

**CITY OF LAKE STEVENS CIVIL SERVICE COMMISSION  
SPECIAL MEETING MINUTES**

Friday, March 4, 2022  
via Zoom

COMMISSIONERS PRESENT: Ray Mitchell and Brian McManus

COMMISSIONERS ABSENT: None

STAFF MEMBERS PRESENT: Deputy Police Chief Jeff Young and Civil Service Examiner/Secretary Julie Good

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**Call to Order:**

The meeting was called to order at 2:02 p.m.

**Roll Call:**

Ray Mitchell, Brian McManus, Deputy Police Chief Jeff Young and Civil Service Examiner/Secretary Julie Good.

**Action Items:**

Minutes of January 4, 2022 Civil Service Commission Special Meeting: **MOTION** by Ray Mitchell to accept the Minutes of the January 4, 2022 Special Meeting as written. Motion seconded by Brian McManus. Motion passed unanimously.

Entry Police Officer Eligibility List: **MOTION** by Ray Mitchell to approve the Entry Police Officer Eligibility List. Motion seconded by Brian McManus. Motion passed unanimously.

Lateral Police Officer Continuous Testing Eligibility List: Not applicable.

Police Records Specialist Eligibility List: **MOTION** by Ray Mitchell to approve the Police Records Specialist Eligibility List. Motion seconded by Brian McManus. Motion passed unanimously.

**New Business:**

**MOTION** by Ray Mitchell for himself to remain as the Chair person for 2022, and to appoint Brian McManus as the Vice Chair. Motion seconded by Brian McManus. Motion passed unanimously.

Deputy Chief Young informed the Commission that the K9 handler assignment has been filled, Police Commander selection process will take place on Monday, and the department is considering making a recruitment video for Lateral Police Officers.

Commissioner Mitchell asked for an update on the vacant traffic officer position. DC Young advised the traffic officer will be backfilled once the other vacant patrol positions are filled; they'll do an application or selection process to fill the traffic officer position. Traffic enforcement and education are a priority for the department.

Commissioner McManus asked if the department salaries are where they need to be to attract candidates and whether the cost of housing is a factor in recruitment. DC Young advised they would need to look at other jurisdictions to see if they're competitive; he provided a summary of the bonuses other agencies are offering. He and Chief Beazizo are looking at recruiting and retention opportunities.

Commissioner Mitchell asked DC Young to provide information about himself; DC Young provided a summary of his career.

**Adjourn:**

**MOTION** by Ray Mitchell to adjourn the meeting. Motion seconded by Brian McManus. Motion passed unanimously. The meeting was adjourned at 2:18 p.m.

Respectfully Submitted:



Julie Good  
Civil Service Commission Chief Examiner/Secretary

Approved By:



Ray Mitchell  
Civil Service Commission Chairperson