

**CITY OF LAKE STEVENS  
CIVIL SERVICE COMMISSION MEETING MINUTES**

February 8, 2024

Hybrid meeting via Zoom and in-person at City Hall

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CALL TO ORDER:	4:00 p.m. by Chairperson Joshua Wilson
COMMISSION MEMBERS PRESENT:	Joshua Wilson, Brian McManus (4:07 p.m.) and Ray Mitchell
STAFF PRESENT:	Senior Human Resources Specialist and Chief Examiner/Secretary Julie Good, and Deputy Police Chief Jeff Young,

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**Action Items:**

**MOTION** by Ray Mitchell to approve the Minutes of the January 26, 2024 Civil Service Commission Special Meeting. Motion seconded by Joshua Wilson. Motion passed unanimously. Motion carried.

**Staffing and Recruiting Update:**

Deputy Chief Young reported that a new Entry Level Police Officer begins work on February 12<sup>th</sup>; the City Council approved a new Police Records Specialist position for the body-worn camera program; an Entry Level Police Officer candidate who accepted a conditional offer of employment last week, withdrew from our process today to accept an offer from another agency; a current Entry Level Police Officer will be attending the Basic Law Enforcement Academy in March; and the command staff have been conducting interviews with a variety of applicants.

Discussion regarding how Lake Stevens compares to other agencies for staffing Police Officers per thousand residents, the possibility of increasing the number of authorized Police Officers, and how the Civil Service Commission can let the City Council know they support hiring more Police Officers.

Julie reported that she and Officer Scholz attended a recruiting event last week in Monroe directed towards recruiting female first responders, and Julie will be attending another recruiting event later this month at the Armed Forces Reserve Center in Marysville.

Deputy Chief Young reported that Officer Brecht and Officer Lyons were recognized by the Fire District over the weekend for their lifesaving efforts during a house fire in 2023; a recent news article highlighted K9 Officer Cia as the only narcotic K9 trained and imprinted on fentanyl in Washington; and thanked Julie for her efforts recruiting Police Officers, which is making a difference, particularly in the number of lateral police officers.

**New Business:**

None.

**Adjourn:**

**MOTION** by Ray Mitchell to adjourn the meeting. Motion seconded by Brian McManus. Motion passed unanimously. Motion carried.

The meeting was adjourned at 4:13 p.m.

Respectfully Submitted:

*Julie K. Good*

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Julie Good, Chief Examiner/Secretary  
Civil Service Commission

Approved By:

*Joshua Wilson*

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[Joshua Wilson \(May 16, 2024 22:56 PDT\)](#)

Joshua Wilson, Chairperson  
Civil Service Commission