

**CITY OF LAKE STEVENS
CIVIL SERVICE COMMISSION MEETING MINUTES**

April 11, 2024

Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 4:00 p.m. by Chairperson Joshua Wilson

COMMISSION MEMBERS PRESENT: Joshua Wilson, Brian McManus and Ray Mitchell

STAFF PRESENT: Senior Human Resources Specialist and Chief Examiner/Secretary Julie Good, and Deputy Police Chief Jeff Young

Action Items:

MOTION by Ray Mitchell to approve the Minutes of the February 8, 2024 Civil Service Commission Special Meeting. Motion seconded by Brian McManus. Motion passed unanimously. Motion carried.

MOTION by Brian McManus to certify the *Police Records Specialist Continuous Testing Eligibility List*. Motion seconded by Ray Mitchell. Motion passed unanimously. Motion carried.

New Business:

Staffing and Recruiting Update:

Deputy Chief Young advised a Lateral candidate was interviewed yesterday and will be scheduled for a polygraph. Chris Lyons is being assigned to Corporal effective May 1st. Alex Michael will be moving to investigations on May 1st. Applications of many entry level candidates have been reviewed, but events in their backgrounds prevent them from being hired.

Julie suggested canceling the May 9th meeting as she'll be at a conference that day, and anticipates no action will be needed from the Commission that month. **MOTION** by Joshua Wilson to cancel the May 9th Civil Service Commission Meeting. Motion seconded by Brian McManus. Motion passed unanimously. Motion carried.

Adjourn:

MOTION by Ray to adjourn the meeting. Motion seconded by Brian. Motion passed unanimously. Motion carried.

The meeting was adjourned at 4:09 p.m.

Respectfully Submitted:

Julie K. Good

Julie Good, Chief Examiner/Secretary
Civil Service Commission

Approved By:

Joshua Wilson

Joshua Wilson (Jun 24, 2024 11:55 PDT)

Joshua Wilson, Chairperson
Civil Service Commission

Civil Service Comm Mtg 2024 Apr 11

Final Audit Report

2024-06-24

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