

CITY OF LAKE STEVENS
CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES

March 30, 2023

Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 4:01 p.m. by Vice Chairperson Joshua Wilson

COMMISSION MEMBERS PRESENT: Joshua Wilson, Ray Mitchell, Brian McManus (4:02 p.m.)

STAFF PRESENT: Deputy Police Chief Jeff Young, Senior Human Resources Specialist and Chief Examiner/Secretary Julie Good

Action Items:

MOTION by Ray Mitchell to approve the Minutes of the March 22, 2023 Civil Service Commission Special Meeting. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray and Joshua.

MOTION by Ray Mitchell to certify the *Entry Level Police Officer Continuous Testing Eligibility List*. Motion seconded by Brian McManus. Motion passed unanimously by Ray, Brian and Joshua.

Staffing and Recruiting Update:

Deputy Chief Young provided an update on hiring, including an entry level Police Officer who started work this week, a lateral Police Officer candidate who is in the final stages of hiring process, a Records Specialist candidate who started the background process yesterday, and another lateral Police Officer candidate whose background check was just completed.

Old Business:

None.

New Business:

Discussion regarding Commission delegating the duty of certifying Eligibility Lists to the Secretary/Chief Examiner for the purpose of reducing the time-to-hire, and resuming meetings monthly rather than weekly.

Call for motion by Brian McManus. **MOTION** by Ray Mitchell to delegate authority to sign Eligibility Lists to the Secretary/Chief Examiner for the purpose of expediting the hiring process until such time as the number of Police Officer vacancies numbers two or fewer. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray, Brian and Joshua.

Discussion regarding scheduling of a monthly meeting. Meetings will take place on the second Thursday of each month.

Deputy Chief Young reported no new legislative updates this week.

Adjourn:

MOTION by Brian McManus to adjourn the meeting. Motion seconded by Joshua Wilson. Motion passed unanimously by Brian, Joshua and Ray. The meeting was adjourned at 4:24 p.m.

Respectfully Submitted:

Approved By:



Julie Good, Chief Examiner/Secretary
Civil Service Commission



Brian McManus, Chairperson
Civil Service Commission

**Entry Level Police Officer
Continuous Testing Eligibility List**

The following names were certified by the Lake Stevens Civil Service Commission for the position of Entry Level Police Officer:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status
1	Zane Wilson	87.86%	3/22/2023	3/21/2024	
2	Christopher Trueblood	85.45%	2/2/2023	2/1/2024	Scheduling command interview
3	Michael Storrer	83.89%	3/9/2023	3/8/2024	Pending paperwork
4	Kerrienne Grant	83.57%	3/9/2023	3/8/2024	Scheduling command interview
5	Mackenzie Kinsey	82.64%	3/9/2023	3/8/2024	Pending paperwork from candidate
6	Justin Hatt	82.60%	3/30/2023	3/29/2024	
7	Ruaridh Gilgallon	82.51%	3/22/2023	3/21/2024	
8	Miroslav Tsanev	81.72%	2/2/2023	2/1/2024	Background check in progress
9	Charles Alford	80.56%	11/17/2022	11/16/2023	Background check complete
10	Daniel White	80.42%	3/9/2023	3/8/2024	Scheduling command interview
11	Stanislav Demchuk	77.48%	3/30/2023	3/29/2024	
12	Christian Anderson	76.57%	3/30/2023	3/29/2024	
13	Seth Halstead	74.08%	3/2/2023	3/1/2024	Scheduling command interview
14	Adrienne Barnett	72.43%	2/17/2023	2/16/2024	Scheduling command interview
15	Kyle Ginnetti	72.70%	3/30/2023	3/29/2024	
16	Daryl Milam	71.86%	3/2/2023	3/1/2024	
17	Tyler Hiorns	71.80%	12/29/2022	12/28/2023	Hold
18	Mitan Khello	70.56%	3/22/2023	3/21/2024	Scheduling command interview

Approved by: _____

Brian McManus, Chairperson
Civil Service Commission

Date: _____

3/30/23

Attested by: _____

Julie Good, Chief Examiner/Secretary
Civil Service Commission

Date: _____

3/30/23