

**CITY OF LAKE STEVENS
CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES**

April 13, 2023

Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 4:00 p.m. by Chairperson Brian McManus

COMMISSION MEMBERS PRESENT: Brian McManus and Ray Mitchell

COMMISSION MEMBERS ABSENT: Joshua Wilson

STAFF PRESENT: Deputy Police Chief Jeff Young, Senior Human Resources Specialist and Chief Examiner/Secretary Julie Good

Action Items:

MOTION by Ray Mitchell to approve the Minutes of the March 30, 2023 Civil Service Commission Special Meeting as written. Seconded by Brian McManus. Motion carried.

Staffing and Recruiting Update:

Julie advised three candidates were added to the Entry Level Continuous Testing Eligibility List and four were removed; three more candidates will be removed this week.

Deputy Chief Young advised several candidates had Command Interviews recently; several were disqualified. A Lateral candidate is expected to start work on May 16th. One Police Records Specialist candidate is in the background check process.

Julie advised the city recently participated in a Joint Base Lewis McChord hiring event, and will be attending a upcoming hiring event at WSU Everett.

Discussion regarding recruiting efforts and ideas.

Old Business:

None.

New Business:

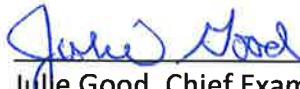
Brief discussion regarding the expiration dates of Commission members.

Deputy Chief Young proposed every candidate on Eligibility Lists be made available to the Police Chief, regardless of the Rule of Five. Discussion of current rules. Julie will research if there's an ability for the Chief to have more names to consider at any given time in the case of candidates who are unresponsive.

Adjourn:

MOTION by Ray Mitchell to adjourn the meeting. Motion seconded by Brian McManus. Motion passed unanimously by Ray and Brian. The meeting was adjourned at 4:24 p.m.

Respectfully Submitted:



Julie Good, Chief Examiner/Secretary
Civil Service Commission

Approved By:



Brian McManus, Chairperson
Civil Service Commission