

## **Lake Stevens Library Board**

**Meeting Date: October 17, 2024**

The meeting was hosted via Zoom and In Person (Hybrid) and called to order by Abe Martinez at 4:31 pm

### In Attendance

Library Board: Abe Martinez, Shaelynn Charvet Bates (online), Emily Stainbrook, LeeAnn Balbirona, Melissa Maffeo (online), Andy Powers, Nancy Joao, Kevin Gosselin  
Absences: JoAnne Van Leuven

Sno-Isle: Antoinette Morales-Tanner, Lake Stevens managing librarian

Friends of the Library: none

City Council: Caitlin Weaver, deputy city clerk

### Administrative business

Approval of Prior Meeting Minutes: The Board approved by unanimous consent the minutes of the August 2024 meeting as submitted.

### New Business

Nomination of President and Secretary of the Board for the coming year. LeeAnn Balbirona was nominated and seconded to be Secretary. The motion was approved. Abe Martinez was nominated and seconded to serve as President . The motion was approved.

### Reports

#### 1. Sno-Isle district updates & Lake Stevens Library Report

Antoinette: Thanks to all who came to the groundbreaking. The RFP was well attended also with several companies interested. We hope to begin construction this fall. Eric Howard was appointed the new Sno Isle Libraries Executive Director of the Board of Trustees. A detailed written report of the summer and early fall activities of the Lake Stevens Library programs was submitted separately.

Questions for Antoinette: Andy asked for more detail about the Dungeons and Dragons materials donation. Antoinette replied with information about the types of materials donated. Abe asked a clarifying question about summer reading goals. Emily asked about library card sign ups. Antoinette responded with more detail about the library card campaign and numbers of new members signed up. Abe commented about language classes offered by Sno Isle being a great asset to new library members. Abe asked if outreach to large employers about library resources would be possible. Antoinette responded about options for conversational language practice online and resources advertising library services in several languages, and that it is always a challenge for the marketing team to get the word out about all the great services the library system offers. The library welcomes invitations to work events like job fairs and employee benefit events.

#### 2. Friends of the Library: Andy replied that Friends of the Library is putting together baskets to sell at the Maker Fair in December. Questions for the Friends of the Library: none

#### 3. City of Lake Stevens update: Caitlin provided a written report from the city administrator with general city news. Questions for the City: none

Board Comments:

Melissa: Groundbreaking ceremony for the library surpassed my expectations. Great turnout. Honored to be a part of it.

Emily: I appreciate the photos of the ceremony that were sent out since I wasn't able to attend.

LeeAnn: Looking forward to the growth of programs like story time in the bigger building.

Kevin: The groundbreaking was something special.

Abe: I had work commitments and wasn't able to attend. Great to hear about summer and fall in person programs. We need more face to face interaction in our community.

Andy: Looking forward to hearing about the construction company that is chosen for the library construction.

Nancy: The Herald had a nice article about Sno Isle libraries.

Adjournment

A motion was made to adjourn the meeting. The motion was seconded.

Meeting adjourned at 5:10 pm.

Next meeting is: January 16, 2025 at 4:30 pm

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*Respectfully submitted January 16, 2025 by LeeAnn Balbirona*

*Corrections made April 16, 2025 by LeeAnn Balbirona*