

**CITY OF LAKE STEVENS  
CIVIL SERVICE COMMISSION MEETING MINUTES**

March 13, 2025

Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 4:00 p.m. by Chairperson Ray Mitchell

COMMISSION MEMBERS PRESENT: Ray Mitchell  
Brian McManus

COMMISSION MEMBERS ABSENT: Joshua Wilson

STAFF PRESENT: Chief Examiner/Secretary Julie K. Good, *Senior Human Resources Specialist*

STAFF EXCUSED: Jeff Young, *Deputy Police Chief*

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**Action Items:**

**MOTION** by Brian McManus to approve the Minutes of the February 13, 2025 Civil Service Commission Meeting. Motion seconded by Ray Mitchell. Motion passed unanimously. Motion carried.

**Staffing and Recruiting Update:**

Julie provided an update on the recruitment of Police Officers, Community Service Officer, and the status of the eligibility lists. Additionally, a Lateral Police Officer recently resigned, bringing the current number of Police Officer vacancies to four.

**New Business:**

Julie suggested the April and May meetings be cancelled due to her unavailability, and a Special Meeting be scheduled to certify the Community Service Officer Eligibility List at the conclusion. After a brief discussion, it was suggested the Special Meeting be held on May 1, 2025.

**Adjourn:**

**MOTION** by Ray Mitchell to adjourn the meeting. Motion seconded by Brian McManus. Motion passed unanimously. Motion carried.

The meeting was adjourned at 4:05 p.m.

Respectfully Submitted:

Julie Good  
Julie K. Good, Chief Examiner/Secretary  
Civil Service Commission

Approved By:

Ray Mitchell  
Ray Mitchell, Chairperson  
Civil Service Commission