

# PLANNING COMMISSION MEETING MINUTES



Hybrid-Online or in the Mill

2-15-23

CALL TO ORDER: 6:01 pm by Chair Mike Duerr

MEMBERS PRESENT: Chair Mike Duerr, Vice Chair Jennifer Davis, Todd Welch, Linda Hoult and Janice Huxford

MEMBERS ABSENT: Connor Davis, excused (Joined via Zoom during meeting)

STAFF PRESENT: Community Development Director Wright, Associate Planner Jill Needham, Clerk Cody Schwindt

OTHERS PRESENT: Councilmember Ryan Donahue

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Chair Duerr called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

**Roll Call:** Commissioner Hoult motioned to excuse Commissioner Connor Davis. Seconded by Commissioner Huxford. The motion carried unanimously (5-0-0-1).

**Guest business:** None

**Public Hearing:** No recommendations were made from the community to the Shoreline Master Program. Commissioner Hoult motioned to close the public hearing. Seconded by Commissioner Huxford. The motion carried unanimously (5-0-0-1).

**Action Items:** Commissioner Welch motioned to recommend the Shoreline Master Program as submitted by staff. Seconded by Commissioner Hoult. The motion carried unanimously.

**Discussion Items:** Director Wright briefed the commission on the 2023 Comprehensive Plan Docket and the proposed amendments it entails. The Commission will hold a public hearing March 2023 to discuss each proposed amendment.

City Staff has requested the Planning Commission to consider the short-term rental regulation draft as recommended by the Advisory Committee. Associate Planner Jill Needham and Director Russ Wright recount the development of the regulations proposed to City Council through the work of city staff and the Advisory Committee. Planning Commissioners discussed their opinions on the regulation draft as more information was provided by Chair Duerr and Commissioner Connor Davis; who served as members of the Advisory Committee.

**Commissioner Report:** Commissioner Huxford reports their company's financial security had been compromised and warns others to take precautions.

Commissioner Connor Davis reports a group of third through fifth graders from Sunnycrest and Mount Pilchuck Elementary School took the time to clean up litter and debris around the north end of the lake during the nice weather and thanks all the volunteers for their help to make the city a better place.

Chair Duerr asks city staff to look into the requirement of PRA annual training as a state requirement.

**Director Report:** Director Russ Wright reports on the future agenda for March. There will be a public hearing to set the 2023 comprehensive planning docket. Solicitor license, Lake Stevens Municipal Code, and the industrial center will all have updates. City staff is also working on a Climate Action Plan that will be brought to the commission in March. A consultant has also been involved in assisting the Climate Action Plan for public engagement.

**Adjourn:** Commissioner Hoult moved to close the meeting, seconded by Commissioner Welch to adjourn the meeting at 6:59 p.m. On vote the motion carried (6-0-0).

Cody Schwindt, Planning Commission Clerk