

PARKS & RECREATION PLANNING BOARD MINUTES



Hybrid: Zoom & In-person

The Mills Sawyer Room, 1808 Main St

<https://us02web.zoom.us/j/86210290180>

Lake Stevens, WA 98258

Wednesday, September 13, 2023

CALL TO ORDER: 6:02 PM by Tina Decker, Chairperson

MEMBERS PRESENT: Marlene Sweet, Susan Green, Dawn Williams, Bryan Heigert, Tina Decker, Carl Johnson

MEMBERS ABSENT: Roger Schollenberg, Colton Whitworth

STAFF PRESENT: Natalie Held-Permit Technician; Jill Meis-Parks Coordinator; Sarah Garceau-Parks Director; Jaclyn Lewandowski-Administrative Assistant, Parks and Recreation.

ACTION ITEMS:

Absence: No motion, Roger Schollenberg and Colton Whitworth are unexcused.

Minutes: July 10, 2023 minutes are missing absentee name, Bryan Heigert, and needs to be added as the member mentioned as excused. Motioned for approval with amendment by Carl Johnson, seconded by Susan Green. Motion passed 6-0-0-2.

DISCUSSION ITEMS:

1. Parks Update: Jill Meis reported.

- a. Sunset Beach construction broke ground. Additional data and pictures provided in Staff Report included in agenda packet. Estimate completion mid-October.
- b. North Cove Boat Launch repaired by Snohomish County Sheriff's Dive Team.

2. Upcoming Events: Jill Meis reported.

- a. Volunteer opportunities coming up, check out Parks Website for dates and location.
- b. Listed upcoming events in town: Harvest Market, HarvestFest, Diwali, & WinterFest.

3. Eagle Ridge Playground: Jill Meis reported.

- a. City opened a request for proposal for an engineer to design Eagle Ridge. Consultant will be notified of the details to be included in design.
- b. Review images of potential playground elements and members to put dot by top pick. Top picks will be presented to community. All elements are based on natural environment.

4. Park Board Rules of Procedure Changes: Jill Meis requested discussion.

- a. Feedback requested for changing from second Wednesday to second Monday.
 - i. Board is open to moving to Mondays.
- b. Feedback requested for having board meetings every other month.
 - i. Board is amendable to the change if we have special meetings between scheduled meetings to meet deadlines or to obtain updates needed for voting.
 - ii. Requested for a monthly update in between and if nothing to report, just state "no update".

Board Member Reports:

- 1.) Marlene Sweet asked, are chemicals used at Eagle Ridge? Sarah stated we do not use spray we are organic at Eagle Ridge. Marlene had follow-up question, does the city use roundup on streets or sidewalks? Sarah Garceau not able to speak for Storm or Street but Parks uses herbicide along trails. Sarah suggested to reach out to Public Works with request for accurate information.
- 2.) Carl Johnson updated board for Arts and Parks Foundation. Fish project is coming along for the water feature. Tiles will run the distance to the lake for a total of 40 feet. Tile will have graffiti protectant applied. Fund raised from the beer garden was successful.
- 3.) Tina Decker asked, if possible, to gain additional public comment and feedback can we reach out to local elementary schools with the goal to gain traction for the public to attend our forum about playground? Sarah Garceau responded, we are working on potential marketing outlets, we can add this request to our list and ask permission to publicize using the schools.

Announcement:

Sarah Garceau shared Parks pushed out a new website, adding a calendar on website that will allow people to subscribe, and creating a Parks Facebook page and Instagram.

Jill Meis reminded members of the upcoming required training, *ABCs for the BCCs* on September 18, 2023.

Upcoming Agenda Items:

October meeting canceled due to Parks Department staff attending National Parks Conference.

ADJOURN:

Carl Johnson motioned to adjourn and seconded by Marlene Sweet. The meeting adjourned at 6:47pm by Tina Decker, Chairperson. Motion passed 6-0-0-2.



Clerk