

**CITY OF LAKE STEVENS
CITY COUNCIL SPECIAL/RETREAT MEETING MINUTES**

Friday, February 9, 2024, at 7:30 a.m.

IN PERSON ONLY at the Hotel Bellwether, 1 Bellwether Way, Bellingham, WA 98225

CALL TO ORDER: 8:30 a.m. by Council President Anji Jorstad

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Ryan Donoghue, Kymm Shipman, Marcus Tageant, Gary Petershagen, Steve Ewing and Anji Jorstad.

7:30 a.m. Breakfast Buffet

8:30 a.m. Welcome and Opening Remarks

8:40 a.m. Ice Breaker Exercise

9:00 a.m. Discussion Items

Strategic Planning Overview

Staff reviewed the work staff has done with strategic planning.

Mission Statement Review

Staff reviewed the work on the mission statement and asked for Council feedback. Council and staff engaged in an exercise to come up with the wording for a mission statement. This will come back to the Council.

Break: The Council took a break from 10:15 a.m. to 10:31 a.m.

Discussion Items

Lean Review

Staff presented an overview to the Council about the lean work that staff has been doing and reviewed sample projects.

Project of Projects

Staff reviewed the program created by staff to track City projects. This program was a result of the lean training.

Public Comment at Council Meetings

Council and staff discussed options for public comments at meetings. Staff will bring back a document that can be posted and distributed at meetings that describes the decorum that is appropriate for comments.

12:00 p.m. Lunch

Council took a lunch break for 30 minutes.

Discussion Items

Explore Untapped Revenue Sources & Utility Taxes

Finance Director Stevens presented an overview to Council. Council and staff engaged in a discussion.

Council Code of Conduct

Staff reviewed sample Code of Conduct documents with the Council. Staff will bring back a draft Code of Conduct for Council review that can be incorporated into the Council's Rules of Procedures.

Council Attendance

Council discussed attendance and reviewed procedures for excusing Councilmembers.

Note: Council took a break from 1:55 p.m. to 2:05 p.m.

Fireworks Ban and Review Statistics

Council and staff discussed fireworks in the City. Staff will bring back an Ordinance to amend the City Code 10.03.100 on City property, public roadways and school property.

Main Street Project

Public Works Director Halverson reviewed the project updates and timelines with the Council.

Chapel Hill Update

Community Development Director Wright updated the Council on the Chapel Hill property.

Note: The Council took a short break from 3:15 p.m. to 3:20 p.m.

City Hall Update

Community Development Director Wright updated the Council on the timeline for the new City Hall.

Note: At 3:31 p.m., Councilmember Tageant left the meeting.

Museum Update

Community Development Wright provided an update to the Council on the museum.

Next Steps/Closing Remarks

Adjournment

The meeting adjourned at 3:55 p.m.


Brett Gailey, Mayor


Kelly M. Chelin, City Clerk