

## PARKS & RECREATION PLANNING BOARD MINUTES



Hybrid: Zoom & In-person  
The Mill, Sawyer Room, 1808 Main St  
Lake Stevens, WA 98258  
Monday, August 8, 2024

CALL TO ORDER: 6:01 PM by Bryan Heigert

MEMBERS PRESENT: Bryan Heigert, Carl Johnson, Colton Whitworth, Dawn Williams, Roger Schollenberger, Susan Green, Tina Decker

MEMBERS ABSENT: None

STAFF PRESENT: Jill Meis-Parks Coordinator; Sarah Garceau-Parks Director; Jaclyn Lewandowski-Admin Assistant/Clerk

### **GUEST BUSINESS:**

No guest business.

### **ACTION ITEMS:**

**Minutes:** Motion for approval of May 13, 2024, with the changes to Tina's comments in Board member report, made by Bryan Heigert; Susan Green seconded. The motion passed: 7-0-0-0.

**Chapter 5 of the Lake Stevens Comprehensive Plan recommendation for adoption:** Jill Meis gave overview of the revisions and discussion of the changes occurred for clarification. Motion for approval requested by Carl Johnson; Susan Green seconded. The motion passed: 7-0-0-0.

**Park Fees:** Sarah Garceau presented the park fee recommendations for change. Motion for approval to move forward recommending adopting changes by Carl Johnson; Susan Green seconded. The motion passed: 7-0-0-0.

**November Park Board Meeting:** Jaclyn Lewandowski presented possible dates available. Motion to approve moving November 11<sup>th</sup> to November 18<sup>th</sup> requested by Tina Decker; Roger Schollenberger seconded. The motion passed 7-0-0-0.

### **DISCUSSION ITEMS:**

1. **Work Plan Status Update:** Jill Meis presented.
  - a. Review & discussion about 2024 Park Board Work Program status.

**2. Parks Update:** Jill Meis presented.

- a. Updated dedication plaque was installed at Cavalero Park.
- b. Lundeen park concession building and shelter was freshly painted.
- c. Park Staff attended Stevens Creek Family Engagement Night.
- d. Grove Church volunteered cleaning up Catherine Creek Park & spread bark North Cove.
- e. New Parks Maintenance Lead hired, Chauncey Talley.
- f. Park Department started publishing and activity guide called T.R.A.I.L.S.
- g. West Lake Park groundbreaking.
- h. North Cove Low Flow Dock emergency repair has been ordered.
- i. Upcoming Events

**BOARD MEMBER REPORT:**

**Carl Johnson:** Tile on the water feature at North Cove Park was completed by Arts & Parks Foundation. Reminder to buy a fish at upcoming farmers market. How is the research for more park property. Jill Meis & Sarah Garceau both responded about our process to find more property. Carl Johnson asked if planning & development could add additional requirements to increase parks within plans. Sarah Garceau responded that we would need to see current requirements and attend Planning meetings to make suggestions.

**Roger Schollenberger:** On dedicated green belts, can we create Parks within those zones. Jill responds, potentially yes but it would be dependent on how the dedication was written & if it is an NGPA.

**Susan Green:** Nothing to report.

**Dawn Williams:** Nothing to report.

**Bryan Heigert:** Marysville pump track as well as Mukilteo Garden & Pump track, has City checked out the options used at these sites for Cavalero? Sarah Garceau responded Cavalero belongs to Snohomish County, any suggestion should be brought up to them directly. Bryan Heigert asked if Centennial Woods would be an area for a pump track? Sarah Garceau & Jill Meis responded more to come in future.

**Tina Decker:** Now that the tile work is completed next step will be to install the legacy fish on the opposite side of the wall. Would like to have information emailed about all city social media & "Notify me" link.

**Colton Whitworth:** Nothing to report.

**UPCOMING AGENDA ITEMS:**

No agenda items requested.

**ADJOURN:**

Carl Johnson motioned to adjourn; Roger Schollenberger seconded. Motion passed: 7-0-0-0. The meeting adjourned at 7:49pm.

  
Clerk for Park Board Meeting