

**CITY OF LAKE STEVENS  
PARK AND RECREATION PLANNING BOARD  
REGULAR MEETING MINUTES**

Virtual Meeting  
Lake Stevens, WA 98258

Monday August 8, 2022

CALL TO ORDER: 6:00 PM by Tina Decker

MEMBERS PRESENT: Chairperson Tina Decker, Vice Chairperson Roger Schollenberger, Carl Johnson, Marlene Sweet, Bryan Heigert, Susan Green joined at 6:27 PM

MEMBERS ABSENT: Colton Whitworth, excused

STAFF PRESENT: Russ Wright, Planning & Community Development Director; Sarah Garceau, Parks & Recreation Director; Natalie Held, Planning-Clerk

GUESTS:

**ACTION ITEMS:**

Member Carl Johnson motioned to approve Susan Green and Colton Whitworth's absence. Roger Scholleberger seconded the motion. The motion carried (5-0-0-2).

Director Russ Wright introduced the City's new Parks & Recreation Director, Sarah Garceau. Director Wright informed the Board this will likely be his last meeting and Clerk Natalie Held may transition out.

- 1.) **Approval of amended June 13 & July 21 Meeting Minutes:** Carl Johnson moved to approve the minutes. Marlene Sweet seconded the motion. The motion carried (5-0-0-2).

**DISCUSSION ITEMS**

- 2.) **1) Sunset Park Open House and Survey:** The Park Board, staff, and consultants hosted a public open house for the Sunset Park conceptual design on July 21st and took comments from three neighbors in attendance. The City then launched a public outreach survey to gauge the community's preferences to prioritize the project's budget with regard to cost, environmental concerns, emergency access and crime, & accessibility which returned fairly consistent results with accessibility resulting in the highest importance of the community. Director Russ Wright briefed members on the open-ended questions included in the survey which showed a desire for a ramp, shade, beach access, larger dock, shoreline plantings, and cameras. Staff are

working on the utility budget and feasibility for cameras and water for irrigation and a wash-off station. Member Roger Schollenberger inquired which design plan was selected for the park. Director Wright explained the hybrid ADA accessibility solution intent and the design plans presented at the Open House are versions of the same plan showing different path options to select the most functional for the site. Other design features discussed included the proposed dock size & shape, swim area, and kayak accessibility. This project will be a 2023 budget request with hopes of moving forward with early phases next year. Chairperson Tina Decker expressed concerns about safety. Director Wright stated the City will refresh signs and intend to add fiber for four cameras if available to mitigate safety issues.

## **2) Parks Update**

- North Cove- The skate elements have been ordered and will be installed with the ping pong table and chess table in the upcoming months.
- Davies Beach- The old floating docks have been removed and the pile driver will be on-site today, August 8, to begin driving piles this week.
- Eagle Ridge Park- The National Park Service will be issuing the City's grant contract and Planning check-in will commence once the contract is in place. Staff estimates construction to begin in 2024.
- Cedarwood Community Center: The structural engineering firm conducted an analysis of the foundation to determine if a second story is feasible. With 30% of the City's demographic being under 18yrs old, this project is a priority for youth. Chairperson Tina Decker would like to see a kitchen in place.
- Sunset Park: The open house for the site design was held on July 21<sup>st</sup>. Staff received 160 responses to the survey and will strategize next steps.
- Centennial Woods: The critical area evaluation was completed and revealed only a small usable portion with 90% of the site being a wetland buffer. Staff will meet with Puget Sound Energy again to discuss a long-term easement or acquisition of their parcel adjacent to the city-owned parcel.
- Trail Master Program: Staff is working with the City of Marysville on the Bayview-Connector Trail that will join Lake Stevens with said trail. It will take 5-10 years to build out this trail. The City has received funding to build a bike trail on 16<sup>th</sup>.
- Frontier Heights Park: Staff will present the grant application to RCO later this month for development of the multi-use synthetic fields and pickleball courts. Director Russ Wright suggested the sensory garden and viewing labyrinth would be a great project for the Arts & Parks Foundation to do some community activity and outreach. Chairperson Tina Decker inquired on the current drainage issues at the park. The City will mitigate the drainage issues and is a large item in the budget.

Member Marlene Sweet inquired on the old dump site proposed for recreation. Director Russ Wright stated that project is on the long-term list. Staff has met several times with outside agencies over the last couple years and once classification of the site changes, the City will start looking at recreational use.

Member Bryan Heigert asked why the City chose to close the Davies boat launch in August instead of September. Director Wright apprised the group of the 'fish window' mandated by the state being mid-July to mid-September.

## **BOARD MEMBER REPORTS**

Vice Chairperson Roger Schollenberger welcomed new Parks Director Sarah Garceau and thanked Director Russ Wright for his time with the Park Board. Member Carl Johnson echoed Vice Chairperson Schollenberger and has seen dramatic improvement over the last 10 years. Remaining members joined in welcoming Director Garceau and thanking Director Wright. Chairperson Tina Decker updated members on the Arts & Parks Foundation with selling their first plaque metal fish for the splash pad. The Foundation would like to propose their idea of moving the metal fish location from the inside splash pad to the outside or to the retaining wall along the park.

## **ADJOURN:**

Carl Johnson moved to adjourn. Vice Chairperson Roger Schollenberger seconded the motion. The meeting adjourned at 6:51 pm. The motion carried (6-0-0-1)

*Natalie Held*

---

Clerk, Parks & Recreation Planning Board Clerk