

PLANNING COMMISSION MEETING MINUTES



HYBRID/REMOTE AND IN PERSON AT PUBLIC WORKS BUILDING

August 17, 2022

CALL TO ORDER:	6:00 PM by Chair Todd Welch
MEMBERS PRESENT:	Todd Welch, John Cronin, Mike Duerr, Janice Huxford, Linda Hoult, Jennifer Davis and Connor Davis
MEMBERS ABSENT:	None
STAFF PRESENT:	Community Development Director Russ Wright, Planning Manager Levitan and Clerk Jennie Fenrich
OTHERS PRESENT:	Councilmember Gary Petershagen

Commissioner Welch called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Roll Call: All present

Guest business: None

Approval of Minutes: Minutes of 8-3-2022 were approved as written. Commissioner Hoult motioned and Commissioner Duerr (7-0-0-0).

Discussion Items: Planning Manager Levitan introduced proposed amendments to the 1) Capital Facilities and 2) Public Service and Utilities elements of the Comprehensive Plan. The changes are generally minor in nature, outside of a proposed change in methodology for ranking and prioritizing capital projects. Planning Manager explained that Planning Commission had now held work sessions for all of the proposed text and map amendments and that the next step would be a public hearing, likely in November.

Commissioner Reports: Commissioner Hoult Confirmed the next meeting is September 7th at the Mill. Commissioner Cronin commented that the staff report was well done. Chair Welch thanked staff for the great presentation.

Director's Report: Planning Manager Levitan spoke on the upcoming Housing Action Plan. The first step is the development of Housing Needs Assessment (HNA), which will be presented to Planning Commission. The next step will be public engagement, which will include online surveys as well as an in-person open house.

Community Development Direct Wright reported that the City had hired a consultant, Mackenzie, to help with the Industrial Center Analysis. Staff was beginning outreach to property owners in the Industrial Area and was planning an Open House for September. Planning Commissions was invited to attend.

Chair Welch confirmed with staff that the Comprehensive Plan would be coming back to Planning Commission for a public hearing.

Adjourn: Moved by Commissioner Hoult, seconded by Commissioner Duerr to adjourn the meeting at 6:42 p.m. On vote the motion carried (7-0-0-0).

Jennie Fenrich, Planning Commission Clerk