, 425-876-0566

AGREEMENT# LE: MLE1221

THIS AGREEMENT is between the Washington State Parks and Recreation Commission, "STATE PARKS," and Lake Stevens Police Department the "AGENCY".

THE PURPOSE OF THIS AGREEMENT is to establish a cooperative framework between STATE PARKS and the AGENCY to enhance the performance of boating safety and education services in the state per RCW 88.02650 and WAC 352-65.010. The goal is to reduce the number and severity of recreational boating casualties of all types associated with recreational boating and ensure a safe and enjoyable boating environment for all users.

THEREFORE, IT IS MUTUALLY AGREED THAT:

SUMMARY STATEMENT

In exchange for vessel registration fees, transmitted to the AGENCY by the Washington State Treasurer, AGENCY shall furnish the necessary personnel, equipment, material, and services and otherwise do all things necessary for, or incidental to, the performance of marine law enforcement and other duties as defined in Chapter 79A.60 RCW - REGULATION OF RECREATIONAL VESSELS.

PERIOD OF PERFORMANCE

The term of this agreement, once signed by STATE PARKS, shall end on September 30, 2022.

RECORDS MAINTENANCE

The parties to this agreement shall each maintain books, records, documents, and other evidence that sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records are subject to inspection, review, or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this agreement must be retained for six years after expiration, and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties must have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. Each party shall utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this agreement will continue to be employees or agents of that party and will not be considered for any purpose to be employees or agents of the other party.

AGREEMENT ALTERATIONS AND AMENDMENTS

This agreement may be amended by mutual agreement of the parties. Such amendments are not binding unless they are in writing.

INDEMNIFICATION

Each party is responsible for the actions and inactions of itself and its own officers, employees, and agents acting within the scope of their authority.

TERMINATION FOR CAUSE

If STATE PARKS determines that AGENCY is not in compliance with the minimum requirements of this agreement, the State Parks Marine Law Enforcement Coordinator will notify AGENCY in writing of the deficiency. AGENCY will have forty-five days following receipt of the notice of deficiency to submit a plan satisfactory to STATE PARKS to remedy the deficiency. If, after forty-five days, AGENCY has not submitted a plan to STATE PARKS for remedying the deficiency or is unable to demonstrate its ability to meet minimum requirements, STATE PARKS will have the option to terminate this agreement. If AGENCY disagrees with STATE PARKS' decision to cancel this agreement, AGENCY may seek a hearing per chapter 34.05 RCW, the Administrative Procedure Act to contest this decision.

DISPUTES

In the event that a dispute arises under this agreement, it will be determined by a Dispute Board in the following manner: Each party to this agreement appoints one member to the Dispute Board. The members so appointed jointly appoint an additional member to the Dispute Board. The Dispute Board reviews the facts, contract terms, and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board is final and binding on the parties hereto.

GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this agreement must be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency must be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and rules;
- b. Summary Statement; and
- c. Any other provisions of the agreement, including materials incorporated by reference.

ASSIGNMENT

The work to be provided under this agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent may not be unreasonably withheld.

WAIVER

A failure by either party to exercise its rights under this agreement does not preclude that party from subsequent exercise of such rights and does not constitute a waiver of any other rights under this agreement unless stated to be such, in writing, signed by an authorized representative of the party, and attached to the original agreement.

SEVERABILITY

If any provision of this agreement or any provision of any document incorporated by reference is held invalid, such invalidity does not affect the other provisions of this agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this agreement are declared to be severable.

ALL WRITINGS CONTAINED HEREIN

This agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this agreement exist or bind the parties.

CONTRACT MANAGEMENT

The contract representative for each of the parties are responsible for and are the contact person for all communications and billings regarding the performance of this agreement.

The Contact Representative for AGENCY is:

James Barnes, Sergeant

Lake Stevens Police Department

425-876-0566

jbarnes@lakestevenswa.gov

The Contract Representative for STATE PARKS is:

Matt Stowers, Marine Law Enforcement Coordinator

(360) 902-8835

Matt.Stowers@parks.wa.gov

IN WITNESS WHEREOF, the parties have executed this agreement.

**Washington State Parks and
Recreation Commission**

Lake Stevens Police Department

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Approved As to Form:

Michael Young

Asst. Attorney General

12/21/17

Exhibit A

AGENCY REQUIREMENTS

Signed Agreement:

AGENCY shall sign an Approved Program Agreement with STATE PARKS that contains all qualifications and requirements necessary to establish or maintain eligibility to receive vessel registration fees as established by RCW 88.02.650. AGENCY agrees to use the A-299 Web Forms to provide information necessary to complete the annual Approved Program Agreement. AGENCY agrees to utilize the web-enabled process designated by STATE PARKS to generate the Approved Program Agreement. AGENCY agrees to complete the submission process by October 15, 2021.

Designated Marine Lead / Conference Attendance / Surveys:

AGENCY must designate a "Marine Lead" - the Deputy/Officer/or Supervisor (LT, SGT, Undersheriff) that is responsible for interacting with STATE PARKS on all issues and matters related to AGENCY's Marine Law Enforcement unit. Duties include but are not limited to:

- Ensuring all required reports are completed and submitted to STATE PARKS within document due date guidelines.
- Submitting personnel names to attend training courses and conferences.
- Attending the annual Fall Conference or designating another to attend.
- Ensuring that all commissioned officers/deputies identified in the A-299 Web Form have received Marine Law Enforcement Training.
- Ensuring that all tasks identified on the BOAT Currency Web Form are current and up to date.
- Taking proactive steps to ensure that his/her agency will have all necessary equipment and other necessary infrastructure in place so to utilize the SECTOR system for all boating related safety inspections and warnings. Inspections can be entered into SECTOR at the time of the inspections or at a later time.
- Communicating with STATE PARKS on all matters and issues that may arise around recreational boating safety and marine law enforcement and disseminating information within their agency as appropriate.
- Responding to any and all recreational boating safety surveys sent by STATE PARKS within the requested timeline.
- Ensuring that all data on their agency held by STATE PARKS is up to date and accurate.

Reporting Recreational Boating Activities and Financial Data:

Training Currency Forms: AGENCY agrees to complete a BOAT Currency Web Form for each officer/deputy identified in their A-299 Web Form by October 15 of each year. Only officers/deputies whose training qualifications are current will be considered trained.

Summary of Activity Report Web Forms: AGENCY agrees to use the Summary of Activity Report (SOAR) web form to report all required recreational boating safety (RBS) activities. AGENCY may report the activities daily, monthly, or quarterly using the SOAR Web Forms.

Utilize SOAR Web Forms: AGENCY will use the Summary of Activity Report (SOAR) web form designated by STATE PARKS to report all required RBS Activities.

Reporting Frequency: AGENCY must submit a Summary of Activity Report (SOAR) at least quarterly to STATE PARKS. However, it may report RBS Activities daily or monthly using the SOAR Web Forms.

Review and Approval of SOAR: STATE PARKS will provide AGENCY with a summary of all reported RBS Activities at the end of the quarter and provide AGENCY with the opportunity to correct, update, and/or amend their report to address any inaccuracies or omissions. If all information is correct, AGENCY will print, sign, and submit a copy of the SOAR quarterly summary to STATE PARKS by the designated deadline.

Due Dates: The SOAR is due to STATE PARKS by the 15th of the month following the end of the quarter as follows:

Quarter	Beginning Date	End Date	SOAR Due Date
First Quarter	January 1	March 31	April 15
Second Quarter	April 1	June 30	July 15
Third Quarter	July 1	September 30	October 15
Fourth Quarter	November 1	December 31	January 15

Vessel Registration Fee Expenditure Report: AGENCY will use the Vessel Registration Fee Expenditure Report Web Form to provide STATE PARKS with accounting information as directed. AGENCY agrees to submit this form by October 15 of each year.

EXHIBIT B
FUNDING REQUIREMENTS

AGENCY Financial System Report: AGENCY agrees to provide STATE PARKS with a report from the AGENCY'S financial system that demonstrates that vessel registration fees (VRFs) are deposited in a dedicated account and showing the deposit of state vessel registration funds received from the Office of State Treasurer. See Exhibit E for an example. This report may not be an Excel spreadsheet, and it must be submitted with the Vessel Registration Fee Expenditure Report.

VRF Fund Balance Report: AGENCY agrees to provide STATE PARKS a report from the AGENCY financial system showing the fund balance of the dedicated VRF account. See Exhibit E for an example. VRF fund balance on this system-generated report should match the bottom line on the VRF report ("Total Remaining Balance of State VRF funds for Fiscal Year").

Provide Local Spending: AGENCY agrees to contribute local funds to provide financial support to its marine law enforcement program to augment the funding provided through VRFs.

Limitation on Use of Funds: AGENCY agrees to use VRFs solely for recreational boating safety purposes, which include all activities or expenditures identified in the document "Allowable Costs and Expenditures for State Vessel Registration Fees and Federal Assistance Grants," as now existing or as may be updated in the future. This document can be found on the MLE Forms Website at: <http://mle.parks.wa.gov/>. AGENCY may charge actual, direct administrative costs to the VRF account. An example would be actual staff hours spent to fill out forms, or to maintain the dedicated account. AGENCY agrees not to charge administrative fees based on an estimated percentage of a staff person's time.

Local Ordinances, STATE PARKS notification: AGENCY agrees that if it adopts a local ordinance governing recreational boating, the ordinances will be at least as restrictive as, but may be more restrictive than, Washington State boating laws and regulations.

EXHIBIT C
OPERATIONAL REQUIREMENTS

Officer/Deputy Qualifications: AGENCY agrees to utilize officers/deputies with law enforcement certificates from the Criminal Justice Training Commission that authorize them to enforce all boating laws and regulations. Officers/deputies who have completed equivalent training may be approved by the STATE PARKS Director or designee.

Officer/Deputy Training Required: AGENCY agrees to ensure that all officers/ deputies involved in the recreational boating safety program attend the Washington State Basic Marine Law Enforcement Training course. STATE PARKS agrees to provide this training at no charge to AGENCY. Only officers/deputies that have attended this training will be considered trained. The AGENCY recognizes the National Association of Boating Law Administrators' Boating Crewmember Course or the Federal Law Enforcement Training Centers' Marine Law Enforcement Training Program as an equivalent course. Officers/deputies may attend an alternative and equivalent course with prior written STATE PARKS approval.

New Programs, Officers/Deputies, Must Acquire Training Within One Year: AGENCY agrees to acquire required training for officers/deputies within one year of becoming an approved program, and within one year for each newly assigned boating safety officer/deputy.

Training Currency: AGENCY must submit a BOAT Currency Requirements Report Web Form for all active personnel listed on the roster submitted with the A-299 Web Form by October 15 each year. These reports must be submitted at least annually but may be updated throughout the year. If AGENCY feels that they will be unable to complete all training tasks required, it shall submit a statement of explanation to the Marine Law Enforcement Coordinator.

Document Additional Training: AGENCY agrees to list on the A-299 form any additional training courses its personnel have completed.

Vessels and Equipment: AGENCY agrees to acquire and make available the necessary boating safety patrol equipment, including vessels capable of serving the minimum requirements outlined in this agreement. Patrol vessels must be properly marked and properly equipped as provided in chapter 88.02 RCW and chapter 352-60 WAC.

Vessel, Aircraft, Vehicle and Equipment Inventory Required: AGENCY agrees to supply STATE PARKS with an inventory of all vessels, aircraft, vehicles, and equipment utilized in the

recreational boating safety missions along with details of how they are equipped each year in the A-299 web form.

Information required on the A-299 includes:

- **Vessels:** STATE PARKS requires the following data on each vessel:
 - Name
 - Manufacturer
 - Radio equipped (Y/N): Radio equipped means the vessel has an agency radio installed or “hardwired”. Non-radio equipped boats are vessels that do not have radios installed. Portable radios may be carried on these boats, but they would be considered non-radio equipped. Examples include personal watercraft, drift boats, jon boats, kayaks, and inflatable rafts (motorized or non-motorized).
 - SECTOR equipped (Y/N): SECTOR equipped boats are the patrol vessels that are SECTOR equipped with a computer or tablet plus printer and scanner, including those that are permanently installed or “hardwired” OR portable cased units that are taken on and off the vessel. Non-SECTOR equipped boats are vessels that do not have a computer, tablet, printer installed or a cased kit.
 - Model
 - Length
 - Type of propulsion
 - Horsepower
 - Year purchased
 - Funds used to purchase the vessel (local, state, or federal)
 - Percent of time employed for the RBS mission
- **Aircraft:** The number of aircraft in your agency and the percentage they used for RBS activities.
 - Aircraft type
 - Manufacturer
 - SECTOR/Radio equipped
 - Model
 - Year
 - Funds Used for Purchase
 - Percent of time employed for the RBS mission
- **Vehicles:** Other Patrol Vehicles (Trucks, Cars, SUVs, ATVs) The number of other patrol vehicles assigned to the marine services unit and the percentage they are used for RBS activities
 - Vehicle Type
 - Manufacturer
 - SECTOR/Radio equipped
 - Model
 - Year
 - Funds Used for Purchase
 - Percent of time employed for the RBS mission

- **Equipment Valued at \$5000.00 Dollars** (i.e., Engines, Electronics, etc.): Agencies are required to update their inventory of durable items defined as having a cost or value of \$5000.00 dollars or more. Only items listed under “allowable expenses” defined in the document “Allowable Costs and Expenditures for State Vessel Registration Fees and Federal Assistance Grants” (found on the MLE Forms Website at <http://mle.parks.wa.gov/>) should be purchased with vessel registration fees.
 - Equipment Type
 - Manufacturer
 - Model
 - Year purchased
 - Funds used for Purchase (local, state, federal)

Sale of Vessels Purchased with Vessel Registration Fees or STATE PARKS Provided

Federal Funding: AGENCY agrees to notify STATE PARKS 60 days in advance of the sale date of any vessel purchased with federal funds provided by STATE PARKS. The sale of vessels purchased with state dollars, when sold at the end of their useful life, must be consistent with the AGENCY’s policies and procedures. AGENCY agrees to remove the vessel from the Patrol Vessel Inventory once it is sold.

Boating Accident Reports Required, Timeline to Submission: AGENCY agrees to submit accident reports to STATE PARKS (in compliance with RCW 79A.60.200, RCW 79A.60.220 and WAC 352-70) as follows:

- For any boating accident resulting in a death, or in an injury requiring hospitalization, AGENCY agrees to:
 - Notify STATE PARKS within 48 hours of becoming aware of the incident.
 - Fill out and submit a complete Boating Accident Investigation Report (BAIR – form number A-425) within ten days of the occurrence.
 - Include the results of any other investigation conducted by the agency, including but not limited to statements from witnesses or any party involved, photos, maps, or additional information.
 - Submit, within one week of completion, any coroner’s reports concerning the death of any person resulting from the boating accident.
- In addition to the requirements above, for any boating accident resulting in a death, or in an injury requiring hospitalization, OR damage to any vessel or property of two thousand dollars or more, OR a vessel is a complete loss, OR a person disappears from the vessel under circumstances that indicate death, AGENCY agrees to submit a Boating Accident Report (BAR – Form number A-440) within 10 days of the occurrence to STATE PARKS.

Boater Assistance: AGENCY agrees to create and maintain the ability to respond, or coordinate response to, boating emergencies that occur within AGENCY’s jurisdiction and document each occurrence and report it to STATE PARKS through the Summary of Activity Report (SOAR) Web Form as prescribed in this agreement. AGENCY agrees to report each incident utilizing the following definitions:

- **Search & Rescue/Recovery:** Search and rescue (SAR) is defined as a water-borne response (including aircraft) involving a person or vessel **in peril**. AGENCY agrees to only report SAR cases on the Summary of Activity Report (SOAR) Web Form that were assigned a case number by their agency or a USCG MISLE Case ID Number and an Urgent Marine Information Broadcast (UMIB) initiated by the USCG. Agencies should not report assists (defined below) as SAR cases.
- **Assist:** An "Assist" is defined as aid where there is no immediate danger to the vessel or its occupants. This includes vessels involved in boating accidents, disabled, aground, out of fuel, or otherwise unable to reach a safe mooring under its own power. Assistance may include providing a tow, jump start, re-floating, re-righting, fuel, repair, repair parts, assisting persons in the water, etc. This does NOT include the salvage of a vessel once abandoned, or commercial vessels. AGENCY agrees to report responses of this nature as assists and will report the number of vessels assisted and the number of persons assisted on the SOAR web form.

Boating Safety Patrols Required, Minimum Hours: AGENCY agrees to patrol on the waters of its jurisdiction with the intent of enforcing Washington State Boating Safety Laws and Regulations and to promote boating safety some minimum hours based on their agency size (Small – 133, Medium – 255, Large - 436) per year during peak boating hours within AGENCY's jurisdiction. Patrol hours can be a combination of hours patrolling on the water in a vessel as well as hours spent at boat launch ramps or other appropriate shore-side enforcement activities.

Enforcement of Boating Laws Required: AGENCY agrees to enforce all Washington State boating safety laws and regulations including vessel registration laws as specified in Title 88 RCW, and as specified in local codes or ordinances. In addition, AGENCY shall document and report the numbers of inspections and warnings for each type of boating violation through SECTOR either at the time of the inspection or at a later time. STATE PARKS recommends that AGENCY adopt a zero-tolerance policy in the enforcement of mandatory boater education card carriage, life jacket wear/carriage, boating under the influence, and rules of the road violations, and strongly consider issuing citations for violations of these laws, in all circumstances.

Boating Safety Inspections Required: AGENCY shall complete a minimum number of written boating safety inspections based on their agency size (Small – 92, Medium – 283, Large – 372) using the SECTOR system or Form #A-274 during enforcement and informational contacts when considered safe and appropriate to document boater compliance with state boating laws. STATE PARKS will provide boating safety inspection forms. AGENCY shall enter all inspections through SECTOR either at the time of the inspections or at a later time.

Boating Safety Education Program Required, Designated Officer or Deputy: AGENCY shall create, adopt, and/or maintain a boating safety education and information program. At a minimum AGENCY shall designate an officer/deputy to coordinate the activities of the boating safety education program. AGENCY shall ensure that the designated boating safety education officer/deputy receives training from STATE PARKS. AGENCY agrees that the designated officer or deputy will oversee AGENCY's boating safety education and outreach program including, but not limited to, coordinating activities listed in Exhibit F. AGENCY is not obligated to engage in all outreach and education activities listed in Exhibit F but it must ensure that its program is appropriate for the types of boating and primary boating accidents within AGENCY's jurisdiction.

Waterway Marking: AGENCY agrees to place and maintain Aids to Navigation (ATONs) as appropriate, within the waters of AGENCY's jurisdiction. AGENCY agrees to report to STATE PARKS the number and hours spent placing or maintaining only the ATONs that they are responsible for within its jurisdiction on the SOAR web form. AGENCY agrees to use only those waterway markers that conform to the United States Aids to Navigation System.

EXHIBIT D
NOTES AND DEFINITIONS

Washington STATE PARKS' Marine Law Enforcement Training Program is accredited through the National Association of State Boating Law Administrators Boat Operation and Training (BOAT) Program. As a term of accreditation, STATE PARKS must ensure that all active marine officers and deputies maintain proficiency in basic recreational boating safety skills. This is important because these skills are perishable but critical to operate in a marine environment. STATE PARKS recognizes that there are many different circumstances that could prevent training from being completed (wildfires, maintenance issues, staffing shortfalls, etc.). Each circumstance will be evaluated on its own merits.

Approved Program: A marine law enforcement program that has signed an Approved Program Agreement with Washington State Parks and is in good standing.

Boating Safety Patrol: The total number of hours that all agency vessels patrolled on the water. These are the actual hours as documented on the patrol vessel hour meter or logbook. Note that this is different than officer on-water patrol hours. If two officers are patrolling on a single vessel for eight hours, you would report eight boating safety patrol hours and 16 officer on-water patrol hours. The patrol hours do not include transit time to the body of water to be patrolled.

Instructor Qualified Certified Boating Education Instructors: Any officer/deputy designated as Certified Boating Education Instructors must be listed as Instructor Qualified for the Adventures in Boating course by the State Parks Education and Outreach Program Manager. STATE PARKS considers education and outreach activities a key component of preventing boating injuries and fatalities. Classroom instruction, school presentations, and participation in Community Events, along with Dealer and Rental site visits, and effective use of media are crucial to preventing boating accidents and fatalities.

Local Spending: These are funds appropriated by the city or county government used for boating safety programs. Local funds cannot include state or federal grant dollars.

Peak Boating Hours: STATE PARKS defines peak boating hours as four hours on Friday afternoon/evening and 8 hours Saturday and Sunday for weekends from Memorial Day to Labor Day, which equals approximately 332 hours per boating season. STATE PARKS also recognizes that AGENCY may be impacted by non-traditional Peak Boating seasons due to hunting and fishing activities. STATE PARKS maintains this patrol hour goal to ensure local agencies are focused on injury prevention activities. While many agencies patrol many more

hours than 332 and many agencies patrol less than 332 hours, the goal to achieve these patrol hours remains the same. While the patrol hour goal is 332 hours, STATE PARKS has collected data for patrol hours performed by all participating agencies over a period of years and has established the average boat log hours for agencies based on jurisdiction population size according to the U.S. Census. Patrol hours are considered a critical metric. It is used by STATE PARKS to determine if an agency is complying with the minimum requirements. Failing to achieve the minimum number of hours of patrol (based on size) could be a factor in determining ineligibility for vessel registration fees.

RBS Activities: AGENCY is required to report all RBS activities to STATE PARKS on the Summary of Activity Report (SOAR) web form. RBS Activities include, but are not limited to, enforcement activities, outreach and education, and administrative support.

Trained: Commissioned officer/deputy trained by the CJTC or equivalent who has attended the Basic Marine Law Enforcement Course or STATE PARKS approved equivalent and has maintained currency requirements documented on the BOAT Currency Web Form. AGENCY must have a trained officer/deputy aboard a vessel in order to use vessel registration fees to pay either the trained officer or untrained officers/deputies.

Web-enabled Forms: These are forms located on the website <http://mle.parks.wa.gov/> that are the official documents used by STATE PARKS in the administration of state vessel registration fees and federal financial assistance grants. These forms replace paper versions used prior to CY 2022 and must be used as a condition of ongoing eligibility to receive state vessel registration fees.

NOTE: Paper inspection forms (Form # A-274) will not be accepted for 2022. SECTOR use is mandatory for all Approved Programs during normal operations.

EXHIBIT E
FINANCIAL REPORT EXAMPLES

Example of a VRF Fund Balance Report

XXXXXX County							
Fund Master – All Funds							
Balances as of 06/06/2017							
Key	Cash in Funds	Pooled Cash	Pooled Investment	Investment Funds	Cash & Investments	Total Payables	Available Funds
130- Boating Safety	57,294.64	0.00	0.00	0.00	57,294.64	7,300.64	64,595.28
	57,294.64	0.00	0.00	0.00	57,294.64	7,300.64	64,595.28

Balance as of 06/06/2017 matches
Bottom Line (Total Remaining
Balance on VRF Report)

Example of a Financial System Report

XXXXXX County
Treasurer Cash Receipt

Date of
Transfer /
Deposit

Receipt #
EFWA12345678

Date: 06062017

Received From: StateOfWAMonthlyEFT

Customer ID # 8910

Clerk: David Smith

Fund/Key	Revenue	Description	Amount
130	33600840	State Boating Safety	\$20,744.72
Total Receipt Amount			\$20,744.72

Deposited Into
Dedicated Account
For Boating Safety

Correct Amount
Received

EXHIBIT F

EDUCATION AND OUTREACH TACTICS AND SUGGESTED GOALS

- **Education Classes:** This is classroom instruction of the Adventures in Boating course sanctioned by Washington State Parks that qualifies passing students to obtain a Mandatory Boater Education Card.
 - Small Agency, 15 students, 1 Class
 - Medium Agency, 20 students, 1 Class
 - Large Agency, 50 students, 1 Class
- **Boating Safety Presentations to Groups:** These are boating safety presentations to various groups, yacht clubs, kayak clubs, anglers, and any groups that use boats on the water.
 - Small Agency, 10 hours
 - Medium Agency, 15 hours
 - Large Agency, 25 hours
- **Boating Safety Presentations to Schools:** These are presentations to local public and private schools, K-12, colleges, or universities.
 - Small Agency, 10 hours
 - Medium Agency, 15 hours
 - Large Agency, 25 hours
- **Vessel Rental Site Visits:** These are site visits to local vessel rental sites if they exist. The intent is to ensure the employees and renters are following the guidance on the Motor Vessel Rental Safety Checklist (Form number P&R A-446 - Rev 04/2017). These can also be site visits to businesses that rent out kayaks, canoes, stand-up paddleboards, or other small non-motorized craft. The intent of visits in this case is to emphasize basic safety behaviours such as encouraging renters to always wear a life jacket and encouraging boating in low hazard areas.
 - Small Agency, 2 visits
 - Medium Agency, 4 visits
 - Large Agency, 6 visits
- **Participation in Community Events:** These are events like county fairs, parades, and night outs that have the ability to reach large numbers of community members. A qualified event requires face-to-face interaction with community members. Participation on the water in regattas, races, opening days where there is little to no face-to-face interaction between officers/deputies and community members does not count as a “Community Event”. Also, maintaining a screen line or security area at an on-water event does not count for reporting event hours on the SOAR.
 - Small Agency, 40 hours
 - Medium Agency, 150 hours
 - Large Agency, 275 hours
- **Vessel Dealer Site Visits:** These are visits to vessel dealerships and brokers, where applicable, to ensure they are following dealer registration laws, educate them on any safety issues with type of vessels they sell, and checks that required safety equipment is on board during test rides and sea trials. Dealers should also be encouraged to remind their customers of the mandatory boater education requirement.

- Small Agency, 5 visits
- Medium Agency, 10 visits
- Large Agency, 15 visits

- **Professional Prevention Partners (Safe Kids, Power Squadron, USCG Auxiliary, etc.):** Engaging partners can multiply the effectiveness of a marine law enforcement program's effectiveness by increasing its area of influence and leveraging the resources of partners. Partnering activities include meetings, conference calls, event participation, and actual on-water time. Agencies should report the hours spent working with Prevention Partners conducting RBS activities in their jurisdictions as well as meetings, conference calls etc.
 - Small Agency, 1 hour
 - Medium Agency, 3 hours
 - Large Agency, 5 hours

Media Contacts: Agencies should distribute recreational boating safety content through their own social media channels, social media channels of their partners, or the news media.

- **Owned Media:** This is the number of hours spent on this activity and the number of posts or articles distributed through communication channels that are owned and managed by the agency, like the agency website, social media channels (Facebook, Twitter), newsletters, etc.
 - Small Agency, 4 hours
 - Medium Agency, 8 hours
 - Large Agency, 16 hours
- **Earned Media:** This is the number of hours spent on this activity and the number of articles broadcast through media channels that are not managed by the agency. Examples include stories in the newspaper, radio, television. Agencies should also count the number of recreational boating safety posts on the social media channels of partner organizations when the agency can show that the posts are the result of its interaction with that partner.
 - Small Agency, 4 hours
 - Medium Agency, 8 hours
 - Large Agency, 16 hours
- **Campaigns; Operation Dry Water, Spring Aboard, National Safe Boating Week, and Safe Paddling Week:** See the SOAR web form for reporting requirements, and goals for all agencies regardless of size is participation in these campaigns. The State Parks Recreational Boating Safety Communication staff will distribute content to all agencies for each of the campaigns, making participation quick and simple. These campaigns can have a powerful impact if all agencies participate.
 - The Operation Dry Water campaign is a national campaign focused on the deterrence of boating under the influence. Participation in this campaign is mandatory for all agencies that receive a federal assistance grant. It is a combination of emphasis patrols and media the weekend before the Fourth of July.
 - The Spring Aboard campaign is a national campaign designed to encourage all boaters to take a recreational boating safety class. It occurs in late March.
 - National Safe Boating Week is a nationally observed week focused on encouraging all boaters to wear their lifejackets. In addition to media posts, agencies are encouraged to

participate in “Wear IT” events. More information will be distributed in the late winter about this campaign to help agencies effectively participate. This campaign is sponsored by the National Safe Boating Council.

- Safe Paddling Week is a new campaign being sponsored by the Washington State Parks Recreational Boating Safety Program. The purpose of the week is to elevate awareness around basic paddling safety behaviours such as always wearing a PFD, obtaining training etc.

EXHIBIT G
DATA ENTERED ON THE A-299 FORM

Washington State Parks & Recreation Commission – Recreational Boating Program

Request for Boating Safety Program Approval

Application Year:

2022

AGENCY INFO	
Agency Name	Agency Size
Lake Stevens Police Department	Medium
Agency Signing Officer Title	Signing Officer First Name
Chief	Jeff
Signing Officer Last Name	Dedicated Account Number
Beazizo	001-000-336-00-84-00

STAFFING

Roles	SAW ID	Rank	First Name	Last Name	Commission	FT/PT	Email Address	Date of Marine L.E. Training	Training Current?	Non-WA Parks Courses
Lead Accident Investigator, Boating Safety Officer, Certified		Sergeant	James	Barnes	Regular	Part time/Seasonal	jbarnes@lakestevenswa.gov	3/31/2007	Yes	NASBLA Boating Accident Investigation Comprehensive

Boating Ed Instructor, Coordinator of Boating Education, Marine Lead										
Other RBS Personnel, Supervisor	JBeazizo	Chief	Jeff	Beazizo	Regular	Part time/Seasonal	jbeazizo@lakestevenswa.gov		N/A for this position	
Boating Safety Officer	RBrooks	Lieutenant	Ron	Brooks	Regular	Part time/Seasonal	rbrooks@lakestevenswa.gov	2/28/1995	Yes	
Fiscal Lead	jubert01		Julie	Ubert	N/A	Other	jubert@lakestevenswa.gov		N/A for this position	
Boating Safety Officer	KBernhard	Officer	Kerry	Bernhard	Regular	Part time/Seasonal	kbernhard@lakestevenswa.gov	3/31/2012	Yes	NASBLA Boating Accident Investigation Comprehensive
Boating Safety Officer	CChristensen	Officer	Chad	Christensen	Regular	Part time/Seasonal	cchristensen@lakestevenswa.gov	4/30/2003	Yes	
Boating Safety Officer	DIrwin	Officer	Dennis	Irwin	Regular	Part time/Seasonal	dirwin@lakestevenswa.gov	3/31/2009	Yes	NASBLA Boating Accident Investigation Comprehensive
Boating Safety Officer	SWarbis	Detective	Steve	Warbis	Regular	Part time/Seasonal	swarbis@lakestevenswa.gov	4/30/2014	Yes	
Boating Safety Officer	DThomas	Sergeant	Dean	Thomas	Regular	Part time/Seasonal	dthomas@lakestevenswa.gov	3/31/2007	Yes	
Boating Safety Officer	JWachtveitl	Detective	Jerad	Wachtveitl	Regular	Part time/Seasonal	jwachtveitl@lakestevenswa.gov	3/31/2008	Yes	
Boating Safety Officer	NAdams	Officer	Nathan	Adams	Regular	Part time/Seasonal	nadams@lakestevenswa.gov	3/31/2016	Yes	

Boating Safety Officer	GHeinemann	Officer	Gavin	Heinemann	Regular	Part time/Seasonal	gheinemann@lakestevenswa.gov	3/31/2016	Yes	
Boating Safety Officer	CValvick	Sergeant	Craig	Valvick	Regular	Part time/Seasonal	cvalvick@lakestevenswa.gov	4/30/2001	Yes	
Boating Safety Officer	KParnell	Detective	Kristen	Parnell	Regular	Part time/Seasonal	kparnell@lakestevenswa.gov	4/30/2017	Yes	
Boating Safety Officer	BFiske	Officer	Brandon	Fiske	Regular	Part time/Seasonal	bfiske@lakestevenswa.gov	4/30/2017	Yes	
	DWCarter	Officer	David	Carter	Regular	Part time/Seasonal	dcarter@lakestevenswa.gov	4/30/2015	Yes	
Boating Safety Officer	PBassett	Officer	Phillip	Bassett	Regular	Part time/Seasonal	pbassett@lakestevenswa.gov	5/31/2018	Yes	
Boating Safety Officer	djewell	Officer	Doug	Jewell	Regular	Part time/Seasonal	djewell@lakestevenswa.gov	5/31/2019	Yes	

Number of Full Time RBS Officer	Number of Part Time/Seasonal RBS Officers
0.00	14.00
Number of Other RBS Officers	Marine Lead Mobile Phone
1.00	425-876-0566

BOAT PATROL SCHEDULE

Patrol Season Begins	Patrol Season Ends
6/15/2022	9/2/2022

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Patrol Hours	10.00	0.00	0.00	0.00	10.00	10.00	10.00
Number of Officers	2.00	0.00	0.00	0.00	2.00	2.00	2.00
Number of Vessels	1.00	0.00	0.00	0.00	1.00	1.00	1.00

Total Planned Patrol Hours

400.00

Total Planned Inspections

400.00

RBS EQUIPMENT, VESSELS, AIRCRAFT AND VEHICLES

Type	Vessel Name	Vehicle/ Aircraft/ Equipment Type	Manufacturer	Sector/ Radio	Model	Length	Propulsion Type	Horsepowe r	Year	Funds Used for Purchase	% Time Used for RBS
Vessels	Lake Hawk 2		North River	SECTOR equipped,Radi o equipped,	Seahaw k	20.00	Outboard	150.00	2,016		50.00
Vehicles		SUV	Ford	SECTOR equipped,Radi o equipped,	Explorer				2,016		25.00
Vessels	Lake Hawk 1		North River	SECTOR equipped,Radi o equipped,	RAIV	22.00	Outboard	225.00	2,009	Federal Financial Assistance provided by WA Parks,	50.00
Vehicles		SUV	Chevrolet	SECTOR equipped,Radi o equipped,	Tahoe				2,016		25.00

Number of Radio Equipped Boats	Number of Non-Radio Equipped Boats
2.00	0.00
Number of Aircraft	Number of Other Patrol Vehicles
0.00	2.00
Number of Vessels SECTOR Equipped	Number of Vessels Non-SECTOR Equipped
2.00	0.00

LOCAL ORDINANCES

<https://www.codepublishing.com/WA/LakeStevens/>



LAKE STEVENS CITY COUNCIL
STAFF REPORT

Date: November 9, 2021

Subject: Permissible Uses Code Amendment (LUA2021-0136) – Continue Public Hearing

Contact Person/Department: David Levitan, Planning Manager **Budget Impact:** None

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

1. **Continue the public hearing** on LUA2021-0136, a city-initiated land use code amendment related to LSMC 14.40 (Permissible Uses) and associated chapters.
2. **Approve Ordinance No. 1124** (updated in response to October 12 Council comments) amending LSMC Chapters 5.08 (Definitions), 14.08 (Definitions), 14.40 (Permissible Uses), 14.44 (Supplementary Use Regulations) and 14.72 (Parking).

SUMMARY: On [October 9, 2021](#), the City Council held a public hearing to consider a city-initiated land use code amendment (LUA2021-0136) to Lake Stevens Municipal Code (LSMC) Chapter 14.40 (Permissible Uses) and associated chapters, which aims to update the city's permissible uses table and provide more clear and objective development standards for specific uses. The Planning Commission had previously held a public hearing on the proposal on September 15, 2021, at which they made a unanimous recommendation for the City Council to approve the amendment.

Councilmembers had several comments and questions about the proposed amendment and opted to continue the public hearing to November 9, 2021 to allow time for staff to do additional research and revise the proposal. A summary of Council feedback ([video available here](#)) as well as staff responses and updated code language (*in italics*) are provided below and have been incorporated into an updated Ordinance 1124 (Attachment 1). Councilmembers are asked to review the proposed changes and potential options and identify any other revisions that are needed prior to adoption of the ordinance.

COUNCIL COMMENTS AND PROPOSED CHANGES.

Definitions (LSMC 14.08.010)

- 1) The amendment included a new definition for "Oxford Houses (and Other Similar Uses)", which are communal living facilities focused on recovery from drug and alcohol addiction. Councilmember Jorstad noted that Oxford Houses are just one type/model of recovery housing and recommended that the new definition instead use the more general term "Recovery Housing", with specific examples such as Oxford Houses used to clarify the term.

Councilmembers also asked for clarity on the language regarding the exemption from local zoning regulations that limit the number of unrelated individuals in facilities that meet this definition, and if they could have an unlimited number of residents.

Staff Response and Recommendation: Staff agrees with the recommendation to revise the definition to describe "Recovery Housing" with specific examples listed, as shown below. Staff has also revised the definition to reference the city's definition of "Family", which specifically mentions the protections afforded by Federal Fair Housing Act and the Washington Fair Housing Practices Act (RCW [36.70.990](#)). Staff also reached out to Building Department and Snohomish Regional Fire and Rescue staff and was informed that such facilities would be limited to 16 residents, as any more would require them to meet Institutional Group I-1 building and fire code requirements.

Recovery Housing: Communal living facilities focused on recovery from drug and alcohol addiction (recognized disabilities) where residents live in a family-like setting, such as Oxford Houses and similar models. Consistent with this chapter's definition of "Family", they may exceed six unrelated individuals subject to conformance with all other life and safety regulations.

2) The amendment included several proposed revisions to LSCM 14.44.044 (Storage Facilities), including a proposed requirement that applicants for storage facilities complete an economic analysis to demonstrate why other uses are not feasible on the site and how the city could still meet its regional employment growth targets. Staff explained this language was added due to the land-consumptive nature of storage facilities, and the city's need to increase employment density to meet assigned growth targets. Several councilmembers felt that analysis would be too subjective and nearly impossible to satisfy (given the city's projected deficit in meeting employment targets in 2035 and 2044), and asked staff to explore other options (such a cap on square footage) if the city intends to further regulate/limit storage facilities. Councilmembers also sought clarification on how the 25% coverage limitation in Section 14.44.044(c) is intended be interpreted and administered.

Staff Response and Recommendation: Staff reviewed the proposed amendment as well as code language from several local jurisdictions and agrees that the economic feasibility analysis requirement would be difficult for applicants to meet and for staff to administer and review. As such, staff is recommending that the amendment be revised to strike that language.

Staff reviewed several recent storage facilities in Lake Stevens and jurisdictions with similar characteristics and land use patterns. That research found that the majority ranged in size between 30,000 and 50,000 sf of building area, included multiple stories, and were on sites over two acres (including the three-story, 35,000-sf StorQuest facility on a 2.32 acre site on SR 204). Given this, staff is proposing to revise the amendment to:

- 1) include a maximum building size of 40,000 sf;
- 2) require that storage facilities be limited to multi-story structures.; and
- 3) have a minimum lot size of two acres.

Staff has also revised the language in LSCM Section 14.44.044(c) to more clearly note that the 25% use coverage limit applies to all contiguous parcels with the same zoning designation (including zones other than Local Business), regardless of property ownership or whether they are included in the specific development proposal.

Staff believes that these limitations will continue to provide opportunities for future applicants to construct storage facilities that meet the needs of Lake Stevens residents, while also recognizing the city's need to regulate the size and scope of storage facilities to help meet projected employment growth and avoid the proliferation of storage facilities in the city's industrial and local business zones. Councilmembers are asked to review the proposed language and propose alternative language as needed. Councilmembers may also opt to hold off on any amendments to Section 14.44.044 as part of this proposal, and instead include a separate code amendment proposal as part of the 2022 work plan.

14.44.044 Storage Facilities

(a) *Intent. Storage facilities include characteristics common to commercial and industrial uses. This section provides regulations to help guide appropriate siting of storage facilities, while maintaining the desired character and function of that district. If designed appropriately, storage facilities can emulate the exterior architecture and site design of commercial or mixed-use developments, reducing inconsistencies with Comprehensive Plan goals or zoning district intent and limiting impacts to surrounding neighborhoods. Storage facilities in the Local Business zoning district shall adhere to the additional special restrictions and development standards of this section.*

(b) *Applicable Location of Section [14.44.044](#) Regulations. Storage facilities shall be outright permitted in the Local Business zoning districts on roads designated as State routes or State highways.*

(c) *Special Restrictions.*

- (1) *Storage facilities shall not exceed 40,000 gross square feet.*
- (2) *Storage facilities are only permitted within multi-story structures.*
- (3) *The minimum lot size for storage facilities is two acres.*
- (4) *Storage facility uses shall be limited in size to 25 percent coverage or less of the locally zoned area.*
 - (i) *Locally zoned area is defined as the area of all contiguous parcels within the same zoning district, regardless of property ownership or inclusion in the development application.*
 - (ii) *The use coverage is defined as the amount of space solely devoted to supporting the storage use on each development. This shall include building footprints, drive aisles between storage facilities, loading bays, parking, landscape screening, offices and associated appurtenances. The total use coverage percentage shall exclude critical areas and features shared within a development like pedestrian facilities, internal access and circulation roads, and shared parking.*

(d) *Design Standards.*

- (1) *Storage facilities shall have an outward appearance that more closely resembles a commercial or mixed-use development than a warehouse or single-story linear shed design, and shall be subject to the design review requirements of Section [14.16C.050](#).*
- (2) *Storage facilities shall include architectural and design features that promote visual compatibility with commercial or mixed-use developments. Examples of these features may include providing facade modulation; using varied or contrasting exterior building materials and detailing; screening blank walls; incorporating varied roof-lines among other features.*
- (3) *Storage facilities shall shield exterior lighting so as not to directly illuminate or create visible glare from adjacent residential properties subject to the requirements of Section [14.38.080](#).*
- (4) *Storage facilities are subject to the screening requirements of a Type A screen, as described in Chapter [14.76](#), when abutting residential zoning districts.*
 - (i) *Open storage facilities must provide an additional Type C screen that includes trees, shrubs and ground cover or similar vegetation to screen the exterior of the open storage facility's enclosure.*
(Ord. 1016, Sec. 2, 2018)

FINDINGS AND CONCLUSIONS

Per [LSMC 14.16C.075\(f\)](#), the City Council shall make the following findings when approving land use code amendments:

1. The amendment is consistent with the Lake Stevens Comprehensive Plan

- Land Use Element Goal 2.1: Provide sufficient land area to meet the projected needs for housing, employment and public facilities within the City of Lake Stevens
- Land Use Element Policy 2.1.1 – Accommodate a variety of land uses to support population and employment growth, consistent with the city's responsibilities under the Growth Management Act, Regional Growth Strategy and the Countywide Planning Policies
- Land Use Element Policy 2.1.3 – Review land uses in conjunction with updates to the Buildable Lands Report and Growth Monitoring Report to ensure employment and population capacity estimates are being met. The strategy will be used to amend the Plan as necessary to remain consistent with actual development trends.
- Land Use Element Goal 2.2: Achieve a well-balanced and well-organized combination of residential, commercial, industrial, open space, recreation and public uses

Conclusions – Adoption of the city-initiated amendment is consistent with the goals and policies of the city's Comprehensive Plan. As the city continues to grow and expand, it needs to periodically assess and revise the types of uses permitted in different zoning districts to ensure it meets its residential and employment growth targets. The proposed amendment will serve to help the city meet these goals.

2. The amendment is in compliance with the Growth Management Act (RCW 36.70A.106)

- Code amendments are subject to review by the Washington State Department of Commerce.
- The city provided a 60-day notice of its intent to amend its development code to the Department of Commerce on August 12, 2021 of its intent to amend LSMC 14.100 and 14.112, with a proposed adoption date of October 13, 2021. The Department of Commerce acknowledged the proposed amendment under Submittal ID 2021-S-3005, and no comments were received.
- If approved by the City Council, staff will file the final ordinance with the Department of Commerce within 10 days of its adoption.

Conclusions – The proposed code amendment has met all Growth Management Act requirements.

3. The amendment serves to enhance the public health, safety and welfare

Conclusions – The recommended amendment will refine and simplify several LSMC sections to provide better clarity and reliability on the types of residential, commercial, industrial, and special uses that are permitted in different parts of the city. Revisions to Table 14.40-I (which is proposed to be split into three separate tables) will result in updated terminology and use classifications and incorporate recent code amendments related to subarea plans and infill/innovative housing. Revisions to several of the city's supplementary use regulations (Chapter 14.40) will provide clear and objective standards to evaluate proposed developments, and reduce the need for CUPs and ACUPs, which will save local businesses both time and money.

Public Notice and Comments

- Land use code amendments are reviewed through the city's Type VI legislative review process identified in [LSMC 14.16B.605-660](#), which requires the Planning Commission to hold a public hearing and make a recommendation to City Council.
- The city published a Notice of Public Hearing for the Planning Commission public hearing in the Everett Herald on September 3 and September 10, 2021, and a Notice of Public Hearing on October 1 and October 8, 2021 for the City Council public hearing. The notice was also posted at City Hall and on the [city's website](#).
- No public testimony was provided prior to or during the Planning Commission public hearing, and no written comments have been received to date in response to the City Council notice of public hearing.

Conclusions – The city has met all public notice requirements per Chapter 14.16B LSMC.

State Environmental Policy Act (SEPA) (Chapter 97-11 WAC and Title 16 LSMC)

- The city issued a Determination of Non-significance (DNS) for the proposal on September 1, 2021 and did not receive any comments or appeals.

Conclusions – The proposed code amendment has met all local and state SEPA requirements.

REQUESTED COUNCIL ACTION: Approve an updated version of Ordinance 1124 (Attachment 1), which would amend LSMC Chapters 5.08 (Definitions), 14.08 (Basic Definitions and Interpretations), 14.40 (Permissible Uses), 14.44 (Supplementary Use Regulations) and 14.72 (Parking) as shown in Attachment 1, Exhibit A, consistent with the Planning Commission's recommendation (Attachment 1, Exhibit B).

BUDGET IMPACT: None.

ATTACHMENTS

Attachment 1 – DRAFT Ordinance 1124 (Updated since October 12, 2021 meeting)

Exhibit A: Updated Code Language (Track Changes Version)

Exhibit B: Planning Commission Recommendation

**CITY OF LAKE STEVENS
Lake Stevens, Washington**

ORDINANCE NO. 1124

**AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON
REVISING LSMC CHAPTERS 5.08 (DEFINITIONS), 14.08 (BASIC
DEFINITIONS AND INTERPRETATIONS), 14.40 (PERMISSIBLE USES), 14.44
(SUPPLEMENTARY USE REGULATIONS) AND 14.72 (PARKING); ADOPTING
FINDINGS AND CONCLUSIONS RECOMMENDED BY THE PLANNING
COMMISSION; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE
DATE AND FOR SUMMARY PUBLICATION BY ORDINACE TITLE ONLY.**

WHEREAS, the city regulates land uses in its adopted zoning districts primarily through Chapter 14.40 (Permissible Uses); and

WHEREAS, the city undertook a process in October 2020 to update Chapter 14.40 and associated chapters, with the goals of revising, consolidating and modernizing the table of permissible uses; creating more clear and objective development standards for specific uses; and streamlining the development process; and

WHEREAS, the Planning Commission held seven work sessions to discuss the proposed amendments shown in Exhibit A, while the City Council was briefed on three occasions; and

WHEREAS, on August 12, 2021, the City submitted the proposed amendment to the Washington State Department of Commerce for the required 60-day review (Submittal ID 2021-S-3005); and

WHEREAS, the city issued a Determination of Nonsignificance (DNS) for the proposal under the State Environmental Policy Act (SEPA) on September 1, 2021, and received no comments or appeals; and

WHEREAS, the Lake Stevens Planning Commission held a duly noticed public hearing on September 15, 2021, during which no public testimony was provided; and

WHEREAS, at the conclusion of the September public hearing, the Planning Commission made a recommendation to amend LSMC Chapters 5.08, 14.08, 14.40, 14.44 and 14.72, as shown in Exhibit A; and

WHEREAS, the Lake Stevens City Council reviewed the Planning Commission's recommendation relating to the proposed amendment and held a duly noticed public hearing and considered all public testimony on October 12, 2021; and

WHEREAS, land use code amendments are Type VI legislative decisions which require a recommendation from the Planning Commission to City Council, based on written findings and conclusions, supported by evidence from an open-record hearing; and

WHEREAS, the Planning Commission provided the City Council with a recommendation letter along with findings and conclusions to approve the code amendment request (Exhibit B); and

WHEREAS, the City Council considered the Planning Commission's recommendation on October 12, 2021, and continued the public hearing to November 9, 2021 to allow additional research and discussion.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS,
WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. The City Council hereby makes the following findings:

- A. This ordinance amending the City's municipal code was sent to the Washington State Department of Commerce on August 12, 2021 as required by the Growth Management Act; no comments were received.
- B. The requirements of Chapter 14.16C.075 LSMC for land use code amendments have been met.
- C. As required by LSMC 14.16C.075(f), the adoption and amendment of codes are consistent with the Comprehensive Plan, comply with the Growth Management Act and advance the public health, safety and welfare.

Section 2. Chapter 14.08, entitled "Basic Definitions and Interpretations"; Chapter 14.40, entitled "Permissible Uses"; Chapter 14.44, entitled "Supplementary Use Regulations"; and Chapter 14.72, entitled "Parking", of the Lake Stevens Municipal Code is hereby amended to read as shown in the attached Exhibit A, with additions shown by underline and deletions shown by strikethrough.

Section 3. **Severability.** If any section, clause, phrase, or term of this ordinance is held for any reason to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance, and the remaining portions shall be in full force and effect.

Section 4. **Effective Date and Publication.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 9th day of November 2021

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

First and Final Reading: November 9, 2021

Published:

Effective Date:

EXHIBIT A

14.08.010 Definitions of Basic Terms (Only added/revised/deleted definitions included)

Community Center: An institution used for athletic, social, civic, or recreational purposes, operated by a nonprofit or government organization, and open to the public on an equal basis.

Covered Animal: Any hooved animal usually found on farms, such as horses, ponies, mules, bovine animals, sheep and goats.

Essential Public Facility: Any facility owned, operated or contracted to be operated by a unit of local or State government, by a public utility or transportation company, or by any other entity providing a public service as its primary mission may qualify as an essential public facility. In general, an essential public facility is a necessary component of a system or network which provides a public service or good; and may be difficult to site because of potential significant opposition. [A complete list of essential public facilities can be found in Table 14.40-III.](#)

Farm Animals: Any animal typically found on farms and kept predominantly outdoors, including but not limited to horses, ponies, mules, cows, sheep, goats and fowl, and rabbits. Includes but is not limited to covered animals, poultry and rabbits.

Miscellaneous Equipment Rental: An area or building used to store equipment (excluding automobiles) to be rented to the public. Such area may include customer service and support space.

Miscellaneous Repair: An area or building used to repair equipment (excluding automobiles and heavy equipment) to be rented to the public. Such area may include customer service and support space.

Indoor Recreational Facility: An entertainment or recreation facility under private ownership and operated by a for-profit or nonprofit organization providing one or more of the following types of entertainment activities, including but not limited to; cinemas, billiard parlors, nightclubs, coin-operated arcades, bowling alleys, ice skating and roller skating.

Outdoor Recreational Facility: An entertainment or recreation facility under private ownership and operated by a for-profit or nonprofit organization providing one or more of the following types of entertainment activities: ice skating; skate park and swimming; or commercial outdoor recreation, including golf courses, archery range, or similar use.

Recovery Housing: Communal living facilities focused on recovery from drug and alcohol addiction (recognized disabilities) where residents live in a family-like setting, such as Oxford Houses and similar models. Consistent with this chapter's definition of "Family", they may exceed six unrelated individuals subject to conformance with all other life and safety regulations.

Residence, Duplex. A building designed exclusively for occupancy by two families containing two dwelling units with separate entrances and sharing a common wall that may include side walls, floors or ceilings. Duplexes may be located either on one lot or on separate lots. This definition does not include single-family dwellings within an approved accessory dwelling unit. A two-family residence containing two dwelling units. Units may be stacked or side-by-side, and occupy one single lot. A duplex or separate lots.

Residence, Triplex. A building containing three dwelling units. Units may be stacked or side-by-side and occupy one single lot or separate lots. Triplexes meeting the definition for townhomes may be considered as such.

Residence, Single-Family Attached, One Dwelling Unit Per Lot. A residential use consisting of a single building containing two dwelling units which share a common wall (including without limitation the wall of an attached garage or porch), but located on two separate lots containing no other dwelling units in such a manner that a lot line bisects the building along the common wall and that each dwelling unit is completely on a separate lot.

Residence, Single-Family. A building containing one dwelling unit. Unit may also have an attached or detached Accessory Dwelling Unit.

Residence, Fourplex. A building containing only four dwelling units. Units may be stacked or side-by-side and occupy one single lots or separate lots. Fourplexes meeting the definition for townhomes may be considered as such.

Residence, Two-Family. A residential use consisting of a building containing two dwelling units. If two dwelling units share a common wall, even the wall of an attached garage or porch, the dwelling units shall be considered to be located in one building.

Residence, Two-Family Conversion. A two-family residence resulting from the conversion of a single building containing at least 2,000 square feet of gross floor area that was in existence on the effective date of this provision and that was originally designed, constructed and occupied as a single family residence.

Delete two family conversion definition.

Utility Facilities: Publicly, privately, or cooperatively owned facilities other than professional offices that contribute to the provision of utility services, including water, wastewater (sewer), stormwater, electricity, telecommunications, and natural gas.

Chapter 14.40 – Permissible Uses

14.40.010 ~~Table of Permissible Use Tables~~.

~~Tables 14.40-I-III, the Table of Permissible Use Tables~~, sets forth the permissible uses for the various zoning districts in the City ~~established in Chapter 14.36 Part I~~, subject to other applicable provisions in this title. It should be read in close conjunction with the definitions of terms set forth in Section [14.08.010](#) and the other interpretative provisions set forth in this chapter. Permissible uses for the subarea zoning districts are not included in this table, but are included in Section [14.38.020](#). (Ord. 876, Sec. 18, 2012; Ord. 811, Sec. 31, 2010; Ord. 676, Sec. 23, 2003; Ord. 468, 1995)

[14.40.015](#) Uses within Subareas

~~Permissible and prohibited uses withinfor adopted subarea zoning districtsplan boundaries (as identified on the Official Zoning Map) are listed in Section 14.38.020. Identified principal and secondary uses are both considered permissible uses, although principal uses are preferred. For development within adopted subareas, see Per SectionLSMC 14.38.015 and 14.44.030 (Development within Adopted Subareas), regulations regarding permitted uses in Chapter 14.38 supersede those in other Title 14 chapters, including this one.~~

14.40.020 Use of the Designations P, A, C in ~~Table of Permissible Use Tables~~.

(a) The ~~Table of Permissible Use Tables~~ (Tables 14.40-I-III) sets forth which uses are permitted in which zones. The letter “P” means the use is permitted or allowed in the indicated ~~zoning~~ district subject to all code requirements of this title. The letter “A” means the use requires an administrative conditional use permit [\(see Section 14.16C.015\)](#), and the letter “C” means the use requires a conditional use permit [\(see Section 14.16C.045\)](#). No letter means that use is not permitted in the indicated ~~zoning~~ district.

(b) ~~When used in connection with residential uses (use classification 1.000), the designation “PAC” means that such developments of less than five dwelling units are a permitted use when code requirements are met, developments of five or more but less than 13 dwelling units need an administrative conditional use permit, and developments of 13 or more dwelling units require a conditional use permit.~~

(c) ~~When used in connection with nonresidential uses, the designation “PA” means that such developments are permitted if the lot to be developed is less than one acre in size and require an administrative conditional use permit if the lot is one acre or larger in area; and the designation “PC” means that such developments are permitted if the lot to be developed is less than one acre in size and require a conditional use permit if the lot is one acre or larger in area.~~

(d) Use of the designation PAC for combination uses is explained in Section 14.40.080. (Ord. 903, Sec. 29, 2013; Ord. 811, Sec. 32, 2010; Ord. 798, Sec. 3, 2009; Ord. 676, Sec. 24, 2003; Ord. 590, 1998; Ord. 468, 1995)

14.40.030 Jurisdiction over Uses Otherwise Permissible.

Whenever this title provides that a use in a nonresidential zone or a nonconforming use in a residential zone is permissible, an administrative conditional use permit shall nevertheless be required if the Planning Director finds that the proposed use would have an extraordinary impact on neighboring properties or the general public. In making this determination, the Planning Director shall consider, among other factors, whether the use is proposed for an undeveloped or previously developed lot, whether the proposed use constitutes a change from one principal use classification to another, whether the use is proposed for a site that poses peculiar traffic or other hazards or difficulties, and whether the proposed use is substantially unique or is likely to have impacts that differ substantially from those presented by other uses that are permissible in the zoning district in question. (Ord. 811, Sec. 33, 2010; Ord. 676, Sec. 25, 2003; Ord. 468, 1995)

14.40.0340 Permissible and Prohibited Uses.

(a) The presumption established by this title is that all legitimate uses of land are addressed within the Table of Permissible Use Tables, and are either allowed or not allowed thereby. But because the list of permissible uses set forth at the end of this chapter cannot be all inclusive, those uses that are listed shall be interpreted liberally to include other uses that have similar impacts to the listed uses.

(b) Tables 14.40-I-III includes a column indicating the most similar classification code under the North American Industrial Classification System (“NAICS code”), where applicable. NAICS codes establish general categories of businesses and land uses, with more detailed subcategories. Consistent with subsection (a), NAICS codes may be used to evaluate whether uses with similar characteristics and impacts that are not explicitly listed in the use tables shall be permitted or permitted conditionally.

(c) Any proposed use not listed in the tables shall be determined as allowed or not allowed within a land use designation based on its consistency with the Comprehensive Plan and the purpose of the zoning district. If allowed, the use shall be classified by the Planning Director as outright permitted or requiring an administrative conditional use or conditional use permit using the most similar listed use. The Planning Director shall make that determination based on the physical characteristics of the use and its supporting structures, including scope, traffic generation, hours of operation and other potential impacts.

The determination of the Planning Director shall be appealable pursuant to Section 14.16B.710.

(db) Without limiting the generality of the foregoing provisions, the following uses are specifically prohibited in all districts:

- (1) Any use that involves the manufacture, handling, sale, distribution, or storage of any highly combustible or explosive materials in violation of the City's fire prevention code.
- (2) Stockyards, slaughterhouses, rendering plants.
- (3) Use of a travel trailer, motor home, or other recreational vehicle as a permanent residence except those permitted in a manufactured/mobile home park as per Section [14.44.070](#).
Recreational vehicles may be used as a temporary guest residence for up to two weeks without a permit, or up to three months within any one consecutive year upon approval by the Planning Director. Situations that do not comply with this subsection on the effective date of the ordinance codified in this title are required to conform within one year.
- (4) Use of a motor vehicle parked on a lot as a structure in which, out of which, or from which any goods are sold or stored, any services are performed, or other business is conducted. This prohibition does not apply to temporary public services, such as bookmobiles, blood donation centers, public service information, etc., or temporary food vendors allowed pursuant to Sections [14.44.085](#) [14.44.400](#) and [14.44.410](#) (situations that do not comply with this subsection on the effective date of the ordinance codified in this title are required to conform within 30 days).

(5) *Repealed by Ord. 958.*

(6) Sewage/septic sludge recycling except when approved as an essential public facility pursuant to Section [14.16C.060](#). (Ord. 991, Sec. 5, 2017; Ord. 958, Sec. 2, 2016; Ord. 903, Sec. 30, 2013; Ord. 894, Sec. 2, 2013; Ord. 811, Sec. 34, 2010; Ord. 676, Sec. 26, 2003; Ord. 468, 1995)

14.40.0450 Accessory Uses.

(a) ~~Tables 14-40-I-III!The Table of Permissible Uses (referenced in Section 14.40.010 and found at the end of this chapter) classifies different principal uses according to their land uses, potential different impacts and NAICS codes. Whenever an activity, use or structure exists that is (which may or may not be separately listed as a principal use in this table) is conducted in conjunction with incidental and subordinate to another principal use and constitutes only an incidental or insubstantial part of the total activity that takes place on the same lot, or is commonly associated with the principal use and integrally related to it, then it may be regarded as permitted as accessory to the principal use, and may be carried on underneath the umbrella of the permit issued for the principal use. For example, a swimming pool/tennis court complex is customarily associated with and integrally related to a residential subdivision or~~

multifamily development ~~and would be~~ is regarded as accessory to such principal uses, even though ~~such facilities, if developed apart from a residential development, they~~ would require an administrative conditional use permit ~~if developed as a principal use. (use classification 6.210). A use cannot be approved an accessory use without a primary use to which it is subordinate.~~

(b) For purposes of interpreting subsection (a) of this section:

- (1) ~~A use may be regarded as incidental or insubstantial if it is incidental or insubstantial in and of itself or in relation to the principal use;~~
- (2) ~~To be "commonly associated" with a principal use it is not necessary for an accessory use to be connected with such principal use more times than not, but only that the association of such accessory use with such principal use takes place with sufficient frequency that there is common acceptance of their relatedness.~~

(be) Without limiting the generality of subsections (a) and (b) of this section, the following activities, so long as they satisfy the general criteria set forth above, are specifically regarded as accessory to residential principal uses:

- (1) Home occupations, subject to the standards of LSCM 14.44.010.
- (2) Hobbies or recreational activities of a noncommercial nature.
- (3) The renting out of ~~one or two rooms within a single family residential unit to (which one or two rooms do not themselves constitute a separate dwelling unit) other than on a daily or weekly basis to not more than two persons who are not part of the family that resides in the single family dwelling for a period of 30 or more days, so long as the household (including all renters) is consistent with the definition of "family" in LSCM 14.08.010.~~
- (4) Yard sales or garage sales, so long as such sales are not conducted on the same lot for more than three days (whether consecutive or not) during any 30-day period.

(d) Without limiting the generality of subsections (a) and (b) of this section, the following activities shall not be regarded as accessory to a residential principal use and are prohibited in residential districts.

- (1) Storage outside of a substantially enclosed structure of more than one motor vehicle that is unlicensed and nonoperational for a period of more than three months.

(2) Parking outside a substantially enclosed structure or a legally established vehicle accommodation area (as defined in LSMC 14.72.060) of more than four motor vehicles between the building setback of the principal building and the street on any lot used for purposes that fall within the following principal use classifications: 1.100, 1.200, or 1.400single-family or multifamily residential development. Parking on non-approved surfaces is prohibited.

(e) When a land use permit is applied for, all anticipated accessory uses shall be explicitly disclosed, and made part of the findings. Subsequent accessory uses not disclosed shall be subject to the permit modification requirements of Section 14.16A.235 prior to commencing. (Ord. 811, Sec. 35, 2010; Ord. 676, Sec. 27, 2003; Ord. 468, 1995)

14.40.0560 Use of Supplementary Use Regulations

The city has established specific supplementary use regulations that establish performance standards and requirements for certain types of land uses. Tables 14.40-I-III utilize footnotes to indicate those uses for which supplementary use regulations or performance standards apply and provide citations and links to the applicable LSMC sections.

Permissible Uses Not Requiring Permits.

Notwithstanding any other provisions of this title, no land use approval, administrative conditional use, or conditional use permit is necessary for the following uses:

(1) Streets.

(2) Electric power, telephone, telegraph, cable television, gas, water, and sewer lines, wires or pipes, together with supporting poles or structures, located within a public right of way.

(3) Neighborhood utility facilities located within a public right of way with the permission of the owner (State or town) of the right of way. (Ord. 811, Sec. 36, 2010)

14.40.0670 Change in Use.

A change of use of property shall be reviewed pursuant to Section 14.16C.030. (Ord. 811, Sec. 37, 2010; Ord. 468, 1995)

14.40.0780 Combination Uses.

(a) When a combination use comprises two or more principal uses that require different types of permits (permitted use, administrative conditional use, or conditional use), then the permit authorizing the combination use shall be:

- (1) A conditional use permit if any of the principal uses combined requires a conditional use permit.
- (2) An administrative conditional use permit if any of the principal uses combined requires an administrative conditional use permit but none requires a conditional use permit.
- (3) A permitted use requiring Planning Director approval in all other cases. [This is indicated in the Table of Permissible Uses by the designation PAC in a column.](#)

~~(b) When a combination use consists of a single family detached residential subdivision and two-family or multifamily uses, the total density permissible on the entire tract shall be determined by having the developer indicate on the plans the portion of the total lot that will be developed for each purpose and calculating the density for each portion as if it were a separate lot.~~

~~(c) When a combination use consists of a single family detached and two-family or multifamily uses, then the total density permissible on the entire tract shall be determined by dividing the area of the tract by the minimum square footage per dwelling unit specified in Section [14.18.020](#). (Ord. 811, Sec. 38, 2010; Ord. 676, Sec. 28, 2003; Ord. 468, 1995)~~

14.40.090 More Specific Use Controls.

~~Whenever a development could fall within more than one use classification in the Table of Permissible Uses~~[~~Permissible Use Tables~~](#) (referenced in Section [14.40.010](#) and found at the end of this chapter), the classification that most closely and most specifically describes the development controls. For example, a small doctor's office or clinic clearly falls within the 3.110 classification (office and service operations conducted entirely indoors and designed to attract customers or clients to the premises). However, classification 3.130, "office or clinics of physicians or dentists with not more than 10,000 square feet of gross floor area," more specifically covers this use and therefore is controlling. (Ord. 1020, Sec. 3, 2018; Ord. 468, 1995)

Table 14.40-I: Table of Residential Uses by Zones

NAICS Code	Use	R4	W R	R6	R8- 12	MFR	LB	MU 1	PBD	BD	C B D	C D	LI	GI	P/SP
GENERAL RESIDENTIAL															
N/A	Single-family Detached, site built or modular	P	P	P	P	P									
N/A	Class A or B mobile home	P	P	P	P	P									
N/A	Mobile/ manufactured home park	A	A	A	A	P									
N/A	Apartment(s) above permitted nonresidential use					A	P	P	P		P	P	P	P	
N/A	Cottage housing development ³	P	P	P	P	P			P				P		
N/A	Duplexes	P ⁴	P ⁴	P ⁴	P ⁴	P			P						
N/A	Apartments (<u>five or more attached units</u>)	P ^{1/2} C ²				P			P						
N/A	Townhomes/rowhouses ¹²				P	P			P						
N/A	Triplexes	P ⁵		P ⁵	P ⁵	P									
N/A	Fourplexes	P ⁵		P ⁵	P ⁵	P									
N/A	<u>Any residential use above a permitted non-residential use</u>							P	P	P					

MISCELLANEOUS & ACCESSORY USES																	
<u>NAICS Code</u>	<u>Use</u>	<u>R4</u>	<u>W R</u>	<u>R6</u>	<u>R8- 12</u>	<u>MFR</u>	<u>LB</u>	<u>MU</u>	<u>PBD</u>	<u>BD</u>	<u>C B D</u>	<u>C D</u>	<u>LI</u>	<u>GI</u>	<u>P/SP</u>		
N/A	Accessory Dwelling Units ⁶	P	P	P	P	P		P									
721310	Rooming Houses, Boarding Houses	A	A	A	A	<u>PA</u>		P	P								
N/A	-Mobile/ manufactured home or apartment used exclusively for a night watchman and his/her family ⁷												A	A			
N/A	Tourist Homes	A	A	A	A	A	<u>A</u>	A	<u>A</u>								
N/A	In-Home Daycare ⁸	P	P	P	P	P		P	P								
N/A	Home Occupations ⁸	P	P	P	P	P	<u>P</u>	P	P				P	P			
N/A	Farm Animals ⁹																
N/A	Planned Residential Developments ¹⁰	<u>EP</u>	P	<u>EP</u>	<u>EP</u>	<u>EP</u>											
<u>N/A</u>	<u>Oxford Houses and Other Similar Uses protected by Federal Fair Housing Act</u>	P	P	P	P	P			P								
N/A	Level I Healthcare Facility	P	P	P	P	P		P								A	
N/A	Level II Healthcare Facility				C	C			P							A	
N/A	Secure Community Transition Facilities												C	C			
N/A	Group homes for licensed for juvenile offenders	C	C	C	C	C	P	P									
N/A	Temporary encampments ¹¹	P	P	P	P	P	P	P									

¹ Subject to Section 14.44.010 (Mixed Use)

² Subject to Section 14.44.090 (Planned Business District)

³ Subject to Section 14.46 Part II

⁴ Subject to Section 14.48.020 (Duplexes in Single-Family Zones)

⁵ Subject to Section 14.46 Part III

⁶ Subject to Section 14.44.045 (Accessory Dwelling Units), and only as accessory to a detached single-family residence

⁷ Subject to Section 14.44.065 (Accessory Apartments in Industrial Zones)

⁸[Subject to Section 14.44.010 \(Home Occupations\)](#)

⁹[Subject to Section 14.44.075 \(Farm Animals\). Requires a Pasture Plan to be submitted pursuant to Chapter 5.18.](#)

¹⁰[Subject to Section 14.18.300 \(Planned Residential Developments\)](#)

¹¹[Subject to Section 14.44.038 \(Temporary Encampments\)](#)

¹²[Townhomes permitted as part of Planned Residential Development \(PRD\) in single family zones, subject to Section 14.18.300 \(Planned Residential Developments\)](#)

Table 14.40-III: Table of Non-Residential Uses by Zones

NAICS Code	Use	LB	MU ¹	PBD ²	BD	CB D	CD	LI	GI	P/SP	
	RETAIL³										
N/A	Retail, small/medium scale (<10,000 sf floor area)	P	P	P	<u>A</u>	P	P	<u>P</u> <u>A</u>	<u>P</u> <u>A</u>	P	
N/A	Retail, large scale (>10,001 sf floor area)		P	P			P	<u>P</u> <u>A</u>	<u>P</u> <u>A</u>	P	
N/A	Outdoor retail displays accessory to a retail use	P		P		P	P	P	P	P	
N/A	Marijuana retail ⁴							P	P		
N/A	Open air markets	P	P	P	P	P	P	P	P	P	
444220	Outdoor plant nurseries, commercial greenhouses, farm supply stores	P					P	P	P	<u>P</u>	
423	Wholesale						P	P	P	<u>P</u>	
4411, 4412,	Vehicle sales, new and used	P					P	P	P		
453930	Mobile home sales	<u>P</u>					P	P	P		
PERSONAL & GENERAL SERVICES											
531130	Personal storage facilities ⁵	A ⁶					A	<u>P</u> <u>A</u>	<u>P</u> <u>A</u>	P	
447110, 447190	Gas station	P				P	P	P	P		
812910	Pet care, except veterinary and kennels	P	P	P	<u>P</u>	P	P	P	P	P	
812910	Kennel				<u>A</u>	<u>A</u>	<u>P</u>	P	P		
6244	Daycare / preschool	P	P	P	<u>P</u>	P	P				
8111	Automotive repair, <u>except not including</u> car washes	P					P	P	P		
811192	Carwashes	P	P	P	P	P	P	P	P		
8121	Barber shops, beauty salons	P	P	P	P	P	P				
812220	Crematorium							<u>P</u>	P	C	
812210	Funeral homes						P	P	P	<u>P</u> ⁷	
8123	Dry-cleaning, laundry services	P	P	P	P	P	P	P	P		
8113	Heavy equipment rental						P	P	P		
76	Miscellaneous repair	P	P	P	P	P	P	P	P		
53211	Automobile rental	P					P	P	P		
53212, 5322-3	Miscellaneous equipment rental	<u>P</u>	<u>P</u>		<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>		
81293	Automobile parking	P	P	P		P	P	P	P	P	
HEALTHCARE & SOCIAL SERVICES											
N/A	Level III Healthcare Facility	P	<u>P</u> <u>A</u>	P	P	P	P	P	P	A	

¹[Subject to Section 14.44.010 \(Mixed Use\)](#)

²[Subject to Section 14.44.090 \(Planned Business District\)](#)

³[A retail or office use in a commercial zone is permitted, except adjacent to or across the street from a residential zone shall require an administrative or conditional use permit.](#)

⁴[Subject to Section 14.44.097 \(Marijuana Facilities\)](#)

⁵[Subject to Section 14.44.044 \(Storage Facilities\)](#)

⁶[Permitted outright in the Local Business Zone on a road designated as a State route or State highway, per LSMC 14.44.044\(b\)](#)

⁷[When accompanying a cemetery use](#)

⁸[Subject to Section 14.44.350 \(Drive Thru Windows\)](#)

⁹[A manufacturing or industrial use is permitted, except a use adjacent to or across the street from a residential zone, which will require an administrative or conditional use permit.](#)

¹⁰[Subject to Section 14.44.085](#)

Table 14.40-III: Table of Special Uses by Zones

A blank box indicates a use is not allowed in a specific zone. Note: Reference numbers within matrix indicate special conditions apply.
 P – Permitted Use; A – Administrative Conditional Use; C – Conditional Use (See Section 14.40.070 for explanation of combinations)

NAICS Code	Use	R 4	W R	R6	R8-12	MFR	L B	MU ¹	PB D ²	B D	C B	C D	LI	GI	P/SP
PARKS & OPEN SPACE															
N/A	Public parks and playgrounds	<u>C</u> <u>A</u>	<u>C</u> <u>A</u>	<u>AC</u>	<u>CA</u>	<u>CA</u>	P	P	P	<u>A</u>	<u>A</u>	<u>A</u>	A	A	P
71290	Nature parks, preserves	P	P	P	P	P	<u>P</u> <u>A</u>	<u>PA</u>	<u>PA</u>		<u>A</u>	<u>A</u>	A	A	P
712130	Zoos, botanical gardens, arboretums														A
812220	Cemeteries												P	P	<u>PC</u>
CULTURAL															
813110	Places of worship	A	A	A	A	A	P	P	P	P	<u>P</u>	<u>P</u>			
514120	Libraries	A	A	A	A	A	P	P	P	<u>P</u>	<u>A</u>	<u>A</u>			P
712110	Museums, art gallery						<u>P</u>	<u>P</u>	<u>P</u>		<u>P</u>	<u>P</u>			<u>P</u>
813410	Social, fraternal clubs and lodges, union halls						<u>P</u>				<u>P</u>	<u>P</u>			
N/A	Community centers									P					P
N/A	Indoor stadium												A	A	<u>A</u>
N/A	Amphitheater												P	P	P

¹ Subject to Section [14.44.010](#) (Mixed Use).

² Subject to Section [14.44.090](#) (Planned Business District).

³ See regulations in Chapter [14.62](#) for specific regulations. See Chapter [14.38](#) for wireless facilities within subareas.

⁴ See specific regulations in Section [14.62.160](#).

⁵ Only allowed as an essential public facility pursuant to Section [14.16C.060](#)

GOVERNMENTAL & REGIONAL													
922110	Court							C	C	C			C
N/A	Civil defense operations										C	C	C
N/A	Military reserve, National Guard centers										C	C	C
491110	Post offices					P	P	P	P	<u>P</u>		P	P
	Temporary mobile or modular structures used for public services	P	P	P	P	P	P	P	P		P	P	P
N/A	Penal and correctional facilities, work release, pre-release, or similar facilities										C	C	C
ESSENTIAL PUBLIC FACILITIES													
611110	Elementary and secondary schools	C	C	C	C	C							P
6115, 6116	Trade and vocational schools					C	P	P		<u>P</u>	<u>P</u>	<u>P</u>	A
611310	Colleges and universities,	C	C	C	C	C			<u>P</u>			C	C
922160, 922120, 611910	Fire stations, police stations, ambulance services, rescue squads	C	C	C	C	C	C	P	P	<u>P</u>	P	P	C
458199, 458103	Airports											C	
562111, 562212	Solid waste transfer stations, recycling centers, sanitary landfills											C	C
221320	Sewage/septic sludge recycling center ⁵												
N/A	<u>Community/Neighborhood or regional utility</u> facilities										P	P	
4851, 4821	Bus stations, train stations, <u>park and rides</u>									<u>P</u>	P	P	

WIRELESS COMMUNICATION FACILITIES														
N/A	Small wireless facilities (towers/antennas 50 feet or less in height) ³	P	P	P	P	P	P	P	P	P		P	P	P
N/A	Large wireless facilities (towers/antennas 50 feet or more in height) ³	C		C	C	C	A	A				A	A	A
N/A	Macro facilities collocation on existing structures ⁴	P	P	P	P	P	P	P				P	P	P
N/A	Eligible facility modifications	P	P	P	P	P	P	P				P	P	P
RESOURCE & AGRICULTURAL														
1131, 1132, 1133	Silvicultural Operations											P	P	

Chapter 14.44 – Supplementary Use Regulations

14.44.01516C.070 Home Occupations. (Moved from Land Use Actions to Use Regulations)

(a) The purpose of this section is to allow small-scale commercial occupations incidental to residential uses to ~~be located~~ locate in residences while guaranteeing all neighboring residents freedom from excessive noise, traffic, nuisance, fire hazard, and other possible effects of commercial uses being conducted in residential neighborhoods.

(b) Procedure. A home occupation ~~permit~~ is approved by the Planning Director or designee for each home occupation. ~~Home occupations shall be reviewed in the manner and following the procedures established in Chapters 14.16A and 14.16B for a Type I review.~~

(c) Home occupations shall require a city business license and shall be reviewed for compliance with the provisions of this section during the business license review. Home occupations may require the submittal of additional information beyond the standard business license application. Employees of a non-home based business utilizing a home office to telecommute shall not require a business license.

(d) Standards. Home occupations are permitted as an accessory use to the residential use of a property only when ~~all of all~~ the following conditions are met:

- (1) The total area devoted to all home occupation(s) shall not exceed 25 percent of the floor area of the dwelling unit or 500 square feet, whichever is less. Areas within attached garages and storage buildings shall not be considered part of the dwelling unit for purposes of calculating allowable home occupation area but may be used for storage of goods associated with the home occupation;
- (2) If the home occupation is located in an accessory structure, the area devoted to the occupation, as described in subsection (c)(1) of this section, shall be based upon the floor area of the dwelling only: Areas accessible to customers shall be legally established. Additional building permits may be required.
- (3) No business activity may occur outside of any buildings on site, including displays of goods, stock in trade or other commodities;
- (4) Not more than one person outside of the family shall be employed on the premises;
- (5) The home occupation shall in no way alter the normal residential character of the premises;
- (6) No objectionable noise, fumes, odor, or dust shall be allowed;

- (7) The home occupation(s) shall not use electrical or mechanical equipment that results in:
 - (i) A change to the fire rating of the structure(s) used for the home occupation(s);
 - (ii) Visual or audible interference in radio or television receivers, or electronic equipment located off-premises; or
 - (iii) Fluctuations in line voltage off-premises;
- (8) No equipment or material may be stored, altered or repaired on any exterior portion of the premises;
- (9) Sales shall be limited to:
 - (i) Products accessory to the home occupation (e.g., shampoo for beauty shop, etc.);
 - (ii) Merchandise which is produced on the premises; and/or
 - (iii) Mail order, online internet and telephone sales; and
 - (iv) With appointment for pick up or off-site delivery;
- (10) Services to patrons shall be arranged by appointment or provided off site;
- (11) In addition to required parking for the dwelling unit, one on-site parking stall shall be provided when services are rendered on-site;
- (12) The home occupation(s) may use or store a vehicles for pickup of materials used by the home occupation(s) or the distribution of products from the site, provided:
 - (i) No more than two such vehicles shall be allowed;
 - (ii) Such vehicles-shall not be parked within the public right of way or in any yard areas and must be parked in allowed vehicle accommodation areas such as driveways and garages.
parked within any required setback areas of the lot or on adjacent streets; and
 - (iii) Such vehicles shall be commonly associated with residential development. Vehicles not commonly associated with residential development and which are more typically used for business operations identified as prohibited home occupations in subsection (f) - such as dump trucks, tow trucks, and box trucks - , and commercial vans are not allowed. not exceed the weight capacity of one ton;

- (13) Signs in connection with the home occupation shall comply with the restrictions of Chapter [14.68](#), Signs; and
- (14) No sales or services will be conducted on the premises which will generate more than 10 average daily round trips per day by customers except for day care.
- (15) Food related business shall be required to possess and maintain a food handler's card from the Snohomish Health District.
- (16) Food related businesses shall comply with all applicable WSDA cottage food operation regulations in RCW 69.22.

(ed) The following is a non-exhaustive list of examples of enterprises that may be granted approved as a home occupation permit if they meet the foregoing standards:

- (1) Office or studio of a physician, dentist, artist, musician, lawyer, architect, engineer, teacher, or similar professional;
- (2) Workshops, greenhouses, or kilns;
- (3) Dressmaking or hairdressing studios; and
- (4) Day care.

(fe) Prohibited home occupations are enterprises which may create objectionable noise, fumes, odor, dust or electrical interference and may involve hazardous materials or on-site storage of petroleum products, and which are not compatible with residential development. The following is a non-exhaustive list of examples of such prohibited enterprises:

- (1) Automobile, truck and heavy equipment repair;
- (2) Autobody work or painting;
- (3) Parking and storage of heavy equipment;
- (4) Storage of building materials for use on other properties;
- (5) Marijuana production, processing or retail facility; or
- (6) Similar types of enterprises.

(g_f) Transferability. A home occupation ~~permit issued to~~ approved for one ~~applicant person~~ shall not be transferable to any other person; nor shall a home occupation ~~permit~~ be valid at any other address than the one listed on the ~~business license~~ ~~permit~~.

(g_h) Additional Conditions. In granting approval for a home occupation, the Planning Director or their designee may attach additional conditions to ensure the home occupation will be in harmony with, and not detrimental to, the character of the residential neighborhood.

(i_h) Inspections. Any home occupation authorized under the provisions of this chapter shall be open to inspection and review at all reasonable times by enforcement officials for purposes of verifying compliance with the conditions of approval and other provisions of this title.

(i_j) Modification. The Planning Director shall have authority to grant an administrative modification to the standards listed in subsection (c) of this section, provided the use is consistent with the purposes of this chapter and will be operated in harmony with the character of and create no significant impact to the residential neighborhood. The Planning Director is authorized to approve administrative modifications only in cases of unique circumstances, such as large property acreage, remote site access or site location, or small scale of use, when these circumstances ensure the commercial operation remains incidental to the dwelling and in no way alters the normal residential character of the premises. No modification shall be granted which would be detrimental to the public health, or welfare or the environment.

(k_j) In-Home Day Care Standards.

(1) Home day care and adult family care facilities shall meet State licensing requirements, including those pertaining to building, fire safety, and health codes. A copy of the required State license, if applicable, shall be furnished by the applicant with the City business license application.

(2) There shall be minimal, if any, change in the outside appearance of the residence.

(3) Where outdoor recreation facilities are provided for children in day care facilities, they shall be screened by a fence at least four feet high, where abutting residentially zoned property.

(4) The facility shall provide a safe passenger loading area.

(5) The day care provider shall provide written notification to immediately adjoining property owners of the intent to locate and maintain a facility and provide a copy of the notification to the Planning Department. (Ord. 908, Sec. 5, 2014; Ord. 811, Sec. 4 (Exh. 3), 2010)

14.44.044 Storage Facilities

(a) Intent. Storage facilities include characteristics common to commercial and industrial uses. This section provides regulations to help guide appropriate siting of storage facilities ~~in the Local Business zoning district~~, while maintaining the desired character and function of that district. If designed appropriately, storage facilities can emulate the exterior architecture and site design of commercial or mixed-use developments, reducing inconsistencies with Comprehensive Plan goals or zoning district intent and limiting impacts to surrounding neighborhoods. Storage facilities in the Local Business zoning district shall adhere to the additional special restrictions and development standards of this section.

(b) Applicable Location of Section [14.44.044](#) Regulations. Storage facilities shall be ~~outright permitted~~allowed in the Local Business zoning districts on roads designated as State routes or State highways.

(c) Special Restrictions.

(1) Storage facilities shall not exceed 40,000 gross square feet.

(2) Storage facilities are only permitted within multi-story structures.

(3) The minimum lot size for storage facilities is two acres.

(1)-(4) ~~The S~~totorage ~~facility~~ uses shall be limited in size to 25 percent coverage or less of the locally zoned area~~per development~~.

(i) ~~development locally zoned area~~ is defined as the area of all contiguous Local Business parcels within the same zoning district, regardless of property ownership or inclusion in the development application.

(ii) The use coverage is defined as the amount of space solely devoted to supporting the storage use on each development. This shall~~may~~ include building footprints, drive aisles between storage facilities, loading bays, parking, landscape screening, offices and associated appurtenances. The total use coverage percentage shall~~may~~ exclude critical areas and features shared within a development like pedestrian facilities, internal access and circulation roads, and shared parking.

(d) Design Standards.

- (1) Storage facilities shall have an outward appearance that more closely resembles a commercial or mixed-use development than a warehouse or single-story linear shed design, and shall be subject to the design review requirements of Section [14.16C.050](#).
- (2) Storage facilities shall include architectural and design features that promote visual compatibility with commercial or mixed-use developments. Examples of these features may include providing facade modulation; using varied or contrasting exterior building materials and detailing; screening blank walls; incorporating varied roof-lines among other features.
- (3) Storage facilities shall shield exterior lighting so as not to directly illuminate or create visible glare from adjacent residential properties subject to the requirements of Section [14.38.080](#).
- (4) Storage facilities are subject to the screening requirements of a Type A screen, as described in Chapter [14.76](#), when abutting residential zoning districts.
 - (i) Open storage facilities must provide an additional Type C screen that includes trees, shrubs and ground cover or similar vegetation to screen the exterior of the open storage facility's enclosure. (Ord. 1016, Sec. 2, 2018)

14.44.065 Accessory Apartment in Industrial Zones

Any accessory apartments permitted in the Light or General Industrial Zone ~~pursuant to Use Class 1.115~~ shall meet the following standards:

- (a) The total number of accessory dwellings on a site shall not exceed one.
- (b) The gross floor area of an accessory apartment site shall not exceed 1,000 square feet.
- (c) The accessory apartment shall be integrated into a larger building which also houses activities for the principally permitted use.
- (d) The apartment use shall not enjoy the protection of the Manufacturing and Processing Performance Standards as contained in Part III of this chapter. (Ord. 1030, Sec. 2 (Exh. B), 2018; Ord. 606, 1999)

14.44.070 Recreational Park Trailers and Recreational Vehicles (RV) Regulations

[\(a\)](#) Recreational park trailers and recreational vehicles as defined in WAC [296-150P-0020](#) and [296-150R-0020](#) and Chapter [14.08](#) shall be permitted in manufactured/mobile home parks. Existing recreational park trailers and RVs within existing manufactured home/mobile home parks on or prior to the effective date of this section are exempt from the requirements listed below. As allowed by State law the following additional standards shall apply when housing governed by this section is sited:

(1a) Recreational park trailers and recreational vehicles may be installed within a manufactured home park pursuant to RCW [35A.21.312](#) and the requirements listed below:

- (i1) Utility hookups shall meet local, State, and federal building code standards;
- (i2) Recreational park trailers and recreational vehicles shall be equipped with an internal toilet and an internal shower; or the manufactured/mobile home park shall provide a common toilet and shower facility for the residents of the park;
- (i3) Recreational park trailers or recreational vehicles shall be connected to the sanitary sewer system provided within the park if used as permanent residence; otherwise, waste from the unit must be disposed of at an appropriate receiving location;
- (i4) The unit shall be placed on an impervious pad made of cement concrete or asphalt concrete; and
- (i5) Any steps, landings, stairways, decks, and balconies (not originally attached) shall meet the requirements of the International Residential Code, shall be independently supported, and require a building permit.

(2b) Approvals.

- (1) If a recreational park trailer or recreational vehicle is to be used as a temporary residence, it must comply with the standards of Section [14.16C.110](#).
- (2) If a recreational park trailer or recreational vehicle is to be used as a permanent residence, it must comply with the standards of Section [14.16C.105](#) for a site plan review, but will be considered a Type I review. Recreational park trailers or recreational vehicles used as permanent residences are considered dwelling units subject to all applicable impact fees that apply per Chapters [14.110](#), [14.112](#) and [14.120](#).

(3e) Inspections. The City and/or affected agency shall inspect the installation of each recreational park trailer or recreational vehicle to determine that its installation complies with this section before residency begins.

(4e) Insignia Required. All recreational park trailers or recreational vehicles, installed within the City, shall contain the insignia of approval of the State of Washington or be exempt from said insignia, pursuant to the standards of the State of Washington for the manufacture of such homes. (Ord. 991, Sec. 2, 2017)

14.44.075 Farm Animals

Farm animals are permitted in single-family residential zoning districts, provided the following standards are met:

- (a) The keeping of animals complies with the animal regulations contained in Title 5 of the Lake Stevens Municipal Code.
- (b) Farm animals may be kept only on lots of two and one-half acres or larger except small farm animals such as rabbits, fowl, miniature goat breeds, and household pets (including pot-belly pigs) may be kept on residential lots of any size, provided they are kept in a manner so as not to constitute a nuisance pursuant to Chapter 9.60 (Nuisance Activity).
- (c) Farm animals may be kept only for the personal use, whether it be for recreational, personal enjoyment, social and educational purposes or food production. Keeping of animals for commercial purposes is prohibited in residential zones, except where specifically allowed pursuant to Table 14.40-I.
- (d) Farm animals must be kept a minimum of 50 feet from any stream buffer or wetland buffer. (Ord. 903, Sec. 32, 2013; Ord. 607, Sec. 2, 1999; Ord. 468, 1995)
- (e) Properties annexed into the city that do meet the provisions of subsections (b) and (d) but which can demonstrate an existing legally established use of the property under county regulations at the time of annexation may maintain said use, but may not increase the number of animals kept, reduce the existing wetland or stream buffer, or otherwise expand the scope or scale of the nonconformance to LSCM 14.44.075.

14.44.210 Noise. SHARE

- (a) All uses shall comply with the maximum noise levels outlined in Chapter 173-60 WAC No 4.000 classification use in any permissible business district may generate noise that tends to have an annoying or disruptive effect upon (1) uses located outside the immediate space occupied by the 4.000 use if that use is one of several located on a lot, or (2) uses located on adjacent lots.
- (b) Except as provided in subsection (f) of this section, the table set forth in subsection (e) of this section establishes the maximum permissible noise levels for 4.000 classification uses in the Light Industrial and General Industrial districts. Measurements shall be taken at the boundary line of the lot where the 4.000 classification use is located, and, as indicated, the maximum permissible noise levels vary according to the zoning of the lot adjacent to the lot on which the 4.000 classification use is located.

(c) A decibel is a measure of a unit of sound pressure. Since sound waves having the same decibel level "sound" louder or softer to the human ear depending upon the frequency of the sound wave in cycles per second (i.e., whether the pitch of the sound is high or low) an A-weighted filter constructed in accordance with the specifications of the American National Standards Institute, which automatically takes account of the varying effect on the human ear of different pitches, shall be used on any sound level meter taking measurements required by this section. And accordingly, all measurements are expressed in dB(A) to reflect the use of this A-weighted filter.

(d) The standards established in the table set forth in subsection (e) of this section are expressed in terms of the equivalent sound level (Leq), which must be calculated by taking 100 instantaneous A-weighted sound levels at 10-second intervals (see the administrative guideline entitled "Guide for Noise Levels," Section F-1) and computing the Leq in accordance with the table set forth in the administrative guideline entitled "Guide for Noise Levels," Section F-2.

(e) Table 14.44-I: Maximum Permitted Sound Levels, dB(A).

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Table 14.44-I: Maximum Permitted Sound Levels, dB(A)

Zoning of Lot Where 4.000 Use Located	(re: 0.0002 Microbar) Zoning of Adjacent Land				
	Residential and PND		NC, LB, CBD, MU, PBD, SRC	LI	GI
	7:00 a.m. - 9:00 p.m.	9:00 p.m. - 7:00 a.m.			
LI & GI	60	50	65	70	70

(f) Impact noises generated by sources that do not operate more than one minute in any one-hour period are permissible up to a level of 10 dB(A) in excess of the figures listed in subsection (e) of this section, except that this higher level of permissible noise shall not apply from 9:00 p.m. to 7:00 a.m. when the adjacent lot is zoned residential. The impact noise shall be measured using the fast response of the sound level meter.

(g) Noise resulting from temporary construction activity that occurs between 7:00 a.m. and 9:00 p.m. shall be exempt from the requirements of this section. (Ord. 811, Sec. 46, 2010; Ord. 590, 1998; Ord. 468, 1995)

14.44.220 Vibration. SHARE

(a) No subject 4.000 classification use in any permissible business district may generate any ground-transmitted vibration that is perceptible to the human sense of touch measured at (1) the outside boundary of the immediate space occupied by the enterprise generating the vibration if the enterprise is one of several located on a lot, or (2) the lot line if the enterprise generating the vibration is the only enterprise located on a lot.

(b) No subject 4.000 classification use in a Light Industrial or General Industrial district may generate any ground-transmitted vibration in excess of the limits set forth in subsection (e) of this section. Vibration shall be measured at any adjacent lot line or residential district line as indicated in the table set forth in subsection (d) of this section.

(c) ~~The instrument used to measure vibrations shall be a three component measuring system capable of simultaneous measurement of vibration in three mutually perpendicular directions.~~

(d) ~~The vibration maximums set forth in subsection (e) of this section are stated in terms of particle velocity, which may be measured directly with suitable instrumentation or computed on the basis of displacement and frequency.~~

~~When computed, the following formula shall be used:~~

$$PV = 6.28 F \times D$$

~~Where:~~

~~PV = Particle velocity, inches per second~~

~~F = Vibration frequency, cycles per second~~

~~D = Single amplitude displacement of the vibration, inches.~~

~~The maximum velocity shall be the vector sum of the three components recorded.~~

~~(e) Table 14.44 II: Table of Maximum Ground Transmitted Vibration.~~

Table 14.44-II: Maximum Ground-Transmitted Vibration

Zoning District	Particle Velocity, Inches Per Second	
	Adjacent Lot Line	Residential District
M-1	0.10	0.02
M-2	0.20	0.02

(f) The values stated in subsection (e) of this section may be multiplied by two for impact vibrations, i.e., discrete vibration pulsations not exceeding one second in duration and having a pause of at least one second between pulses.

(ce) Vibrations resulting from temporary construction activity that occurs between 7:00 a.m. and 9:00 p.m. shall be exempt from the requirements of this section. (Ord. 811, Sec. 92, 2010)

14.44.230 Odors.  SHARE

(a) For purposes of this section, the "odor threshold" is defined as the minimum concentration in air of a gas, vapor, or particulate matter that can be detected by the olfactory systems of a panel of five healthy observers beyond the subject property.

(b) No subject 4.000 classification use in any district may generate any odor that reaches the odor threshold, measured at:

- (1) The outside boundary of the immediate space occupied by the enterprise generating the odor.
- (2) The lot line if the enterprise generating the odor is the only enterprise located on a lot.

14.44.240 Smoke and Air Pollution.  SHARE

(a) Any subject 4.000 classification use that emits any "air contaminant" as defined in Regulations I-1, I-2, or I-3 of the Puget Sound Clean Air Agency shall comply with applicable state standards concerning air pollution, as set forth in Regulations 1, 2, or 3 of the Puget Sound Clean Air Agency.

(b) No Planning Director approval, administrative conditional use, or conditional use permit may be issued with respect to any development covered by subsection (a) of this section until the Puget Sound Clean Air Agency has certified to the permit-issuing authority that the appropriate state permits have been received by the developer, or that the developer will be eligible to receive such permits and that the development is otherwise in compliance with applicable air pollution laws.

(Ord. 903, Sec. 35, 2013; Ord. 811, Sec. 47, 2010).

14.44.250 Disposal of Liquid and Hazardous Wastes.

(a) No subject 4.000 classification use in any district may discharge any waste contrary to the provisions of Chapter [70.105](#) RCW (Hazardous Waste Management) or Chapter [90.48](#) RCW (Water Pollution Control).

(b) No subject 4.000 classification use in any district may discharge into the City sewage treatment facilities any waste that cannot be adequately treated by biological means.

14.44.260 Water Consumption.

No subject 4.000 classification use shall consume and/or use water supplied by the Snohomish County Public Utility District No. 1 in a manner inconsistent with the requirements and water service policies of the Snohomish County Public Utility District No. 1.

14.44.270 Electrical Disturbance or Interference.

No subject 4.000 classification use may:

- (a) Create any electrical disturbance that adversely affects any operations or equipment other than those of the creator of such disturbance; or
- (b) Otherwise cause, create, or contribute to the interference with electronic signals (including television and radio broadcasting transmissions) to the extent that the operation of any equipment not owned by the creator of such disturbance is adversely affected.

Part V. Multifamily Apartments Annexed into the City

14.44.500 Authority.

This chapter contains the City's procedures and policies related to the expansion or replacement of existing multifamily structures located in WR, R4, R6, or R8-12 Zoning Districts, annexed into the City on or after January 1, 2006. (Ord. 871, Sec. 3, 2012)

14.44.510 Conditional Use Permit Required.  SHARE

Any requests to expand and/or replace existing multifamily structures (regardless of reason), located in WR, R4, R6, or R8-12 Zoning Districts, annexed into the City on or after January 1, 2006, shall require a Conditional Use Permit per Section [14.16C.045](#) prior to approval of the expansion and/or replacement. (Ord. 871, Sec. 3, 2012)

14.72 Parking

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
1.110 Single family detached residences.	2 spaces per dwelling unit plus one space per room rented out (see Accessory Uses, Section 14.40.050)
1.200 <u>Duplex</u> <u>Two-family</u> residences.	2 spaces for each dwelling unit, except that one-bedroom units require only one space.
1.220 Accessory dwelling units.	Single-family detached residences with accessory dwelling units require 1 space in addition to the 2 spaces required for the principal dwelling.
1.300 Multifamily residences.	2 spaces per unit plus 1 additional space for every four units in the development, except multifamily units limited to senior citizens require only 1 space per unit.
1.410 Level I health and social service facility.	3 spaces for every five beds except for uses exclusively serving children under 16, in which case 1 space for every three beds shall be required.
1.420 Level II and III health and social service facility.	To be determined by the Planning Director on a case by case basis.
1.440 Group Homes for Juvenile Offenders	1 space for each staff person on site during the maximum shift plus 1 space for each facility vehicle plus 1 space for every three beds.
1.510 Rooming and boarding houses.	1 space for each bedroom.
1.520	
1.530 Tourist homes, hotels and motels.	1 space for each room to be rented plus additional space (in accordance with other sections of this table) for restaurant or other facilities.
1.700 Temporary emergency, construction, and repair residences.	2 spaces per dwelling unit plus one space per room rented out (see Accessory Uses, Section 14.40.050)

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
2.111 2.210	Retail sales high volume traffic. 1 space per 200 square feet of gross floor area.
2.112	Convenience stores. 1 space per 150 square feet of gross floor area.
2.120 2.130 2.220 2.230	Retail sales low volume traffic, wholesale sales. 1 space per 400 square feet of gross floor area.
3.110 3.120 3.130 3.210 3.220	Offices. 1 space per 400 square feet of gross floor area.
3.230	Banks. 1 space per 200 square feet of area within main building plus reservoir land capacity equal to 5 spaces per window (10 spaces if window serves two stations).
4.110	Manufacturing: majority of business from walk in trade. 1 space per 400 square feet of gross floor area.
4.120 4.200	Manufacturing: majority of business does not come from walk in trade. 1 space for every employee on the maximum shift except that, if permissible in the commercial districts, such uses may provide 1 space per 200 square feet of gross floor area.
5.110	Elementary and secondary schools. 1.75 spaces per classroom in elementary schools, 5 spaces per classroom in high schools.
5.120	Trade and vocational schools. 1 space per 100 square feet of gross floor area.
5.130	Colleges and universities. 1 space per 150 square feet of gross floor area.

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
5.200 Churches, synagogues and temples.	1 space for every four seats in the portion of the church building to be used for services plus spaces for any residential use as determined in accordance with the parking requirements set forth above for residential uses, plus 1 space for every 200 square feet of gross floor area designed to be used neither for services nor residential purposes.
5.300 5.400 Libraries, museums, art galleries, art centers. Social, fraternal clubs and lodges, union halls.	1 space per 300 square feet of gross floor area.
6.110 Bowling alleys, skating rinks, indoor tennis and squash courts, billiard and pool halls, indoor athletic and exercise facilities.	1 space for every three persons that the facilities are designed to accommodate when fully utilized (if they can be measured in such a fashion—example, tennis courts or bowling alleys) plus 1 space per 200 square feet of gross floor area used in a manner not susceptible to such calculation.
6.120 6.130 Movie theaters. Coliseums, stadiums, and <u>amphitheaters all other facilities in the 6.100 use class designed to seat or accommodate more than 1,000 people at a time.</u>	1 space for every four seats.
6.210 6.220 <u>Privately owned outdoor recreational facilities.</u> <u>Publicly owned outdoor recreational facilities.</u>	1 space per 200 square feet of area within enclosed buildings, plus 1 space for every three persons that the outdoor facilities are designed to accommodate when used to the maximum capacity.

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
<u>6.230</u> Golf driving ranges not accessory to golf courses, par 3 golf courses, miniature golf courses, skateboard parks, water slides. Outdoor recreational facilities - Specialized	Miniature golf course, skateboard park, water slide, and similar uses--1 space per 300 square feet of area plus 1 space per 200 square feet of building gross floor area; Driving range--1 space per tee plus 1 space per 200 square feet in building gross floor area; Par Three Course—2 spaces per golf hole plus 1 space per 200 square feet of building gross floor area.
<u>6.240</u> Horseback riding stables.	1 space per horse that could be kept at the stable when occupied to maximum capacity.
<u>6.250</u> Automobile and motorcycle racing tracks.	1 space for every three seats.
<u>6.260</u> Drive-in movie theater.	1 space per speaker outlet.
<u>6.300</u> Recreational activities compatible with regional recreation facilities and/or intended to cater to users of such facilities.	1 space for every three persons that the facilities are designed to accommodate when fully utilized (if they can be measured in such a fashion example, tennis courts or bowling alleys) plus 1 space per 200 square feet of gross floor area used in a manner not susceptible to such calculation. (Ord. 501, Sec. 13, 1995)
<u>7.100</u> Secure community transition facilities	1.5 spaces for each staff person on site during the maximum shift plus 1 space for each facility vehicle plus 1 space for every three beds.
<u>7.400</u> Penal and correctional facilities.	1 space for every two employees on maximum shift.
<u>8.100</u> Restaurants without substantial carry-out or delivery service, no drive-in service, no outdoor seating.	1 space per 100 square feet of gross floor area.

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
<p>8.200 Restaurant without <u>substantial carry out or delivery service, no drive-in or drive-through service, but with outdoor seating.</u> <u>Restaurants with carry out and delivery service, and outside seating.</u></p>	<p><u>1 space per 100 square feet of gross inside floor area, Same as 8.100 plus 1 space for every four outside seats.</u></p>
<p>8.400 Restaurants with <u>carry out and delivery service, drive-in and outside seating, or drive-through service</u></p>	<p><u>1 space per 100 square feet of inside gross floor area</u> <u>Same as 8.200 plus 1 space for every four outside seats plus</u> reservoir lane capacity equal to 5 spaces per drive in window.</p>
<p>9.100 Motor vehicle sales or rental; 9.200 mobile home sales. 9.300 Sales with installation of motor vehicle parts or accessories. 9.400 Motor vehicle repair and maintenance.</p>	<p>1 space per 200 square feet of gross floor area.</p>
<p>9.500 Gasoline sales.</p>	<p>1 space per 200 square feet of gross floor area of building devoted primarily to gas sales operation, plus sufficient parking area to accommodate vehicles at pumps without interfering with other parking spaces.</p>
<p>9.600 Car wash.</p>	<p>Conveyer type--1 space for every three employees on the maximum shift plus reservoir capacity equal to five times the capacity of the washing operation. Self-service type--2 spaces for drying and cleaning</p>

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
	purposes per stall plus two reservoir spaces in front of each stall.
10.210 <u>Personal storage facilities</u> 10.220 <u>Storage of goods not being sold on the same site.</u>	1 space for every two employees on the maximum shift but not less than 1 space per 5,000 square feet of area devoted to storage (whether inside or outside).
11.000 Scrap materials, salvage yards, junkyards, automobile graveyards.	1 space per 200 square feet of gross floor area.
12.000 Veterinarian, kennel.	1 space per 200 square feet of gross floor area.
13.000 Emergency services (Police Stations, Fire Stations).	1 space per 200 square feet of gross floor area.
14.000 <u>Agriculture, silviculture, mining, quarrying, soil processing .</u>	1 space for every two employees on maximum shift.
15.100 Post office, airport. 15.200	1 space per 200 square feet of gross floor area.
15.300 Solid waste facilities.	1 space for every two employees on maximum shift.
15.400 Military reserve, national guard centers.	1 space per 100 square feet of gross floor area.
16.000 Dry cleaner, <u>Laundromat.</u>	1 space per 200 square feet of gross floor area.
19.000 Open markets and horticultural sales.	1 space per 1,000 square feet of lot area used for storage, display, or sales.
20.000 Funeral home.	1 space per 100 square feet of gross floor area.
21.200 Crematorium.	1 space per 200 square feet of gross floor area.
22.000 Commercial nursery schools, day care centers.	1 space per employee plus 1 space per 200 square feet of gross floor area.

TABLE 14.72-I: TABLE OF PARKING REQUIREMENTS

Use	Parking Requirement
24.000	Bus and train stations. 1 space per 200 square feet of gross floor area.
25.000	Commercial greenhouse. 1 space per 200 square feet of gross floor area.

(Ord. 1030, Sec. 2 (Exh. B), 2018; Ord. 811, Sec. 92, 2010; Ord. 666, Sec 11, 2002; Ord. 468, 1995)

5.08.010 Definitions.

I. Covered Animal. Any hoofed animal usually found on farms, such as horses, ponies, mules, bovine animals, sheep and goats.

M. Farm Animals. Includes but is not limited to covered animals, poultry, and rabbits Any animal typically found on farms and kept predominantly outdoors, including but not limited to horses, ponies, mules, cows, sheep, goats, fowl, and rabbits.. (See 14.44.075).

Exhibit B



One Community Around the Lake

September 16, 2021

Lake Stevens City Council
1812 Main Street
Lake Stevens, WA 98258

RE: Planning Commission Recommendation on Permissible Uses Code Amendment (LUA2021-0136)

Dear Council Members:

The Lake Stevens Planning Commission held seven work sessions in 2020 and 2021 to consider land use code amendments to LSMC 14.40 (Permissible Uses) and associated LSMC chapters, where it provided feedback and suggested multiple revisions to staff. The Commission subsequently held a public hearing on September 15, 2021 and is now forwarding their recommendation to City Council to approve the code amendment following the October 12 Council hearing, review of testimony and deliberation.

Commissioners Present: Janice Huxford, Vicki Oslund, Linda Hoult, Todd Welch and Michael Duerr

Commissioners Absent: John Cronin, Jennifer Davis

PLANNING COMMISSION PUBLIC HEARING

City staff presented the proposed code amendment, summarized the code amendment process and answered the Commission's questions related to the proposal. No public testimony was provided, and commissioners had just a few minor questions about the proposed code language.

FINDINGS AND CONCLUSIONS

The Planning Commission hereby adopts staff's findings and conclusions described in the August 18 staff report and concludes that the proposed amendment meets the following requirements:

1. The code amendment is consistent with the adopted Lake Stevens Comprehensive Plan;
2. The code amendment is compliant with the State Environmental Policy Act (SEPA); and
3. The code amendment complies with the Growth Management Act.

PLANNING COMMISSION RECOMMENDATION

Commissioner Duerr made a motion to forward a recommendation to the City Council to approve the adoption of the amendments to LSMC 14.40 and associated chapters.

Commissioner Huxford seconded the motion.

Motion passed 5-0-0 (Cronin and Davis absent).

Respectfully Submitted,

Lake Stevens Planning Commission



STAFF REPORT

Council Agenda Date: November 9, 2021

Subject: Setting Property Tax Levy and Collection for 2022

Contact Person/Department: Barb Stevens/ Finance **Budget Impact:** Yes

ACTION REQUESTED OF COUNCIL:

Approve: Ordinance No. 1127 authorizing collection of property tax levy for 2022 and setting the property tax levy.

SUMMARY/BACKGROUND:

The County Assessor requires cities to submit an ordinance to them by November 30th each year authorizing the Snohomish County Assessor to collect property taxes on behalf of the city. The ordinance must state the percentage of increase requested by the City. As of this date the County has only preliminary dollar figures available for new construction and state-owned utilities so the total dollar amount levied may change.

The 2022 preliminary assessed value shows an approximate increase of 14.6% within the City of Lake Stevens. The change in the rate of inflation (IPD rate) is 103.86 percent for tax year 2022. For taxing districts with a population of 10,000 or more, the levy limit factor or allowable increase, is the lesser of inflation (IPD rate) or 101% over the previous levy amount. This City's estimated levy rate for 2022 is \$0.92 when using the levy factor of 101 %.

This ordinance authorizes the collection of the property taxes on properties within the city limits up to a certified amount of \$5,600,000. Based on current estimates, we anticipate the actual levy will be approximately \$5,585,000. The ordinance includes an estimated 6% increase over the 2021 highest lawful levy amount, which includes the 1% increase that equates to \$50,873 as well as increases from state assessed values, annexations, new construction, and refunds.

APPLICABLE CITY POLICIES:

RCW 84.52.020 and RCW 84.52.070 the legislative body must set property tax levies.

BUDGET IMPACT:

Set the 2022 property tax levy at 101% of the highest lawful levy.

- Exhibit A: Ordinance No. 1127

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

ORDINANCE NO. 1127

AN ORDINANCE OF THE CITY OF LAKE STEVENS LEVYING TAXES UPON ALL PROPERTY – REAL, PERSONAL AND UTILITY, SUBJECT TO TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE STEVENS, WASHINGTON FOR THE YEAR 2022.

WHEREAS, the City Council of Lake Stevens desires to set the property tax levy for 2022;

WHEREAS, the City Council of Lake Stevens has given notice as required by law of the public hearing held November 9, 2021, to consider the city's current expense budget for the 2022 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the City's actual levy amount from the previous year was \$5,272,685.43; and

WHEREAS, the population of the City is greater than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO
ORDAIN AS FOLLOWS:

Section 1. An increase in the regular property tax levy is hereby authorized for the 2022 levy in the amount of \$50,873.15 which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from annexations that have occurred and refunds made as provided by RCW 84.55.010.

Section 2. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in force five (5) days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 9th day of November, 2021.

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

Kelly Chelin, City Clerk

First and Final Reading: November 9, 2021
Published:

APPROVED AS TO FORM:

Effective Date:

Greg Rubstello, City Attorney

Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I **Brett Gailey** *(Name)*,
Mayor *(Title)*, for **City of Lake Stevens** *(District name)*,
do hereby certify to the **Snohomish County** *(Name of county)* County legislative authority
that the **Council** *(Commissioners, Council, Board, etc.)* of said district requests
that the following levy amounts be collected in **2022** *(Year of collection)* as provided in the district's
budget, which was adopted following a public hearing held on **11/9/2021** *(Date of public hearing)*.

Regular levies

Levy	General levy	Other levy*
Total certified levy request amount , which includes the amounts below.	\$ 5,600,000.00	
Administrative refund amount	\$ 17,626.22	
Non-voted bond debt amount		
Other*		

Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy*
Total certified levy request amount , which includes the amounts below.					
Administrative refund amount					
Other*					

*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

Signature: _____ Date: _____

To request this document in an alternate format, please complete the form dor.wa.gov/AccessibilityRequest or call 360-705-6705. Teletype (TTY) users please dial 711.



STAFF REPORT

Council Agenda Date: November 9, 2021

Subject: Public Hearing – 2022 Budget Ordinance 1128

Contact Person/Department: Barb Stevens/ Finance **Budget Impact:** Yes

ACTION REQUESTED OF COUNCIL:

Approve: First Reading of 2021 Budget and Ordinance No. 1128

SUMMARY/BACKGROUND:

Budgeting is an essential element of the financial planning, control, and evaluation processes of governments. The planning process involves determining the types and levels of services to be provided and allocating available resources among various departments, programs, or functions. Financial control and evaluation processes typically focus upon assuring that fixed expenditure limitations (appropriations) are not exceeded and on comparing estimated and actual revenues.

Upon adoption, the expenditure estimates are enacted into law through the passage of an appropriations ordinance. The appropriations constitute maximum expenditure authorizations during the fiscal year, and cannot legally be exceeded unless subsequently amended by the legislative body. Expenditures should be monitored through the accounting system to assure budgetary compliance. Unexpended appropriations lapse at year end and may be brought forward as an amendment to the budget.

The City Council has been reviewing current and forecasted revenues and expenditures including property tax, City staffing plans, and related costs which are incorporated into the proposed 2022 budget ordinance.

The final budget ordinance will reflect the action approved by Council regarding this decision.

The 2022 Proposed Budget document documents will be available at www.lakestevenswa.gov.

APPLICABLE CITY POLICIES:

In accordance with the Financial Management Policies, Budget Themes and Policies, and the Revised Code of Washington, the legislative body shall adopt the budget by ordinance. Per RCW 84.55.120 the legislative body will hold public hearings on the proposed budget for the coming year.

BUDGET IMPACT:

The budget ordinance will enact into law all approved appropriations for the 2022 calendar year.

ATTACHMENTS:

- Ordinance 1128
 - Exhibit A: 2022 Organizational Chart
 - Exhibit B: 2022 Salary Range Table
- 2022 Proposed Budget Detail

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

ORDINANCE NO. 1128

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF LAKE STEVENS,
WASHINGTON, FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2022

WHEREAS, the Mayor of the City of Lake Stevens, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the moneys required to meet the public expenses including salaries and benefits of City employees, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 2022, and a notice was published that the Council of said City would meet for the purpose of making a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget, and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, notices were published in the official newspaper of the City, that the Council of said City would meet on the 9th day of November and the 23rd day of November, 2021, at the hour of 6:00 P.M., in the Sawyers Room, at the Mill building, 1808 Main Street, and via Zoom for the purpose of receiving public testimony in a public hearing as to the matter of said proposed budget; and

WHEREAS, the said City Council did meet at said dates, times, and place and did receive public testimony during a public hearing as to the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Lake Stevens for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, the City Council of the City of Lake Stevens do ordain as follows:

Section 1. The budget for the City of Lake Stevens, Washington, for the year 2022 is hereby adopted, the content which will be set forth in the document entitled City of Lake Stevens 2022 Annual Budget, 1 copy of which will be on file in the Office of the Clerk.

Section 2. Totals for all such funds combined, for the year 2022 are set forth in summary form below, and are hereby appropriated for expenditure during the year 2022 as set forth below:

Exhibit B - Salary Range Table

Fund #	Fund Name	Estimated Beg. Bal.	Resources	Expenditures	End. Bal.
001	General	\$19,628,822	\$23,168,681	\$28,068,896	\$14,728,607
101	Street	\$2,174,180	\$2,693,800	\$2,925,104	\$1,942,876
111	Drug Seizure & Forfeiture	\$61,731	\$30,100	\$15,000	\$76,831
112	Municipal Arts Fund	\$3,509	\$10	\$0	\$3,519
210	2008 Bonds	\$0	\$347,205	\$347,205	\$0
213	2015 LTGO Bond	\$0	\$95,815	\$95,815	\$0
214	2019A LTGO Bond	\$0	\$460,699	\$460,699	\$0
215	2021A LTGO Bond - 17005	\$0	\$610,137	\$610,137	\$0
301	Cap. Proj.-Dev. Contrib.	\$3,713,270	\$1,598,000	\$900,000	\$4,411,270
302	Park Mitigation	\$340,538	\$810,750	\$835,000	\$316,288
303	Cap. Imp.-REET	\$5,734,053	\$1,934,200	\$1,304,719	\$6,363,534
304	Cap. Improvements	\$2,426,703	\$6,600,000	\$3,916,537	\$5,110,166
309	Sidewalk Capital Project	\$503,848	\$800	\$269,155	\$235,493
401	Sewer	\$392	\$1,040,425	\$1,040,325	\$492
410	Storm and Surface Water	\$1,966,591	\$4,260,100	\$5,343,376	\$883,315
411	Storm Water Capital	\$384,384	\$1,755,600	\$355,000	\$1,784,984
412	Storm Water Debt	\$0	\$230,334	\$230,334	\$0
501	Unemployment	\$41,376	\$40	\$15,000	\$26,416
510	Equipment Fund - Computers	\$201,108	\$374,200	\$396,170	\$179,138
515	Equipment Fund - Vehicles	\$56,072	\$15,040	\$0	\$71,112
520	Equipment Fund-Police	\$328,265	\$302,250	\$194,231	\$436,284
530	Equipment Fund-PW	\$779,611	\$200,800	\$618,000	\$362,411
633	Treasurer's Trust	\$5,362	\$375,100	\$380,462	\$0
	Total	\$38,349,815	\$46,904,086	\$48,321,165	\$36,932,736

Section 3. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities.

Section 4. A summary of this ordinance consisting of the title shall be published in the official City newspaper. This ordinance shall take effect and be in full force five (5) days after publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS this ____ day of _____, 2021.

Brett Gailey, Mayor

ATTEST:

 Kelly Chelin, City Clerk

 APPROVED AS TO FORM:

 Greg Rubstello, City Attorney

First Reading: November 9, 2021
 Second Reading: November 23, 2021
 Final Reading:
 Effective:

Exhibit A - Organizational Chart

Citizens of Lake Stevens

Proposed Budget 2022

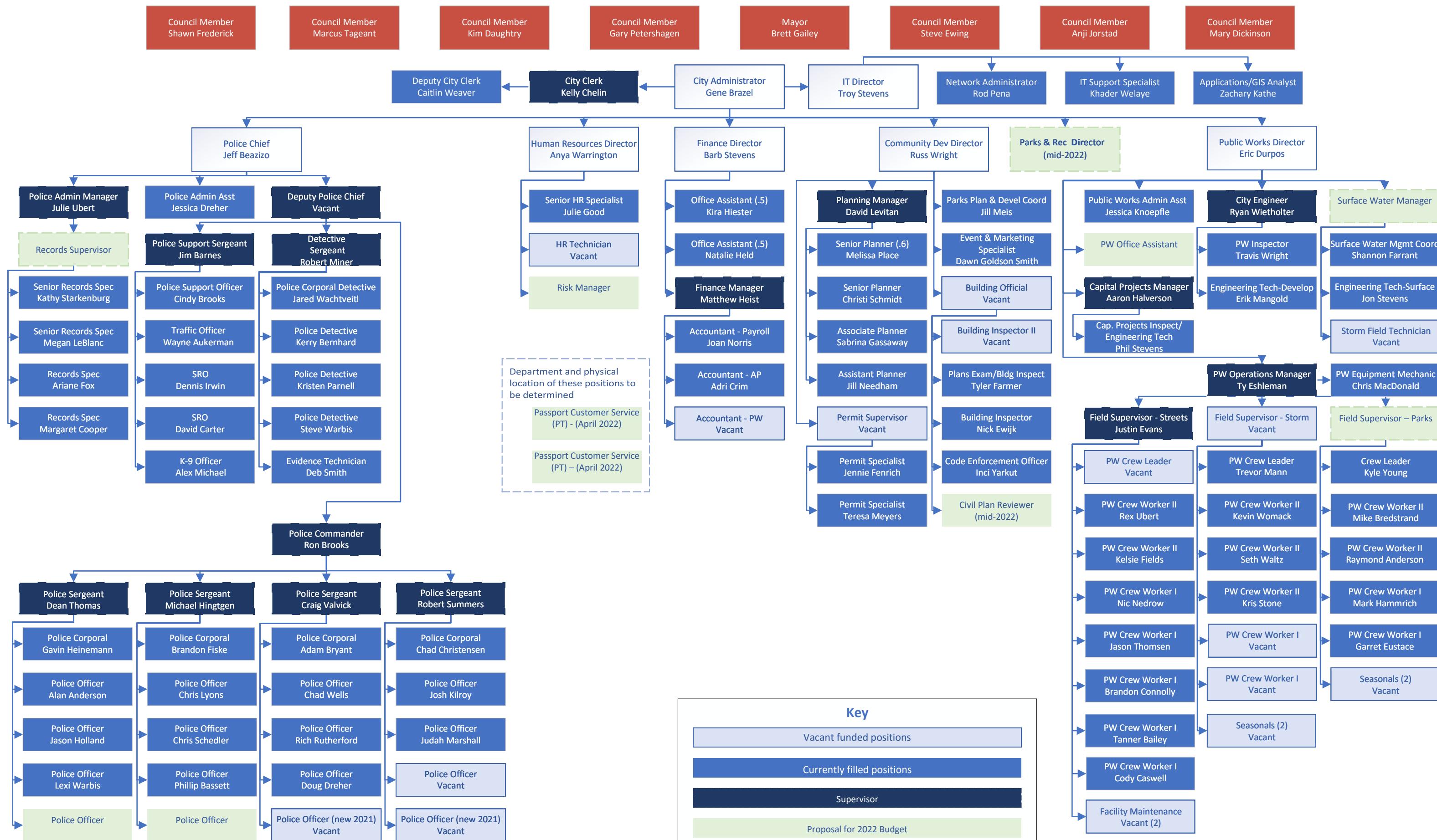


Exhibit B - Salary Range Table

Range	2022 Proposed Annual Salary						
	1	2	3	4	5	6	7
5	42,994	44,713	46,502	48,362	50,296	52,308	54,400
6	44,069	45,831	47,664	49,570	51,553	53,615	55,760
7	45,171	46,978	48,856	50,811	52,844	54,958	57,156
8	46,300	48,152	50,077	52,080	54,163	56,329	58,583
9	47,458	49,357	51,331	53,384	55,520	57,741	60,051
10	48,644	50,590	52,614	54,718	56,907	59,182	61,550
11	49,860	51,855	53,929	56,087	58,330	60,663	63,090
12	51,106	53,151	55,276	57,487	59,787	62,178	64,665
13	52,384	54,480	56,659	58,926	61,284	63,735	66,285
14	53,693	55,842	58,075	60,398	62,813	65,326	67,939
15	55,036	57,238	59,527	61,908	64,384	66,960	69,638
16	56,412	58,669	61,015	63,455	65,994	68,634	71,379
17	57,822	60,135	62,540	65,042	67,643	70,349	73,163
18	59,267	61,638	64,104	66,669	69,335	72,109	74,993
19	60,749	63,179	65,707	68,335	71,068	73,911	76,867
20	62,267	64,758	67,348	70,042	72,844	75,757	78,787
21	63,824	66,377	69,032	71,793	74,665	77,652	80,758
22	65,419	68,036	70,757	73,588	76,532	79,593	82,776
23	67,055	69,737	72,526	75,427	78,445	81,582	84,846
24	68,731	71,480	74,339	77,313	80,405	83,622	86,967
25	70,449	73,268	76,198	79,246	82,416	85,712	89,140
26	72,211	75,099	78,104	81,227	84,477	87,856	91,370
27	74,015	76,976	80,055	83,257	86,587	90,051	93,653
28	75,866	78,900	82,057	85,339	88,753	92,303	95,995
29	77,762	80,873	84,107	87,472	90,971	94,609	98,393
30	79,707	82,896	86,212	89,660	93,246	96,977	100,856
31	81,700	84,968	88,367	91,901	95,578	99,401	103,378
32	83,743	87,093	90,577	94,200	97,968	101,886	105,961
33	85,836	89,270	92,840	96,554	100,416	104,433	108,611
34	87,982	91,501	95,161	98,967	102,926	107,043	111,325
35	90,182	93,789	97,541	101,442	105,500	109,721	114,110
36	92,436	96,134	99,980	103,979	108,137	112,463	116,962
37	94,747	98,536	102,478	106,578	110,841	115,275	119,885
38	97,115	101,000	105,040	109,242	113,611	118,156	122,882
39	99,543	103,525	107,666	111,973	116,452	121,109	125,954
40	102,032	106,113	110,358	114,772	119,363	124,137	129,103

Exhibit B - Continued

Range	2022 Proposed Annual Salary						
	1	2	3	4	5	6	7
49	79,024	82,185	85,473	88,892	92,447	96,145	99,991
50	81,051	84,293	87,665	91,172	94,819	98,611	102,555
51	83,077	86,400	89,856	93,450	97,188	101,076	105,120
52	85,154	88,559	92,102	95,786	99,617	103,601	107,746
53	87,283	90,774	94,404	98,181	102,108	106,192	110,439
54	89,465	93,043	96,764	100,634	104,660	108,847	113,200
55	91,701	95,369	99,183	103,151	107,277	111,568	116,031
56	93,994	97,753	101,664	105,731	109,960	114,358	118,932
57	96,343	100,197	104,205	108,372	112,707	117,215	121,903
58	98,752	102,702	106,810	111,083	115,526	120,147	124,953
59	101,222	105,271	109,481	113,860	118,415	123,151	128,078
60	103,753	107,902	112,219	116,708	121,376	126,231	131,280
61	106,346	110,600	115,024	119,625	124,410	129,387	134,563
62	109,004	113,365	117,899	122,615	127,521	132,622	137,926
63	111,730	116,199	120,847	125,680	130,707	135,936	141,373
64	114,524	119,104	123,869	128,823	133,975	139,335	144,908
65	117,387	122,083	126,967	132,045	137,327	142,821	148,534
66	120,322	125,135	130,141	135,347	140,761	146,391	152,248
67	123,329	128,262	133,392	138,728	144,278	150,049	156,051
68	126,413	131,469	136,728	142,197	147,885	153,801	159,952
69	129,574	134,756	140,147	145,753	151,583	157,646	163,952
70	132,813	138,125	143,650	149,397	155,373	161,588	168,052
71	136,134	141,579	147,243	153,133	159,258	165,629	172,254
72	139,537	145,119	150,924	156,961	163,239	169,769	176,559
73	143,026	148,747	154,697	160,884	167,320	174,013	180,973
74	146,602	152,466	158,565	164,908	171,504	178,364	185,499
75	150,267	156,277	162,529	169,030	175,792	182,823	190,137
80	-	-	-	-	-	-	209,149
PS	102,672	107,125	111,579				
PO21	76,781	80,365	83,949	87,534	91,118	94,702	-
PRSUP	71,277	73,592	75,979	78,451	80,997		
PRC	51,217	53,263	55,395	57,611	59,913	62,313	64,798
PET	55,821	58,050	60,376	62,788	65,309	67,916	70,620
PSE	60,242	62,191	64,201	66,296	68,452	70,668	72,970
PRS	49,731	51,716	53,787	55,931	58,172	60,498	62,910
TCL	68,701	71,195	73,754	76,416	79,167	82,022	84,864
TCWII	58,787	60,845	63,005	65,216	67,479	69,832	72,314
TCWI	47,575	49,439	51,394	53,374	55,470	57,617	59,752
TFS	86,513	89,973	93,572				
EM	61,809	64,239	66,682	69,112	71,543	73,986	76,416
TIN	67,878	70,411	73,047	75,799	78,640	81,585	84,645
S	30,913	30,913	30,913	30,913	30,913	30,913	30,913
C	-	-	-	-	-	-	10,673
M	-	-	-	-	-	80,000	108,000

2022 Budget Detail

Fund	Description	2020 Actuals	2021 Budget	2022 Proposed Budget
001	General Beginning Cash	\$ 4,244,418.48	\$ 5,284,879.01	\$ 5,158,374.00
001	Real & Personal Property Tax	\$ 3,626,233.98	\$ 3,795,352.00	\$ 4,021,000
001	Local Retail Sales-Use Tax	\$ 3,664,553.81	\$ 3,500,000.00	\$ 4,600,000
001	Construction Sales & Use Tax	\$ 300,000.00	\$ 300,000.00	\$300,000
001	Affordable & Sup. Housing	\$ 12,029.98	\$ 400.00	\$46,000
001	Criminal Justice Sales-Use Tax	\$ 645,562.67	\$ 610,000.00	\$700,000
001	Utility Tax - Electric	\$ 1,076,401.94	\$ 997,000.00	\$1,100,000
001	Utility Tax - Gas	\$ 452,792.55	\$ 452,000.00	\$490,000
001	Utility Tax - Telephone	\$ 310,682.93	\$ 346,000.00	\$240,000
001	Utility Tax - Water	\$ 418,214.16	\$ 395,000.00	\$400,000
001	Gambling Tx - Punch-Pull Tabs	\$ 15,750.69	\$ 20,000.00	\$17,000
001	Gambling Tx - Amuse Games	\$ 98.32	\$ 125.00	\$50
001	Leasehold Excise Tax	\$ 7,955.28	\$ 11,000.00	\$10,000
001	Concessions	\$ 18,628.86	\$ 15,000.00	\$15,000
001	Franchise Fee - Cable	\$ 448,719.86	\$ 452,000.00	\$460,000
001	Franchise - PEG Access Fees	\$ -	\$ -	\$25,000
001	Bus. Lic - Other	\$ 63,147.56	\$ 52,000.00	\$73,000
001	Animal Licenses	\$ 1,712.00	\$ 1,500.00	\$3,300
001	Weapon License Permit - Local	\$ 8,065.00	\$ 5,500.00	\$8,700
001	Other Non-Bus. Event Permits	\$ 300.00	\$ 1,000.00	\$900
001	DOJ Fed Dir 16.607 BPV Grant	\$ 3,669.74	\$ 3,000.00	\$3,000
001	Equitable sharing program - DOJ	\$ -	\$ -	\$0
001	DOT Fed Ind 20.600 Hwy Safety	\$ 2,206.24	\$ 4,000.00	\$3,000
001	TREAS Fed Ind 21.019 CARES	\$ 1,444,602.06	\$ -	\$0
001	TREAS Fed Ind 21.019 SC CARES	\$ -	\$ 107,235.00	\$0
001	DHS Fed Ind 97.012 Boat Safety	\$ 9,045.70	\$ 1,000.00	\$0
001	DHS Fed Ind 97.036 FEMA	\$ 8,608.41	\$ -	\$0
001	WA OPD - Social Worker	\$ 22,000.00	\$ 22,000.00	\$18,000
001	State Commerce - Grants	\$ 44,260.55	\$ -	\$100,000
001	LnI Stay at Work Grant	\$ -	\$ -	\$0
001	PUD Privilege Tax	\$ 130,502.29	\$ 129,300.00	\$135,000
001	LE & CJ Legislative One-time	\$ -	\$ -	\$0
001	Vessel Registration Fees	\$ 11,641.08	\$ 10,000.00	\$12,000
001	City-County Assistance	\$ 72,012.69	\$ 92,000.00	\$0
001	Crim Jus - High Crime	\$ -	\$ -	\$0
001	Crim Jus - Violent Crimes-Pop	\$ 10,524.31	\$ 11,300.00	\$11,500
001	Crim Jus - Special Programs	\$ 37,666.01	\$ 39,900.00	\$40,500
001	Marijuana Excise Tax	\$ 47,186.47	\$ 46,700.00	\$53,000
001	DUI & Other Crim Jus Assist	\$ 4,883.19	\$ 4,400.00	\$5,500
001	Liquor-Beer Excise Tax	\$ 211,779.01	\$ 193,000.00	\$250,000
001	Liquor Control Board Profits	\$ 269,655.85	\$ 269,700.00	\$269,700

001	Sales of Maps-Publications	\$ -	\$ -	\$0
001	Duplicating Srv	\$ 32.93	\$ 20.00	\$0
001	Duplicating Srv - PRR	\$ 2,914.40	\$ 3,500.00	\$300
001	Duplicating Srv - Laminate	\$ 1,102.50	\$ 1,100.00	\$0
001	LE Services - Extra Duty	\$ 321.00	\$ 6,000.00	\$2,500
001	LE Services - SRO	\$ 144,204.04	\$ 170,000.00	\$170,000
001	LE - Fingerprinting	\$ 513.50	\$ 600.00	\$600
001	Background Check -Temp Bus Lic	\$ 12.00	\$ -	\$0
001	Protective Inspections - Fire	\$ 4,531.85	\$ 6,000.00	\$4,200
001	Preferred Vendor Review Fee	\$ -	\$ -	\$0
001	Requested Hearing Fee	\$ -	\$ -	\$0
001	Impact Fee Adj Deferral APP	\$ -	\$ -	\$0
001	Reimb - Sno Isle Library	\$ 7,679.55	\$ 7,600.00	\$7,600
001	Boating Safety Class	\$ -	\$ -	\$0
001	Mandatory Insurance-Admin Fee	\$ -	\$ -	\$0
001	District Court	\$ 233,824.48	\$ 239,600.00	\$240,000
001	Violations Bureau - Local	\$ 2,365.00	\$ 3,000.00	\$450
001	Building Code Enforce Fines	\$ -	\$ 1,500.00	\$0
001	Animal Impound Fees	\$ 20.00	\$ -	\$0
001	Investment Interest	\$ 34,747.78	\$ 45,000.00	\$5,000
001	Real & Personal Prop Tax Int	\$ 1,180.87	\$ 1,500.00	\$300
001	Sales & Use Tax Interest	\$ 6,748.04	\$ 6,700.00	\$4,700
001	Leasehold Excise Tax Interest	\$ 9.03	\$ -	\$0
001	Special Event - Rental Reimb	\$ -	\$ 1,000.00	\$1,000
001	North Cove- Boat Launch Prking	\$ 6,889.14	\$ 8,000.00	\$8,000
001	Davies Beach - Launch/Parking	\$ 78,245.82	\$ 75,000.00	\$75,000
001	Lundeen Shelter Rental	\$ 521.00	\$ 9,000.00	\$7,500
001	The Mill - Rental	\$ 402.50	\$ 10,000.00	\$43,000
001	Chamber VIC Rental	\$ 1,200.00	\$ 1,200.00	\$1,200
001	WWTP Property Lease	\$ 10.00	\$ 10.00	\$10
001	Property Leases	\$ 94,512.64	\$ 78,000.00	\$95,000
001	Food Bank Lease	\$ 120.00	\$ 120.00	\$120
001	Community Garden Rental Fees	\$ 1,040.00	\$ 1,000.00	\$1,500
001	Row Club Rent - NCC/LSRC	\$ 5,753.70	\$ 5,900.00	\$8,000
001	Boat Launch Closure Fees	\$ -	\$ -	\$0
001	Boat Launch Annual Pass	\$ 1,500.00	\$ 1,200.00	\$2,500
001	Property Utility & Signs	\$ 22,032.72	\$ 20,000.00	\$22,000
001	20th ST Ball Field Rental	\$ 540.00	\$ -	\$660
001	North Cove Park - Rental	\$ -	\$ -	\$7,500
001	Donation to Arts	\$ -	\$ 11,000.00	\$0
001	Donation-Police Dept	\$ 11,600.00	\$ 34,000.00	\$0
001	Private Party Grant/Donation	\$ 6,650.55	\$ 10,000.00	\$5,500
001	Sale of Surplus	\$ 191.50	\$ -	\$0
001	Unclaimed Money & Property	\$ 937.07	\$ 500.00	\$500

001	Sale of Confiscated & Forfeite	\$ -	\$ -	\$0
001	Misc Rev. Judgment-Settlement	\$ 155.52	\$ -	\$0
001	Cash Adjustments	\$ -	\$ -	\$0
001	Miscellaneous Revenue - Other	\$ 51,226.86	\$ 5,000.00	\$5,000
001	Interfund Loan Repay Received	\$ -	\$ -	\$0
001	Refundable Deposits	\$ -	\$ -	\$0
001	The Mill - Deposit	\$ 100.00	\$ 2,000.00	\$0
001	Retainage	\$ -	\$ -	\$0
001	Prior Period Adjustments	\$ 2,577.85	\$ -	\$0
001	Refunds or Overpayments	\$ -	\$ -	\$0
001	Sale of Capital - Property	\$ -	\$ -	\$0
001	Insurance Recoveries - Capital	\$ 15,045.00	\$ -	\$0
001	Interfund Transfer In	\$ 964,902.64	\$ 880,000.00	\$1,300,000
001	Insurance Recoveries - Non Cap	\$ 10,199.10	\$ -	\$0
Revenues		\$ 15,117,653.77	\$ 13,532,462.00	\$ 15,430,790.00
001	Legislative - Salaries	\$ 61,683.20	\$ 75,085.00	\$75,000
001	Legislative - Benefits	\$ 92.10	\$ 113.00	\$100
001	Legislative - Social Security	\$ 4,718.81	\$ 5,744.00	\$5,000
001	Legislative - Workers Comp	\$ 117.43	\$ 237.00	\$200
001	Legislative - Operating Costs	\$ 271.04	\$ 790.00	\$400
001	Legislative - Communication	\$ 4,171.31	\$ 4,500.00	\$4,500
001	Legislative - Travel & Mtgs	\$ 6,478.87	\$ 20,000.00	\$20,000
001	Legislative - Rentals	\$ 484.10	\$ -	\$0
001	Legislative - Prof. Developmen	\$ 1,280.00	\$ 10,000.00	\$5,000
001	Legislative - C.C.Retreat	\$ 5,008.68	\$ 5,000.00	\$5,000
001	Executive - Salaries	\$ 33,260.46	\$ 118,097.00	\$120,000
001	Executive - Benefits	\$ 48.89	\$ 31,733.00	\$10,600
001	Executive - Social Security	\$ 2,514.91	\$ 6,872.00	\$9,200
001	Executive - Retirement	\$ 4,244.12	\$ 11,685.00	\$12,500
001	Executive - Workers Comp	\$ 201.86	\$ 335.00	\$350
001	Executive - Supplies	\$ 72.56	\$ 200.00	\$200
001	Executive - Communication	\$ 628.41	\$ 600.00	\$600
001	Executive - Travel & Mtgs	\$ 2,054.77	\$ 4,435.00	\$4,400
001	Executive - Miscellaneous	\$ -	\$ 100.00	\$100
001	Executive - Prof. Development	\$ -	\$ 1,325.00	\$1,325
001	Executive - Board/Staff Apprec	\$ -	\$ 500.00	\$500
001	Legislative - Election Costs	\$ 7,465.29	\$ 75,000.00	\$75,000
001	Legislative - Voter Reg Fees	\$ 42,835.06	\$ 45,000.00	\$45,000
001	Legislative & Executive	\$ 177,631.87	\$ 417,351.00	\$394,975
001	AD-Salaries	\$ 153,203.89	\$ 167,121.00	\$174,000
001	AD-Overtime	\$ -	\$ 1,000.00	\$1,000
001	AD-Benefits	\$ 13,962.49	\$ 15,561.00	\$20,000
001	AD-Social Security	\$ 9,060.40	\$ 12,764.00	\$13,300
001	AD-Retirement	\$ 26,365.82	\$ 28,696.00	\$26,000

001	AD-Workers Comp	\$ 202.95	\$ 503.00	\$300
001	AD-Office Supply	\$ 144.44	\$ 790.00	\$800
001	AD-Professional Services	\$ -	\$ 1,000.00	\$500
001	AD-Communications	\$ 1,375.29	\$ 1,200.00	\$1,300
001	AD-Travel & Meetings	\$ 489.94	\$ 5,725.00	\$5,700
001	AD-Repair & Maintenance	\$ -	\$ -	\$0
001	AD-Staff Development	\$ 715.00	\$ 2,435.00	\$2,500
001	AD-Miscellaneous	\$ 62.00	\$ 2,000.00	\$2,000
001	Administration	\$ 205,582.22	\$ 238,795.00	\$247,400
001	CC-Salaries	\$ 106,992.20	\$ 101,318.00	\$102,000
001	CC-Overtime	\$ -	\$ 1,000.00	\$1,000
001	CC-Benefits	\$ 16,761.59	\$ 9,841.00	\$16,100
001	CC-Social Security	\$ 8,910.29	\$ 7,723.00	\$7,800
001	CC-Retirement	\$ 13,185.24	\$ 13,140.00	\$11,500
001	CC-Workers Comp	\$ 366.11	\$ 495.00	\$350
001	CC-Office Supply	\$ 723.20	\$ 1,180.00	\$1,000
001	CC-Professional Services	\$ 20,116.07	\$ 10,870.00	\$10,000
001	CC-Communications	\$ 999.68	\$ 1,000.00	\$2,000
001	CC-Travel & Meetings	\$ 169.51	\$ 5,450.00	\$5,400
001	CC-Miscellaneous	\$ 595.00	\$ 600.00	\$600
001	CC-Staff Development	\$ 145.00	\$ 2,200.00	\$2,200
001	City Clerk	\$ 168,963.89	\$ 154,817.00	\$159,950
001	FI-Salaries	\$ 329,870.65	\$ 360,663.00	\$418,757
001	FI-Overtime	\$ 5,084.57	\$ 3,700.00	\$3,700
001	FI-Benefits	\$ 61,375.47	\$ 72,821.00	\$100,000
001	FI-Social Security	\$ 26,593.72	\$ 27,574.00	\$32,000
001	FI-Retirement	\$ 46,306.37	\$ 46,777.00	\$47,200
001	FI-Workers Comp	\$ 947.17	\$ 1,772.00	\$1,300
001	FI-Office Supplies	\$ 4,045.03	\$ 2,500.00	\$4,800
001	FI-Professional Service	\$ 32,510.74	\$ 50,000.00	\$50,000
001	FI-Advertising	\$ -	\$ 100.00	\$100
001	FI-Communications	\$ 768.76	\$ 800.00	\$1,800
001	FI-Travel & Meetings	\$ 219.51	\$ 5,800.00	\$5,800
001	FI-Insurance	\$ 95.33	\$ 100.00	\$100
001	FI-Software Maint	\$ 7,957.00	\$ -	\$500
001	FI-Miscellaneous - Memberships	\$ 459.70	\$ 1,245.00	\$1,200
001	FI-Staff Development	\$ 360.00	\$ 3,150.00	\$4,000
001	FI-Banking Services	\$ 2,369.86	\$ 2,500.00	\$2,500
001	FI-Credit Card Services	\$ 84,544.36	\$ 85,000.00	\$85,000
001	Finance	\$ 603,508.24	\$ 664,502.00	\$758,757
001	HR-Safety Program	\$ 257.23	\$ 2,000.00	\$5,000
001	HR-Wellness Program	\$ 2,629.19	\$ 2,000.00	\$2,000
001	HR-Salaries	\$ 168,316.55	\$ 189,711.00	\$260,000
001	HR-Overtime	\$ 789.75	\$ -	\$1,300

001	HR-Benefits	\$ 22,078.94	\$ 27,714.00	\$54,000
001	HR-Soc Security	\$ 12,649.96	\$ 14,007.00	\$20,000
001	HR-Retirement	\$ 21,408.20	\$ 24,605.00	\$29,500
001	HR-Workers Comp	\$ 386.93	\$ 1,594.00	\$700
001	HR-Office Supplies	\$ 690.02	\$ 3,453.00	\$1,500
001	HR-Operating Cost	\$ 55.25	\$ 1,500.00	\$1,500
001	HR-Professional Services	\$ 9,411.33	\$ 3,500.00	\$3,500
001	HR-Communications	\$ 1,524.36	\$ 1,500.00	\$1,700
001	HR-Travel & Meetings	\$ -	\$ 8,000.00	\$8,000
001	HR-Miscellaneous	\$ 444.00	\$ 1,100.00	\$1,100
001	HR-Staff Development	\$ 106.00	\$ 5,000.00	\$5,500
001	HR-Employee Recognition	\$ 24.99	\$ 5,000.00	\$5,000
	<i>Item Requests</i>			\$13,000
	<i>Safety/EM/Risk Management</i>			\$141,858
001	Human Resources	\$ 240,772.70	\$ 290,684.00	\$555,158
001	IT-Salaries	\$ 215,527.86	\$ 230,292.00	\$265,000
001	IT-Overtime	\$ 638.11	\$ 21,780.00	\$1,000
001	IT-Benefits	\$ 46,215.72	\$ 50,222.00	\$56,000
001	IT-Soc Security	\$ 16,373.82	\$ 19,354.00	\$20,300
001	IT-Retirement	\$ 27,874.15	\$ 32,778.00	\$30,000
001	IT-Workers Comp	\$ 554.89	\$ 1,121.00	\$750
001	IT-Office Supplies	\$ 2,727.73	\$ 6,500.00	\$6,500
001	IT-Fuel	\$ -	\$ 200.00	\$200
001	IT-Professional Services	\$ 3,360.00	\$ 25,000.00	\$25,000
001	IT-Communications	\$ 4,298.59	\$ 4,200.00	\$5,400
001	IT-Travel & Meetings	\$ 1,375.27	\$ 5,000.00	\$5,000
001	IT-Repair & Maintenance	\$ 1,022.42	\$ -	\$0
001	IT-Miscellaneous	\$ -	\$ 200.00	\$200
001	IT-Staff Development	\$ 75.00	\$ 4,800.00	\$4,800
001	Information Technology	\$ 320,043.56	\$ 401,447.00	\$420,150
001	PL-Salaries	\$ 545,577.73	\$ 807,138.00	\$886,000
001	PL-Overtime	\$ 2,073.15	\$ 1,200.00	\$1,200
001	PL-Benefits	\$ 131,454.04	\$ 197,040.00	\$212,000
001	PL-Social Security	\$ 45,949.88	\$ 61,746.00	\$68,000
001	PL-Retirement	\$ 78,957.00	\$ 105,021.00	\$100,000
001	PL-Workers Comp	\$ 1,941.79	\$ 3,957.00	\$2,700
001	PL-Office Supplies	\$ 2,297.60	\$ 4,000.00	\$4,000
001	PL-Operating Costs	\$ 296.88	\$ 1,000.00	\$1,000
001	PL-Permit Related Op. Costs	\$ 18,322.94	\$ 21,245.00	\$22,000
001	PL-Fuel	\$ 187.45	\$ -	\$0
001	PL-Professional Servic	\$ 8,674.49	\$ 45,000.00	\$45,000
001	PL-CA-Developer Reimb	\$ -	\$ -	\$0
001	PL-Software Maint.	\$ -	\$ -	\$0
001	PL-Advertising	\$ 4,585.27	\$ 15,000.00	\$5,000

001	Permit Related Professional Sr	\$ 82,739.93	\$ 145,000.00	\$ 145,000
001	PL-Communication	\$ 6,297.54	\$ 4,000.00	\$ 9,000
001	PL-Travel & Mtgs	\$ 237.55	\$ 6,000.00	\$ 6,000
001	PL-Repairs & Maint.	\$ 971.82	\$ 1,500.00	\$ 1,500
001	PL-Miscellaneous	\$ 182.50	\$ 700.00	\$ 700
001	PL-Staff Development	\$ 2,406.75	\$ 6,000.00	\$ 6,000
001	PL-Printing and Bindin	\$ 184.04	\$ 1,000.00	\$ 1,000
001	PL-UGA-RUTA-Annexation	\$ 28,298.00	\$ 39,700.00	\$ 10,000
001	PL-Prof Serv-Hearing E	\$ 8,838.50	\$ 2,000.00	\$ 2,000
001	PL-GIS Mapping	\$ -	\$ -	\$ 0
001	PL - Citywide Beautification	\$ 3,392.38	\$ 110,000.00	\$ 10,000
001	PL-Economic Devel	\$ -	\$ 10,000.00	\$ 10,000
001	PB-Salaries	\$ 365,485.46	\$ 453,961.00	\$ 492,000
001	PB-Overtime	\$ 8,799.92	\$ 9,000.00	\$ 9,000
001	PB-Benefits	\$ 83,797.88	\$ 120,105.00	\$ 135,000
001	PB-Social Security	\$ 23,039.73	\$ 34,499.00	\$ 38,000
001	PB-Retirement	\$ 39,414.65	\$ 58,352.00	\$ 48,500
001	PB-Workers Comp	\$ 4,895.70	\$ 8,276.00	\$ 10,500
001	PB-Office Supplies	\$ 1,957.61	\$ 5,605.00	\$ 5,600
001	PB-Operating Cost	\$ 226.26	\$ 730.00	\$ 730
001	PB-Clothing	\$ 1,148.59	\$ 156.00	\$ 150
001	PB-Fuel	\$ 950.70	\$ 1,629.00	\$ 1,000
001	PL - Contrib to Vehicle Replac	\$ 10,000.00	\$ 15,000.00	\$ 15,000
001	PB-Professional Srv	\$ 755.00	\$ 818.00	\$ 1,500
001	PB-Advertising	\$ 50.00	\$ 85.00	\$ 0
001	PB-Communication	\$ 4,729.25	\$ 4,955.00	\$ 5,000
001	PB-Travel & Mtgs	\$ -	\$ -	\$ 1,000
001	PB-Repair & Maintenance	\$ 971.87	\$ 955.00	\$ 1,000
001	PB-Miscellaneous	\$ 95.00	\$ -	\$ 500
001	PB-Staff Development	\$ 180.00	\$ 274.00	\$ 2,300
001	PL-Park & Recreation	\$ 13,897.44	\$ 20,000.00	\$ 20,000
001	PL-Capital Outlay	\$ -	\$ -	\$ 0
001	PB-Capital Outlay	\$ 27,490.33	\$ -	\$ 0
	<i>Item Requests</i>			\$175,000
	<i>Civil Plan Reviewer</i>			\$55,807
	<i>Park & Rec Director</i>			\$98,014
001	Planning & Community Develop	\$ 1,561,752.62	\$ 2,322,647.00	\$ 2,663,701
001	LE - Judgments & Settlements	\$ -	\$ 47,680.00	\$ 0
001	LE - Contrib to Vehicle Repl	\$ 210,000.00	\$ 218,000.00	\$ 250,000
001	LE - Contrib to Boat Repl	\$ 8,000.00	\$ 8,000.00	\$ 8,000
001	LE-Contrib toTaser Repl	\$ 20,980.00	\$ 21,300.00	\$ 24,000
001	LE - Contribution to Firearm Repl	\$ -	\$ -	\$ 20,000
001	LE-Salaries	\$ 3,870,287.39	\$ 4,046,318.00	\$ 4,106,500
001	LE-Overtime	\$ 242,043.23	\$ 300,000.00	\$ 300,000

001	LE-Salaries Extra Duty	\$ -	\$ -	\$0
001	LE-Holiday Cashout	\$ 94,383.87	\$ 80,000.00	\$80,000
001	LE - Signing Bonus	\$ -	\$ 20,000.00	\$20,000
001	LE-Benefits	\$ 829,954.83	\$ 904,957.00	\$1,032,000
001	LE-Social Security	\$ 319,962.21	\$ 307,529.00	\$314,000
001	LE-Retirement	\$ 267,911.90	\$ 261,694.00	\$252,000
001	LE-Workers Comp	\$ 104,332.27	\$ 123,986.00	\$125,000
001	LE-Clothing Allowance	\$ 27,000.00	\$ 28,000.00	\$28,000
001	LE-Office Supplies	\$ 10,929.09	\$ 17,000.00	\$17,000
001	LE-Fixed Minor Equipment	\$ 67,969.97	\$ 78,000.00	\$78,000
001	LE-Minor Equipment	\$ 21,207.27	\$ 29,700.00	\$29,700
001	LE-Donation Exp Helmets	\$ -	\$ -	\$0
001	LE-Donation Exp - Other	\$ 10,941.84	\$ 14,553.00	\$0
001	LE-Equipment - New Officers	\$ 7,039.59	\$ 28,010.00	\$10,000
001	LE-Emergency Mgmt Supplies	\$ 6,102.13	\$ 8,000.00	\$5,000
001	LE-Donation Canine Unit	\$ -	\$ -	\$0
001	LE-Fuel	\$ 61,419.55	\$ 72,000.00	\$72,000
001	LE-Professional Services	\$ 25,553.23	\$ 37,500.00	\$37,500
001	LE-Professional Serv-Fixed	\$ 49,829.28	\$ 65,300.00	\$68,300
001	LE-Advertising	\$ -	\$ 1,500.00	\$1,500
001	LE-Communication	\$ 49,066.08	\$ 49,000.00	\$60,000
001	LE-Travel & Per Diem	\$ 11,342.95	\$ 44,500.00	\$44,500
001	LE-Business Meetings	\$ 929.38	\$ 5,000.00	\$5,000
001	LE-Insurance	\$ 278,792.10	\$ 313,810.00	\$356,723
001	LE-Repair & Maintenance Equip	\$ 80,037.19	\$ 100,000.00	\$80,000
001	LE-Dues & Memberships	\$ 2,305.00	\$ 4,000.00	\$4,000
001	LE-Boating Salaries Local	\$ 29,246.93	\$ 20,000.00	\$20,000
001	LE-Boating - Other Salaries	\$ 10,136.98	\$ 50,000.00	\$50,000
001	LE-Boating Benefit Local	\$ 11,008.27	\$ 8,200.00	\$8,200
001	LE-Boat Other Benefits	\$ 2,414.07	\$ 3,100.00	\$3,100
001	LE-Boating Clothing	\$ -	\$ 500.00	\$500
001	LE-Boating Minor Equipment	\$ 6,107.99	\$ 9,500.00	\$9,500
001	LE-Boating-Fuel	\$ 21.13	\$ 2,500.00	\$2,500
001	LE-Boating-Travel & Per Diem	\$ -	\$ 6,000.00	\$6,000
001	LE-Boating Repair & Maint	\$ 2,759.87	\$ 5,500.00	\$5,500
001	LE-Community Outreach Supplies	\$ 142.18	\$ 5,000.00	\$5,000
001	LE-Drug Task Force	\$ 8,437.00	\$ 11,000.00	\$6,500
001	LE-Registration Fees	\$ 35,760.01	\$ 36,000.00	\$36,000
001	LE-Staff Development - BLEA	\$ -	\$ 3,100.00	\$3,100
001	LE-Finance Charges	\$ 69.01	\$ -	\$100
001	LE-Tuition Program	\$ -	\$ 10,000.00	\$0
001	LE-Boating- Registration Fees	\$ -	\$ 3,000.00	\$3,000
001	LE-Facilities Supplies	\$ 1,997.46	\$ 5,200.00	\$10,200
001	LE-Facilities Minor Equipment	\$ 470.30	\$ 3,000.00	\$3,000

Exhibit B

001	LE-Fleet Minor Equipment	\$ 6,087.07	\$ 5,000.00	\$5,000
001	LE-Facility Utilities	\$ 33,897.20	\$ 29,000.00	\$29,000
001	LE-Facility Repair & Maint	\$ 10,591.00	\$ 31,000.00	\$36,000
001	LE-Jail	\$ 318,973.97	\$ 480,000.00	\$480,000
001	LE - SNO911	\$ 383,226.00	\$ 362,570.00	\$379,215
001	LE - Animal Control	\$ 12,917.50	\$ 20,000.00	\$15,000
001	LE-Capital Boating	\$ -	\$ -	\$0
001	LE-Capital Outlays Equipment	\$ 49,522.44	\$ 94,537.00	\$30,000
001	LE-Capital Outlay - Facilities	\$ -	\$ -	\$0
	<i>Item Requests</i>			\$95,000
	<i>Command Staff Reclassifications</i>			\$0
	<i>Records Supervisor</i>			\$118,768
	<i>Patrol Officer (w/Vehicle)</i>			\$163,858
	<i>Patrol Officer</i>			\$89,941
001	Law Enforcement	\$ 7,602,106.73	\$ 8,439,044.00	\$9,042,705
001	PK-Salaries	\$ 399,460.09	\$ 536,197.00	\$406,000
001	PK-Overtime	\$ 17,113.22	\$ 16,000.00	\$16,000
001	PK-Benefits	\$ 109,000.41	\$ 164,369.00	\$91,500
001	PK-Social Security	\$ 34,378.23	\$ 40,759.00	\$31,000
001	PK-Retirement	\$ 54,400.31	\$ 65,859.00	\$40,100
001	PK-Workers Comp	\$ 11,036.65	\$ 14,980.00	\$12,000
001	PK- Clothing - Boot Allowance	\$ 2,560.15	\$ 2,000.00	\$0
001	PK-Operating Costs	\$ 99,613.43	\$ 120,000.00	\$135,000
001	PK-Ops-Clothing	\$ 3,404.77	\$ 2,700.00	\$4,700
001	PK - Lake Safety	\$ -	\$ 4,000.00	\$4,000
001	PK - Boat Launch Expenses	\$ 15,935.72	\$ 6,000.00	\$6,000
	<i>NC Floating Dock Bulkhead Replacement</i>			\$15,000
001	PK-Fuel Costs	\$ 20,056.15	\$ 21,000.00	\$20,000
001	PK - Contrib to PW Equpt	\$ 40,000.00	\$ 40,000.00	\$40,000
001	PK-Professional Services	\$ 46,468.58	\$ 100,000.00	\$100,000
001	PK -Professional Tree Srv	\$ 49,749.50	\$ 150,000.00	\$150,000
001	PK - Row Club Discount on Rent	\$ 2,492.50	\$ 2,500.00	\$2,500
001	PK-Communication	\$ 8,012.30	\$ 8,300.00	\$9,000
001	PK-Travel & Meetings	\$ 51.04	\$ 200.00	\$200
001	PK-Equipment Rental	\$ 19,097.94	\$ 8,000.00	\$8,000
001	PK- Dumpster Service	\$ 6,173.31	\$ 5,000.00	\$3,500
001	PK-Insurance	\$ 27,363.45	\$ 40,020.00	\$44,984
001	PK-Utilities	\$ 32,968.97	\$ 40,000.00	\$40,000
001	PK-Storm Drainage	\$ 14,387.91	\$ 20,764.00	\$21,500
001	PK-Repair & Maintenance	\$ 2,558.82	\$ 4,400.00	\$19,400
001	PK-Miscellaneous	\$ 46.67	\$ 150.00	\$150
001	PK-Staff Development	\$ 606.66	\$ 3,400.00	\$3,400
001	PK-Park Board-Miscellaneous	\$ -	\$ -	\$0
001	Park CP Salaries	\$ 832.81	\$ -	\$4,000

Exhibit B

001	Park CP Benefits	\$ 28.84	\$ -	\$1,000
001	PK-Capital Outlay	\$ 22,819.87	\$ 243,456.00	\$0
	<i>Item Requests</i>			\$0
	<i>Deputy PW Director</i>			\$0
	<i>PW Office Assistant</i>			\$17,002
	<i>Field Supervisor - Parks</i>			\$131,406
001	Parks	\$ 1,040,618.30	\$ 1,660,054.00	\$1,377,342
001	Ext Consultation - City Atty	\$ 308,292.36	\$ 325,000.00	\$328,000
001	Ext Consult - PRA	\$ 30,995.00	\$ 32,800.00	\$20,000
001	Ext Consult - Prosecutor Svs	\$ 154,800.00	\$ 160,000.00	\$170,000
001	Ext Consult - Labor Relations	\$ 14,593.17	\$ 25,000.00	\$25,000
001	Ext Attorney - Sewer Services	\$ -	\$ 15,000.00	\$50,000
001	Ext Litigation - City Atty	\$ 23,432.80	\$ 20,000.00	\$5,000
001	Ext Attorney - Sewer Litigation	\$ -	\$ 65,000.00	\$240,000
001	LG-General Public Defender	\$ 127,270.00	\$ 130,000.00	\$135,000
001	Social Worker Program (Grant)	\$ 13,520.00	\$ 13,520.00	\$13,870
001	Grant Exp - Arlington	\$ 13,200.00	\$ -	\$14,400
001	Grant Exp - Arlington	\$ -	\$ 13,200.00	\$0
001	Grant Exp - Arlington	\$ -	\$ -	\$0
001	Legal	\$ 686,103.33	\$ 799,520.00	\$1,001,270
001	CS- Visitor Center	\$ -	\$ -	\$0
001	CS- VIC Utilities	\$ 1,231.97	\$ 1,300.00	\$1,300
001	CS- VIC Professional Services	\$ 24.23	\$ -	\$0
001	CS- Human Services	\$ -	\$ 20,000.00	\$20,000
001	CS- Veteran Services	\$ 2,500.00	\$ 3,498.00	\$0
001	CS- Senior Services-Supplies	\$ -	\$ 250.00	\$250
001	CS- Senior Services-Utilities	\$ -	\$ -	\$0
001	CS- Senior Services R&M	\$ -	\$ 1,500.00	\$1,500
001	CS- Special Event-Equip Rent	\$ 640.00	\$ 1,500.00	\$1,500
001	CS- Library-Office & Operating	\$ 569.04	\$ 500.00	\$500
001	CS- Library-Professional Svc	\$ -	\$ -	\$0
001	CS- Library-Utilities	\$ 5,117.14	\$ 7,300.00	\$10,000
001	CS- Library Storm Drainage	\$ 1,422.40	\$ 1,465.00	\$2,200
001	CS- Library-Repair & Maint	\$ 1,798.50	\$ 1,500.00	\$1,500
001	CS-Arts Operating Cost		\$ 11,000.00	\$0
001	CS- Aquafest	\$ -	\$ 3,500.00	\$3,500
001	CS- Museum - Operating	\$ 159.75	\$ 100.00	\$100
001	CS- Museum - Communications	\$ 2,948.45	\$ 2,900.00	\$3,500
001	CS- Museum - Utilities	\$ -	\$ -	\$1,500
001	CS- Pavillion - Ops	\$ 6,986.06	\$ 10,000.00	\$10,000
001	CS- Pavillion - Janitorial	\$ 1,143.75	\$ 5,000.00	\$5,000
001	CS- Pavillion - Communication	\$ 369.61	\$ 2,000.00	\$500
001	CS- Pavillion - Utilities	\$ 10,257.70	\$ 10,000.00	\$20,000
001	CS- Pavillion - R & M	\$ 8,439.88	\$ 2,000.00	\$2,000

001	CS- Grimm House - Operating	\$ -	\$ -	\$50,000
001	CS- Grimm House Utilities	\$ 1,490.12	\$ 775.00	\$1,500
001	CS- Library - Capital Outlay	\$ -	\$ -	
001	CS- Pavillion - Capital	\$ 123,479.33	\$ 40,000.00	\$0
001	Community	\$ 168,577.93	\$ 126,088.00	\$136,350
001	Lobbying Services	\$ 44,381.50	\$ 55,000.00	\$65,000
001	GG-Municipal Court Fees	\$ 175,383.01	\$ 200,000.00	\$0
002	GG-Municipal Court Fees - 2022	\$ -	\$ -	\$200,000
001	GG-Operating Costs	\$ 33,309.78	\$ 15,000.00	\$15,000
001	GG-Fuel	\$ 213.17	\$ 500.00	\$500
001	GG-Professional Service	\$ 72,142.59	\$ 90,000.00	\$16,000
001	GG-Communication	\$ 3,532.49	\$ 3,350.00	\$4,800
001	GG-Rental & Services	\$ 2,611.18	\$ 2,500.00	\$2,500
001	GG-Dumpster Service	\$ -	\$ 4,000.00	\$0
001	GG-Insurance	\$ 97,570.84	\$ 106,132.00	\$120,000
001	GG-Utilities	\$ 21,043.73	\$ 18,500.00	\$18,500
001	GG-Storm Drainage	\$ 23,076.54	\$ 23,519.00	\$24,000
001	GG-Utilities for Rentals	\$ 29,771.46	\$ 2,600.00	\$30,000
001	GG-Repair & Maintenance	\$ 23,701.55	\$ 30,000.00	\$90,000
001	GG-Miscellaneous	\$ 1,359.20	\$ 1,000.00	\$1,000
001	GG-Salaries Regular	\$ 244,841.09	\$ 270,441.00	\$344,200
001	GG-Salaries Overtime	\$ 10,667.36	\$ 11,000.00	\$11,000
001	GG-Benefits	\$ 68,308.78	\$ 71,526.00	\$132,000
001	GG-Social Security	\$ 20,795.55	\$ 20,559.00	\$26,500
001	GG-Retirement	\$ 36,170.03	\$ 34,856.00	\$36,500
001	GG-Deferred Match Program	\$ -	\$ 17,400.00	\$0
001	GG-Workers Comp	\$ 4,514.47	\$ 6,063.00	\$10,400
001	GG-Clothing-Boot Allowance	\$ 620.00	\$ 1,000.00	\$1,000
001	GG-Advertising	\$ 3,910.81	\$ 5,000.00	\$4,000
001	GG-Judgments & Settlements	\$ -	\$ 16,200.00	\$0
001	GG-PRR - Print-Copy	\$ -	\$ -	\$0
001	GG - Contrib to Unemployment	\$ -	\$ -	\$0
001	GG - Contrib to Computer	\$ 230,080.00	\$ 254,100.00	\$254,100
001	GG-PSRC	\$ 10,742.00	\$ 12,000.00	\$12,000
001	GG-Chamber of Commerce	\$ 18,200.00	\$ 18,000.00	\$18,000
001	GG-Economic Alliance	\$ 3,000.00	\$ 3,000.00	\$3,000
001	GG-Visitor Center -SnoCo Contr	\$ -	\$ 800.00	\$800
001	GG-AWC	\$ 24,558.00	\$ 25,000.00	\$28,000
001	GG-SnoCo Tomorrow	\$ 6,284.00	\$ 6,684.00	\$7,000
001	GG-Excise Tax	\$ 507.19	\$ 1,200.00	\$1,000
001	GG-Snohomish Health District	\$ 34,150.00	\$ 34,500.00	\$39,000
001	GG-Protectective Insp Enforce	\$ -	\$ -	\$0
001	GG-Emergency	\$ 46,643.00	\$ 41,750.00	\$44,000
001	GG-Pollution Earthday Supplies	\$ -	\$ -	

001	GG - Air Pollution	\$ 21,858.90	\$ 22,720.00	\$ 23,000
001	GG - Liquor Tax to SnoCo	\$ 9,624.04	\$ 8,600.00	\$ 10,000
001	Interfund Loan	\$ -	\$ -	\$0
001	Refund	\$ 120.00	\$ 200.00	\$200
001	Refund of Retainage Deposits	\$ 350.00	\$ -	\$0
001	GG-Contrib to Muni Arts Fund	\$ -	\$ -	\$0
	<i>Item Requests</i>			\$27,400
	<i>COLA</i>			\$116,481
	<i>Passport Positions</i>			\$71,070
	<i>Deputy PW Director</i>			\$0
	<i>PW Office Assistant</i>			\$17,002
001	General Government	\$ 1,324,042.26	\$ 1,434,700.00	\$ 1,824,953
	Expenditures	\$ 14,099,703.65	\$ 16,949,649.00	\$ 18,582,711.53
001	General Cash	\$ 5,262,368.60	\$ 1,867,692.01	\$ 2,006,452.48

002	Contingency Beginning Cash	\$ 3,989,906.60	\$ 4,576,727.82	\$ 5,739,066.00
002	Local Construction Sales Tax	\$ 1,049,000.91	\$ 800,000.00	\$ 1,200,000.00
002	Investment Interest	\$ 24,340.88	\$ 40,000.00	\$ 4,800.00
002	Interfund Loan Repay Receipt	\$ 1,922,456.52	\$ -	\$ -
002	Uncashed Checks	\$ -	\$ -	\$ -
002	Interfund Transfer In	\$ -	\$ -	\$ -
	Revenues	\$ 2,995,798.31	\$ 840,000.00	\$ 1,204,800.00
	Expenses	\$ 2,408,977.09	\$ -	\$ -
002	Contingency Reserve	\$ 4,576,727.82	\$ 5,416,727.82	\$ 6,943,866.00
003	Permitting - Beginning Cash	\$ 2,316,320.78	\$ 537,257.25	\$ 4,214,583.00
003	Building Permits	\$ 1,938,648.27	\$ 1,500,000.00	\$ 1,500,000.00
003	Zoning-Subdivision Fees	\$ 408,253.50	\$ 500,000.00	\$ 300,000.00
003	Investment Interest - To GF	\$ 4,591.45	\$ -	\$ -
003	Interfund Loan Repay Receipt	\$ -	\$ 3,000,000.00	\$ -
	Revenues	\$ 2,351,493.22	\$ 5,000,000.00	\$ 1,800,000.00
003	Interfund Loan	\$ 3,000,000.00	\$ -	\$ -
003	Miscellaneous	\$ 6,824.85	\$ 1,000.00	\$ -
003	Permit Capital	\$ -	\$ 100,000.00	\$ -
003	Interfund Transfer Out	\$ 1,123,731.90	\$ 1,000,000.00	\$ 1,020,000.00
	Expenses	\$ 4,130,556.75	\$ 1,101,000.00	\$ 1,020,000.00
003	Permitting - Managerial	\$ 537,257.25	\$ 4,436,257.25	\$ 4,994,583.00
004	ARPA - Beginning Cash	\$ -	\$ -	\$ 4,516,799.00
004	ARPA - LFR Funds	\$ -	\$ 4,733,093.00	\$ 4,733,091
004	Investment Interest	\$ -	\$ -	
004	Interfund Loan Repay Receipt	\$ -	\$ -	
	Revenues	\$ -	\$ 4,733,093.00	\$ 4,733,091.00
004	Interfund Loan	\$ -	\$ -	\$0

004	Interfund Transfer Out	\$ -	\$ -	\$1,497,000
004	ARPA - Supplies	\$ -	\$ -	\$525,000
004	ARPA - Professional Services	\$ -	\$ -	\$795,400
004	ARPA - Grant Pass Thru	\$ -	\$ -	\$130,000
004	ARPA - Capital Purchases	\$ -	\$ 4,733,093.00	\$5,518,784
	Expenses	\$ -	\$ 4,733,093.00	\$ 8,466,184.00
004	ARPA - Managerial	\$ -	\$ -	\$ 783,706.00
Fund	Description	2020 Actuals	2021 Budget	Department Requested Budget
101	Street - Beginning Cash	\$ 2,365,201.17	\$ 2,627,501.57	\$ 2,174,180.00
101	Real & Personal Property Tax	\$ 1,410,202.10	\$ 1,475,970	\$1,564,000
101	Utility Tax - Garbage	\$ 338,401.32	\$ 323,000	\$335,000
101	Other Non-Bus. ROW Permits	\$ 26,800.00	\$ 27,000	\$27,000
101	TREAS Fed Ind 21.019 CARES	\$ 22,696.10	\$ -	\$0
101	Multimodal Transportation	\$ 45,794.33	\$ 45,000	\$45,800
101	MVFT - City Streets	\$ 618,766.16	\$ 600,000	\$650,000
101	Street Lights - Developer Paid	\$ -	\$ -	\$0
101	Street - PW Charge for Service	\$ 138,004.38	\$ -	\$0
101	Investment Interest	\$ 12,879.53	\$ 25,000	\$2,500
101	Street Op Special Assessment	\$ 5,858.00	\$ 2,500	\$4,500
101	Sale of Surplus	\$ -	\$ -	\$0
101	Misc Rev. Judgment-Settlement	\$ -	\$ -	\$0
101	Miscellaneous Revenue - Other	\$ -	\$ -	\$0
101	PW - Retainage	\$ 4,643.23	\$ 20,000	\$5,000
101	Insurance Recoveries - Capital	\$ 9,939.93	\$ -	\$0
101	Interfund Transfer In	\$ 80,669.27	\$ 60,000	\$60,000
101	Insurance Recoveries - Non Cap	\$ -	\$ -	\$0
	Revenues	\$ 2,714,654.35	\$ 2,578,470	\$ 2,693,800.00
101	ME - Operating Costs	\$ 129.12	\$ -	
101	ST-Salaries	\$ 740,985.08	\$ 985,749	\$958,000
101	ST-Overtime	\$ 30,990.20	\$ 30,000	\$30,000
101	ST-Benefits	\$ 193,756.42	\$ 245,573	\$268,000
101	ST-Social Security	\$ 58,044.37	\$ 74,841	\$73,500
101	ST-Retirement	\$ 103,638.24	\$ 128,242	\$103,000
101	ST-Workers Comp	\$ 12,435.50	\$ 19,701	\$18,500
101	ST-Boot - Clothing Allowance	\$ 3,153.44	\$ 3,500	\$0
101	ST-Fuel	\$ 25,501.38	\$ 27,000	\$35,000
101	ST-Pavement Preservation	\$ 477,589.50	\$ 500,000	\$400,000
101	ST-Advertising	\$ -	\$ 1,000	\$1,000
101	ST-Professional Service	\$ 41,492.18	\$ 30,000	\$45,000
101	ST-Rentals-Leases	\$ 9,645.56	\$ 3,000	\$3,000
101	ST-Dumpster Service	\$ 5,149.77	\$ 3,000	\$3,000

101	ST-Repair & Maintenance	\$ 2,010.62	\$ 20,000	\$25,000
101	ST-Miscellaneous	\$ 1,629.75	\$ 1,000	\$1,000
101	ST-Staff Development	\$ 291.67	\$ 7,500	\$5,000
101	ST-Storm Drainage	\$ 9,203.50	\$ 6,787	\$7,200
101	ST-SWM Road Bond Debt	\$ 6,589.08	\$ 6,600	\$7,500
101	ST-Sidewalk Repair Supply	\$ -	\$ -	\$0
101	ST-Sidewalk R&M	\$ -	\$ 25,000	\$25,000
101	ST-Lighting - Utilities	\$ 198,593.11	\$ 184,000	\$150,000
101	ST-Lighting - R&M	\$ 2,372.78	\$ 2,000	\$10,000
101	ST-Traffic Control - Supply	\$ 34,110.59	\$ 30,000	\$30,000
101	ST-Traffic Control -Utility	\$ 3,481.27	\$ 3,300	\$3,600
101	ST-Traffic Control - R&M	\$ 18,490.04	\$ 12,000	\$20,000
101	ST-Traf Control - Guardrail	\$ 44,498.99	\$ 25,000	\$40,000
101	ST-Traffic Control - Striping	\$ 59,911.42	\$ 52,605	\$120,000
101	ST-Snow & Ice - Sply	\$ 17,966.85	\$ 30,800	\$20,000
101	ST-Roadside - Supply	\$ -	\$ -	\$10,000
101	ST Beautification Street Signs	\$ 23,374.61	\$ -	\$2,000
101	ST-Clothing	\$ 3,404.78	\$ 3,500	\$7,000
101	ST - Contrib to PW Equipt	\$ 80,000.00	\$ 80,000	\$80,000
101	ST - Contrib to Computer	\$ 24,000.00	\$ 39,600	\$39,600
101	ST-Communications	\$ 8,687.54	\$ 7,600	\$11,000
101	ST-Travel & Meetings	\$ 736.09	\$ 4,000	\$4,000
101	ST-Insurance	\$ 63,375.39	\$ 80,724	\$91,260
101	ST - Contrib to Unemployment	\$ -	\$ -	\$0
101	ST-Utilities	\$ 5,872.97	\$ 6,000	\$7,000
101	ST-Prof Srv - Engineering	\$ -	\$ 20,000	\$20,000
101	ST-Office Supplies	\$ 469.09	\$ 2,448	\$1,000
101	ST-Operating Cost	\$ 94,522.01	\$ 100,000	\$135,000
101	PW Retainage Release	\$ -	\$ 25,000	\$25,000
101	ST-Capital Expenditures	\$ 40,875.12	\$ 506,056	\$0
101	ST-Capital Equipment	\$ -	\$ 50,000	\$0
101	Street CP Salaries	\$ 1,665.64	\$ -	\$8,000
101	Street CP Benefits	\$ 57.69	\$ -	\$2,000
101	ST - Capital ROW Purchase	\$ -	\$ -	\$0
101	ST-Sidewalk Capital Project	\$ 3,652.59	\$ -	\$0
101	ST-Traffic Control-Capital	\$ -	\$ -	\$0
101	ST-Transfer Out	\$ -	\$ -	\$0
101	ST-Transfer Out to Street Rsrv	\$ -	\$ -	\$0
101	ST-Trsfr-Sidewalk CapProj Fund	\$ -	\$ -	\$0
101	ST-Contribution-Municipal Arts	\$ -	\$ -	\$0
	<i>Item Requests</i>			\$50,000
	<i>COLA</i>			\$12,942
	<i>Deputy PW Director</i>			\$0
	<i>PW Office Assistant</i>			\$17,002

	Expenditures	\$ 2,452,353.95	\$ 3,383,126	\$ 2,925,104
101	Street - Ending Cash	\$ 2,627,501.57	\$ 1,822,845.57	\$ 1,942,875.64

111	Drug Seizure & Forf Beg Cash	\$ 68,890.01	\$ 86,871.77	\$ 61,731.00
111	Investment Interest	\$ 411.48	\$ 120	\$ 100
111	Confiscated & Forfeited Prop	\$ 33,962.40	\$ 5,000	\$ 30,000
111	Insurance Recoveries	\$ -	\$ -	\$ 0
	Revenues	\$ 34,373.88	\$ 5,120	\$ 30,100.00
111	Drug Seizure - Settlement Agmt	\$ -	\$ -	
111	Drug Seize - Operating Costs	\$ 13,350.06	\$ 5,000	\$ 7,000
111	Drug Seize - Canine Supplies	\$ 1,248.63	\$ 4,500	\$ 4,500
111	Drug Seize - Canine Prof Serv	\$ 1,793.43	\$ 3,072	\$ 3,500
111	Drug Seize - Misc Exp	\$ -	\$ -	\$ 0
111	Drug - Capital Outlay	\$ -	\$ -	\$ 0
111	Transfer Out	\$ -	\$ 50,000	\$ 0
	Expenditures	\$ 16,392.12	\$ 62,572	\$ 15,000.00
111	Drug Seizure & Forfeiture	\$ 86,871.77	\$ 29,419.77	\$ 76,831.00

112	Municipal Arts Beg Cash	\$ 21,168.53	\$ 28,485.24	\$ 3,509.00
112	Investment Interest	\$ 110.52	\$ 220	\$ 10
112	Interfund Transfer In	\$ 26,818.36	\$ 10,000	
	Revenues	\$ 26,928.88	\$ 10,220	\$ 10
112	Art - Public Art Acquisition	\$ 19,612.17	\$ 35,000	\$ 0
	Expenditures	\$ 19,612.17	\$ 35,000	\$ -
112	Municipal Arts	\$ 28,485.24	\$ 3,705.24	\$ 3,519.00

210	LTGO 2008A Bond Beg Cash	\$ -	\$ -	\$ -
210	Interfund Transfer In - SD	\$ 135,200.00	\$ 140,400	\$ 135,200
210	Interfund Transfer In - REET	\$ 214,205.00	\$ 213,205	\$ 212,005
210	Interfund Transfer In	\$ -	\$ -	\$ -
	Revenues	\$ 349,405.00	\$ 353,605	\$ 347,205
210	2008 Bond Princ Pymt - GG	\$ 150,000.00	\$ 155,000	\$ 160,000
210	2008 Bond Interest Payment	\$ 63,905.00	\$ 57,905	\$ 51,705
210	2008 Bond Fees	\$ 300.00	\$ 300	\$ 300
210	2008 Bond Principal - Sewer	\$ 120,000.00	\$ 130,000	\$ 130,000
210	2008 Bond Interest Payment	\$ 15,200.00	\$ 10,400	\$ 5,200
	Expenditures	\$ 349,405.00	\$ 353,605	\$ 347,205.00
210	LTGO 2008A Bond	\$ -	\$ -	\$ -

213	2015 LTGO Bond (Ref) Beg Cash	\$ 0.12	\$ -	\$ -
213	Interfund Transfer In	\$ 94,425.48	\$ 95,651	\$ 95,815
	Revenues	\$ 94,425.48	\$ 95,651	\$ 95,815.00
213	2015 LTGO 2015 Princ Pmt PD	\$ 87,000.00	\$ 90,000	\$ 92,000
213	2015 LTGO Interest Pymt PD	\$ 7,425.60	\$ 5,651	\$ 3,815

213	2015 LTGO Bond Fees PD	\$ -	\$ -	\$ -
	Expenses	\$ 94,425.60	\$ 95,651	\$ 95,815.00
213	2015 LTGO Bond (Ref)	\$ -	\$ -	\$ -

214	2019A LTGO Bond - PD Cash	\$ -	\$ -	\$ -
214	Interfund Transfer In	\$ 434,200.95	\$ 464,739	\$ 460,699
	Revenues	\$ 434,200.95	\$ 464,739	\$ 460,699
214	2019A-1 LTGO Princ Pmt PD	\$ -	\$ -	\$ -
214	2019A-2 LTGO Princ Pmt PD	\$ 170,000.00	\$ 185,000	\$ 185,000
214	2019A-1 LTGO Interest Pymt PD	\$ 225,462.35	\$ 240,850	\$ 240,850
214	2019A-2 LTGO Interest Pmt PD	\$ 38,233.12	\$ 37,783	\$ 34,249
214	2019A LTGO Bond Fees	\$ 505.48	\$ 1,106	\$ 600
	Expenses	\$ 434,200.95	\$ 464,739	\$ 460,699
214	2019A LTGO Bond - PD	\$ -	\$ -	\$ -

215	2021A LTGO Bond - Cash	\$ -	\$ -	\$ -
215	Interfund Transfer In	\$ -	\$ 325,195	\$ 610,137
	Revenues	\$ -	\$ 325,195	\$ 610,137
215	2021A LTGO Principal Pmt	\$ -	\$ 180,000	\$ 345,000
215	2021A LTGO Interest Pmt	\$ -	\$ 144,858	\$ 264,800
215	2021A LTGO Bond Fees	\$ -	\$ 337	\$ 337
	Expenses	\$ -	\$ 325,195	\$ 610,137
215	2021A LTGO Bond - 17005	\$ -	\$ -	\$ -

301	Cap Proj-Dev Contrib-Traffic Cash	\$ 3,351,497.47	\$ 2,485,143	\$ 3,713,270
301	WSDOT - S Lake Stevens Rd	\$ 1,300,000.00	\$ -	
301	TIB - S. Lake Stevens Path	\$ -	\$ -	
301	TIB - 20th St SE Grant	\$ 325,000.00	\$ 4,051,842	
301	Charge for Services- Everett	\$ 41,822.30	\$ -	
301	Local Trans. Act -Impact Fees	\$ 141,329.61	\$ 50,000	\$ 35,000
301	Traffic Mitigation - TIZ 1	\$ 313,901.62	\$ 485,000	\$ 425,000
301	Traffic Mitigation - TIZ 2	\$ 14,000.00	\$ 33,600	\$ 35,000
301	Traffic Mitigation - TIZ 3	\$ 830,270.00	\$ 1,219,000	\$ 1,000,000
301	Traffic Mitigation - SEPA	\$ -	\$ -	
301	Investment Interest	\$ 17,715.69	\$ 35,000	\$ 3,000
301	Interfund Loan	\$ 3,000,000.00	\$ -	
301	PW Retainage Held	\$ -	\$ 100,000	\$ 100,000
301	Interfund Transfer In	\$ -	\$ -	
	Revenues	\$ 5,984,039.22	\$ 5,974,442	\$ 1,598,000
301	Interfund Loan Repayment	\$ -	\$ 3,000,000	
301	PW Retainage Release	\$ 19,153.41	\$ 100,000	\$ 100,000
301	Refunds or Reimbursements	\$ -	\$ 148,027	
301	Transfer Out	\$ 428,483.00	\$ -	
301	Street Op - P&D - 20th St SE	\$ 107,017.11	\$ 117,983	

301	17005 - 24th & 91st Ext Design	\$ 344,940.16	\$ -	
301	Roadway CP Salaries	\$ 59,164.36	\$ -	\$ 10,000
301	Roadway CP Benefits	\$ 1,868.63	\$ -	\$ 10,000
301	20th St SE Phase II Construct	\$ 4,121,160.74	\$ 1,788,039	
301	Village Access	\$ -	\$ -	
301	17005- 24th St & 91st Ext	\$ 93,653.36	\$ 129,840	
301	99th U Turn Channelization	\$ -	\$ 10,000	\$ 30,000
301	SEPA Capital Expenditures	\$ -	\$ -	
301	TIZ1 Capital Expenditures	\$ -	\$ -	
301	117th St. NE Sidewalk Project			\$ 600,000
301				
301	18004 - S. Lake Stevens Rd	\$ 1,674,953.42	\$ -	
301	12th St. SE/87th Ave SE Road Realign			\$ 50,000
301	79th and 8th Intersection Improvements			\$ 100,000
	Expenditures	\$ 6,850,394.19	\$ 5,293,889	\$ 900,000
301	Cap Proj-Dev Contrib-Traffic	\$ 2,485,142.50	\$ 3,165,696	\$ 4,411,270

302	Park Mitigation Fund Cash	\$ 580,672.64	\$ 463,112	\$ 340,538
302	DOC - Cavelero Grant	\$ 485,000.00	\$ -	\$ -
302	State Commerce -DT Grant	\$ 87,936.12	\$ 980,000	\$ -
302	Snohomish County SCPP Grants	\$ -	\$ -	\$ -
302	Park Mitigation	\$ 1,512,002.06	\$ 1,200,000	\$ 700,000
302	Investment Interest	\$ 8,292.69	\$ 15,000	\$ 750
302	Tree Replacement Fee	\$ 22,015.20	\$ 10,000	\$ 10,000
302	PW Retainage	\$ -	\$ 100,000	\$ 100,000
302	Interfund Transfer In	\$ -	\$ -	\$ -
	Revenues	\$ 2,115,246.07	\$ 2,305,000	\$ 810,750
302	Retainage Release	\$ -	\$ 100,000	\$ 100,000
302	Park Mitigation Funds Exp	\$ -	\$ -	
302	Tree Replacement Expenditures	\$ 62,822.12	\$ 30,000	\$ 30,000
302	Park Mit CP Salaires	\$ 29,816.57	\$ -	\$ 20,000
302	Park Mit CP Benefits	\$ 1,024.66	\$ -	\$ 5,000
302	PM - Park Acquisition	\$ -	\$ -	
302	PM - Frontier Heights Capital	\$ 152,105.00	\$ -	
302	PM - North Cove Capital	\$ 1,131,468.26	\$ 486,128	
302	PM - Lundeen Park Capital	\$ -	\$ 75,000	
302	PM -20th SE Fields/Poweline TR	\$ 11,758.50	\$ 625,266	\$ 475,000
302	PM - Eagle Ridge	\$ -	\$ -	
302	PM - Cavelero Park	\$ 124,034.32	\$ 56,000	
302	PM - War Memorial	\$ 47,475.67	\$ -	
302	PM - Festival Street	\$ 81,380.57	\$ 40,360	
302	PM - Oak Hill Park	\$ -	\$ 15,000	
302	PM - Davies Beach Pier Restorationb	\$ -	\$ 100,000	\$ 50,000
302	PM - Sunset Beach	\$ -	\$ 100,000	

302	PM - Charging Stations	\$ -	\$ 30,000	
302	PM - North Cove Phase 3	\$ -	\$ 467,260	
302	<i>North Cove Pedestrian Bridge</i>			\$ 30,000
302	<i>Centennial Park - Pump track & Climbing Wall (10% Design)</i>			\$ 25,000
302	<i>Cedarwood Park</i>			\$ 100,000
302	Transfer Out	\$ 590,921.14	\$ -	
	Expenditures	\$ 2,232,806.81	\$ 2,125,014	\$ 835,000
302	Park Mitigation Fund	\$ 463,111.90	\$ 643,098	\$ 316,288

303	Real Estate Excise Tax I - Cash	\$ 3,932,841.15	\$ 4,617,750	\$ 5,734,053
303	REET 1-1st Quarter Percent	\$ 1,509,927.22	\$ 1,100,000	\$ 1,500,000
	<i>Eagle Ridge Grant</i>			\$ 429,200
303	Investment Interest	\$ 24,053.91	\$ 40,000	\$ 5,000
303	Retainage	\$ 883.95	\$ -	\$ -
303	Tranfser In	\$ -	\$ -	\$ -
	Revenues	\$ 1,534,865.08	\$ 1,140,000	\$ 1,934,200
303	Retainage Release	\$ -	\$ 1,000	\$ -
303	Transfer to Police 2015 Debt	\$ 94,425.48	\$ 95,651	\$ 95,815
303	transfer to 210 for 2008 bonds	\$ 214,205.00	\$ 213,205	\$ 212,005
303	Transfer out for New PD Bond	\$ 434,200.95	\$ 464,283	\$ 460,699
303	800 MHZ Capital Debt Principal	\$ 20,321.38	\$ 21,439	\$ -
303	800 MHZ Capital Debt Interest	\$ 2,296.62	\$ 1,179	\$ -
	<i>Eagle Ridge Park</i>	\$ -	\$ -	\$ 536,200
303	Civic Center	\$ 60,373.51	\$ 163,688	\$ -
303	Fuel System Construction	\$ 24,133.53	\$ -	\$ -
303	PW Shop Remodel		\$ 165,700	\$ -
	Expenditures	\$ 849,956.47	\$ 1,126,145	\$ 1,304,719
303	Real Estate Excise Tax I	\$ 4,617,749.76	\$ 4,631,605	\$ 6,363,534

304	Real Estate Excise Tax II - Cash	\$ 4,536,873.02	\$ 3,569,324	\$ 2,426,703
304	REET 2- 2nd Quarter Percent	\$ 1,496,841.15	\$ 1,100,000	\$ 1,500,000
304	WSDOT Grant - Trestle/HOV	\$ 367,680.93	\$ 1,414,982	\$ -
304	Commerce- Frontier Hgts Plygrd	\$ -	\$ 121,250	\$ -
304	<i>Commerce Grant - Festival Street</i>			\$ 2,000,000
304	<i>TIB Grant - Project 17005 -24th /91st</i>			\$ 3,000,000
304	Investment Interest	\$ 26,517.63	\$ 25,000	\$ -
304	Retainage	\$ 4,165.00	\$ 100,000	\$ 100,000
304	Property Sale Proceeds	\$ 78,764.09	\$ -	\$ -
	Revenues	\$ 1,973,968.80	\$ 2,761,232	\$ 6,600,000
304	Retainage Release	\$ -	\$ 100,000	\$ 100,000
304	Lundeen Park Redevelopment	\$ -	\$ -	
304	Frontier Heights Pk Redevelop	\$ 522,559.64	\$ -	
304	Park Redevelopment - Capital	\$ 4,795.95	\$ 30,615	

304	17005 - 24th St SE & 91st Ave	\$ 525,672.86	\$ 1,229,721	\$ 3,000,000
304	TrestleHOV Lane	\$ 887,951.84	\$ 1,523,077	
304	79th Ave SE Access Road	\$ 310,421.23	\$ 9,895	
304	<i>Festival Street Restrooms</i>		\$ -	\$ 150,000
304	<i>Festival Street</i>		\$ 2,050,000	\$ 56,400
304	Frontier Village/4th Project	\$ -	\$ 9,768	
304	Trestle/HOV Lane	\$ -	\$ -	
304	R2 - S. Lake Stevens Road	\$ 137,523.00	\$ -	
304	Transfer Out	\$ 552,593.00	\$ -	
304	Trans to 215 - 2021A Bond Fund	\$ -	\$ 325,193	\$ 610,137
	Expenditures	\$ 2,941,517.52	\$ 5,278,269	\$ 3,916,537
304	Real Estate Excise Tax II	\$ 3,569,324.30	\$ 1,052,287	\$ 5,110,166

305	Downtown Redevelopment - Cash	\$ 881.42	\$ -	\$ -
	Revenues	\$ 4,160,978.01	\$ 200,000	\$ -
	Expenditures	\$ 4,161,859.43	\$ 200,000	\$ -
305	Downtown Redevelopment	\$ -	\$ -	\$ -

306	Facility Capital Project Fund - Cash	\$ 4,298,796.47	\$ 947,322	\$ -
	Revenues	\$ 194,960.96	\$ 55,551	\$ -
	Expenditures	\$ 3,546,435.47	\$ 1,002,873	\$ -
306	Facility Capital Project Fund	\$ 947,321.96	\$ (0)	\$ -

307	Infrastructure Capital Project Cash	\$ -	\$ -	\$ -
	Revenues	\$ -	\$ 20,427,000	\$ -
	Expenditures	\$ -	\$ 20,427,000	\$ -
307	Infrastructure Capital Project	\$ -	\$ -	\$ -

309	Sidewalk Capital Project Cash	\$ 873,349.21	\$ 804,679	\$ 503,848
309	WA TIB - Sidewalk	\$ -	\$ -	\$ -
309	Investment Interest	\$ 5,040.63	\$ 5,000	\$ 800
309	Interfund Transfer In	\$ -	\$ -	\$ -
	Revenues	\$ 5,040.63	\$ 5,000	\$ 800
309	<i>Sidewalk Cap - 117th Ave NE</i>	\$ 51,155.00	\$ 123,845	\$ 69,155
309	<i>S. Lake Stevens Path Design</i>	\$ -	\$ 100,000	
309	Sidewalk Construction	\$ 22,556.31	\$ 200,001	\$ 200,000
	Expenditures	\$ 73,711.31	\$ 423,846	\$ 269,155
309	Sidewalk Capital Project	\$ 804,678.53	\$ 385,833	\$ 235,493

310	20th Street SE Corridor Cash	\$ 783,841.58	\$ 126	\$ -
	Revenues	\$ 4,383.40	\$ -	\$ -
	Expenditures	\$ 788,098.63	\$ 127	\$ -
310	20th Street SE Corridor CP	\$ 126.35	\$ (1)	\$ -

401	Sewer Cash	\$ 226,854.18	\$ 135,013	\$ 392
401	Sewer District Reimbursement	\$ 1,035,396.51	\$ 1,035,993	\$ 1,025,325
401	Sewer Utility Agreement	\$ 16,250.00	\$ 15,288	\$ 15,000
401	Investment Interest	\$ 1,600.42	\$ 2,000	\$ 100
401	Sewer District Reimbursement	\$ -	\$ -	\$ -
401	Interfund Transfer In	\$ -	\$ -	\$ -
	Revenues	\$ 1,053,246.93	\$ 1,053,281	\$ 1,040,425
401	SE - Legal Services	\$ -	\$ 32,700	\$ -
401	SE - Legal Litigation	\$ -	\$ 118,000	\$ 15,000
401	SE-Professional Service	\$ 94,805.54	\$ -	\$ -
401	SE-Storm Drainage	\$ 14,886.14	\$ -	\$ -
401	PWTF 2002 - Principal	\$ 85,691.17	\$ 85,692	\$ 85,692
401	PWTF 2005 - Principal	\$ 52,631.58	\$ 52,632	\$ 52,632
401	PWTF 2006 - Principal	\$ 409,539.48	\$ 409,540	\$ 409,540
401	PWTF 2008 - Principal	\$ 301,734.45	\$ 301,735	\$ 301,735
401	PWTF 2002 - Interest	\$ 1,285.37	\$ 1,286	\$ 429
401	PWTF 2005 - Interest	\$ 6,315.79	\$ 5,264	\$ 4,211
401	PWTF 2006 - Interest	\$ 14,333.88	\$ 12,287	\$ 10,239
401	PWTF 2008 - Interest	\$ 28,664.77	\$ 27,157	\$ 25,647
401	SE-Trnf 2008 Debt Serv OM	\$ 135,200.00	\$ 140,400	\$ 135,200
	Expenditures	\$ 1,145,088.17	\$ 1,186,693	\$ 1,040,325
401	Sewer	\$ 135,012.94	\$ 1,601	\$ 492

410	Storm & Surface Water Cash	\$ 1,661,351.79	\$ 1,783,285	\$ 1,966,591
410	TREAS Fed Ind 21.019 CARES	\$ 21,301.84	\$ -	
410	DOE - Capacity Grants	\$ 23,779.56	\$ 26,220	\$ 25,000
410	Storm Drainage Charges	\$ 3,625,013.24	\$ 3,542,617	\$ 4,058,600
410	SnoCo Weed Abate Contrib.	\$ -	\$ 20,000	\$ -
410	Investment Interest	\$ 9,459.62	\$ 15,000	\$ 1,500
410	Sale of Surplus	\$ -	\$ -	\$ -
410	Judgements/Settlements	\$ -	\$ -	\$ -
410	Miscellaneous Revenues - Storm	\$ 180.24	\$ 200	\$ -
410	Insurance Recoveries	\$ -	\$ -	\$ -
410	Interfund Transfer In	\$ 78,160.00	\$ 60,000	\$ 175,000
	Revenues	\$ 3,757,894.50	\$ 3,664,037	\$ 4,260,100
410	ME - Operating Costs	\$ -	\$ -	
410	SW-Salaries	\$ 730,352.35	\$ 1,061,146	\$ 1,428,000
410	SW-Overtime	\$ 30,835.57	\$ 30,000	\$ 40,000
410	SW-Benefits	\$ 193,263.59	\$ 293,907	\$ 416,000
410	SW-Social Security	\$ 58,219.22	\$ 80,575	\$ 109,500
410	SW-Retirement	\$ 102,017.24	\$ 137,510	\$ 150,000
410	SW-Workers Comp	\$ 12,567.61	\$ 20,039	\$ 30,000
410	SW Clothing-Boot Allowance	\$ 6,230.83	\$ 5,000	\$ 5,000
410	SW-Clothing	\$ 6,187.26	\$ 5,000	\$ 5,000

410	SW-Office Supplies	\$ 2,186.38	\$ 5,448	\$ 6,000
410	SW-Operating Costs	\$ 228,784.03	\$ 198,470	\$ 225,000
410	SW-Fuel	\$ 26,015.46	\$ 27,692	\$ 35,000
410	SW-Small Tools	\$ 7,061.74	\$ -	\$ 15,000
410	SW-Professional Services	\$ 43,021.99	\$ 45,000	\$ 25,000
410	SW-Milfoil Treatment	\$ 69,106.00	\$ 80,000	\$ 80,000
410	SW-Street Cleaning	\$ 12,600.00	\$ 30,000	\$ 10,000
410	SW-Software Maint & Support	\$ -	\$ -	\$ -
410	SW-Advertising	\$ -	\$ -	\$ -
410	SW-Billing Fees	\$ 34,013.42	\$ 33,200	\$ 34,000
410	SW-DOE Annual Permit	\$ 54,843.64	\$ 40,000	\$ 55,000
410	SW-Communications	\$ 8,720.62	\$ 7,700	\$ 10,500
410	SW-Travel & Meetings	\$ 152.69	\$ 1,077	\$ 1,000
410	SW-Excise Taxes	\$ 61,817.56	\$ 49,000	\$ 71,026
410	SW-Dumpster Service	\$ 7,819.10	\$ 5,400	\$ 7,500
410	SW-Rentals-Leases	\$ 1,569.60	\$ 5,000	\$ 20,000
410	SW-Insurance	\$ 56,132.89	\$ 67,428	\$ 75,660
410	SW-Utilities	\$ 5,577.72	\$ 5,600	\$ 7,000
410	SW-Drainage	\$ 3,448.44	\$ 6,041	\$ 6,300
410	SW-Repairs & Maintenance	\$ 1,965.75	\$ 15,000	\$ 35,000
410	SW-Miscellaneous	\$ 159.00	\$ 300	\$ 300
410	SW-Staff Development	\$ 4,536.03	\$ 7,800	\$ 7,500
410	SW - Alum Treatment	\$ -	\$ 77,500	\$ 110,000
410	SW-SnoCo Lake Monitoring	\$ 12,408.45	\$ 13,000	\$ 15,000
410	SW - Contrib to PW Equipt	\$ 80,000.00	\$ 80,000	\$ 80,000
410	SW - Contrib to Unemployment	\$ -	\$ -	\$ -
410	SW - Contrib to Computer	\$ 24,000.00	\$ 36,300	\$ 36,300
410	DOE - Capacity Exp 17-19	\$ 20,873.76	\$ 25,000	\$ 25,000
410	SW-Diking District Contrib	\$ 30,000.00	\$ 30,000	\$ 30,000
410	SW-Parkway Crossing Det Pond	\$ 10,700.00	\$ 10,700	\$ -
410	SW - Capital Expenditure	\$ 53,590.98	\$ 39,761	\$ -
410	SW- Transfer to SWM Capital	\$ 1,500,000.00	\$ 1,000,000	\$ 1,750,000
410	SW - Transfer to SWM Debt	\$ 135,182.37	\$ 223,918	\$ 230,334
410	<i>Item Requests</i>			\$ -
410	<i>COLA</i>			\$ 14,380
410	<i>Deputy PW Director</i>			\$ -
410	<i>PW Office Assistant</i>			\$ 17,002
410	<i>Surface Water Manager</i>			\$ 125,074
	Expenditures	\$ 3,635,961.29	\$ 3,799,512	\$ 5,343,376
410	Storm & Surface Water	\$ 1,783,285.00	\$ 1,647,810	\$ 883,315

411	Storm Water Capital Cash	\$ 123,521.70	\$ 1,052,486	\$ 384,384
411	Charge for Services -Sewer	\$ 742,636.67	\$ 540,070	\$ -
411	Investment Interest	\$ 779.71	\$ 600	\$ 600

411	Misc Revenue	\$ -	\$ -	\$ -
411	Retainage	\$ -	\$ -	\$ 5,000
411	2019 LTGO Bond Proceeds	\$ -	\$ -	\$ -
411	2020 LOCAL Bond Proceeds	\$ 440,022.34	\$ -	\$ -
411	2020 LOCAL Bond Premium	\$ 60,978.44	\$ -	\$ -
411	Transfer In	\$ 1,500,000.00	\$ 1,000,000	\$ 1,750,000
	Revenues	\$ 2,744,417.16	\$ 1,540,670	\$ 1,755,600
411	Retainage Release	\$ -	\$ -	\$ 5,000
411	2019 LTGO Bond Issuance Costs	\$ -	\$ -	
411	2020 LOCAL Bond Issuance Costs	\$ 1,000.78	\$ -	
411	SWM CP Salaries	\$ 17,660.65	\$ -	\$ 80,000
411	SWM CP Benefits	\$ 611.66	\$ -	\$ 20,000
411	Decant Facility Project	\$ 1,008,197.88	\$ 1,021,482	
411	SWC - PW Shop Remodel	\$ 43,395.04	\$ 543,398	
411	SWC - Capital Purchases	\$ 511,615.22	\$ 25,000	
411	Capital Drainage - 91st 24th	\$ 107.50	\$ -	
411	Callow Road Drainage	\$ 103,750.55	\$ 34,739	
411	Catherine Creek/36th St Bridge	\$ 95,385.98	\$ 304,614	
411	117th Pl/114th Drainage	\$ 33,727.35	\$ -	
411	Wier Replacement Scope Design	\$ -	\$ 425,000	\$ 75,000
411	10th/79th Storm Line Replacement			\$ 100,000
411	99th Ave SE/4th St. SE – Culvert Feasibility			\$ 75,000
411	Capital Equipment (F550)	\$ -	\$ 80,000	
	Expenditures	\$ 1,815,452.61	\$ 2,434,233	\$ 355,000
411	Storm Water Capital	\$ 1,052,486.25	\$ 158,923	\$ 1,784,984

412	Storm Water Debt Service Cash	\$ -	\$ -	\$ -
412	Interfund Transfer In	\$ 135,182.37	\$ 223,918	\$ 230,334
	Revenues	\$ 135,182.37	\$ 223,918	\$ 230,334
412	2019 LTGO Bond - Principal	\$ 113,000.00	\$ 118,000	\$ 123,000
412	LP_2020B - Principal	\$ -	\$ 76,140	\$ 84,426
412	2019 LTGO Bond - Interest	\$ 12,404.10	\$ 9,680	\$ 6,824
412	LP_2020B Interest	\$ 9,778.27	\$ 20,098	\$ 16,084
	Expenditures	\$ 135,182.37	\$ 223,918	\$ 230,334
412	Storm Water Debt Service	\$ -	\$ -	\$ -
501	Unemployment Cash	\$ 52,599.47	\$ 41,339	\$ 41,376
501	Contributions From Other Funds	\$ -	\$ -	\$ -
501	Investment Interest	\$ 247.15	\$ 300	\$ 40
	Revenues	\$ 247.15	\$ 300	\$ 40
501	Payment to Claimants	\$ 11,508.00	\$ 15,001	\$ 15,000
	Expenditures	\$ 11,508.00	\$ 15,001	\$ 15,000
501	Unemployment	\$ 41,338.62	\$ 26,638	\$ 26,416

510	Capital Equip - Computer Cash	\$ 165,955.43	\$ 214,680	\$ 201,108
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510	Technology Fee	\$ 43,036.88	\$ 43,566	\$ 44,000
510	Information Srv - Shared Exp	\$ -	\$ -	\$ -
510	Contributions From Other Funds	\$ 278,080.00	\$ 330,000	\$ 330,000
510	Investment Interest	\$ 911.88	\$ 1,500	\$ 200
510	Misc Revenues	\$ -	\$ -	\$ -
	Revenues	\$ 322,028.76	\$ 375,066	\$ 374,200
510	Transfer Out	\$ -	\$ -	
510	Purchase Computer Equipment	\$ 755.23	\$ 26,236	\$ 47,000
510	LR - SiteImprove Website Optim	\$ -	\$ -	
510	LR - Quest Kace Patch Mgmt	\$ -	\$ 1,000	\$ 820
510	LR - Adobe Pro	\$ 9,883.77	\$ 10,650	\$ 10,650
510	LR - WaveBroadband Fiber Lease	\$ 18,593.55	\$ 36,705	\$ 7,600
510	LR - Smarsh - Social Media	\$ 8,186.88	\$ 7,872	\$ 8,800
510	LR - Laserfiche	\$ 17,220.36	\$ 18,033	\$ 18,200
510	LR - Civic Plus Website	\$ 5,314.02	\$ 5,901	\$ 5,500
510	LR - TrendMicro Antivirus	\$ 2,102.83	\$ 4,200	\$ 2,500
510	LR - Social Media Archive	\$ 2,388.00	\$ 2,388	\$ 3,000
510	LR - Meraki Cloud Mgmt	\$ 442.54	\$ -	\$ -
510	LR - MeetMeRoom SnoCo	\$ -	\$ -	\$ -
510	LR - Datacenter Rack Spc SnoCo	\$ 5,197.50	\$ 5,200	\$ 5,300
510	LR - Firewall Security Subscri	\$ 2,286.55	\$ 3,800	\$ 3,800
510	LR - Barracuda Email Archive	\$ 7,210.35	\$ 7,425	\$ 58,800
510	LR - Quest Backup Solution	\$ 2,534.25	\$ 3,120	\$ 4,500
510	LR - GoDaddy SSL - 3 yr	\$ 393.07	\$ 600	\$ 600
510	LR - .GOV Domain	\$ 400.00	\$ 436	\$ -
510	LR - Microsoft Enterprise Agmt	\$ 54,536.95	\$ 54,537	\$ 60,000
510	LR - NextRequest - PRR	\$ -	\$ 9,700	\$ 9,700
510	LR - Log360 SIEM	\$ 2,294.45	\$ 2,500	\$ 2,500
510	LR - Bomgar Cloud Remote Admin	\$ 2,493.35	\$ 2,500	\$ 2,800
510	LR - KnowBe4 Cyber Security Tr	\$ 1,684.37	\$ 2,000	\$ 1,800
510	LR - Springbrook	\$ 20,271.82	\$ 21,000	\$ 21,000
510	LR - NEOGOV	\$ 11,384.48	\$ 11,400	\$ 11,500
510	LR - ESRI - ArcGIS	\$ 1,308.00	\$ 6,400	\$ 11,000
510	LR - Permit Trax	\$ 10,900.00	\$ 10,900	\$ 11,000
510	LR - Vue Works	\$ 6,400.00	\$ 11,000	\$ 6,500
510	LR - NovaTime	\$ 5,886.00	\$ 14,000	\$ 14,000
510	LR - AutoDesk Civil 3D	\$ 4,757.74	\$ 5,000	\$ 5,000
510	LR - Dell Hardware Support	\$ -	\$ -	\$ -
510	LR - Fortivoice	\$ 921.05	\$ 1,050	\$ 1,000
510	LR - DUO 2 Factor	\$ -	\$ 2,750	\$ 3,500
510	Miscellaneous Refunds Only	\$ 23.97	\$ -	\$ -
510	LR - CI.Security (MDR)	\$ -	\$ 21,344	\$ 22,000
510	LR - Genetec VMS	\$ -	\$ 1,225	\$ 2,000
510	LR - Smartsheet	\$ -	\$ 15,300	\$ -

510	LR - ClearGov	\$ -	\$ 11,659	\$ 11,800
510	Capital - Purch Computer Equip	\$ 67,533.15	\$ 112,091	\$ -
	<i>Items Requested</i>			<i>\$ 22,000</i>
	Expenditures	\$ 273,304.23	\$ 449,922	\$ 396,170
510	Capital Equip - Computer	\$ 214,679.96	\$ 139,824	\$ 179,138

515	Capital Equip - Vehicle Repl Cash	\$ 30,832.95	\$ 41,031	\$ 56,072
515	Contributions From Other Funds	\$ 10,000.00	\$ 15,000	\$ 15,000
515	Investment Interest	\$ 198.02	\$ 350	\$ 40
515	Sale of Capital Assets	\$ -	\$ -	\$ -
515	Insurance Recoveries - Capital	\$ -	\$ -	\$ -
	Revenues	\$ 10,198.02	\$ 15,350	\$ 15,040
515	Vehicle Purch - Building Dept	\$ -	\$ -	\$ -
	Expenditures	\$ -	\$ -	\$ -
515	Capital Equip - Vehicle Replac	\$ 41,030.97	\$ 56,381	\$ 71,112

520	Capital Equip - Police Cash	\$ 273,638.68	\$ 339,413	\$ 328,265
520	LE Contribution - Vehicles	\$ 210,000.00	\$ 218,000	\$ 250,000
520	LE Contributions - Boat	\$ 8,000.00	\$ 8,000	\$ 8,000
520	LE Contributions - Taser	\$ 20,980.00	\$ 21,300	\$ 24,000
520	LE Contrib - Firearm Repl	\$ -	\$ -	\$ 20,000
520	Investment Interest	\$ 1,348.00	\$ 2,000	\$ 250
520	Sale of Capital Assets	\$ 32,891.30	\$ -	\$ -
520	Insurance Recoveries - Capital	\$ -	\$ -	\$ -
	Revenues	\$ 273,219.30	\$ 249,300	\$ 302,250
520	Vehicles - Capital Equip	\$ 207,444.79	\$ 263,600	\$ 172,931
520	Boat - Capital Equip	\$ -	\$ -	\$ -
520	Taser - Capital Equip	\$ -	\$ 17,800	\$ 21,300
520	Firearm - Capital Equip	\$ -	\$ -	\$ 12,500
	Expenditures	\$ 207,444.79	\$ 281,400	\$ 194,231
520	Capital Equip - Police	\$ 339,413.19	\$ 307,313	\$ 436,284

530	Capital Equip - PW Cash	\$ 1,028,686.91	\$ 810,013	\$ 779,611
530	Contributions From Other Funds	\$ 200,000.00	\$ 200,000	\$ 200,000
530	Investment Interest	\$ 4,582.26	\$ 5,000	\$ 800
530	Sale of Surplus	\$ 209.60	\$ -	
530	Sale of Capital Equipment	\$ -	\$ -	
	Revenues	\$ 204,791.86	\$ 205,000	\$ 200,800
530	Purchase Of Capital Equipment	\$ 372,309.55	\$ 180,000	\$ 618,000
530	Sales Tax on Capital Lease	\$ 4,223.90	\$ 4,500	\$ -
530	Capital Lease Principal	\$ 45,433.24	\$ 46,000	\$ -
530	Capital Lease Interest	\$ 1,498.97	\$ 1,500	\$ -
	Expenditures	\$ 423,465.66	\$ 232,000	\$ 618,000
530	Capital Equip - PW	\$ 810,013.11	\$ 783,013	\$ 362,411

540	Aerator Equip Replacment Cash	\$ 102,224.76	\$ 25,434	\$ -
540	Investment Interest	\$ 599.05	\$ 200	\$ -
	Revenues	\$ 599.05	\$ 200	\$ -
540	Transfer Out	\$ -	\$ -	\$ -
540	Lake Maintenance Expenditures	\$ 77,390.00	\$ 25,480	\$ -
	Expenditures	\$ 77,390.00	\$ 25,480	\$ -
540	Aerator Equip Replacment	\$ 25,433.81	\$ 154	\$ -

633	Treasurer's Trust Cash	\$ 17,237.76	\$ 2,117	\$ 5,362
633	District Court - State Portion	\$ 243,424.60	\$ 296,000	\$ 300,000
633	District Court - Crime Victims	\$ 3,665.86	\$ 4,000	\$ 4,100
633	District Court - State Portion		\$ -	\$ -
633	Gun Permit Fees - DOL	\$ 11,606.00	\$ 10,000	\$ 12,000
633	St. Bldg Permit Fee Non-Rev	\$ 7,348.00	\$ 10,000	\$ 9,000
633	Leasehold Excise Tax Receipts	\$ 13,084.53	\$ 15,000	\$ 14,000
633	Seizure & Forfeit - State REV	\$ 3,773.60	\$ 10,000	\$ 7,000
633	Mandatory Ins.-Admin Cost Cnty	\$ -	\$ -	\$ -
633	Fire District Fees	\$ 26,672.50	\$ 40,000	\$ 25,000
633	Gun Permit Fees - WSP	\$ 1,152.75	\$ -	\$ 4,000
	Revenues	\$ 310,727.84	\$ 385,000	\$ 375,100
633	State Court Remit	\$ -	\$ 296,000	\$ 305,362
633	Crime Victims Comp - SnoCo	\$ -	\$ 4,000	\$ 4,100
633	Seizure & Forfeit State REMIT	\$ 3,773.60	\$ 10,000	\$ -
633	Leasehold Excise Tax Remit	\$ 9,588.22	\$ 15,000	\$ 15,000
633	Fire District Fee Remit	\$ 26,782.50	\$ 40,000	\$ 30,000
633	State Building Permit Remit	\$ 7,985.50	\$ 10,000	\$ 9,000
633	State Court Remittance	\$ 259,866.91	\$ -	\$ -
633	Gun Permit - State DOL	\$ 10,405.00	\$ 8,000	\$ 12,000
633	Crime Victims Comp - SnoCo	\$ 3,909.05	\$ -	\$ -
633	Gun Permit - WSP Remittance	\$ 3,538.00	\$ 2,000	\$ 5,000
	Expenditures	\$ 325,848.78	\$ 385,000	\$ 380,462
633	Treasurer's Trust	\$ 2,116.82	\$ 2,117	\$ -



STAFF REPORT

Council Agenda Date: November 9, 2021

Subject: 2021 Comprehensive Plan Docket Briefing

Contact Person/Department: David Levitan, Planning Manager **Budget Impact:** N/A

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL: No formal action is needed. Councilmembers are asked to review the 2021 Comprehensive Plan docket, which was recommended for approval by the Planning Commission at their November 3, 2021 meeting and will be brought back to the City Council for a public hearing and potential adoption on December 14, 2021.

BACKGROUND/ HISTORY: Under the Growth Management Act, the city can amend its Comprehensive Plan and Future Land Use Map once per year, with a few exceptions, through an annual docket process. On February 23, 2021, the City Council adopted [Resolution 2021-04](#), which established the docket for 2021. This year's docket includes no map amendments and a limited number of text amendments which are focused on updating demographic information, maps/figures (to reflect recent annexations), and capital projects for parks, transportation, stormwater, and facilities. The 2021 docket originally included a concurrent amendment to the Shoreline Master Program (and associated map amendment to reflect updated shoreline designations) as well as completion of an infrastructure analysis for the Hartford/Machias industrial area, but both of those projects have been carried over to 2022.

With the 2044 growth targets scheduled to be adopted by the County Council later this year and staff scheduled to begin work on a Housing Action Plan in early 2021 (funded by a \$100,000 grant from the Department of Commerce), staff anticipates making more extensive changes to the Land Use element and other chapters in 2022. This work will also lay the foundation for the state-mandated periodic update to the Comprehensive Plan, which must be adopted by June 30, 2024. The Housing Action Plan will serve as the foundation for an update to the Housing Element, and the city will also be hiring a transportation consultant to begin the technical background work on the Transportation Element and working on the aforementioned infrastructure analysis and SMP update.

On November 3, 2021, the Planning Commission held a public hearing and unanimously recommended Council approval of the 2021 Comprehensive Plan docket. The proposed amendments can be found in the [Planning Commission meeting packet](#), which councilmembers are asked to review in advance of their December 14, 2021 public hearing, where they will be asked to consider the Commission's recommendation. Staff is available to address any questions/concerns on the recommended docket.

APPLICABLE CITY POLICIES: Comprehensive Plan

BUDGET IMPACT: None

ATTACHMENTS:

None (proposed amendment can be found in [Planning Commission packet](#))