

# PLANNING COMMISSION MEETING MINUTES



## REMOTE PARTICIPATION

2-2-2022

CALL TO ORDER: 6:01 pm by Chair John Cronin

MEMBERS PRESENT: John Cronin, Mike Duerr, Janice Huxford, Todd Welch, Linda Hoult

MEMBERS ABSENT: Jennifer Davis

STAFF PRESENT: Community Development Director Wright, Planning Manager David Levitan, Associate Planner Needham and Clerk Jennie Fenrich

OTHERS PRESENT: Councilmember Gary Petershagen and Steve Ewing

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Chair Cronin called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

**Roll Call:** All present except Jennifer Davis was excused unanimously.

**Guest business:** None

**Approval of Minutes:** Minutes of 12-01-2022. Motion by Chair Cronin, seconded by Commissioner Hoult (6-0-0-1).

**Action Items:**

Elections were held and Todd Welch was elected as Chair and Mike Duerr was elected Vice Chair. Vote was unanimous (6-0-0-1).

**Short Term Rentals:** Associate Planner Needham presented a spreadsheet containing data from the Short Term Rental codes of multiple cities in Washington and Oregon. Issues such as unhosted vs. hosted rentals, permit process, occupancy, and parking were mentioned. Commissioners were generally in favor of a simpler code such as Everett's. Parking restrictions were viewed favorably. Commissioner Huxford conveyed concerns that property owners near short term rentals could be negatively impacted without regulations and asked that the City research cities that are similar to ours. Associate Planner Needham shared that she will present a draft code to the next meeting.

Community Development Director Wright shared a presentation from results from Urban 3, a consultant hired to study available land use and zoning trends within the City Limits. This was informational and will be shared with City Council at their retreat.

**Commissioner Reports:**

Chair Cronin thanked the Commission for the good job the Planning Commission did this last year. And thanked the rest of the board for their support during his time as chair. Commissioner Huxford said she has been watching what is happening in the State Capital regarding up-zoning changes for density allowance. She asked that staff look at communities similar to ours regarding the short term rental code. Commissioner Hoult thanked staff for the great presentations tonight. Commissioner Duerr appreciates the presentations this evening and is concerned with current legislation proposals. Commissioner Welch has been following ADU legislation proposals. He also asked Director Wright about Soper Hill Rd development and what was happening with the closures. Director Wright said there has been some issues with the utilities and stormwater run-off but the project is moving forward.

**Director's Report:**

**Adjourn:** Moved by Chair Cronin, seconded by Commissioner Welch to adjourn the meeting at 7:08 p.m. On vote the motion carried (6-0-0-1).

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Jennie Fenrich

Jennie Fenrich, Planning Commission Clerk