

**CITY OF LAKE STEVENS  
CITY COUNCIL SPECIAL MEETING MINUTES**

February 6, 2024, at 6:00 p.m.

Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL TO ORDER: 6:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Ryan Donoghue, Kymm Shipman, Gary Petershagen, Steve Ewing, Marcus Tageant and Anji Jorstad.

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**Call to Order**

Mayor Gailey called the meeting to order at 6:00 p.m.

**Pledge of Allegiance**

Mayor Gailey led the Pledge of Allegiance.

**Roll Call**

All Councilmembers were present.

**Approval of Agenda**

**MOTION.** Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to approve the agenda. The motion passed 7-0-0-0.

**Citizen Comments**

There were no comments from the citizens.

**Council Business**

**Mayor Business**

**City Department Report**

Parks and Recreation Department - 2023 Year End Report

**Consent Agenda**

**MOTION.** Councilmember Tageant made a motion, seconded by Councilmember Donoghue, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda items were as follows:

- Memorandum of Understanding with YMCA of Snohomish County
- Approve Parks Grounds Maintenance and Operations Plan

**Action Items****Parks and Facilities Naming Policy**

Coordinator Meis explained the revisions to policy P-3-90 for naming city parks and facilities. The proposed changes would allow for staff to initiate the process either on its own or upon a request from the public.

**MOTION.** Councilmember Ewing made a motion, seconded by Councilmember Tageant, to approve Policy P-3-90 for naming city parks and facilities. The motion passed 7-0-0-0.

**Police Body Worn Camera (BWC) Grant Position**

Police Manager Ubert reviewed the WASPC BWC Grant and asked the Council to authorize the Mayor to sign the grant agreement which outlines fund allocations. The second action requested is to approve budget funds for a full-time employee (FTE), allocated to the police records. Council engaged in a discussion. A formal budget amendment ordinance will follow.

**MOTION.** Councilmember Ewing made a motion, seconded by Councilmember Jorstad, to accept the awarded WASPC BWC Grant and authorize the Mayor to sign the grant agreement which outlines fund allocations. The motion passed 7-0-0-0.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Ewing, to approve budget funds for a full-time employee (FTE), allocated to the police records with a formal budget amendment to come in March. The motion passed 7-0-0-0.

**Discussion Items****2021 International Code Adoption**

Building Official Manus reviewed the 2021 International Codes with the City Council. Final adoption of Ordinance 1160 will come back for action at a future meeting. Building Inspector Caleb Glaser, Commercial Building Plans Examiner Tyler Farmer and Fire Marshall Mike Messinger also presented to Council and answered questions.

**Executive Session**

The meeting was recessed to executive session at 7:10 p.m. for approximately 45 minutes to discuss Property Acquisition (with potential action to follow) and Potential Litigation per RCW 42.30.110. The session will conclude at 7:55 p.m.

At 7:55 p.m., the executive session was extended to 8:05 p.m.

At 8:05 p.m., the executive session was extended to 8:10 p.m.

**Reconvene to Regular Session**

The meeting reconvened to regular session at 8:10 p.m.

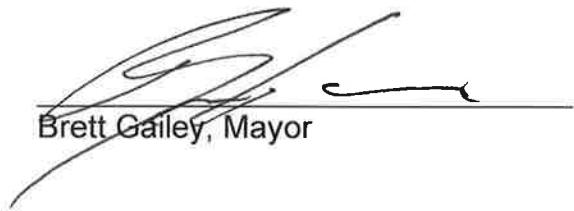
**Action Items**

**MOTION.** Councilmember Petershagen made a motion, seconded by Councilmember Jorstad, to enter into a Purchase and Sale Agreement for 4 parcels on Hartford in the amount of \$245,000. The motion passed 7-0-0-0.

**Adjournment**

**MOTION.** Councilmember Jorstad made a motion, seconded by Councilmember Petershagen, to adjourn the meeting. The motion passed 7-0-0-0.

The meeting adjourned at 7:12 p.m.



Brett Gailey, Mayor



Kelly M. Chelin, City Clerk