

**CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES**

February 22, 2022, at 6:00 p.m.

Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL TO ORDER: 6:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad and Steve Ewing

ELECTED OFFICIALS ABSENT: Councilmember Marcus Tageant

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Aaron Halvorson, Police Chief Jeff Beazizo, Human Resources Director Anya Warrington, City Clerk Kelly Chelin and City Attorney Greg Rubstello.

Call to Order:

The Mayor called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Mayor Gailey led the Pledge of Allegiance.

Roll Call:

All Councilmembers were present except Councilmember Tageant.

MOTION. Councilmember Frederick made a motion, seconded by Councilmember Ewing, to excuse Councilmember Tageant. The motion passed 6-0-0-0.

Approval of Agenda:

Mayor Gailey asked that the Planning & Community Development Staffing item be moved to an action item. Also, Resolution 2022-1 was added to the consent agenda.

MOTION. Councilmember Frederick made a motion, seconded by Councilmember Daughtry, to approve the agenda as amended. The motion passed 6-0-0-0.

Citizen Comments:

Michelle Hampton, President of 2022 Aquafest

Ms. Hampton explained that Aquafest is scheduled for July 29-31, 2022. The board is very excited to bring this event back to the community.

Council Business:

Councilmember Jorstad reported that she met with the Volunteers of America CEO and they will be reaching out soon about their program.

Councilmember Dickinson attended the School Board meeting, Senior Center Board meeting and the Park Board meeting. She also participated in the polar plunge on Sunday.

Councilmember Frederick thanked staff for the Council retreat. He thanked the Police Department for the excellent annual report.

Councilmember Petershagen attended the utility committee meeting. The sewer district is proposing rate increases. He suggested we schedule a future study session with the sewer district.

Councilmember Daughtry attended the SCCIT meeting. Funding for the trestle has been included in the transportation package. He also stated he is excited for the Youth Advisory Council to present tonight.

Councilmember Ewing reported that he testified on two transportation bills. He also thanked staff for their work on the retreat. He is excited to have the Youth Advisory Council here tonight.

Mayor Business:

Mayor Gailey stated that he has been testifying on transportation and public safety bills for the city. Staff is working on the public works accreditation.

City Department Report

City Administrator Brazel reported that Director Halverson has been made the new Public Works Director.

Guest Business

Youth Advisory Council Presentation

Lily Scivens, Jack Johnson and Anisa Yaser presented to the Council about the Youth Advisory Council.

Consent Agenda:

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Jorstad, to approve the consent agenda. The motion passed 6-0-0-0.

The consent agenda included the following:

- Vouchers
- Resolution 2022-1: Authorizing the Purchase of a Roll-Off Truck

Joint Meeting:

Veterans Commission Program Overview

Commissioners Kevin McLarnon, Debbie Welch and Vern Rasmussen were in attendance from the Veterans Commission. Chair McLarnon presented the Commission's work plan to the Council.

Action Items:

Planning & Community Development Staffing

Director Wright explained that Planning and Community Development has five open positions: Building Inspector 1, Building Inspector 2, Associate Planner, Permit Supervisor and Civil Plan Reviewer (scheduled for mid-year 2022). He stated he is proposing some slight modifications to

the organizational chart and classifications to allow more flexibility in hiring. These reclassifications of the planning and building positions would not add salary and benefit costs. These positions are paid through permit revenues primarily. Based on aptitude and training, if these positions are filled at a lower level, the incumbent could be re-classified to a higher level in the future.

MOTION. Councilmember Frederick made a motion, seconded by Councilmember Dickinson, to approve the organizational changes as requested. The motion passed 6-0-0-0.

Discussion Items:

2022 Comprehensive Plan Docket Introduction

Planning Manager Levitan discussed the 2022 Comprehensive Plan docket, including three citizen-initiated zoning map amendments within the 20th St SE Corridor subarea.

Council and staff engaged in a discussion. A separate public hearing will be held in March to consider the Planning Commission's recommendation on ratification of the docket.

Mill Policy Update

Director Wright explained that at the January 18, 2022, workshop, Staff briefed the Council about The Mill policy. The Council reviewed different policy and pricing models from comparable facilities, specifically the Opera House in Marysville and Rosehill Community Center in Mukilteo. Extensive conversations occurred about pricing, recurring rentals and appropriate rates for non-profits. Staff discussed the role of the Marketing and Event Specialist and Public Works staff related to the operation and maintenance of the facility. Staff also provided rental information that shows how the use of The Mill has increased annually despite Covid-19 restrictions. During the meeting, council members indicated that they would like the following items reviewed at a future workshop:

A recent cost comparison that compares The Mill to Rosehill in Mukilteo and the Opera House in Marysville (Exhibit A);

Updated policy language to allow morning events and more flexibility for rentals outside of the prescriptive limits when space and staff are available (Exhibit B);

More information on marketing; and

Revisit the recurring use of the facility by non-profit organizations.

Director Wright provided updates and changes to the Council. The Council agreed to the changes and would like to build out The Mill to its fullest capacity.

Adjournment:

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Dickinson, to adjourn the meeting. The motion passed 6-0-0-0. The meeting adjourned at 7:33 p.m.


Brett Gailey, Mayor
Kelly M. Chelin, City Clerk