

**CITY OF LAKE STEVENS  
PARK AND RECREATION PLANNING BOARD  
REGULAR MEETING MINUTES**

Virtual Meeting  
Lake Stevens, WA 98258

Monday June 13, 2022

CALL TO ORDER: 6:01 PM by Tina Decker

MEMBERS PRESENT: Chairperson Tina Decker, Vice Chairperson Roger Schollenberger, Carl Johnson, Marlene Sweet, Bryan Heigert, Colton Whitworth, and City Council Liaison Marcus Tageant

MEMBERS ABSENT: Susan Green

STAFF PRESENT: Jill Meis, Parks Planning and Development Coordinator; Natalie Held, Planning

GUESTS:

**ACTION ITEMS:**

Member Carl Johnson motioned to approve Susan's absence. Marlene Sweet seconded the motion. The motion carried (6-0-0-1)

- 1.) **Approval of April 11, 2022 Meeting Minutes:** Marlene Sweet moved to approve the April meeting minutes. Bryan Heigert seconded the motion. The motion carried (6-0-0-1)
- 2.) **Move Board Member Reports:** Chairperson Tina Decker requested to move Board Member Reports to beginning of meeting to accommodate possible early departure from meeting. Carl Johnson motioned to approve. Roger Schollenberger seconded the motion. The motion carried (6-0-0-1)

**DISCUSSION ITEMS**

**1) Board Member Reports**

Chairperson Tina Decker informed the group the Arts and Parks Foundation would like to add murals of local strong women in The Mill. The splash pad art is in-progress. The Arts and Parks Foundation will present an award to a youth member entered in the film festival in lieu of the usual scholarship. Marlene Sweet has been watching the eagles nest near the lake. Roger Schollenberger mentioned the grass is long along the ROW by the 7/11 by SR 204. Bryan Heigert reported the grass is extremely tall near the entrance of Frontier Village. Councilmember Marcus Tageant is excited for Sunset Park's completion.

## **2) Comprehensive Plan Update**

- Coordinator Jill Meis informed Board members the City of Lake Stevens updates their Comprehensive Plan each year to incorporate necessary changes and remain responsive to the community. The minor updates for the Parks Chapter/Parks Plan include small changes such as completed projects that need to be moved from development to built to be added to the parks inventory. Staff provided a red-lined version of the chapter to the Board for review and requested feedback. No comments or feedback from the board. Next action item to be approval of Comprehensive Plan.

## **3) Sunset Park Design**

- Per Coordinator Meis, Sunset Park is experiencing some shoreline erosion and dock safety concerns which have been prioritized for action and site planning. This site is not traditional with constraints of size, steep slope, no utilities, and parking sight-line visibility. Coordinator Meis presented the constraints for the Park Board to keep in mind during the planning for this site. Members discussed desire to keep the site simple and concerns of lack of railings, signage, and parking. Staff is asking Park Board to host a public open house in July to discuss park design. Members tentatively agreed on July 21<sup>st</sup>.

## **4) Parks Update**

- North Cove- Staff has designed and ordered park recreation elements to engage youth that frequent the park. Jill Meis presented the board with a photo of the new flag drop box that will be installed on Flag Day, June 14<sup>th</sup> at 6pm by a local Eagle Scout.
- Davies Beach- Floating docks on either side of the boat launch will be replaced this summer and North Cascades Crew may be relocated to North Cove temporarily during construction.
- Eagle Ridge Park- The National Park Service will be issuing the City's grant contract and Planning check-in will commence once the contract is in place.
- Cedarwood Community Center: The structural engineering firm has begun geotechnical studies.
- Sunset Park: The park design kickoff meeting was held last week. Staff will schedule the first public outreach open house at the July Park Board, tentatively scheduled for July 21<sup>st</sup>.
- Centennial Woods: Staff will be meeting with Puget Sound Energy to discuss possibly acquisition and viability of site for pump track.
- Trail Master Program: Staff continues to work through acquisition of easements to construct phase 1 along the utility corridor. The City has moved forward with drafting the lawsuit for condemnation.
- Frontier Heights Park: Staff participated in the technical review for the grant application submitted to RCO for the development of a multi-use synthetic field and four pickleball courts. Also being developed are plans for the sensory garden, exercise stations, and viewing labyrinth. The City will be looking for volunteers to complete some of the work.

## **Events, Recreation & Culture**

- June 4<sup>th</sup>: Lake Stevens Arts & Parks Foundation hosted the Lake Stevens School District bands, showcasing students' talents which was well-attended and organized.
- June 26<sup>th</sup>: Health and Wellness Fair at North Cove with Tae Kwon Do and other demonstrations, CPR classes, and a police presence.
- July 4<sup>th</sup>: The Lake Stevens Chamber of Commerce is planning a celebration at North Cove Park.
- Farmers Market: Has returned with large crowds and a variety of vendors on Wednesdays through August from 3pm-7pm.
- Aquafest: Will return downtown July 26<sup>th</sup>-31<sup>st</sup>. The Aquafest board is looking for volunteers and Jill Meis provided the flyer to the members. Marlene Sweet inquired if the City will have a booth and offered to volunteer.
- Theater in the Park: Will return to Eagle Ridge Park on August 7<sup>th</sup> & 14<sup>th</sup> at 4pm with performances of A Midsummer Night's Dream and Who Stole the Queen of Hearts' Tarts.
- Movie in the Park: Will return to Lundeen Park on August 5<sup>th</sup> & 19<sup>th</sup>.

Members discussed fireworks allowability within City limits. Councilmember Marcus Tageant reported the council did not take action to ban fireworks with 52% of citizens voting to keep them. Councilmember Marcus Tageant is excited for Sunset Park's completion.

## **ADJOURN:**

Carl Johnson moved to adjourn. Vice Chairperson Roger Schollenberger. The meeting adjourned at 6:43 pm. The motion carried (6-0-0-1)

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Clerk, Parks & Recreation Planning Board Clerk