

**CITY OF LAKE STEVENS**  
**CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES**

March 2, 2023

Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 4:02 p.m. by Vice Chairperson Joshua Wilson

COMMISSION MEMBERS PRESENT: Joshua Wilson and Ray Mitchell

COMMISSION MEMBERS ABSENT: Brian McManus

STAFF PRESENT: Deputy Police Chief Jeff Young, Senior Human Resources Specialist and Chief Examiner/Secretary Julie Good

---

**Action Items:**

**MOTION** by Ray Mitchell to approve the Minutes of the February 23, 2023 Civil Service Commission Special Meeting. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray and Joshua.

Secretary Good advised there are two new candidates on the *Entry Level Police Officer Continuous Testing Eligibility List*, #16 and #18, and a couple of candidates will drop off the list.

**MOTION** by Ray Mitchell to certify the *Entry Level Police Officer Continuous Testing Eligibility List*. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray and Joshua.

**Staffing and Recruiting Update:**

Deputy Chief Young advised there were three Command Interviews today which will result in a request to remove them from the Eligibility List due to lack of adequate responses, and ability to respond, regarding use of force and community policing.

Another Command Interview will take place on Monday. One candidate on Entry Advanced List is not responding to communications.

Command interviews and observations for Police Records Specialist candidates will take place on Tuesday next week.

Discussion regarding what responses Entry Police Officer candidates gave that resulted in failing Command Interview.

**Old Business:**

None.

**New Business:**

DC Young provided legislative updates.

The new Police Officer will be sworn-in on March 14, 2023 at the City Council meeting.

**Adjourn:**

**MOTION** by Ray Mitchell to adjourn the meeting. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray and Joshua. The meeting was adjourned at 4:19 p.m.

Respectfully Submitted:



Julie Good, Chief Examiner/Secretary  
Civil Service Commission

Approved By:



Joshua Wilson, Vice Chairperson  
Civil Service Commission