

# PLANNING COMMISSION MEETING MINUTES

Hybrid-via Zoom or in the Mill's Sawyers Room

11-15-2023



CALL TO ORDER:	6:00 pm by Chair Mike Duerr
MEMBERS PRESENT:	Chair Mike Duerr, Vice-Chair Jennifer Davis, Commissioner Janice Huxford, Commissioner Bruce Morton, Commissioner Linda Hoult, Commissioner Nathan Packard and Commissioner Conner Davis
MEMBERS ABSENT:	None
STAFF PRESENT:	Community Development Director Russ Wright, Senior Planner David Levitan and Clerk Jennie Fenrich
OTHERS PRESENT:	Councilmember Ryan Donaghue

---

Chair Mike Duerr called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**Roll Call:** All members present.

**Guest business:** None

**Action Items:** Minutes for Planning Commission Meeting of October 4<sup>th</sup>, 2023 were approved as written. Motion made by Commissioner Huxford; seconded by Commissioner Hoult. The motion passed unanimously (7-0-0-0).

**Discussion Items:** Senior Planner Levitan gave a presentation on the public input received during early stages of community outreach for the 2024 Comprehensive Plan update, including the community survey. Commissioner Huxford suggested that staff go to multiple places to “reach people where they are,” such as Frontier Village or Market Place, to make it easier for the public to provide feedback.

Senior Planner also presented a draft of potential changes to the Parks, Recreation and Open Spaces for the Comp Plan, including several new goals and policies. Questions regarding the museum, reconfiguring the Centennial Trail, and potentially charging for parking at the park to help with costs of maintaining parks were discussed as well.

**Commissioner Report:** Commissioner C. Davis reported the Lake Stevens Rotary Club raised \$40,000 in the annual fundraiser. Half will be donated to Bridges Organization, which provides immediate help for foster care. The other half will be used for Scholarships for graduating students in the community.

Commissioner J. Davis gave appreciation for the community outreach effort City staff did for the Comprehensive plan Update. Chair Duerr commented on the success of the October 18<sup>th</sup> Open House.

**Director Report:** Planning Director Wright reported on the City Council meeting, which discussed the Process Code. City Council directed they want to incorporate some of the Process Code changes as part of the Code Clean-up.

**Adjourn:** Commissioner Hoult motioned to close the meeting, seconded by Commissioner C Davis to adjourn at 7:17 p.m. The motion carried unanimously (7-0-0-0).

Jennie Fenrich, Planning Commission Clerk