

**CITY OF LAKE STEVENS  
CITY COUNCIL WORKSHOP MEETING MINUTES**

Tuesday, June 14, 2016

Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E. Lake Stevens

CALL TO ORDER: 6:02 p.m. by Council President Sam Low

ELECTED OFFICIALS PRESENT: Mayor John Spencer, Councilmembers Kim Daughtry, Sam Low, Kurt Hilt, Todd Welch, Raachel McDaniel, Kathy Holder,

ABSENT: Councilmember Marcus Tageant

STAFF MEMBERS PRESENT: Interim City Administrator Mary Swenson (6:08 p.m.)  
Community Development Director Russ Wright, Human Resources Director Steve Edin and Deputy City Clerk Kathy Pugh

OTHERS:

---

**Roll Call.**

**Parks Update:** Community Development Director Russ Wright provided an update on parks within the City limits.

Director Wright briefly reviewed the parks inventory, the levels of service for various parks, parks, projects that are either underway or budgeted, and future parks projects and acquisitions. Director Wright said the City is fairly well positioned with parks resources, but that there are some deficits in the southern part of City.

Director Wright reviewed what the parks needs are based on a recent survey. Participants identified parks priorities of providing walking/hiking areas, picnicking, access to the shoreline and docks, and expanded public restrooms.

Currently the City is working to acquire Frontier Heights Park from the Homeowners Association. The City is meeting with the Homeowners Association July 5<sup>th</sup> to further discuss this transfer. The City is reaching out to Seattle City-Light and Bonneville Power Administration to make sure how the easements in this park can be utilized. Also, the City is considering an east-west road strictly for emergency access. Director Wright said that parking would need to be improved as well.

In response to Councilmember Welch's question regarding lighting, Director Wright responded he would like to see internal lighting. Director Wright also said that acquisition funds can be used to bring the park up to a level of safeness for users, including the playground equipment and the tennis courts.

Councilmember Low commented the City does not have enough parks west of Highway 9, and also suggested identifying some of the private parks in the north end of the City. Director Wright noted these parks are all mapped in the City's comprehensive plan.

Councilmember Holder reminded the Council that the City previously decided not to assume small tot lots due to the high cost of maintenance. She further commented that Kids Oasis at Pilchuck Elementary is not in good repair. Director Wright will contact the school district regarding this.

Director Wright provided an update on Lundeen Park and said that currently a revegetation plan is being developed, and the City is also looking at drainage so that the lawns are more useable. Director Wright also said that the City is going to develop a rain garden in front of the Visitors Information Center, the fence will be maintained and that additional mulch or chips will be added around the play center.

Director Wright next updated on the Hartford Trail Connection and said that a public hearing is planned to finalize the right-of-way vacation and dedication, and also that the project is out for design. He is coordinating with Public Works Director Monken on landscaping and hardscaping. Additionally, Director Wright would like to use directional signage from the Centennial Trail to the downtown area and back

Councilmember Low suggested some sort of colored directional striping on the street to guide bicyclists.

Turning to budgeted projects, Director Wright updated that Snohomish County wants to do an outreach to get the community engaged with Cavelero Park. The County anticipates moving forward with this project in 2017.

Councilmember Welch suggested that targeted community outreach could include a booth for a few hours at spots that people regularly frequent, such as a grocery store or other business. He also encouraged that Community Transit needs to have a bus stop by the park.

Director Wright provided an update on Eagle Ridge Park and noted the Parks Board has long advocated for improvements to this park. He also commented that most of the attention has gone to the area of the park where the Senior Center is located. The Parks Board would like to see the community garden up and functioning.

Director Wright reported that the boat launch restoration is fully funded and that the permitting process is underway. Restoration should be completed by the summer of 2018.

Councilmember Daughtry commented that Aquafest and other event schedules need to be taken into consideration during the restoration project.

Director Wright commented that he has talked with the downtown subarea consultant about including a master plan for the North Cove Park. Director Wright would like to see a proper plaza area for public events, and a downtown open space plan with connections including boardwalks, sidewalks and trails.

Director Wright also said the City is working on a Beautification Program that will provide a concise and consistent design for signage, including gateway signage, and also include district identities for the different areas of Lake Stevens.

**Annexation Plan:** Director Wright reviewed the various methods that may be used for annexation. He then reviewed eight proposed annexation areas including the proposed annexation method and timeline for each area. Director Wright recommended the northeast area be the first area that the City annexes. Identifying the suggested annexation areas to the south of the City, Director Wright commented the City needs to be realistic and use boundaries that are based on a geographic or natural boundary.

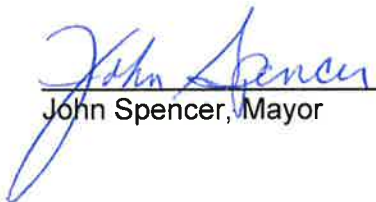
Director Wright will bring a resolution forward establishing the City's intent to annex and establishing targeted annexation areas.

Councilmember Low would like to know the costs for annexation of the various areas, and also suggested expanding the City's Urban Growth Area in the area of 28<sup>th</sup> SE so as not to create an island.

Director Wright then responded to Councilmembers' questions.

**Adjourn:**

The workshop adjourned at 6:51 p.m.

  
\_\_\_\_\_  
John Spencer, Mayor

  
\_\_\_\_\_  
Kathy Pugh, Deputy City Clerk