

**CITY OF LAKE STEVENS  
CITY COUNCIL REGULAR MEETING MINUTES**

April 26, 2022, at 6:00 p.m.

Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL TO ORDER: 6:00 p.m. by Mayor Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Marcus Tageant, Councilmember Anji Jorstad and Steve Ewing

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Aaron Halvorson, Police Chief Jeff Beazizo, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, Deputy City Clerk Caitlin Weaver , Surface Water Management Coordinator Shannon Farrant Risk Manager Max Roth and City Attorney Greg Rubstello.

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**Call to Order**

The Mayor called the meeting to order at 6:00 p.m.

**Pledge of Allegiance**

The Mayor led the Pledge of Allegiance.

**Roll Call**

All Councilmembers were present except

**Approval of Agenda**

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Frederick, to approve the agenda as submitted. The motion passed 7-0-0-0.

**Guest Business**

Historical Society: Museum Presentation

Community Transit Presentation

Introduction of New Employees:

Nico Faz, Assistant Planner

Angel Barron, Building Inspector

Caleb Glaser, Building Inspector

**Citizen Comments**

Gabe Schmuck, Lake Stevens.

Mr. Schmuck spoke about his concerns with lack of sidewalks on Cedar Road.

Peter Confyles, President of Marysville Historical Society.

Peter spoke in support of the Lake Stevens Historical Society and the good work they are doing.

Judith Campbell, Lake Stevens.

Ms. Campbell stated that the traffic on Highway 9 is horrible, and the road needs to be widened. She also stated that the trestle is very congested.

Amy Lewandowski, Lake Stevens Rowing Club.

Ms. Lewandowski thanked the City for their assistance with the regatta event last weekend.

**Council Business**

Councilmember Tageant stated that he would be attending the Sewer District Utility Committee meeting tomorrow.

Councilmember Jorstad reported that the Snohomish Health District is hiring a new officer.

Councilmember Dickinson reported that she attended the Library Board meeting. She will be attending the School Board meeting tomorrow.

Councilmember Frederick reported on the Veterans Commission Coffee Klatch at Lundeen. He also gave an update on the Veterans Foundation.

Councilmember Daughtry also reported on the Coffee Klatch. He reported on the County transportation meeting he attended.

Councilmember Ewing attended the Planning Commission meeting. The Commission is discussing short term rentals. Council will be getting a briefing at the next workshop.

**Mayors Business**

Mayor Gailey reported that he attended the affordable housing conference in Seattle. He also attended the regatta event over the weekend.

**City Department Report**

Finance Director Stevens reported that the Lake Stevens Senior Center will be receiving a \$30,000 check from the City.

Human Resources Director Warrington gave an update on the City's hiring. She stated that the City is expected to have 115/120 employees by the end of the year.

Public Works Director Halverson presented an update on various projects in the Public Works Department.

**Consent Agenda:**

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Jorstad, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda included the following:

- 2022 Vouchers
- MOU to Reclassify Police Support Officer Position
- Ordinance 1138 - 2022 Budget Amendment #1
- Ordinance 1136 - Amendment to LSMC 14.80.010 re: 2018 IRC Sprinklers

**Action Items:**

Director Wright presented Resolution 2022-06 in support of Frontier Heights Phase 2 and RCO Grant Application. He explained that the Council has approved the redevelopment of Frontier Heights Park as a capital development project. In Phase 2, the redevelopment would include a multiuse turf field, pickle ball courts, parking, and stormwater improvements. This park will support the city's need for additional youth athletic fields and multi-generational facilities. To support a complete buildout, the city is seeking funds through the Recreation and Conservation Office (RCO) grant. The city will apply for two grants as matches to local funds. RCO requires a resolution of support for funding requests as part of its grant application. The staff is waiting for an engineer's estimate of the total cost of this phase to identify the exact grant amount(s) and local fund commitment. We estimate Phase 2 to cost between \$1.5 and \$2 million.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Dickinson, to approve Resolution 2022-06 in support of Frontier Heights. The motion passed 7-0-0-0.

**Revised Scope of Work for Lake Outlet Channel Projects Contract**

Coordinator Farrant explained that the City signed a contract with Davido Consulting Group in November of 2020 to design several projects identified in the 2020 Lake Stevens Outlet Study. The total scope of services was for the amount of \$313,419.

To date, the city has completed projects that have resulted in a substantial improvement to lake level control, downtown flooding, and a decrease of flooding on Hartford Drive.

The revised scope of work proposes to focus the remaining budget of the contract on the design of four projects focused on addressing better lake level control, flood mitigation, habitat restoration and fish passage.

**MOTION.** Councilmember Jorstad made a motion, seconded by Councilmember Dickinson, to approve the revised scope of work. The motion passed 7-0-0-0.

**Interlocal Services Agreement with Snohomish County for Lake Monitoring**

Coordinator Farrant explained that water quality samples are taken from Lake Stevens to ensure long term health of the lake for recreation, aesthetics, and habitat health. An

increase in the amount of development in the Lake Stevens Watershed has the potential to impact the water quality of Lake Stevens by creating more impervious surfaces resulting in more pollution runoff to the lake. It is important that the City continue to monitor the health of the lake and long-term trends to guide treatment protocols and conservation efforts.

Snohomish County (County) historically performed water quality monitoring on Lake Stevens. The County employs technical professionals in the field of limnology and have the tools, equipment, and personnel to complete the services outlined in the attached contract. Historically, the County performed these services under an ILA when a portion of the lake was in the County's jurisdiction. After the Southeast Annexation, adopted in August 2021, the entire lake boundary is within the City of Lake Stevens limits. City staff do not have the tools and personnel capacity to perform the monthly water quality monitoring and required water quality monitoring associated with alum treatments at this time. The City's surface water program is anticipated to grow by two staff members in 2022. Once fully staffed, the City anticipates that it will have the capacity to perform the monitoring tasks required. Once City staff are able to perform these tasks, the proposed ILA with the County will be terminated.

Services to be conducted in 2022 include:

- Monthly water quality monitoring
- Annual water quality reports
- Water quality monitoring required by the Department of Ecology before and after alum treatments
- Shoreline survey to inventory bank armoring and riparian vegetation (to be conducted in 2022 only)
- Technical assistance to City staff and citizens

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Jorstad, to authorize the Mayor to sign the Interlocal Agreement. The motion passed 7-0-0-0.

#### Agreement with NWFF Inc. for Health & Safety Training

Risk Manager Roth explained that in 2021, the Washington State Department of Labor and Industries conducted a safety and health workplace inspection at the Lake Stevens Public Works Department. This inspection identified multiple violations of the Washington Administrative Code with the potential of serious workplace injuries for city employees.

A temporary correction of the violations was achieved by adapting parts of the Lake Stevens written safety programs. This process, however, also revealed significant gaps in safe work practices, employee safety training and documentation. Gaps included a lack of standard operating procedures, safety policies, training records, and more broadly, a safety program.

With the goal to improve the overall safety culture, ensure future Department of Safety and Health regulation compliance and build a robust safety program, the Public Works Department distributed a request for proposals to external safety training vendors. The project scope focused on the development and implementation of a training program for high-risk activities conducted by the Public Works Department. Training fields included confined spaces, working at heights, rigging for lifting operations, electrical safety, first aid, bloodborne pathogens, etc.

The Pacific Northwest-based firm NWFF Environmental responded to the RFP with a project proposal and Statement of Qualifications. NWFF Environmental operates nationwide as a full-service environmental firm with extensive experience of implementing health and safety programs for municipal clients.

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Dickinson, to authorize the Mayor to sign the contract with NWFF. The motion passed 7-0-0-0.

**Adjournment:**

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to adjourn the meeting. The motion passed 7-0-0-0. The meeting adjourned at 8:19 p.m.



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Brett Galley, Mayor



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Kelly M. Chelin, City Clerk  
Caitlin Weaver - Deputy City Clerk