

**CITY OF LAKE STEVENS
CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES**

May 11, 2023

Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 4:00 p.m. by Chairperson Brian McManus

COMMISSION MEMBERS PRESENT: Brian McManus, Joshua Wilson and Ray Mitchell

STAFF PRESENT: Deputy Police Chief Jeff Young, Senior Human Resources Specialist and Chief Examiner/Secretary Julie Good

Action Items:

MOTION by Ray Mitchell to approve the Minutes of the March 2, 2023 Civil Service Commission Special Meeting. Motion seconded by Joshua Wilson Motion carried.

Old Business:

None.

New Business:

Staffing and Recruiting Update

Deputy Chief Young provided staffing and recruiting updates: new Lateral Police Officer starts on June 6th and new Police Records Specialist starts May 16th; Entry Advanced candidate moving into polygraph next week; two Entry Level candidates are ready to start the background process. Will be more aggressive in marketing; push out social media posts every couple of days. Brief discussion regarding the length of background checks.

Julie informed the Commission that Human Resources representatives and Commander Thomas attended the Snohomish County Job Fair on April 27th, Commander Thomas will attend the Everett Community College Career Fair on May 18th, and she will be attending a Public Safety Testing test day on May 24th.

A brief discussion regarding retention and recruitment efforts of other agencies.

Legislative updates

Deputy Chief Young provided legislative updates. Discussion.

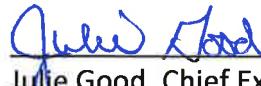
Discussion regarding Rule of Five and why we use that rule.

Update on regional academy: Skagit County academy will open November 8, 2023.

Adjourn:

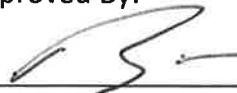
MOTION by Ray to adjourn the meeting. Motion seconded by Joshua. Motion passed unanimously by Ray, Joshua and Brian. The meeting was adjourned at 4:22 p.m.

Respectfully Submitted:



Julie Good, Chief Examiner/Secretary
Civil Service Commission

Approved By:



Brian McManus, Chairperson
Civil Service Commission