

# PARKS & RECREATION PLANNING BOARD MINUTES



**Hybrid: Zoom & In-person**  
**The Mill, Sawyer Room, 1808 Main St**  
Lake Stevens, WA 98258  
Monday, March 11, 2024

CALL TO ORDER: 6:01 PM by Roger Schollenberg

MEMBERS PRESENT: Bryan Heigert, Carl Johnson, Colton Whitworth, Dawn Williams, Roger Schollenberg, Tina Decker

MEMBERS ABSENT: Susan Green

STAFF PRESENT: Sarah Garceau-Parks Director; Jaclyn Lewandowski-Administrative Assistant, Parks & Recreation

## **GUEST BUSINESS:**

No guest business.

## **ACTION ITEMS:**

### **Vote for 2024 Chair & Vice-Chair:**

- Roger Schollenberg motioned for Bryan Heigert to be Park Board Chair for 2024, Carl Johnson seconded. Motion approved. 6-0-0-1.
- Roger Schollenberg motioned for Tina Decker to be Park Board Vice-Chair for 2024, Dawn Williams seconded. Motion approved. 6-0-0-1.

**Minutes:** January 2024 meeting minutes are needing clarification, will be revisited next board meeting.

**Begin Park Naming Procedure for 20<sup>th</sup> St:** Carl Johnson motioned to begin Parks naming procedure for 20<sup>th</sup> St Ballfields property, Roger Schollenberg seconded. Motion approved. 6-0-0-1.

## **DISCUSSION ITEMS:**

1. **Upcoming Board Engagement Workshop:** Sarah Garceau presented.
  - a. Discussion about best way to pick date, Board members agreed survey would work best.
  - b. Noted dates that did not work for board members.

**2. Parks Update:** Sarah Garceau presented.

- a. Discussed recent completed projects by the Park Department.
- b. Selection for solicited concession was finalized and “Float & Chill” would be up and running in May 2024. Board members would like an overview of the average timeframe a vendor changing hands at the Lundein concession stand.
- c. Overview of Events for 2024. Board members requested to have the next two-month worth of events to be given at each meeting.
- d. Staff news: Reviewed trainings Park & Recreation Department staff took that are benefiting the department and Park board.
- e. Presented the new Park & Recreation Department Vision Statement:  
Enriching lives through diverse parks and recreation experiences.
- f. Presented the new Park & Recreation Department Mission Statement:  
Lake Stevens parks and Recreation enriches lives through our commitment to:  
**Play:** We provide vibrant locations to recreate in and have recreation programs and events that engage our community and activate our spaces.  
**Access:** We provide access to our diverse areas, including the City’s lake, natural resources and trails.  
**Stewardship:** We maintain our parks to the highest standards while looking for ways to be more efficient. We embrace low impact methodology and climate resilience and protect and improve our environment by focusing on sustainability and water quality.  
**Community:** We strive to engage the public, promote healthy lifestyles, encourage inclusiveness, and foster community identity.
- g. Discussed next step will be working on the five-year strategic plan.
- h. Reviewed the 2023 year-end report.

**BOARD MEMBER REPORT:** Each board stated:

Roger Schollenberg:

- Would like to incorporate a plaque in Marlene’s name at Eagle Ridge. Asked if the Maintenance & Operation Procedure document was approved by Council. Sarah Garceau responded that we could review the policy when we get closer to Eagle Ridge completion and confirmed that yes, the Maintenance & Operation Procedure document was approved and can be found online.

Carl Johnson:

- The Art and Park Foundation fish project water feature is coming along. Foundation is looking at putting a mural at Frontier Park to help decrease graffiti.

Dawn Williams, Colton Whitworth, Bryan Heigert:

- Nothing to report.

Tina Decker:

- Was voted for another term on the Art & Park Foundation. Wanted to know how many additional benches were placed in Frontier Heights Park. Requested an example of when a public meeting would or would not include Park Board. Sarah Garceau responded that two benches were added and would double check. Sarah explained the breakdown of Public

Meetings. At a Park Department Public Meeting, Park Board members would be a guest vs. a Park Board Public Meeting is when members need to attend as members.

Marcus Tageant:

- Nothing to report.

**UPCOMING AGENDA ITEMS:**

No agenda items requested.

**ADJOURN:**

Carl Johnson moved to adjourn, Roger Schollenberg seconded. Motion passed: 6-0-0-1. The meeting adjourned at 7:03 pm.

*Jaclyn Lewandowski*

Clerk for Park Board Meeting