

**CITY OF LAKE STEVENS CIVIL SERVICE COMMISSION
SPECIAL MEETING MINUTES**

Tuesday, April 19, 2022
Hybrid meeting via Zoom and in-person at City Hall

COMMISSIONERS PRESENT: Ray Mitchell and Brian McManus

COMMISSIONERS ABSENT: None

STAFF MEMBERS PRESENT: Deputy Police Chief Jeff Young; Senior Human Resources Specialist and Civil Service Examiner/Secretary Julie Good

Call to Order:

The meeting was called to order at 3:00 p.m.

Roll Call:

Ray Mitchell, Brian McManus, Deputy Police Chief Jeff Young, and Senior Human Resources Specialist and Civil Service Examiner/Secretary Julie Good.

Action Items:

Minutes of March 4, 2022 Civil Service Commission Special Meeting: **MOTION** by Ray Mitchell to accept the Minutes of the March 4, 2022 Civil Service Commission Special Meeting as written. Motion seconded by Brian McManus. Motion passed unanimously.

Entry Police Officer Eligibility List: **MOTION** by Ray Mitchell to certify the Entry Police Officer Continuous Testing Eligibility List. Motion seconded by Brian McManus. Motion passed unanimously.

New Business:

Jeff provided an update that a Lateral Police Officer candidate is expected to start work in approximately two weeks; that the department is working on increasing their recruitment efforts; and invited the Commission members to a ride-along with officers.

Julie provided a reminder of the definition of the Entry Level-Advanced position, and that the City Clerk is processing an application to fill the vacant position on the Civil Service Commission.

Adjourn:

MOTION by Ray Mitchell to adjourn the meeting. Motion seconded by Brian McManus. Motion passed unanimously. The meeting was adjourned at 3:13 p.m.

Respectfully Submitted:



Julie Good

Civil Service Commission Chief Examiner/Secretary

Approved By:

Ray Mitchell
Ray Mitchell
Civil Service Commission Chairperson