

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Virtual Meeting
Lake Stevens, WA 98258

Monday September 12, 2022

CALL TO ORDER:	6:02 PM by Vice Chairperson Roger Schollenberger
MEMBERS PRESENT:	Vice Chairperson Roger Schollenberger, Marlene Sweet, Bryan Heigert, Susan Green, Marie Supanich
MEMBERS ABSENT:	Chairperson Tina Decker, Colton Whitworth, & Carl Johnson, excused
STAFF PRESENT:	Sarah Garceau, Parks & Recreation Director; Jill Meis, Parks Coordinator; Kelly Chelin, City Clerk; Cody Schwindt, Planning-Clerk
GUESTS:	Members of the <i>Frontier Heights Homeowners Association</i> joined at 6:27 PM

ACTION ITEMS:

Member Susan Green motioned to approve Tina Decker, Carl Johnson, and Colton Whitworth's absence. Bryan Heigert seconded the motion. The motion carried (5-0-0-3).

Vice Chairperson Roger Schollenberger introduced the City's new Parks Board Member, Marie Supanich. City Clerk Kelly Chelin swore in new member Marie Supanich to oath of *Park and Recreation Planning Board*. City Clerk Chelin informed the Board of the current status of the final Board Member vacancy is in background checks.

Marie Supanich gives personal introduction.

- 1.) **Approval of amended August 8 Meeting Minutes:** Bryan Heigert moved to approve the minutes. Susan Green seconded the motion. The motion carried (5-0-0-3).

DISCUSSION ITEMS

- 2.) **1) Frontier Heights Phase II:** The City acquired the park in 2018 from the neighboring communities and conducted public outreach to receive community input. The City drafted a plan onsite with a landscape architect to illustrate a design based-off input from the public. Coordinator Jill Meis provides history of Phase I and previous park. Public comments prioritized looped walking path, new playground,

parking, and basketball court to be reconditioned. As well as exercise equipment along the trail and a multi-use athletic field. Devised multiple phase plan to meet budget requirements and quickly implement changes. Phase I included the playground, looped walking path, front parking near Frontier Circle, and resurfacing one of the basketball courts. Phase II will include athletic field, exercise station, and recondition adjacent basketball court into a pickleball court. Phase I was opened in 2020. Sensory garden and viewing labyrinth to be included in Phase II. The City was informed on September 9, 2022 that the athletic field was ranked third project in the State by The Recreation Conservation Office for Youth Athletics Facilities and will receive \$350,000 grant. Ranked 18th in second grant and is waiting on Legislators 2023 budget for receipt results. Member Bryan Heigert asks about sensory garden and Coordinator Meis explains the effect of the planting methods. Vice Chairperson Roger Schollenberger asks about drainage issue; Jill Meis states that the issue has been resolved. Vice Chairperson Roger Schollenberger expresses desire for additional picnic tables and to move pickleball court away from basketball court; Jill Meis states that is not possible due to the location of existing cell towers and space consideration. Vice Chairperson Roger Schollenberger inquiries about athletic ball use priority; Jill Meis explains athletic field rental policy that is in effect. Guests entered at 19:38. Board discusses fencing, viewing, and plant details for Phase II. Guests express information/ preferences for viewing labyrinth athletic field, parking, and trash services. Guests inform Board about interest in creating educational signage around the park about the ecosystem. Ended discussion at 39:10.

3.) **Sunset Beach:** Open house discussion resulted in a proposal to change ADA access and portable restroom to be moved to the South of the property. Proposal included a six-foot chain-link fence and gate along E Lakeshore Dr to control access only within allowable time. At this time, ADA accessibility is not able to be achieved at this time. Large stones onsite can be utilized as barrier separation between the park and parking lot. Jill Meis uses exhibit to describe proposed layout of Sunset Beach to Board and Guests based off public input. Sunset Beach Park Initial Conceptual Design Plan is presented to show consultant design. The Board discusses difference in design of parking, bathroom, and ramp between the public input and consultant design. ADA access is still not achieved, however there is an improvement in the slope. Board was not in support of the chain-link fence. Ended discussion at 58:20.

2) Parks Update

- North Cove- Game tables installed and open to use (ping-pong and chess). BuDu Racing Triathlon was hosted Saturday 9th around the northern area of Lake Stevens. Lake Stevens Rowing Club will host Bull Trout Regatta October 29th. Followed by Harvest Market October 30th and Harvest Fest October 31st.
- Lake Stevens Film Festival- Held October 8th at Lake Stevens High School and using The Mill for the Awards Ceremony.
- Davies Beach- New docks are installed and open to the public. Public Works is assessing how to transport old docks due to their length and weight.

- Cedarwood Community Center: City has not received structural analysis required to determine future plan.
- Centennial Woods: Rescheduling appointment with Puget Sound Energy to determine use of neighboring parcel for pump track.
- Trail Master Program: Staff is working with the City of Marysville on the Bayview-Connector Trail that will join Lake Stevens with said trail. The trail would connect southern Marysville to Lake Stevens by the Centennial Trail.
- Frontier Heights Park: Corn hole boards installed (Parks does not provide bags). Playground closed due to cracks within the swing structure. Working with manufacturer on assessment and solution. Received \$350,000 grant for Phase II.

BOARD MEMBER REPORTS

Member Susan Green brings to attention of five acres for sale in the Lake Stevens Reserve about possible park opportunities. Sunset Beach 30% design to potentially be available at next Park & Recreation Board. Vice Chairperson Roger Schollenberg thanks Cody for substituting as Clerk for Natalie and thanks new member Marie Supanich.

ADJOURN:

Bryan Heigert moved to adjourn. Susan Green seconded the motion. The meeting adjourned at 7:08 pm. The motion carried (5-0-0-3)

Natalie Held

Clerk, Parks & Recreation Planning Board Clerk