

**CITY OF LAKE STEVENS  
REGULAR CITY COUNCIL MEETING MINUTES**

Monday April 27, 2015

Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Kathy Holder, Kim Daughtry, Marcus Tageant, Sam Low and John Spencer

COUNCILMEMBERS ABSENT: Suzanne Quigley

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Finance Director/City Clerk Barb Stevens, Planning Director Rebecca Ableman McCrary, Public Works Director Mick Monken, Human Resources Director Steve Edin, Police Chief Dan Lorentzen, Deputy City Clerk Kathy Pugh and City Attorney Cheryl Beyer; Building Inspector/Code Enforcement Chad Osterholtz, Economic Development Coordinator Jeanie Ashe, Police Officers Dennis Irwin and David Carter, Police Records Specialist/Evidence Technician Deb Smith, Detective Franklin Nelson and Police Administrative Supervisor Julie Ubert

OTHERS:

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**Excused Absence.** Moved by Councilmember Daughtry, seconded by Councilmember Spencer, to excuse Councilmember Quigley from the meeting. On vote the motion carried (6-0-0-1).

**Guest Business.** Kirsten Foster, 324 101<sup>st</sup> Avenue SE, Lake Stevens, distributed information about and spoke on behalf of the Lake Stevens Cooperative Preschool. She advised that the preschool has lost its current location and is looking to relocate and remain in Lake Stevens. They are particularly interested in the Lundeen Park facility.

**New Employees:** Planning Director Ableman McCrary introduced Chad Osterholtz who has filled the Building Inspector/Code Enforcement position, and Jeanie Ashe who is the new Economic Development Coordinator.

**Employee Appreciation:** Police Chief Dan Lorentzen recognized Officer Dennis Irwin nominated as Officer of the 4<sup>th</sup> Quarter 2014, Officer David Carter, nominated as 2014 Officer of the Year, Records Specialist and Evidence Technician Deb Smith, nominated as 2014 Employee of the Year (noncommissioned staff), and Detective Franklin Nelson nominated as Officer of the 1<sup>st</sup> Quarter 2015.

Mayor Little recognized Police Administrative Supervisor Julie Ubert for ten years of service, Finance Director Barb Stevens and Detective Franklin Nelson, each for five years of service, and Police Records Clerk Cindy Brooks for fifteen years of service.

**Consent Agenda.**

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Welch to approve (A) 2015 Vouchers [Payroll Direct Deposits of \$140,263.04, Payroll Checks 38410-38412 totaling \$6,424.22, Tax Deposit(s) of \$58,583.89, Electronic Funds Transfers (ACH) totaling \$26,696.86, Claims Check Nos. 38413-38475 totaling \$126,921.20, Void Check No. 38356 in the amount of \$26.35, Total Vouchers Approved: \$358,862.86]; (B) April 13, 2015 City Council Regular Meeting Minutes; (C) Interlocal Agreement with Snohomish County to provide Information Technology Services. On vote the motion carried (6-0-0-1).

**Action Items:**

**Award 2015 Pavement Overlay Contract:** Public Works Director Mick Monken reported that six bids were received; this year's lowest responsive bidder is Northshore Paving. Streets being overlaid are 20<sup>th</sup> Street NE in front of Pilchuck Elementary and 4<sup>th</sup> Street SE in front of Hillcrest Elementary; safety improvements will be completed in front of the schools in conjunction with the overlay. Additionally safety channelization will be completed on Lake Drive, and 101<sup>st</sup> will be made one way with a pedestrian facility alongside the road. The contingency provides for additional pedestrian improvements around 4<sup>th</sup> Street SE, additional safety channelization improvements, and for advance work for the 2016 pavement overlay, possibly on Callow and Grade Roads.

MOTION: Moved by Councilmember Tageant, seconded by Councilmember Welch to award the 2015 Pavement Overlay contract to Northshore Paving in the amount of \$346,068.00, and authorize an administrative contingency in the amount of \$103,000.00. On vote the motion carried (6-0-0-1).

**Approve 20<sup>th</sup> Street SE Improvement Scope of Work and Supplemental Contract with Perteet Engineering:** Public Works Director Monken said this supplemental contract is for the section of 20<sup>th</sup> Street SE between 83<sup>rd</sup> and 91<sup>st</sup>. The previous work awarded was for Perteet to review the earlier scoping work completed by the County before the area was annexed. This supplemental contract is for Perteet to complete the scoping previously started by the County, and necessary to be completed by December to be in a position to receive right-of-way acquisition funding for this project. This scoping will include roadway design and identification of needed right of way and environmental services, all required before federal funding can be received. Director Monken also advised the correct amount of the contract is \$553,303.00.

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to authorize the Mayor to sign Supplemental Number 1 to the Perteet, Inc. Consultant Agreement to perform the Design and Right of Way Acquisition for 20<sup>th</sup> Street SE Phase II Segment 1 in the amount of \$553,303.00. On vote the motion carried (6-0-0-1).

**Approve Resolution 2015-9 re Traffic Signage on Private Property:** Public Works Director Monken said this matter is brought forward due to public safety concerns; the proposed improvements are on private property, but would have a direct impact on public property. He then responded to Councilmembers' questions.

MOTION: Councilmember Holder moved, Councilmember Daughtry seconded, to approve Resolution 2015-9 directing staff to perform traffic safety improvements on the private road at 7<sup>th</sup> Place NE for the benefit of the motoring public on the access to SR 9 and SR 204. On vote the motion carried (6-0-0-1).

**Approve Ordinance 931 re Salary Commission:** Human Resources Director Steve Edin distributed a strike-through version of Ordinance 931 showing the proposed changes to LSMC Sections 2.08 and 2.12. Director Edin then presented the staff report and said this ordinance updates LSMC Sections 2.08.060 and 2.12.020 following the recommendations of the Salary Commission for Council and Mayor compensation; he then responded to Councilmembers' questions.

MOTION: Councilmember Spencer moved, Councilmember Low seconded, to approve Ordinance No. 931 amending LSMC Chapter 2.08.060 Compensation (City Council) and LSMC Chapter 2.12.020 Compensation (Mayor). On vote the motion carried (6-0-0-1).

**First and Final Reading of Ordinance 932 Changing the City Council's Regular Meeting Days:** City Clerk Stevens presented the staff report and responded to Councilmembers' questions. Discussion ensued as to when to begin the new meeting schedule and there was consensus to begin the new meeting schedule effective September 1, 2015.

MOTION: Moved by Councilmember Low, seconded by Councilmember Tageant, to hold a first and final reading of Ordinance No. 932, an ordinance of the City of Lake Stevens, amending Ordinance Nos. 730, 678, 557 and 478 and Amending Lake Stevens Municipal Code Sections 2.08.020 and 2.08.030 by changing the City Council's regular meeting days to the second and fourth Tuesdays and changing workshop meetings to the first and third Tuesdays of any month, effective September 1, 2015. On vote the motion carried (6-0-0-1).

**Authorize ILA with Sno-Isle for Field Work on City's Grade Road Property:** City Administrator Berg distributed the proposed interlocal agreement and presented the staff report. Sno-Isle has retained a consultant to conduct a feasibility study on the City's Grade Road property for possible construction of a new library. The consultant is recommending additional studies and Sno-Isle has invited the City to share in the cost of completing these studies, which will ultimately also benefit the City. She then responded to Councilmembers' questions.

MOTION: Moved by Councilmember Holder, seconded by Councilmember Spencer, to approve the Interlocal Agreement with Sno-Isle Library for field work on the City's Grade Road Property. On vote the motion carried (6-0-0-1).

#### **Discussion Items:**

**First Quarter Financial Summary:** Finance Director Barb Stevens reviewed the first quarter financial summary and responded to Councilmembers' questions.

**Council Person's Business:** Councilmembers reported on the following:

Councilmember Tageant: Sewer District; Councilmember Holder: Parks Board;  
Councilmember Welch: Arts Commission, Library Board; Councilmember Spencer: Sewer District; Councilmember Low: Health District; Councilmember Daughtry: Community Transit; State of the Station, Military Affairs Committee, Puget Sound Regional Council (PRSC) General Assembly.

**Mayor's Business:** PSRC General Assembly; Legislative Transportation update-SR 9/204-uncertain outcome.

**Staff Reports:** Staff reported on the following:

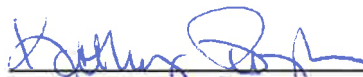
Planning Director Becky Ableman McCrary: Park Board, Snohomish County Tomorrow Steering Committee.

**Adjourn.**

Moved by Councilmember Daughtry, seconded by Councilmember Tageant, to adjourn the meeting at 8:20 p.m.



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Vern Little, Mayor



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Kathy Pugh, Deputy City Clerk