

## PARKS & RECREATION PLANNING BOARD MINUTES



**Hybrid: Zoom & In-person**  
**The Mill, Sawyer Room, 1808 Main St**  
Lake Stevens, WA 98258  
Monday, November 18, 2024

CALL TO ORDER: 6:02 PM by Bryan Heigert

MEMBERS PRESENT: Bryan Heigert, Carl Johnson, Colton Whitworth, Dawn Williams, Roger Schollenberger, Tina Decker

MEMBERS ABSENT: Susan Green

STAFF PRESENT: Sarah Garceau-Parks & Rec Director, Jill Meis-Parks Coordinator; Jaclyn Lewandowski-Admin Assistant/Clerk

### **GUEST BUSINESS:**

No guest business.

### **ACTION ITEMS:**

**Minutes:** Motion for approval of September 9, 2024 minutes, made by Carl Johnson; Tina Decker seconded. The motion passed: 5-0-1-1.

**2025 Work Program:** Jill Meis presented the suggested updates for the 2025 Work Program and reviewed the meaning of PROS Plan. Suggestions for a few changes were requested, Jill Meis will update work program. Motion for approval to move forward with mentioned changes to be adopted by Roger Schollenberger; Bryan Heigert seconded. The motion passed: 6-0-0-1.

### **DISCUSSION ITEMS:**

1. **Meeting Frequency:** This topic was requested to be removed and agenda amended to discuss Board relevance instead: Tina Decker requested and presented.
  - a. Is board adding value and is the board looked at as a resource. Are there changes to the bylaws needed?
  - i. Sarah Garceau and Jill Meis responded the importance of the board, role of the board and what value they add. Staff encouraged members to be involved. Key items mentioned during the discussion:
    1. Overview of Park Board in past when they had other roles, including reviewing planning documents and approving event permits.

2. Encourage Board members to work as a conduit for gathering and disseminating information to the community.
3. Board members can email Parks to add items to the Park Board agenda.
4. Board members can notify the Parks Department if they have a passion to work on a specific project.

**2. Parks Update:** Jill Meis presented.

- a. Upcoming City Events.
- b. Parking Passes-Discovery pass no longer accepted at North Cove Boat Launch. Snohomish County Pass no longer accepted at Davies Boat Launch.
- c. North Cove low dock installation occurred; additional sections for a total length of 120 feet will be added in summer of 2025.
- d. West Lake Park nearing completion, ribbon cutting to be announced later.
- e. Future of Cedarwood property: asking the community to fill out the online survey to help determine the future of Cedarwood property.
- f. Fish art pieces were added to North Cove by Arts & Park Foundation.
- g. North Cove adaptive management plan is being implemented to reduce water issues.
- h. A replacement rope for the climber at Lundeen playground was installed.
- i. Frontier Heights was brought up, clarified reason for rope course to be closed.
- j. New cabinet at North Cove boat launch for personal flotation devices.
- k. Davies boat launch hazard was removed.
- l. Two small pocket parks playgrounds were removed by City.

**BOARD MEMBER REPORT:**

**Roger Schollenberger:** Would like to know, if possible, could we get an underwater photo of the train in Lake Stevens to add to the history timeline at The Mill.

**Dawn Williams:** Nothing to report.

**Colton Whitworth:** Nothing to report.

**Carl Johnson:** Arts & Park Foundation fish installation is completed at North Cove Park.

**Tina Decker:** Nothing to report,

**Bryan Heigert:** West Lake Park didn't seem close enough to have a ribbon cutting yet. Jill Meis responded: Fencing, bridge, dog park, parking lots, and more have recently been completed. Park will remain closed until the concrete work is completed. Bryan Heigert was wondering if the "Daughter & Daddy" dance was put on by the City of Lake Stevens. Sarah Garceau confirmed that this was a public event put on by a company.

**NEXT MEETING AGENDA ITEM:** Voting for Chair & Vice-Chair.

**ADJOURN:**

Tina Decker motioned to adjourn; Roger Schollenberger seconded. Motion passed: 6-0-0-1. The meeting adjourned at 7:38pm.

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Clerk for Park Board Meeting