

**CITY OF LAKE STEVENS  
CITY COUNCIL REGULAR MEETING MINUTES**

September 9, 2025, at 6:00 p.m.

Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL ORDER: 6:00 p.m. Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Council President Ryan Donoghue, Gary Petershagen, Kim Daughtry, Steve Ewing and Anji Jorstad.

ELECTED OFFICIALS ABSENT: Kym Shipman and Kurt Hilt

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**Call to Order**

Mayor Gailey called the meeting to order at 6:00 p.m.

**Pledge of Allegiance**

Mayor Gailey led the Pledge of Allegiance.

**Roll Call**

All Councilmembers were present except Councilmember Shipman and Councilmember Hilt.

**MOTION.** Councilmember Ewing made a motion, seconded by Councilmember Jorstad, to excuse Councilmember Shipman and Hilt. The motion passed 5-0-0-2.

**Approval of Agenda**

Councilmember Petershagen asked that Item D on the Consent Agenda (Frontier Heights Park - Phase II Construction Contract) be moved to Action.

**MOTION.** Councilmember Ewing made a motion, seconded by Councilmember Jorstad, to approve the agenda as amended. The motion passed 5-0-0-2.

**Guest Business**

New Parks Maintenance Employees: Daniel Suver and Isaiah Green

**Citizen Comments**

There were no citizen comments.

**Council Business**

**Mayor's Business**

**Consent Agenda**

**MOTION.** Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to approve the consent agenda. The motion passed 5-0-0-2.

The consent agenda items were as follows:

- 2025 Vouchers
- August 26, 2025 CC Regular Meeting Minutes
- Region 1 SWAT Addendum to Add an Additional Party - Marysville PD

### **Action Items**

#### **City Acceptance of Donation of Property Resolution 2025-05**

Planning Manager Schmidt explained that the donor, Natural 9 Holdings, has offered to donate real property to the City for mutual benefits and public uses and improvements to the public. Chapter 3.60 of the Lake Stevens Municipal Code allows for donations of real property valued over \$5,000 to be accepted by resolution of the City Council.

Future use of the property will be determined by City Council. There is no cost to the city for the purchase. The property consists of 9.95 acres of single-family zoned land and is located at 2608 103rd Avenue SE

**MOTION.** Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to accept the donation from Natural 9 Holdings of an approximate 9.95-acre parcel, located at 2608 103rd Avenue SE. The motion passed 5-0-0-2.

#### **Solicitor License Code Amendment (Ordinance 1203)**

Planner Needham explained that staff received notice that Ordinance 1185 did not meet the requirements of Public Law 92-544, which governs the exchange of Criminal History Record Information (CHRI) between the FBI and state or local governments.

Specifically, the FBI's review noted that CHRI must be disseminated to the city or town—not to another public entity—when local governments work in conjunction with other public agencies.

To address this issue and ensure compliance with federal law, staff have revised LSMC 4.04.130(f)(1-3) and LSMC 4.04.230(c) to:

- Clearly state that the police department shall make the fitness determination based on the background check results; and
- Clarify that the CHRI results will be disseminated to the city, in accordance with FBI and WSP requirements.

**MOTION:** Councilmember Jorstad made a motion, seconded by Councilmember Ewing, to approve Ordinance 1203, code amendments in Title 4. The motion passed 5-0-0-2.

#### **Frontier Heights Park - Phase II Construction Contract**

Capital Projects Manager Mangold explained that the Public Works Department solicited bids on July 24, 2025. A bid opening was held on August 14, 2025. A total of 11 bids were received, with the low bid coming from Sunset Grill Construction, LLC in the amount of \$1,378,699.69. This contract has 40 working days and is anticipated to be completed near the end of December 2025. The project includes four paved and fenced pickleball courts, a multi-sport synthetic turf field, stormwater treatment, a

sensory garden, five exercise stations, a paved path around the improvements, 49 parking stalls and a decorative labyrinth. This project completes the Frontier Heights Park project except for future adjustment of existing playground equipment.

Council and staff engaged in a discussion.

**MOTION.** Councilmember Ewing made a motion, seconded by Councilmember Jorstad, to authorize the Mayor to sign the public works contract with Sunset Grill Construction, LLC. for the construction of the Frontier Heights Park - Phase II Project. The motion passed 4-1-0-2 with Councilmember Petershagen opposed.

#### **Discussion Items**

##### **AWC Business License Model Threshold Changes for Non-Resident Business Endorsements**

Planning Manager Schmidt explained that staff is seeking City Council direction on whether to allow exempted non-resident businesses to obtain an endorsement at \$0 fee per the 2018 AWC Legislation. Staff is recommending that the City Council approve the new state-mandated minimum threshold of \$4,000 for non-resident businesses and/or amend and adopt Ordinance 1202 thereby amending the LSCM Chapter 4.04 to be compliant with (RCW 35.90.080(1)(c)).

**MOTION.** Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to move this item to action. The motion passed 5-0-0-2.

**MOTION.** Councilmember Jorstad made a motion, seconded by Councilmember Ewing, to approve Ordinance 1202 amending the Code Chapter 4.04, Business Licenses and Regulations and approving increasing the threshold and a no-fee endorsement. The motion passed 5-0-0-2.

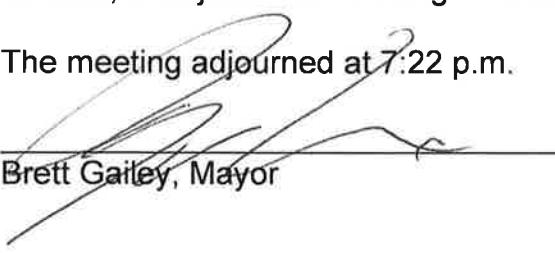
##### **2026 Budget - 2025 Estimated & Base 2026 Budgets**

Finance Director Stevens provided a budget overview and reviewed the budget schedule going forward. The Council retreat is scheduled for Saturday, September 13. The consensus of the Council was to record the retreat for the public.

#### **Adjournment**

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Jorstad, to adjourn the meeting. The motion passed 5-0-0-2.

The meeting adjourned at 7:22 p.m.

  
Brett Gailey, Mayor

  
Kelly M. Chelin, City Clerk  
  
Caitlin Weaver, Deputy City Clerk