

**CITY OF LAKE STEVENS  
CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES**

January 5, 2023

Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 4:00 p.m. by Commissioner Mitchell

COMMISSION MEMBERS PRESENT: Ray Mitchell, Brian McManus (4:02 p.m.) and Joshua Wilson

STAFF PRESENT: Deputy Police Chief Jeff Young, and Chief Examiner/Secretary Julie Good

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**Action Items:**

**MOTION** by Ray Mitchell to approve Minutes of the December 29, 2022 Civil Service Commission Special Meeting. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray and Joshua.

**MOTION** by Ray Mitchell to nominate Brian McManus as Civil Service Chair and Joshua Wilson as Vice Chair. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray and Joshua.

**MOTION** by Ray Mitchell to certify the Entry Level Police Officer Continuous Testing Eligibility List. Motion seconded by Brian McManus. Motion passed unanimously by Ray, Brian and Joshua.

**Staffing and Recruiting Update:**

Presentation of staffing and recruiting update. DC Young is expecting another Entry Level candidate and a Lateral candidate to apply soon.

**New Business:**

Discussion regarding the eight-to nine-month waitlist for a candidate's enrollment at the Basic Law Enforcement Academy in Burien. Skagit County and Snohomish County police leaders are developing a proposal to host an academy within their jurisdiction.

The Commission would like periodic updates from DC Young regarding the status of the proposal.

**Adjourn:**

**MOTION** by Ray Mitchell to adjourn the meeting. Motion seconded by Brian McManus. Motion passed unanimously by Ray, Brian and Joshua. The meeting was adjourned at 4:11 p.m.

Respectfully Submitted:

  
Julie Good

Civil Service Commission Chief Examiner/Secretary

Approved By:

  
Brian McManus

Civil Service Commission Chairperson