

**CITY OF LAKE STEVENS  
CITY COUNCIL REGULAR MEETING MINUTES**

October 14, 2025, at 6:00 p.m.

Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL ORDER: 6:00 p.m. Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Council President Ryan Donoghue,  
Councilmembers Gary Petershagen, Kim  
Daughtry, Kymm Shipman and Anji Jorstad.

ELECTED OFFICIALS ABSENT: Councilmembers Kurt Hilt and Steve Ewing

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**Call to Order**

Mayor Gailey called the meeting to order at 6:00 p.m.

**Pledge of Allegiance**

Mayor Gailey led the Pledge of Allegiance.

**Roll Call**

All Councilmembers were present except Councilmember Hilt and Councilmember Ewing.

**MOTION.** Councilmember Donoghue made a motion, seconded by Councilmember Shipman, to excuse Councilmember Ewing and Councilmember Hilt. The motion passed 5-0-0-2.

**Approval of Agenda**

Staff requested the addition of an Interlocal Agreement with the City of Everett as an Action Item and an update from City Attorney Rubstello on the Sewer District appeal as a discussion item.

**MOTION.** Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to approve the agenda as amended. The motion passed 5-0-0-2.

**Citizen Comments**

**Dave Amblin, Lake Stevens.** Dave presented a certificate of appreciation to the Mayor and Parks Planning and Development Coordinator Jill Meis for the recent upgrades to the war memorial on behalf of the American Legion.

**Council Business**

**Mayor's Business**

Mayor Gailey provided an update on the East Snohomish County Transportation Coalition. The group is meeting to discuss what leaders in the area can do to elevate the discussion on east county transportation projects including the trestle.

### **Department Reports**

#### **Chapel Hill Update**

Community Planning and Development Manager Wright shared an update on the Chapel Hill property. It was reported that the feasibility study has been extended and building plans have been shared.

#### **Cavelero Park Closing Cost Budget Amendment**

Parks Director Garceau presented to Council on an upcoming 2025 budget amendment related to closing fees for the Cavelero Park transfer from Snohomish County. The City will owe \$16,285.05 at the time of closing which is made up of fees related to title, closing and recording.

### **Consent Agenda**

**MOTION.** Councilmember Jorstad made a motion, seconded by Councilmember Donoghue, to approve the consent agenda. The motion passed 5-0-0-2.

The consent agenda items were as follows:

- 2025 Vouchers
- City Council Retreat Minutes of September 13, 2025
- City Council Meeting Minutes of September 23, 2025
- Title VI Program Policy Adoption
- Surplus Property Certificate Form-Parks
- \$200k Grant Agreement for North Cover Motorized Dock A&E
- WSDOT Virtual Coordination Center Interlocal Agreement-Leading Service Agreement Contract
- Target Zero Fiscal Year 2026 IAA Agreements Staff Report

### **Action Items**

#### **Discuss and Approve 2026 Fee Resolution 2025-09**

Building Official Manus and Planning Manager Schmidt presented the 2026 fee resolution. Staff summarized the proposed updates, including new, revised, and corrected fees, as well as options for reducing impact fees. The City Council requested the removal of the traffic impact fees section for further discussion at a later date.

**MOTION.** Councilmember Donoghue made a motion, seconded by Councilmember Daughtry, to approve Resolution 2025-009 without Section 2, Table A, subsection Impact Fees, "Traffic Mitigation Fees". The motion passed 5-0-0-2.

#### **Authorize the Mayor to Sign the Interlocal Agreement (ILA) Between the Cities of Everett and Lake Stevens regarding Water Transmission Lines, Allowed Uses and Permitting**

Community Planning and Development Manager Wright presented an ILA between the City of Everett and the City of Lake Stevens concerning development and permitting above the Everett water transmission lines. Discussion occurred.

**MOTION.** Councilmember Daughtry made a motion, seconded by Councilmember Jorstad, to authorize the Mayor to sign the Interlocal Agreement Between the Cities of Everett and Lake Stevens regarding water transmission lines, allowed uses and permitting. The motion passed 5-0-0-2.

### **Discussion Items**

#### **Lake Stevens Sewer District Appeal Update**

City Attorney Rubstello presented an update to Council on the current timeline of the Lake Stevens Sewer District appeal. A timeline of the appeal was provided, and discussion occurred.

### **Adjournment**

**MOTION.** Councilmember Jorstad made a motion, seconded by Councilmember Donoghue, to adjourn the meeting. The motion passed 5-0-0-2.

The meeting adjourned at 7:12 p.m.

  
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Brett Gailey, Mayor  
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Caitlin Weaver, Deputy City Clerk