

**CITY OF LAKE STEVENS  
PARK AND RECREATION PLANNING BOARD  
REGULAR MEETING MINUTES**

Virtual Meeting  
Lake Stevens, WA 98258

Monday February 14, 2022

CALL TO ORDER: 6:08 PM by Chris Jones

MEMBERS PRESENT: Chris Jones, Tina Decker, Carl Johnson, Marlene Sweet, Connor Davis, Bryan Heigert, Colton Whitworth, and City Council Liaison Mary Dickinson

MEMBERS ABSENT: Susan Green, Roger Schollengerger joined at 6:28

STAFF PRESENT: Jill Meis, Parks Planning and Development Coordinator; Russ Wright, Planning & Community Development Director; Natalie Held, Planning

GUESTS:

**GUEST BUSINESS:**

**ACTION ITEMS:**

Tina moved to excuse Susan. Carl seconded the motion. The motion carried (8-0-1-1)

- 1) **Regular Minutes:** Carl Johnson moved to approve the minutes. Marlene Sweet seconded the motion. The motion carried (8-0-1-1)

**DISCUSSION ITEMS:**

- 1) **Draft Plaque and Memorial Policy:** Coordinator Jill Meis discussed draft policy with requests from Arts and Parks Foundation scoping session taken into consideration. Asked for Park Board to review and submit change requests. Application will be referred to Arts and Parks for final approval. Tina Decker asked for clarification on who sets donation amount, Foundation or City. Per Jill, park furnishing fee established based on cost but can be revisited. Chris Jones mentioned Arts and Parks already has old policy that should be removed or updated. Director Russ Wright agreed plaque options like size and font should be consistent. Larger donations receive larger size. Russ states City can accept direct donations but does not specify amount and Council must approve over certain dollar amount. City will set regulation framework while Arts and Parks should set donation amount. Tina would like to see “furnishings” defined. Roger Schollengerger joined at 6:28. Russ

mentioned Foundation could solicit donors in planning phase to make things more predictable.

## **1. Parks Update**

- North Cove- Curbs have been poured at corner of main and festival street
- Eagle Ridge Park- Staff has performed initial outreach for a cultural resource survey on the property in preparation for the contract and development. Request from National Parks to get that going prior to contract.
- Cedarwood Community Center– Staff prepared a request for the legislature for funds to improve Cedarwood and initial outreach has been completed to secure a structural engineer to assess the viability of the structure and the addition of a second floor.
- Sunset Park- staff has selected a consultant to assess the dock and shoreline stabilization needs as well as design the redevelopment of the park. Focusing on safety improvements this year with next phase in 2023.
- Davies- 3/6/22 Underwater Cleanup
- Centennial Woods Park- design still in progress for a pump track and possibly climbing wall
- Trail Master Program- Staff is working through the acquisition of easements to construct phase I of the Trails Master Plan along the utility corridor adjacent to 20th Street Ballfields.
- South Lake Stevens Trail- volunteers from FCCLA of Cavalero picked up trash
- Winterfest- successful event with City ornament handout to public
- Frontier Heights- landscaping is nearing completion and 4-6 pickle ball courts are on the forefront. Completion estimated summer 2023
- Boat show at North Cove- postponed until 2023 due to lack of inventory
- Catherine Creek Park- Catherine Creek Disc Golf hosted two well-attended tournaments beginning of February.
- Polar Plunge at North Cove- 1<sup>st</sup> Annual Lake Stevens Police Polar Plunge for Special Olympics will take place February 27 at 9am.
- Davies Boat Launch- will be closed March 6<sup>th</sup> until noon for Evergreen Dive Service underwater cleanup.
- Water Tower Sculpture- is in production with location proposed at Main and N. Lakeshore Drive. Will be placed in upcoming months.
- Sitting wall at North Cove- Arts and Parks has decided on nature-themed design. Will be 50-ft long mural printed on anti-graffiti tiles.

## **Board Member Reports:**

Marlene is keeping an eye on the eagle nest on Davies Road. Connor Davis discussed concerns at North Cove playground when older kids are out of school and gather there instead of on the field using inappropriate language, ruining it for younger kids. Can the City do something or request police presence? Jill mentioned City is aware, signage is in discussion, and police have been making some rounds. Carl Johnson would like to see ivory growing along North Cove retaining blocks to deter graffiti. Bryan Heigert reported bike track is still waiting on Centennial Woods and acquisition is still pending for gas line property. Roger asked if Park Board meeting will change to in-person after mask-mandate is lifted. Russ stated Council will likely stay hybrid and his guess is Boards will offer hybrid

option moving forward. Colton has information on Recreate Responsibly Coalition to share for those interested. Tina mentioned the Arts and Parks would like to formally present the artwork for the splash pad and would like to add informational trail plaques to garnish donations. On June 4<sup>th</sup> there is a band festival to include Middle, Highschool and Community Bands. There was a large donation to pump track, believed to be anonymous. Jill announced packets will be delivered via CivicClerk moving forward. Chris Jones reported Little League is successful with a huge signup.

**ADJOURN:**

Carl Johnson moved to adjourn. Colton seconded. The meeting adjourned at 7:02 pm. The motion carried (9-0-1-0)

Natalie Held  
Clerk, Parks & Recreation Planning Board Clerk