

# PARKS & RECREATION PLANNING BOARD MINUTES



Hybrid: Zoom & In-person  
The Mill, Sawyer Room, 1808 Main St  
Lake Stevens, WA 98258  
Monday, September 9, 2024

CALL TO ORDER: 6:09 PM by Bryan Heigert

MEMBERS PRESENT: Bryan Heigert, Carl Johnson, Colton Whitworth, Dawn Williams, Tina Decker

MEMBERS ABSENT: Roger Schollenberger, Susan Green

STAFF PRESENT: Jill Meis-Parks Coordinator; Jaclyn Lewandowski-Admin  
Assistant/Clerk

## GUEST BUSINESS:

No guest business.

## ACTION ITEMS:

**Minutes:** Motion for approval of August 12, 2024, made by Carl Johnson; Dawn Williams seconded. The motion passed: 5-0-0-2.

**Mill Spur Closure Fees:** Jill Meis presented the Mill Spur Closure fee recommendation. Motion for approval to move forward recommending adopting changes by Carl Johnson; Susan Green seconded. The motion passed: 5-0-0-2.

## DISCUSSION ITEMS:

1. **Budget Request Overview:** Jill Meis presented.
  - a. Reviewed and discussed Staffing & Equipment budget slides.
2. **North Cove Low Float Dock:** Jill Meis presented.
  - a. Overview of project and reviewed design idea.
3. **Parks Update:** Jill Meis presented.
  - a. Updated Oak Hill Park reopened.
  - b. Arts & Park Foundation Legacy Fish project started at the water feature in North Cove Park.
  - c. West Lake Park construction update.

- d. Feasibility for Centennial Woods completed.
- e. Eagle Ridge concept released.
- f. Jake's Place mini park received a facelift.
- g. Parks department has two new employees.
- h. Park annual maintenance walkthrough data update.
- i. T.R.A.I.L.S Activity Guide Winter edition released & review of upcoming events.

**BOARD MEMBER REPORT:**

**Colton Whitworth:** Nothing to report.

**Carl Johnson:** Arts & Park Foundation tiles completed at Mt. Pilchuck. Legacy Fish are almost sold out and will be installed at North Cove Park

**Dawn Williams:** Nothing to report.

**Bryan Heigert:** Had the opportunity to travel to Port Angles and shared pictures of a park that had a kids zipline, wood carvings, pump track, & skate park all connected. Submitted a request for Snohomish County for Cavalero Park to get a pump track. Discussed if Eagle Ridge would be getting additional tails on back side.

**Tina Decker:** Needed to leave early but asked us to discuss meeting schedule for 2025 in next meeting, Park Staff stated this will be added to next agenda.

**UPCOMING AGENDA ITEMS:**

Meeting schedule for 2025

**ADJOURN:**

Carl Johnson motioned to adjourn; Dawn Williams seconded. Motion passed: 4-0-0-3. The meeting adjourned at 6:55pm.

*Jaclyn Lewandowski*  
Clerk for Park Board Meeting