

# PLANNING COMMISSION MEETING MINUTES



Hybrid-via Zoom or in the Mill's Sawyers Room

12-06-2023

CALL TO ORDER: 6:00 pm by Chair Mike Duerr

MEMBERS PRESENT: Chair Mike Duerr, Vice-Chair Jennifer Davis, Commissioner Janice Huxford, Commissioner Bruce Morton, Commissioner Linda Hoult, Commissioner Nathan Packard and Commissioner Conner Davis

MEMBERS ABSENT: None

STAFF PRESENT: Community Development Director Russ Wright, Senior Planner David Levitan, Assistant Planner Nico Faz, and Clerk Natalie Held

OTHERS PRESENT: Councilmember Ryan Donaghue

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Chair Mike Duerr called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**Roll Call:** All members present.

**Guest business:** None

**Action Items:** Minutes for Planning Commission Meeting of November 15<sup>th</sup>, 2023 were approved as written. Motion made by Commissioner Hoult; seconded by Commissioner C. Davis. The motion passed unanimously (7-0-0-0).

**Discussion Items:** Senior Planner Levitan gave a presentation on updates to the Code Clean Up project (LUA2022-0082) that have occurred since the Planning Commission's last work session on August 21. The project includes a variety of housekeeping, minor and major amendments, including new code language to comply with 2023 legislation related to middle housing and accessory dwelling units (ADUs). Senior Planner Levitan provided a summary of the items that had been revised to incorporate Commission feedback from August 21, as well as several new proposed amendments. Commissioners and staff discussed numerous topics, including ADU parking requirements, temporary sign standards, and storage facilities. Director Wright informed the group that Amendment 26 regarding permit expiration needed the most amount of work and may be saved for the larger process code amendment project.

Director Wright described the 2024 work program to the Commission, which includes both carryovers from 2023 and new items. He noted that the Planning Commission would be holding a joint meeting with City Council in January 2024 to further discuss the 2024 work program and review items completed in 2023. Chair Duerr requested the Commission be given enough time to discuss and gain public input.

**Commissioner Report:** Commissioner Huxford praised Chair Duerr for keeping the Commission and public on task. Commissioner Packard discussed public transportation and a friend's dock permitting process. Commissioner C. Davis expressed concern about the lack of crosswalks and sidewalks in some areas of the city. Chair Duerr thanked the Commission and staff for their work in 2023.

**Director Report:** None

Planning Director Wright informed the Commission January 3<sup>rd</sup> meeting is cancelled and the optional meeting on January 17<sup>th</sup> would be held. Commissioners were told that they would be notified when the joint meeting is confirmed and scheduled with City Council.

**Adjourn:** Commissioner Huxford motioned to adjourn the meeting, seconded by Commissioner Hoult to adjourn at 7:15 p.m. The motion carried unanimously (7-0-0-0).

Natalie Held, Planning Commission Clerk