

**CITY OF LAKE STEVENS
CIVIL SERVICE COMMISSION MEETING MINUTES**
July 10, 2025
Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 4:00 p.m. by Chairperson Ray Mitchell

COMMISSION MEMBERS PRESENT: Ray Mitchell
Brian McManus
Debbie Willis

STAFF PRESENT: Julie Kelch, *Senior Human Resources Specialist*
Chief Examiner/Secretary

Action Items:

MOTION by Brian McManus to approve the Minutes of the May 29, 2025 Civil Service Commission Meeting. Motion seconded by Ray Mitchell. Motion passed unanimously. Motion carried.

New Business:

Staffing and Recruiting Update: Julie provided an update on the recruitment of Police Officers.

Julie mentioned the possibility of cancelling the October meeting.

Adjourn:

MOTION by Ray Mitchell to adjourn the meeting. Motion seconded by Debbie Willis. Motion passed unanimously. Motion carried.

The meeting was adjourned at 4:05 p.m.

Respectfully Submitted:

Julie Kelch
Julie Kelch, Chief Examiner/Secretary
Civil Service Commission

Approved By:

Ray Mitchell
Ray Mitchell, Chairperson
Civil Service Commission