

**CITY OF LAKE STEVENS  
CITY COUNCIL SPECIAL MEETING MINUTES**

July 16, 2024, at 6:00 p.m.

Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL TO ORDER: 6:00 p.m. Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Councilmembers Gary Petershagen, Kim Daughtry, Ryan Donoghue, Steve Ewing, Marcus Tageant and Kymm Shipman.

ELECTED OFFICIALS ABSENT: Councilmember Anji Jorstad

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**Call to Order**

Mayor Gailey called the meeting to order at 6:00 p.m.

**Pledge of Allegiance**

Mayor Gailey led the Pledge of Allegiance.

**Roll Call**

All Councilmembers were present except Councilmember Jorstad.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Tageant, to excuse Councilmember Jorstad. The motion passed 6-0-0-1.

**Approval of Agenda**

**MOTION.** Councilmember Tageant made a motion, seconded by Councilmember Daughtry, to approve the agenda. The motion passed 6-0-0-1.

Councilmember Donoghue was able to join the online meeting with audio at 6:05pm after troubleshooting technical difficulties.

**City Department Reports**

**American Public Works Association Accreditation Presentation**

Director Halverson informed Council that the City of Lake Stevens was officially accredited by the American Public Works Association. Director Halverson, along with Chief Beazizo, gave an impromptu update on property damage and 911 calls related to the 4<sup>th</sup> of July holiday.

**Police Department Annual Report**

Chief Beazizo presented the Lake Stevens Police Department 2023 annual report.

**North Cove Dock Update**

Director Garceau provided a verbal update on the North Cove Row Dock. The update included information about the timeline for a temporary fix prior to the upcoming regatta

as well as possible lengths for the replacement dock. Council advised that the larger dock option should be explored.

Director Garceau provided an update on staffing in her department. She asked Council for a consensus on pausing the Park Ranger position recruiting for now due to an open collective bargaining action and hiring a crew member this summer to ensure parks are maintained properly during the busy season. She noted that in the 2025 budget request process, the Park Ranger position would be revisited.

### **Guest Business**

A request was made to add walk-on guest business to allow WSDOT to present an update on the US-2 Trestle. A presentation was made, discussion occurred.

### **Council Business**

#### **Consent Agenda**

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Ewing, to approve the consent agenda with a correction to a clerical error in the June 25, 2024 council meeting minutes. The motion passed 6-0-0-1.

The consent agenda items were as follows:

- 2024 Vouchers
- City Council Meeting Minutes for June 18, 2024
- City Council Meeting Minutes for June 25, 2024
- City Council Meeting Minutes for July 2, 2024
- City Council Meeting Minutes for July 9, 2024
- Diversified Holdings NW Contract for the construction of 91<sup>st</sup> Ave Phase 1 Sidewalk Improvements-Transportation Improvement Program Project

#### **Action Items**

**Resolution No. 2024-08 Amending Comprehensive Procurement Policy 302; and Repealing Resolution No. 2022-15**

Finance Director Stevens gave a presentation on the amended procurement policy and requested that Council pass Resolution 2024-08 and repeal Resolution No. 2022-15. Discussion occurred.

**MOTION.** Councilmember Ewing made a motion, seconded by Councilmember Tageant, approving Resolution No. 2024-08 amending comprehensive Procurement Policy 302 and repealing Resolution No. 2022-15. The motion passed 6-0-0-1.

Resolution No. 2024-09 Establishing a Small Works Roster Process, and Repealing Resolution No. 2018-16

Finance Director Stevens asked that the Council approve Resolution 2024-09 establishing a small works roster process and repeal Resolution No. 2018-16.

MOTION. Councilmember Ewing made a motion, seconded by Councilmember Tageant, approving Resolution 2024-09 establishing a small works roster process and repeal Resolution No. 2018-16. The motion passed 6-0-0-1.

Cost Sharing Agreement for Downtown Stormwater Detention System

Director Halverson presented on a cost sharing agreement that would allow the establishment of a downtown stormwater detention system. Discussion occurred.

MOTION. Councilmember Ewing made a motion, seconded by Councilmember Petershagen, authorizing the Mayor to sign a cost sharing agreement establishing a downtown stormwater detention system. The motion passed 6-0-0-1.

WSDOT Maintenance Agreement for SR 9/204 Landscaping and Walls

Director Halverson presented a maintenance agreement between the City of Lake Stevens and WSDOT for SR9/204 landscaping and walls. Discussion occurred.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Ewing, authorizing the Mayor to sign a maintenance agreement for SR9/204 landscaping and walls. The motion passed 6-0-0-1.

**Discussion Items**

Director Halverson presented Ordinance No. 1171 establishing a compost procurement policy to Council. Discussion occurred, no action was taken.

**Executive Session-Confidential Session of the Council**

At 7:19 p.m., the Council recessed into Executive Session under RCW 42.30.110 for approximately 15 minutes to discuss Collective Bargaining with no action to follow. A return time of approximately 7:35 p.m. was announced.

At 7:32 p.m. Council informed staff that the session concluded, staff announced the return.

**Adjournment**

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Ewing, to adjourn the meeting. The motion passed 6-0-0-1.

The meeting adjourned at 7:32 p.m.



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Brett Gailey, Mayor



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Caitlin Weaver, Deputy City Clerk