

**CITY OF LAKE STEVENS
VETERANS COMMISSION MEETING MINUTES**
Monday, September 24, 2020

VIA Zoom – Remote Access Only

CALL TO ORDER: 7:00 p.m. by Chairman Heydon

COMMISSIONERS PRESENT: Samara Heydon, Kim Daughtry (arrived at 7:30 p.m.) Kevin McLarnon, Vern Rasmussen, Dennis Ives, Karmin Pincus, Kirt Hilt

COMMISSIONERS ABSENT: Marcus Taegant, Gayle McCurdy and Shawn Frederick

STAFF MEMBERS PRESENT: Kelly Chelin, City Clerk and Jill Meis, Parks Planning and Development Coordinator

Call to Order: Chair Samara Heydon called the meeting together at 7:00 p.m.

Pledge of Allegiance: Chair Heydon led the Pledge of Allegiance.

Roll Call: Moved by Commissioner Hilt and seconded by Commissioner McLarnon to excuse the absent members from the meeting. On vote the motion carried (7-0-0-3).

Public Comment: None.

Approval of Minutes: Moved by Commissioner McLarnon and seconded by Commissioner Hilt, to approve the July 6, 2020 meeting minutes. On vote the motion carried (7-0-0-3).

Discussion/Action Items:

Formal Recommendation of Purple Heart City Sign Design and Quantities

Commissioner McLarnon explained that the Purple Heart City sign templates were received from Robert Olivarez, the Purple Heart Organization's Regional Leader. As discussed at a prior meeting, the designs were sent to Jill Meis and she advised that the 12 in x 18 in sign on white background should work with the City's sign design plans with no modifications needed.

The smaller Purple Heart City sign could be mounted under new boundary signs that the city is planning to deploy. This should reduce customization costs. While you can request customization (for example, adding a city name/logo to the large sign), he suggested that the Commission go forward with the 12 in x 18 in sign on white background.

He further stated that in terms of quantity, assuming the Commission supports the recommendation to add the 12x18 Purple heart City sign to Lake Stevens' boundary signs, the Commission would need less than 10 right now. However Commissioner McLardon suggested getting 20 signs, with the total cost not to exceed \$500. Twenty signs would cover planned annexation growth as well as repair of damaged signs.

Once the Commission locks in the design and determines the quantity, Mr. Olivarez will contact the central organization to request a formal quote. It feels like a drawn-out process but the central organization maintains control in order to protect their logo.

It was moved by Commissioner Heydon and seconded by Commissioner McLardon to purchase 10 white signs for various gateways in the City. On motion the vote carried (7-0-0-3).

Communications: None.

New Business: There is a vacancy on the Commission. The City Clerk will work on a recruitment notice for the vacant position.

Upcoming Agenda Items: Continued discussion on the foundation.

Adjourn: It was moved and seconded to adjourn the meeting. On motion the vote carried (8-0-0-2). There being no further business, Chairman Heydon adjourned the meeting at 7:40 p.m.

Kelly Chelin

Kelly Chelin, City Clerk