

**CITY OF LAKE STEVENS  
CITY COUNCIL REGULAR MEETING MINUTES**

October 26, 2021 at 6:00 p.m.

Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL TO ORDER: 6:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Marcus Tageant and Steve Ewing

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Interim Public Works Director Aaron Halvorson, Police Chief Jeff Beazizo, Human Resources Director Anya Warrington, City Clerk Kelly Chelin and City Attorney Greg Rubstello.

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**Call to Order:**

The Mayor called the meeting to order at 6:00 p.m.

**Pledge of Allegiance:**

Mayor Gailey led the Pledge of Allegiance.

**Roll Call:**

All Councilmembers were present.

**Approval of Agenda:**

Councilmember Daughtry asked for the American Rescue Plan Act (ARPA) Authorized Uses be moved from Discussion Items to Action Items.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Tageant, to approve the agenda as amended. The motion passed 7-0-0-0.

**Citizen Comments:**

Sophina Nunez, Lake Stevens Food Bank.

Ms. Nunez gave an update on the Food Bank and thanked the Council for their support.

Doug Warren, Lake Stevens.

Mr. Warren spoke as a volunteer of the Food Bank and thanked the Council for their support.

Steve Corsi, Volunteer of America.

Mr. Corsi also thanked the Council for their support.

**Council Business:**

Councilmember Tageant reported that he attended the sewer utility committee meeting.

Councilmember Jorstad reported that the harvest market was a great success.

Councilmember Petershagen also attended the sewer utility committee meeting. He also spoke in support of the museum and all of the great history that the museum holds.

Councilmember Ewing thanked the citizens who spoke about the food bank. He also spoke about Breast Cancer Awareness Month. Lastly, he attended the Youth Advisory Council meeting.

Councilmember Frederick also attended the Youth Advisory Council meeting. He gave an update on Covid numbers. He asked everyone to be cautious.

Councilmember Dickinson reported that she helped with the book nook at the Library. She also attended the Library Board meeting. She thanked staff at the Food Bank.

Councilmember Daughtry asked everyone to keep a close eye out for people who might need help in the community, even through Facebook.

**Mayor Business:**

Mayor Gailey reported that the staff had a software summit today.

He read a Proclamation for Pregnancy and Infant Loss Awareness Month for October, 2021.

**City Department Report:**

Interim Director Halvorson gave an update of the Public Works Department.

**Guest Business:**

Presentation from Washington State Department of Transportation – SR9/204 Project Update

Presentation on 2022 State and Federal Priorities

**Consent Agenda:**

**MOTION:** Councilmember Jorstad made a motion, seconded by Councilmember Tageant, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda included the following:

- Vouchers
- City Council Meeting Minutes of October 12, 2021
- City Council Meeting Minutes of October 19, 2021
- Contract with Motorola for Body Worn Cameras Chief
- Contract with Joe Powers for North Cove Water Tower Artwork
- Amendment No. 1 to Agreement with Outcomes by Levy for Lobbying Services

**Action Items:**

Amendment to the Interlocal Agreement for Alliance for Affordable Housing

Director Wright explained that in 2013, the City entered into an Interlocal Agreement (ILA) for the Inter-Jurisdictional Housing Committee, now known as the Alliance for Housing Affordability (AHA). Participating agencies include Snohomish County and the cities of Edmonds, Everett, Granite Falls, Lynnwood, Marysville, Mill Creek, Mountlake Terrace, Mukilteo, Snohomish and Woodway, and the Housing Authority of Snohomish County. Participating agencies make an

annual contribution to the Alliance for Housing Affordability which is calculated using a formula based on the agency's population. The revised AHA ILA includes general housekeeping items with the largest change being the addition of the city of Monroe as a new member.

Council and staff engaged in a discussion.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Dickinson, to authorize the Mayor to execute the Amendment to the Interlocal Agreement for Alliance Affordable Housing. The motion passed 7-0-0-0.

#### **American Rescue Plan Act (ARPA) Authorized Uses**

Director Stevens explained that the City will receive \$9.466 million in federal funds between 2021 and 2022 from the American Rescue Plan Act (ARPA) to be encumbered by December 31, 2024. Under the new ARPA program, funds can be used for the following:

- Public Health Emergency / Negative Economic Impacts
  - Assistance to small business or non-profits
  - Assistance to impacted industries such as travel, tourism and hospitality
- Employees pay and premium pay for essential workers
- Investments in water, sewer (storm/surface water), or broadband

#### **Recommended Authorized Uses:**

- Staffing & Related Equipment Costs \$1,619,000
- Protective/Disinfection Supplies \$10,000
- Technology Upgrades \$500,000
- Direct Assistance \$580,000
- Storm/Surface Water Projects \$4,898,186
- Storm/Surface Water Equipment \$410,000
- Park Restoration Projects \$1,234,000
- Economic Development \$215,000

Council and Staff engaged in a discussion.

**MOTION.** Councilmember Frederick made a motion, seconded by Councilmember Daughtry, to approve Resolution 2021-15 accepting Coronavirus Local Fiscal Recovery Fund (American Rescue Plan Act (ARPA)) grant funds and authorizing uses of funds and to authorize the early recruitment of the Risk Manager with an anticipated start date of January 1, 2022. The motion passed 7-0-0-0.

#### **Discussion Items:**

##### **2022 Preliminary Budget Discussion**

Director Stevens reviewed the preliminary budget for 2022 with the Council. The Mayor reviewed his 2022 budget priorities which included the following:

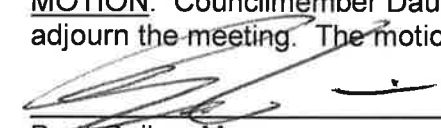
- American Public Works Association (APWA) Accreditation
- Complete Capital Projects in Process
- Streamlining Citywide Processes to Increase LOS
- Citywide management systems (GIS/Assets/Administrative)
- Strategic Staffing
- Enhance Transportation Program/Funding
- Enhance Park & Recreation Program/Funding

The public hearings for the budget will be November 9 and November 23, 2021. The tentative date for final budget adoption is November 23, 2021.

Note: Due to the general election on November 2, there will be Council work session next week.

**Adjournment:**

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Frederick, to adjourn the meeting. The motion passed 7-0-0-0. The meeting adjourned at 7:53 p.m.

  
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Brett Gailey, Mayor  
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Kelly M. Chelin, City Clerk